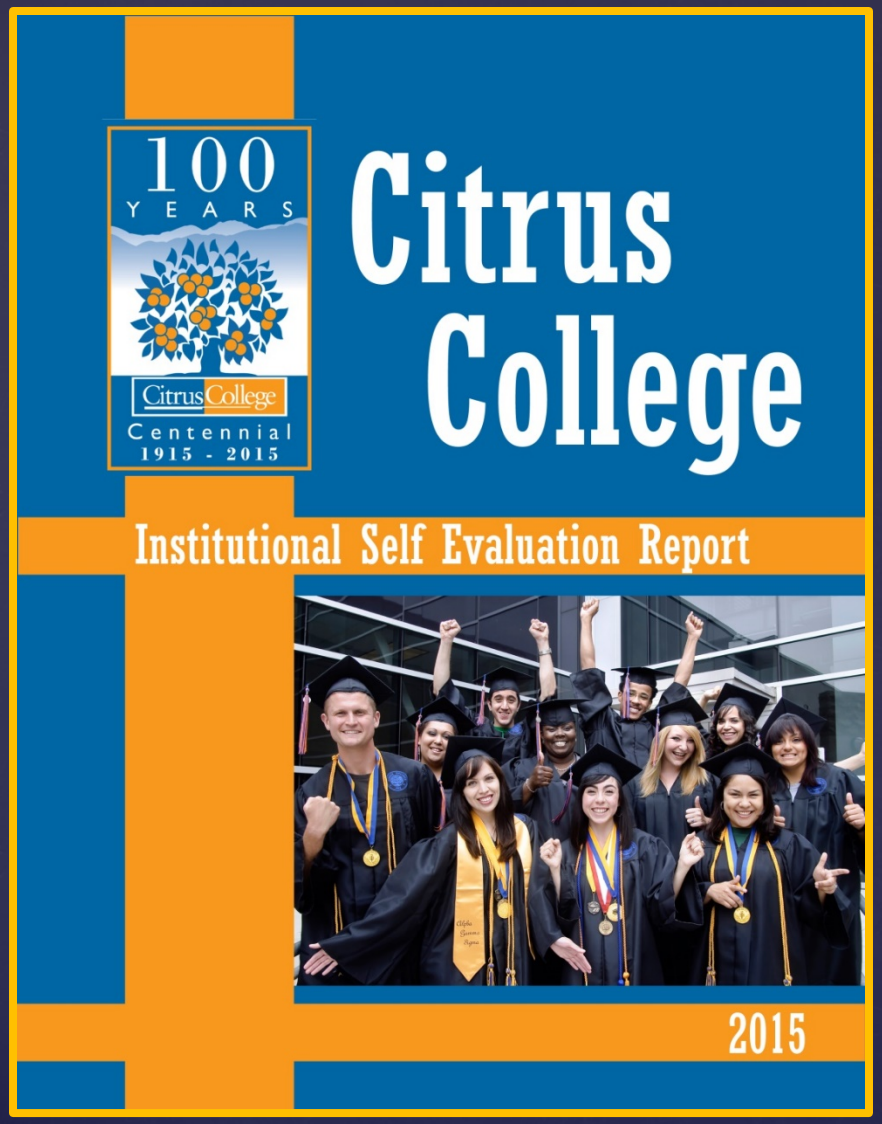


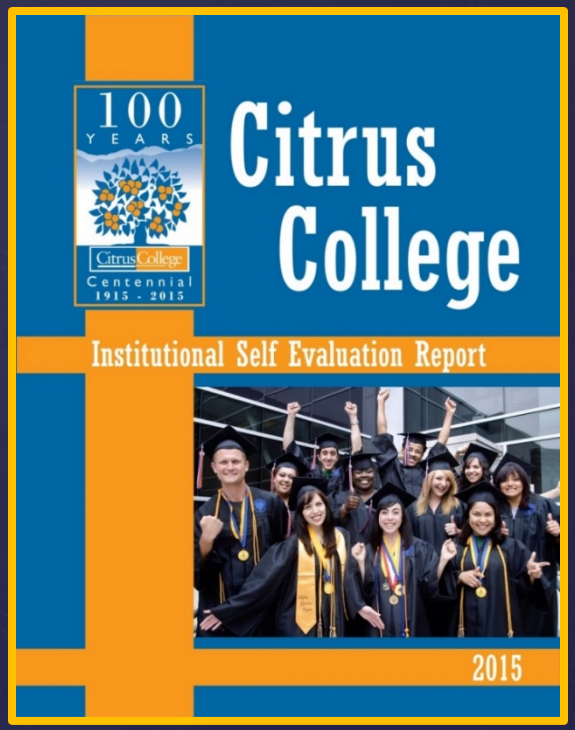
Accreditation Midterm Report, Fall 2018

February 27, 2018

Citrus College

A quick review...

