Citrus College

Institutional Self Study Report 2009
Citrus College

ACCREDITATION REAFFIRMED!

Institutional Self Study Report 2009
Citrus College received the action letter from ACCJC reaffirming our accreditation on Wednesday, February 3, 2010.
The Evaluation Report from the visiting team included:

- An assessment of the college’s response to the seven recommendations from 2003
- An analysis of our self study findings in the four broad standards
- Six recommendations for further action
- Four commendations
The visiting team concluded that Citrus College responded appropriately to all seven of the recommendations from 2003!
Standard I: Institutional Mission and Effectiveness

IA. Mission
   STANDARD MET

IB. Improving Institutional Effectiveness
   STANDARD PARTIALLY MET
Standard II: Student Learning Programs and Services

IIA. Instructional Programs

IIIB. Student Support Services

IIC. Library and Learning Support Services
Standard III: Resources

IIIA. Human Resources
- STANDARD
- PARTIALLY MET

IIIB. Physical Resources
- STANDARD
- MET

IIIC. Technology Resources
- STANDARD
- PARTIALLY MET

IIID. Financial Resources
- STANDARD
- PARTIALLY MET
Standard IV: Leadership and Governance

IVA. Decision-Making
Roles and Processes

STANDARD MET

IVB. Board and Administration
Organization

STANDARD MET
Major Findings and Recommendations of the 2009 Visiting Team
Recommendation # 1

Over the last two years, the college has collected a significant amount of data for review and planning. In order to fully meet this standard, the team recommends that the college build upon its existing processes and better integrate the use of data in program review, planning, budgeting and decision-making.
Recommendation # 2

Recognizing the progress the college has made in developing SLOs at the course level, the team recommends that, in order to meet the standards by the Commission’s 2012 deadline, the college complete the development and use of SLOs at the course and program levels and include SLOs in all course syllabi, including distance education.
In order to meet the standards, the team recommends that the college accelerate the program review timeline for student support services that have yet to undergo review and assess the effectiveness of recent program initiatives to Student Services and ensure that effective practices are maintained in the base budget.
The team recommends that the college update all policies with respect to recruitment and hiring documents, including the revisions of the equal opportunity and diversity clauses in the hiring documents and formalize all job descriptions. Further, the team recommends that the college review all policies and procedures with respect to evaluation of personnel, including reference to the use of student learning outcomes.
Recommendation # 5

In order to meet standards, the team recommends that the college complete its stated goal in its comprehensive planning agenda to “demonstrate its commitment to continuous quality improvement through the updating and review of the effectiveness of the college’s five major planning documents and be deliberate in utilizing the content within them in budget development.”
Recommendation # 6

In order to improve, the team recommends that the published final budget would be more transparent and easier to understand if it includes a more detailed analysis of budget assumptions, descriptions of various funds and sources of revenue and an outline of the parameters for decision-making.
The visiting team also offered the following commendations to the college:
Commendation # 1

The team commends the college for the strong sense of community both on campus among diverse constituencies and students and also in the five distinct communities the college serves.
The team commends the college for the attractiveness of the college’s campus and facilities. The commitment to a clean, welcoming campus is a positive reflection of the culture of the college.
Commendation # 3

The team commends the college for obtaining external funding and using the dollars in creative and innovative ways to leverage resources from varied sources including state capital funds, Title V grants, STEM, and BSI funding. In addition, the college has secured resources from Proposition G.
Commendation # 4

The team commends the college for an inclusive governance structure modeled by the board and the president that provides an opportunity for all constituencies to participate.
What’s Next?
The action letter asks the college to submit a Follow-Up Report by October 15, 2011 demonstrating the college’s complete resolution of three of the six recommendations:

- #1: Better integrate the use of data in program review, etc.
- #3: Accelerate the program review timeline for programs that have yet to undergo review
- #5: Update and review the college’s five major planning documents
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