Appendix C – Program Review Resource Request Process

Program Review Completed (Academic Support, Instructional Programs, Institutional Support, Student Services)

Review of Resource Requests by Technical Review, a Subcommittee of the PRC — Yes or No

Yes → Division or Department Heads Prioritize Approved Requests

No

Personnel Requests

No

Yes → See BP/AP 7201, 7301, 7401, 7501

Other funding source (equip, grants, ASO, etc)

Yes → Purchasing

No

Prioritized Requests sent to FRC for Review

FRC Endorses Resource Requests – Yes or No

No → Re-evaluate Needs During Next Program Review Cycle

Yes

Steering Approves FRC Recommendation Yes or No

No → Re-evaluate Needs During Next Program Review Cycle

Yes → Fiscal Services – Budget Augmentation → Purchasing

PRC = Program Review Committee
FRC = Financial Resources Committee

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