January 29, 2010

Dr. Geri Perri  
Superintendent/President  
Citrus College  
1000 West Foothill Boulevard  
Glendora, CA 91741-1899

Dear President Perri:

The Accrediting Commission for Community and Junior Colleges, Western Association of Schools and Colleges, at its meeting January 6-8, 2010, reviewed the institutional Self Study Report and the report of the evaluation team which visited Citrus College Monday, October 12-Thursday, October 15, 2009. The Commission took action to reaffirm accreditation, with a requirement that the college complete a Follow-Up Report.

The Commission asks that the Follow-Up Report be submitted by October 15, 2011. The Follow-Up Report should demonstrate the institution’s complete resolution of the recommendations noted below:

**Recommendation #1:**
Over the last two years, the college has collected a significant amount of data for review and planning. In order to fully meet this Standard, the team recommends that the college build upon its existing processes and better integrate the use of data in program review, planning, budgeting, and decision-making. (Standards I.B.3, I.B.5, I.B.6)

**Recommendation #3:**
In order to meet the standards, the team recommends that the college accelerate the program review timeline for student support services that have yet to undergo review and assess the effectiveness of recent program initiatives to Student Services and ensure that effective practices are maintained in the base budget. (Standard II.B.2.c, d, II.B.3 a, II.B.4)

**Recommendation #5:**
In order to meet standards, the team recommends that the college complete its stated goal in its comprehensive planning agenda to “demonstrate its commitment to continuous quality improvement through the updating and review of the effectiveness of the college’s five major planning documents and be deliberate in utilizing the content with them in budget development.” (Standards III.A.6, III.B.2.b, III.C.2)
All colleges are required to file a Midterm Report in the third year after each comprehensive evaluation. Citrus College should submit the Midterm Report by October 15, 2012. The Midterm Report describes resolution of any team recommendations made for improvement, includes a summary of progress on college-identified plans for improvement as expressed in the Self Study Report, and forecasts where the college expects to be by the time of the next comprehensive evaluation.

The college conducted a comprehensive self study as part of its evaluation. The Commission suggests that the plans for improvement of the institution included in that document be taken into account in the continuing improvement of Citrus College. The next comprehensive evaluation of the college will occur during Fall 2015.

The recommendations contained in the Evaluation Team Report represent the observations of the evaluation team at the time of the visit. The Commission reminds you that while an institution may concur or disagree with any part of the report, the college is expected to use the Evaluation Team Report to improve the educational programs and services of the institution.

I have previously sent you a copy of the Evaluation Team Report. Additional copies may now be duplicated. The Commission requires you to give the Evaluation Team Report and this letter appropriate dissemination to your college staff and to those who were signatories of your college Self Study Report. This group should include campus leadership and the Board of Trustees. The Commission also requires that the Evaluation Team Report and the Self Study Report be made available to students and the public. Placing copies in the college library can accomplish this. Should you want an electronic copy of the report, please contact Commission staff.

On behalf of the Commission, I wish to express continuing interest in the institution’s educational quality and students’ success. Professional self-regulation is the most effective means of assuring integrity, effectiveness, and quality.

Sincerely,

Barbara A. Beno, Ph D.
President

BAB/tl

cc: Dr. Jeanne Hamilton, Accreditation Liaison Officer
    Board President, Citrus Community College District
    Dr. Brian King, Superintendent/President, Cabrillo College, Team Chair