



Reporting Academic Dishonesty GRADE CONSEQUENCE LETTER

Date _____

Dear _____,

The purpose of this correspondence is to inform you that I am assigning you the grade of "F" or "0" on an assignment and/or exam for the following:

Course title: _____ CRN#: _____ Date of violation: _____

Description of violation: _____

Academic dishonesty is not acceptable behavior at Citrus College and is a violation of the Citrus College District Board Policy BP 5500, Standards of Conduct. Specifically:

Article 13 – Cheating, plagiarism (including plagiarism in student publications), or engaging in other academic dishonesty;

Therefore, it is important to note that any further violations of the Standards of Conduct could result in additional disciplinary sanctions, including but not limited to disciplinary probation, suspension, and/or expulsion. Additionally, a copy of this report has been filed with the dean of students and with the dean of _____ and may influence the severity of the penalty in any future violations.

If you have any questions or need further assistance, please contact me at (____) ____-____. You may also learn more about the District’s policies and expectations by visiting www.citruscollege.edu/studtsrv/studentaffairs or by reading the enclosed policies and procedures.

Sincerely,

CC: _____, Dean of _____
_____, Dean of Students

Enclosures: AP 5520 Student Discipline Procedures
BP 5500 Standards of Conduct