



**APPLICATION FOR FACULTY SERVICE AREA**

***Must be received in Human Resources on or before March 15***

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Discipline: \_\_\_\_\_

In accordance with the provisions of Education Code Section(s) 87743.2, 87743.3, 87743.4, 87743.5 and the district regulations for Faculty Service Areas, faculty members are eligible for FSAs for which they meet minimum qualifications and competency standards. The list of FSA options is based on disciplines and is attached.

Indicate the Faculty Service Area for which you are making an application (use a separate form for each FSA):

\_\_\_\_\_

In the space provided below, indicate how you meet the minimum qualifications and competency standards for this FSA. (Please attach available documentation such as copies of credentials, transcripts, etc.) See FSA regulations, eligibility section, on back.

Minimum qualifications (based on what degree or credential):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Competency (if competency is based on previous service in the discipline at Citrus College, include specific dates of service):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Use additional sheets if necessary.

I certify that all above statements are true to the best of my knowledge. I understand that this application will be reviewed and evaluated according to district regulations, based on the information and documentation provided.

Signature: \_\_\_\_\_

## FSA – ELIGIBILITY

A faculty member is eligible to serve in a faculty service area based on meeting one of the criteria for both A and B below.

### A. Minimum qualifications as established by:

1. Meeting the minimum qualifications as adopted by the Board of Governors or meeting the equivalency requirements as established by the Citrus College Equivalency committee, or
2. Possession of a valid California credential authorizing service in the discipline.

### B. Competency standards as established by:

1. Possession of a valid California Community College credential authorizing service in that discipline through either a major or minor, or
2. Approval by the Board of Trustees to teach a discipline in which the Board has deemed the faculty member to have a minor, or
3. Previous service in the discipline for Citrus College, or
4. Possession of a master's degree in a subject area included within the discipline, or for disciplines in which a master's degree is not available or generally expected, possession of a degree plus appropriate experience plus any required certificate or license as specified in the Board of Governors' Disciplines list for the discipline or the equivalent.