

Citrus College Instructional Program Development Proposal

Proposed program:	Discipline: Minimum qualifications:
Faculty recommending proposal:	
Program description:	

Source of originating idea: <input type="checkbox"/> Program Review: <input type="checkbox"/> Sabbatical proposal: <input type="checkbox"/> Academic Affairs (deans' council): <input type="checkbox"/> Other: Advisory Council/Dean/LMI	Consultations: <input type="checkbox"/> Faculty in other programs: <input type="checkbox"/> Deans, others: (required) <input type="checkbox"/> Academic Senate: (required) <input type="checkbox"/> Other: Bruce Nobel; DSN Energy and Utilities. Mike Slavich, Rio Hondo (joint regional project to develop complimentary programs under Strong Workforce)
Institutional Level Outcome(s) this program would address <input type="checkbox"/> Academic Excellence (General Education/Transfer) <input type="checkbox"/> Economic Opportunity (Career/Technical Education Programs) <input type="checkbox"/> Foundational Skills for Student Success (Basic Skills)	Degree, Certificate, Skill Awards this program would support <input type="checkbox"/> Current degree: <input type="checkbox"/> Current certificate: <input type="checkbox"/> Current skill award: <input type="checkbox"/> New degree, certificate, skill award

Program Level Outcomes: Students completing this program will acquire competencies in the following areas. Check all that apply

- | | | |
|-----------------------------------------|-------------------------------------------------------------------------------|-----------------------------------------------------------|
| <input type="checkbox"/> Communications | <input type="checkbox"/> Creative, Critical and Analytical Thinking/Info Comp | <input type="checkbox"/> Technology |
| <input type="checkbox"/> Computations | <input type="checkbox"/> Community, Global Consciousness and Responsibility | <input type="checkbox"/> Discipline/Subject Area Specific |

Curriculum: Discuss current curriculum or need to modify or develop new curriculum (may provide attachment)

Mission: Appropriateness to the Mission of the California Community Colleges

1. Is the program designed for lower division students pursuing a degree and/or for purposes of transfer, occupational preparation, or career supplemental or upgrade?
2. Does the program develop the ability of students to succeed in college level courses and adult noncredit instruction?
3. Does the program provide systematic instruction in a body of content or skills whose mastery forms the basis of the student grade?
4. Is the program designed to assist in the economic development of local businesses or the community?

Need: Data-based analysis in support of need

1. Is there a demonstrable need for a course or program that meets the stated goals and objectives, at this time, and in the region the college proposes to serve with the program?
2. The proposed new program would not cause harmful competition with any existing program at another college.
3. For transfer courses or programs, is there student demand and is there transfer applicability (i.e., the course substantially satisfies the lower division course requirements for the corresponding four-year institution major or is articulated to meet transfer general education requirements?
4. For occupational and career technical courses or programs, is there a documented labor market need based on employer input or a job market analysis?

Quality: Assurance of high educational standards

Do the courses and program meet the standards set by Title 5 for each category of credit offered – degree credit, non-degree credit, and noncredit?

Feasibility: Demonstration of institutional commitment for support

Does the college have the resources to maintain the course or program in which the course is required at the level of quality described in course outline of record and the new program application? What resources are needed to support this program? What curriculum is needed, and what is the anticipated need for full time faculty? (Provide anticipated budget).

Compliance: Assurance of adherence to related requirements

Does the course or program comply with all other laws applicable to it, including federal regulations, licensing requirements, and the particular legal requirements for courses included in the *Program and Course Approval Handbook*?

Additional information or comments (will help inform discussion and planning)

What assistance or resources may be needed to help in development of this program? (will help inform discussion and planning)