

## **CITRUS COMMUNITY COLLEGE DISTRICT STUDENT SERVICES**

### **AP 5050 STUDENT SUCCESS AND SUPPORT PROGRAM**

References: Education Code Sections 76001 and 78210 et seq.; Title 5 Sections 55000, 55500 and 55530 et seq.; Accrediting Commission for Community and Junior Colleges (ACCJC) Accreditation Standard II.C.2

The Student Success and Support Program (SSSP) brings the student and the District into agreement regarding the student's educational goal through the District's established programs, policies, and requirements. The agreement is implemented by means of the student educational plan.

All students shall be required to: (Title 5 Section 55530 et seq.)

- Identify an educational and career goal;
- Identify a course of study;
- Be assessed to determine appropriate course placement;
- Complete orientation;
- Participate in the development of the student educational plan;
- Complete a comprehensive student educational plan no later than the term after which the student completes 15 semester units of degree applicable credit coursework or prior to the end of the 3<sup>rd</sup> semester;
- Diligently attend class and maintain progress toward an educational goal.

SSSP services include, but are not limited to:

- Orientation on a timely basis, information concerning campus procedures, academic expectations, financial assistance, and any other appropriate matters;
- Assessment and counseling upon enrollment, which shall include the following:
  - Administration of assessment instruments to determine student competency in computational and language skills in conjunction with multiple measures to determine appropriate course placement;
  - Assistance to students in the identification of aptitudes, interests and educational objectives, including, but not limited to, associate degrees, transfer for baccalaureate degrees, and vocational certificates and licenses;
  - Referral to specialized support services as needed, including, but not limited to, federal, state, and local financial assistance; health services; mental health services; campus employment placement services; Extended Opportunity Programs and Services; programs that teach English as a Second Language; and Disabled Student Programs and Services.
- Advisement concerning course selection; and
- Follow-up services, and required advisement or counseling for students who are enrolled in basic skills courses, who have not declared a course of study as required, or who are on academic or progress probation or facing dismissal.

The District shall not use any assessment instrument except one specifically authorized by the Board of Governors of the California Community Colleges.

### **Criteria for Exemption from Credit SSSP Activities**

A student may be exempted from SSSP activities including orientation, assessment, counseling or advisement based on one or more of the following:

1. Has completed an associate degree or higher from a regionally accredited college.
2. Has enrolled at the college solely to take a course that is legally mandated for employment as defined in Title 5 section 55000 or necessary in response to a significant change in industry or licensure standards.
3. Has enrolled at the college as a special admit student pursuant to Education Code section 76001.

### **Criteria for Exemption from Non-Credit SSSP Activities**

1. Has completed an associate degree or higher from a regionally accredited college.

The District shall do the following:

- Inform students of their rights to access transfer-level coursework in English, mathematics (or quantitative reasoning), credit English as a Second Language and of the multiple measures placement policies or other college placement processes including the availability of challenge processes;
- Include information about the student's course placement options in the college catalog, in orientation and advisement materials, on the college's website, and in any written communication by counseling services;
- Provide annual reports to the California Community Colleges Chancellor's Office in a manner and form described by the California Community Colleges Chancellor's Office; and
- Publicly post the college's placement results, including the number of students assessed and the number of students placed into transfer-level coursework, transfer-level coursework with concurrent support, or transfer-level or credit English as a Second Language coursework, disaggregated by race and ethnicity.

Board Approved	03/02/10
Revised	09/09/14
Revised	04/05/16
Revised	04/06/21