- Comprehensive team evaluation in fall 2015; Commission letter February 6, 2016
- Follow-Up Report spring 2016; Commission Accepted Report June 2017
- Midterm Report due fall 2018



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Commission Action on Follow-Up Report

Citrus College resolved deficiencies raised in the two recommendations and two Commission concerns.

*** Action letter June 23, 2017**

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What do we address in the Midterm Report?

- Updates on Recommendations and Concerns from 2015 team visit
- Actionable Improvement Plans (AIPs)
  How are they integrated into College planning and processes?
- Longitudinal trend data analysis
  Institution-set standards

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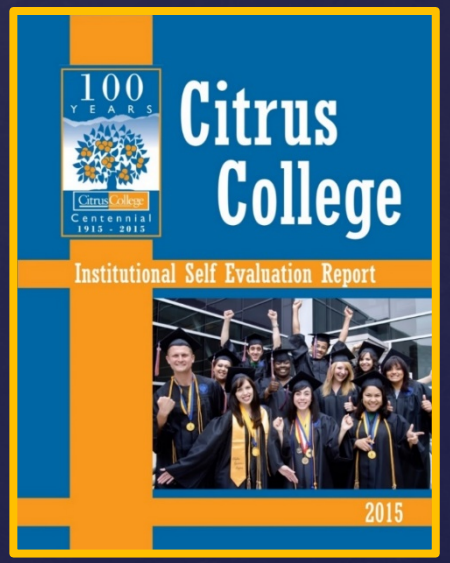
What is in the Midterm Report?

Midway between comprehensive evaluation visits.

- Includes a report on work accomplished in response to the improvement recommendations made by the comprehensive evaluation team;



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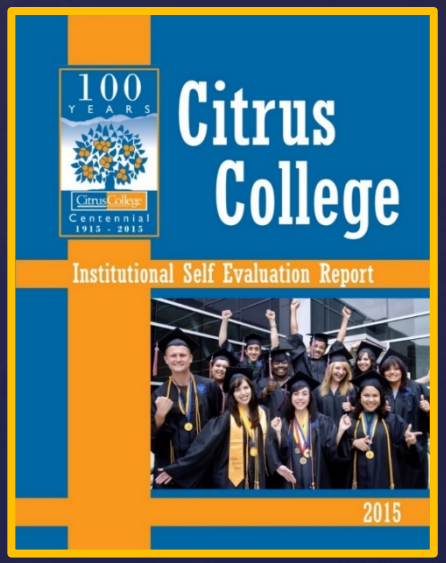
What is in the Midterm Report?

- Includes an update on how improvement plans arising out of the self-evaluation were integrated into the institution's ongoing planning and implementation process; and



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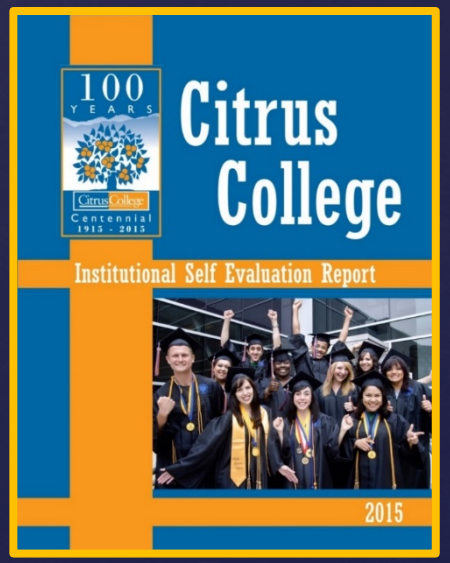
What is the Midterm Report?

