
Citrus College

CITRUS COMMUNITY COLLEGE DISTRICT
Office of the Superintendent/President
1000 W. Foothill Blvd., Glendora, CA 91741-1899

Date: June 15, 2020

To: All Full-Time Faculty

From: Dr. Geraldine M. Perri, Superintendent/President

Subject: Diversity, Equity and Inclusion Task Force Faculty Co-Lead
Reassigned Time and Stipend Opportunity

I invite you to apply for the Diversity, Equity and Inclusion Task Force faculty co-lead assignment. The Diversity, Equity and Inclusion Task Force will have a direct role in recommending, implementing and assessing a framework for sustained college measures to address issues of diversity, equity and inclusion.

This faculty co-lead assignment will begin effective July 1, 2020 and continue thereafter. For the summer months, the co-lead will receive a \$2,500 stipend and effective with the fall semester will receive 40% reassigned time.

This co-lead assignment will be ongoing and the assigned faculty member will be asked to commit, at a minimum, to the assignment for the 2020-2021 academic year.

This assignment will be performed remotely during the period of time the campus is in an online instruction mode as a result of the coronavirus pandemic.

GENERAL DESCRIPTION

The Diversity, Equity and Inclusion Task Force will develop a comprehensive plan predicated on college feedback from virtual forums and an assessment of the following: the college's policies, plans and curriculum; the campus environment – both inside and outside the classroom; student outcomes data; the college's recruitment, hiring and promotion practices; support services provided to students; diversity, sensitivity and cultural awareness training provided to faculty, staff and students; and additional needs and strategies identified by the college community. The Diversity, Equity and Inclusion Task Force will focus on developing and implementing a wide array of initiatives and

measures designed to lead to an improved college culture of equity, diversity and inclusion.

The faculty co-lead will work directly and collaboratively with the administrative co-leads in achieving the stated objective(s) of the task force.

MINIMUM QUALIFICATIONS

- Status as a full-time faculty member at Citrus College
- Experience working as a professional colleague with a wide range of constituents, including faculty, staff, students and administration
- Knowledge of the campus culture

DUTIES AND RESPONSIBILITIES

The following provides a general listing of the type of activities the faculty co-lead may be responsible for. The exact duties will be more fully understood and developed in conjunction with the administrative co-leads as the task force begins its work.

In collaboration with the administrative co-leads, the faculty co-lead will:

- Assist in leading the work of the task force.
- Assist the task force in the development of a plan with strategies and activities related to diversity, equity and inclusion.
- Serve as a liaison with faculty, staff and students to build a partnership between the task force and the faculty, staff and students.
- Provide periodic updates to the college community including, but not limited, to the Academic Senate, Steering Committee, Board of Trustees.

HOW TO APPLY

For consideration, please email a letter of interest to Dr. Geraldine M. Perri gperri@citruscollege.edu by June 24, 2020. It is anticipated that all qualified applicants will be interviewed by a committee via zoom that includes the Superintendent/President, and the task force administrative co-leads, Vice President of Student Services and the Dean of Social and Behavioral Sciences.