

**CITRUS COMMUNITY COLLEGE DISTRICT  
HUMAN RESOURCES**

**BP 7302 Short-Term and Substitute Employees**

Reference: Education Code Section 88003

**General Provision**

The Board of Trustees authorizes the employment of short-term and substitute employees consistent with the applicable provisions of the Education Code.

The Office of Human Resources shall establish administrative procedures to assure that the requirements of state law and regulations are met regarding the hiring of short-term and substitute employees.

Board Approved	02/07/12
Desk Review	08/26/13
Desk Review	03/15/17