- Includes analysis of longitudinal trend data
  - Institution-set standards since the last self-evaluation report



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Timeline

Fall 2017

- Convene Actionable Improvement Plan work groups
- Draft responses on plans

Winter 2018

- Review draft responses
- Consult with co-authors

Spring 2018

- Share, edit, revise report
- Post report for public comment

Citrus College

Timeline

Summer 2018

- Board of Trustees first reading: July 2018
- Final report to Board of Trustees: August 2018

Fall 2018

- Board of Trustees first reading: July 2018
- Final report to Board of Trustees: August 2018
- Due to the Commission: October 15, 2018

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Updates on Recommendations and Concerns From the 2015 External Evaluation Action Letter

Recommendation One: Include precise, accurate, and current information on grievances and complaint procedures and sexual harassment

- Current catalog contains required information
- Revised web site provides access to information and forms

Citrus College

Updates on Recommendations and Concerns

Recommendation Two: Comply with Commission requests, directives, decisions and policies, and make complete, accurate, and honest disclosure

- Reports submitted as required
- Commission correspondence posted
- Careful monitoring of Department of Education policies
- Continuing updates from Commission reported at Steering and elsewhere as warranted

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Updates on Recommendations and Concerns

Commission Concern One: College should develop a different approach to its next report to the Commission with broader input, more careful attention to presenting factual evidence, and more careful review of the report.

- Survey data on self-evaluation process

- College-wide review and vetting of
  - Follow-Up Report
  - Midterm Report

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Updates on Recommendations and Concerns

Commission Concern Two: Institutional-set standards are set low.

- Standards revised and woven into the Strategic Plan
- Linkages in program review to standards, objectives, strategies

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Actionable Improvement Plans Arising from the 2015 Self Evaluation Report

Six Plans

1. Technology for program review, SLOA, resource allocation, planning
2. Online Education Training and its effects
3. Education plans, time to completion, SSSP
4. Continued library excellence and access
5. Technology resources
6. Strategic Plan as means of engagement

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Actionable Improvement Plans

1. In order to further enhance integration of data, student learning outcomes assessment, program review planning, and resource allocation processes, Citrus College will institute additional robust technology supported resources.

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AIP # 1: *Met*

Actions

- *Taskstream* endorsed by HotShots /Program Review Committee, and Steering Committee spring 2017
- *Taskstream* customized and implemented fall 2017

Integration

- Institutional Effectiveness surveys fall 2017 and spring 2018
- Resource allocation process fall 2017
- Engagement data

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Actionable Improvement Plans

2. In order to promote excellence, Citrus College will continue training of distance education faculty and will monitor and respond to data on distance education, student success, and retention. Faculty and others will continue to analyze these data through program review and will assess the effect of faculty training.

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AIP # 2: *Met*

Actions

- Training
- Analysis of program data

Integration

- Program review of both instruction and Online Education Program
- AP 4105 expands definitions of online, hybrid, and web-enhanced instruction
- Learning outcomes assessment
- Use of *CCSSE with online students

*Community College Survey of Student Engagement

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Actionable Improvement Plans

3. In order to improve beyond the Standard and minimize time to completion, Citrus College will complete student educational plans with all students, thus ensuring compliance with Student Success Support Programs mandates.

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AIP # 3: *Met*

Actions

- Student educational plans increased by 237% since 2012- 2013
- Associate degrees for transfer provide

Integration

- Guided Pathways
- AB 705
- Promise Program

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	Unduplicated Head Count	Unduplicated SEP Completions	Percentage Increase from Base (2012-13)	Percentage of Students with SEPs
2012-2013	17,980	3,790	---	21%
2013-2014	19,246	5,863	55%	30%
2014-2015	19,066	9,846	160%	51%
2015-2016	19,782	12,588	232%	64%
2016-2017	19,880	12,763	237%	64%

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Actionable Improvement Plans

4. In order to ensure excellence in library services and access to these services, the Hayden Memorial Library will continue to identify and address the changing demand for services.

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AIP # 4: *Met*

Actions

- ❑ Full time staff positions
- ❑ Created and filled new faculty position
- ❑ Installed 100 new computers
- ❑ Deployed print management software

Integration

- ❑ Implementing SLOA survey data
- ❑ Integrated needs into updated college technology plan

Citrus College

Actionable Improvement Plans

5. In order to further advance the College technology plan, Citrus College will make resources available in a timely basis to address critical training, personnel and financial resources to procure, replace, sustain and expand services.

