CITRUS COMMUNITY COLLEGE DISTRICT

AGENDA OF REGULAR MEETING OF THE BOARD OF TRUSTEES

MEETING: Second Regular Meeting in May

DATE: Tuesday, May 15, 2007

TIME: 4:15 p.m.

PLACE: Board Room, AD 202
1000 West Foothill, Glendora, California 91741-1899

AGENDA:

A. PLEDGE OF ALLEGIANCE

B. BOARD OF TRUSTEES

Mrs. Joanne Montgomery, President
Dr. Edward C. Ortell, Vice President
Ms. Susan M. Keith, Clerk/Secretary
Dr. Gary L. Woods, Member
Mr. Michael Bevilacqua, Member
Ms. Linda Bermudez, Student Trustee

C. COMMENTS: MEMBERS OF THE AUDIENCE

Members of the public may request the opportunity to address the Board regarding items on and not on the agenda. To do so, please complete the “Request to Address Board of Trustees” form and give it to the Recording Secretary of the Board (Christine Link). Public input is limited to five (5) minutes per person, so that everyone who wishes to speak to the Board has an opportunity to speak, and so that the Board can conduct its business in an efficient manner.

The Brown Act prohibits the Board from discussing or taking action in response to any public comments that does not address an agenda item.

D. REPORTS

Michael J. Viera, Ph.D., Superintendent/President
Irene Malmgren, Vice President of Instruction
Jeanne Hamilton, Ph.D., Vice President of Student Services
Sandra Lindoerfer, J.D., Director of Human Resources
Carol Horton, Vice President of Finance and Administrative Services
Roberta Eisel, Academic Senate President
Cathy Napoli, Classified Employees
Linda Bermudez, Student Trustee
Members of the Board of Trustees

E. MINUTES

Approval of the Regular Meeting Minutes of May 1, 2007
F. CLOSED SESSION PER THE FOLLOWING SECTIONS OF THE GOVERNMENT CODES:
1. Per Section 54954.5(f) and 54957.6: CONFERENCE WITH LABOR NEGOTIATOR, SANDRA LINDOERFER, DISTRICT CHIEF NEGOTIATOR — Employee Organization(s): Citrus College Faculty Association/CTA/NEA, Adjunct Faculty United Local 6106, and California School Employees Association (CSEA) Chapter 101.
2. Per Section 54954.5(e) and 54957: PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

G. INFORMATION AND DISCUSSION
Instruction and Student Services
1. Drafting Technology Program Review 2006-07 — Irene Malmgren, Vice President of Instruction. (Page 4)
2. DSP&S Program Review 2006-07 — Irene Malmgren, Vice President of Instruction. (Page 35)
3. Physics Program Review 2006-07 — Irene Malmgren, Vice President of Instruction. (Page 70)

General
4. Citrus College Promotional DVD Presentation — Paula Green, Director of Communications

H. ACTION ITEMS
1. Consent Items
   Routine items of business placed on the consent agenda already have been carefully screened by members of the staff and reviewed in advance by Board members. Upon request of any Board member, an item on the consent agenda may be considered separately at its location on the meeting's agenda.

Business Services
a. Authorization is requested to approve the attached list of independent contractor/consultant agreements as submitted. (Page 96)
b. Authorization is requested to approve facility rentals and usage. (Page 99)
c. Authorization is requested to approve A & B Warrants for April 2007. (Page 101)
d. Authorization is requested to approve purchase orders for April 2007. (Page 103)
e. Authorization is requested to allow staff to prepare specifications and formally bid three projects. They are:
   • Concrete Walkway Replacement at Various District Locations
   • Turf Renovation in the Campus Mall
   • Elevator Controls at the Technology Building B and the Owl Bookstore Elevators
   Award of contract will be by Board action. (Page 114)
Personnel
f. Authorization is requested to approve the personnel actions with regard to the employment, change of status, and/or separation of academic employees. (Page 115)
g. Authorization is requested to approve the personnel actions with regard to the employment, change of status, and/or separation of classified employees. (Page 130)
h. Authorization is requested to approve the employment of short-term, non-academic employees and substitutes. (Page 134)

Fiscal Services
2. Authorization is requested to approve a first reading of new Board Policy #3602 - Code of Conduct. (Page 146)
3. Authorization is requested to accept Project #04-0506, Replace Four In-Ground Hydraulic Elevator Jacks at Various District Locations as complete and authorize staff to file the required Notice of Completion with the County of Los Angeles. The final contract amount is $145,114.00. (Page 148)
4. Authorization is requested to dispose of the enclosed list of surplus items by public auction by the Liquidation Company or donation to another public entity. (Page 149)
5. Authorization is requested to approve Change Order One in the amount of $14,722.00 and add five days to the time for completion for project number 04-0607, Technology Building B Nursing Program Alterations. (Page 151)

Instruction and Student Services
6. Authorization is requested to approve a deposit in the amount of $14,000.00 to ACFEA Tour Consultants to secure our agreement for a lower cost per person rate for a spring 2008 tour to Scandinavia on April 10, 2008, through April 21, 2008. (Page 154)
7. Authorization is requested to approve the addition and/or deletion of courses recommended by the curriculum committee. (Page 157)

Personnel
8. Authorization is requested to approve the employment of Mr. Rafael Herrera, for a full-time, tenure track faculty position in the discipline of Counseling (Career) to begin on July 1, 2007, for a first year contract of 176 contract days over the twelve month period, at a salary placement of Class 2, Step 6, on the Full-Time Faculty Salary Schedule (pending verification of qualifications and experience) totaling $59,434.00 annually plus $20,208.40 in health and statutory benefits. (Page 162)
9. Authorization is requested to accept ADFAC's initial bargaining proposal to Citrus College (the District), and to present that proposal to the public at its June 19, 2007, Board meeting. (Page 163)
10. Authorization is requested to declare salaries for all management, classified supervisors, confidential, and other unrepresented employees indefinite for the 2007/2008 fiscal year, as a result of financial uncertainties, negotiations, legislation, and other factors. (Page 166)
General
11. Authorization is requested to adopt Resolution #2006-07-18 recognizing Senator Alan Lowenthal for his actions resulting in enactment of SB 490 (Chapter 366, Statutes of 2006). (Page 167)
12. Authorization is requested to retain the 200-word limitation on the Board of Trustees candidates’ statements and require each candidate to pay in advance his/her pro rata share of the printing, handling, translating, and mailing costs of a candidate statement as a condition of having it included in the voters’ pamphlet, pursuant to Elections Code Section 13307. (Page 169)
13. Authorization is requested to approve the Citrus College Foundation applying for a one-day liquor license from the Alcoholic Beverage Control Agency to serve beer and wine at the Foundation’s reception to be held June 15, 2007 from 5:00 p.m. until 9:00 p.m. on the Citrus College campus. (Page 171)

At this time the Board may adjourn to closed session to discuss Item No. F.

I. ADJOURNMENT

Dates to remember:
May 19, 2007  Commencement
May 23, 2007  Classified Staff Appreciation Breakfast
June 19, 2007  Board of Trustees Meeting
July 4, 2007  HOLIDAY — Fourth of July
July 17, 2007  Board of Trustees Meeting