Citrus College

AIP # 5: *Met*

Actions

- Training resources
  - Consultants, conferences, in-house trainings
- Personnel resources
  - Five staff positions added
  - Seven student workers
- Financial resources
  - 2016-2017: 45% increase over prior year
  - 2017-2018: budgeted 15.8% increase over 2015-2016

Integration

- Updated technology plan
- Integrated Planning Model

Citrus College

Prior Status	Upgrade Period	New Status	Change	Impact
4 IT Support Specialist III positions	Fall 2016	7 IT Support Specialist III positions	75% Increase in staffing	Tickets went from on approximately 39 days to close in Spring 2016 to approximately 8.5 days to close in Spring 2017
3 Programmer Analyst III positions	Fall 2016	5 Programmer Analyst III Positions	67% Increase in staffing	Improved ability to deliver reports and new functionality
No formal help desk	Summer 2017	7 Student workers hired for help desk	Implementation of Help Desk	Improved responsiveness to students, staff and faculty

Citrus College

Actionable Improvement Plans (AIPs)

6. In order to achieve excellence, and to reaffirm its commitment to consistent engagement in College processes from members of all constituent groups, Citrus College will continue to **encourage and support participation in college-wide practices**. As an example of this commitment, the Citrus College method to develop the new **strategic plan** will provide employees and students throughout the college community the continuing **opportunity to engage in inclusive dialogue** on matters of institutional importance and help craft the **strategic objectives** that will guide the College as it moves forward.

Citrus College

AIP # 6: *Met*

Actions

- Strategic Planning process included staff, faculty, supervisors, managers, students
- Annual implementation plan process tracks progress

Integration

- Program review data
- Institutional Effectiveness Committee survey data (program review)
- Shared governance processes
- Program review data on engagement in strategic objectives and strategies

Citrus College

Citrus College Strategic Plan, 2016-2021		
	Objectives	Focus Area Strategies
Instructional Programs (54)	190	198
Student Services Programs (12)	0	79
Academic Support Areas	Pending	Pending
Institutional Support Areas	Pending	Pending

Longitudinal trend data analysis
Institution-set standards

- The Midterm Report includes analysis of longitudinal trend data since the last self-evaluation report

  - Institution-set standards woven into the Strategic Plan, 2016-2021
  - Data reported in the Annual Report to the Commission

Longitudinal trend data analysis
Institution-set standards

Integration of institution-set standard and strategic plan objectives

	Strategic Objectives
Objective 3	Increase the course completion rate of academic programs that are below the college average by 1% per year
Objective 10	Increase degree completion by 1% per year.
Objective 11	Increase certificate completion by 1% per year.
Objective 12	Increase overall transfer to four-year colleges and universities by 2% per year.

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Successful student course completion		
As reported in…	Institution-set Standard	Actual Achievement
2014 Annual Report	67%	69.2%*
2015 Annual Report	67%	69.2%
2016 Annual Report	70.3%	69.3%
2017 Annual Report	71.3%	70.3%

*The commission was notified about the correction in 2015.

Citrus College

Number of students achieved completion of degrees		
As reported in…	Institution-set Standard	Actual Achievement
2014 Annual Report	778	1,056
2015 Annual Report	778	1,244
2016 Annual Report	1,270	1,254
2017 Annual Report	1,283	1,360

Citrus College

Number of students achieved completion of certificates		
As reported in…	Institution-set Standard	Actual Achievement
2014 Annual Report	429	496
2015 Annual Report	429	404
2016 Annual Report	1,140	1,127
2017 Annual Report	1,151	1,324

Citrus College

Number of students transferred to 4-year colleges or universities		
As reported in…	Institution-set Standard	Actual Achievement
2014 Annual Report	905	952
2015 Annual Report	905	1,082
2016 Annual Report	1,260	1,234
2017 Annual Report	1,285	1,123

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Longitudinal trend data analysis Institution-set standards

Institution set-standard increased since 2015 base year

Institution-Set Standard	Course completion	Completion of Degree	Completion of Certificate	Transfer
2014 Annual Report	67%	778	429	905
2015 Annual Report	67%	778	429	905
2016 Annual Report	70.3%	1,270	1,140	1,260
2017 Annual Report	71.3%	1,283	1,151	1,285

(2016 standards were set based on 2015 actual performance with the annual increase goal set in the strategic objectives)

Actual Achievement met the standard in course completion, completion of degree and certificates.

Citrus College

Other Accreditation Commission Matters

Commission leadership and structure

College liaison: **Gohar Momjian,** Vice President

January 2018 actions

- On Institutions
- On Policies
  - Posted for public comment

Citrus College

The Accreditation Horizon

Spring 2018

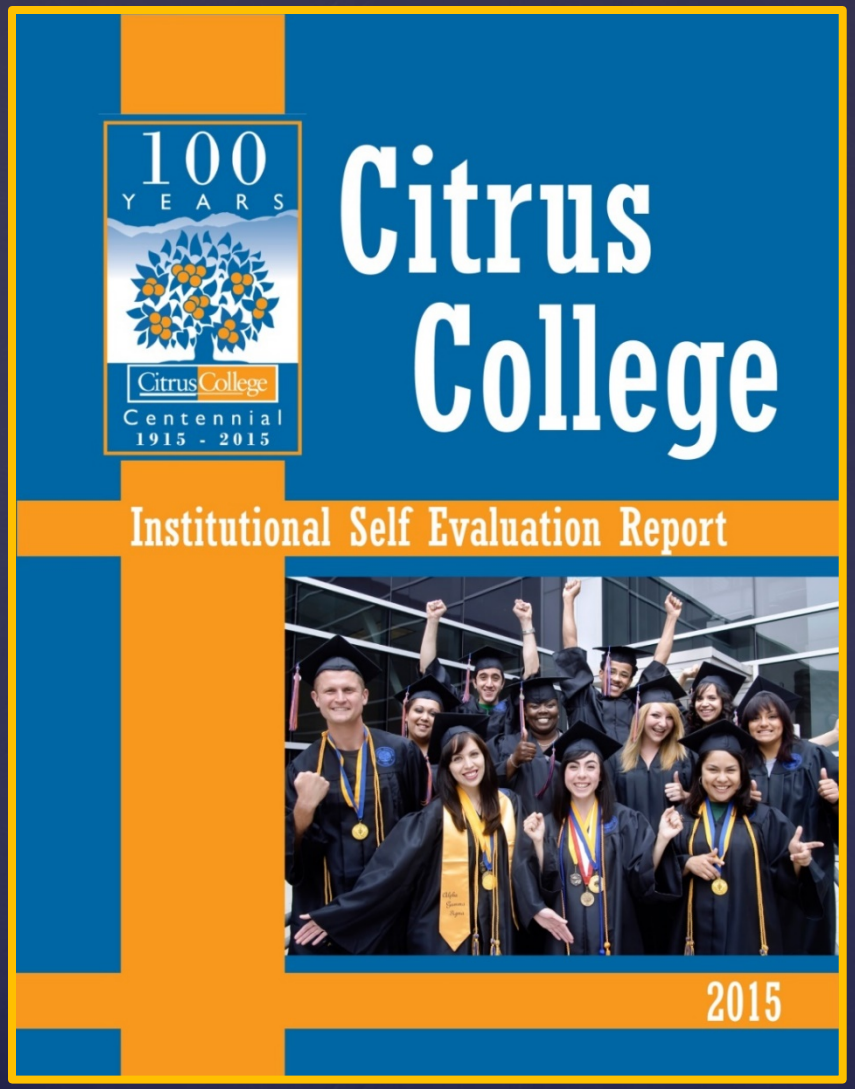
- Public Forum
  - Share findings in draft Midterm Report
  - Post draft report for 30 day review
- Vetting draft report with contingency groups
- Steering Committee action
- Annual Reports to the Commission

Summer 2018

- Midterm Report submitted to the Board of Trustees

Fall 2018

- Midterm Report submitted to the Commission



Draft Report posted at:
Intranet/Sharepoint: Institutional Research > Institutional Effectiveness Committee > Accreditation Mid Term 2018

Email:
accreditation@citruscollege.edu

Please feel free to suggest ways to increase engagement in accreditation matters.

February 2018