CITRUS COMMUNITY COLLEGE DISTRICT

AGENDA OF REGULAR MEETING OF THE BOARD OF TRUSTEES

MEETING: Regular Meeting in June

DATE: Tuesday, June 19, 2007

TIME: 4:15 p.m.

PLACE: Board Room, AD 202
1000 West Foothill, Glendora, California 91741-1899

AGENDA:

A. PLEDGE OF ALLEGIANCE

B. BOARD OF TRUSTEES
   Mrs. Joanne Montgomery, President
   Dr. Edward C. Ortell, Vice President
   Ms. Susan M. Keith, Clerk/Secretary
   Dr. Gary L. Woods, Member
   Mr. Michael Bevilacqua, Member
   Ms. Linda Bermudez, Student Trustee

C. COMMENTS: MEMBERS OF THE AUDIENCE
   Members of the public may request the opportunity to address the Board regarding items on and not on the agenda. To do so, please complete the “Request to Address Board of Trustees” form and give it to the Recording Secretary of the Board (Christine Link). Public input is limited to five (5) minutes per person, so that everyone who wishes to speak to the Board has an opportunity to speak, and so that the Board can conduct its business in an efficient manner.
   The Brown Act prohibits the Board from discussing or taking action in response to any public comments that does not address an agenda item.

D. REPORTS
   Michael J. Viera, Ph.D., Superintendent/President
   Irene Malmgren, Vice President of Instruction
   Jeanne Hamilton, Ph.D., Vice President of Student Services
   Sandra Lindoerfer, J.D., Director of Human Resources
   Carol Horton, Vice President of Finance and Administrative Services
   Roberta Eisel, Academic Senate President
   Cathy Napoli, Classified Employees
   Linda Bermudez, Student Trustee
   Members of the Board of Trustees

E. MINUTES
   Approval of the Regular Meeting Minutes of May 15, 2007
F. CLOSED SESSION PER THE FOLLOWING SECTIONS OF THE GOVERNMENT CODES:
1. Per Section 54954.5(f) and 54957.6: CONFERENCE WITH LABOR NEGOTIATOR, SANDRA LINDOERFER, DISTRICT CHIEF NEGOTIATOR — Employee Organization(s): Citrus College Faculty Association/CTA/NEA, Adjunct Faculty United Local 6106, and California School Employees Association (CSEA) Chapter 101.
2. Per Section 54954.5(e) and 54957: PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

G. PUBLIC HEARING
Public hearing for the purpose of receiving public comment in regard to Adjunct Faculty United Local 6106 (ADFAC’s) initial proposal.

H. INFORMATION AND DISCUSSION
General
1. Citrus College Promotional DVD Presentation — Paula Green, Director of Communications

I. ACTION ITEMS
1. Consent Items
Routine items of business placed on the consent agenda already have been carefully screened by members of the staff and reviewed in advance by Board members. Upon request of any Board member, an item on the consent agenda may be considered separately at its location on the meeting's agenda.

Business Services

a. Authorization is requested to approve the attached list of independent contractor/consultant agreements as submitted. (Page 9)

b. Authorization is requested to approve facility rentals and usage. (Page 12)

c. Authorization is requested to approve A & B Warrants for May 2007. (Page 15)

d. Authorization is requested to approve purchase orders for May 2007. (Page 17)

e. Authorization to approve the 2007-2008 institutional membership list. (Page 33)

f. Authorization is requested to approve a $115.00 annual membership to the Association for Student Advancement Programs. (Page 36)

g. Authorization is requested to approve a $2,500.00 annual membership to the Los Angeles County Economic Development Corporation. (Page 37)

h. Authorization is requested to approve a $3,700.00 annual membership to the California Chamber of Commerce. (Page 38)
i. Authorization is requested to allow staff to prepare specifications and formally bid two projects. The projects will be funded from District Bond Funds accounts. The projects are the Vocational Technology Building, and the new East Parking Lot. The projects will be funded from various District accounts. Award of contract will be by Board action. (Page 39)

j. Authorization is requested to accept Project #04-0607, Technical Building B Nursing Program Alterations as complete and authorize staff to file the required Notice of Completion with the County of Los Angeles. The final contract amount is $393,722.00. (Page 40)

k. Authorization is requested to accept Project #15-0607, Portable Number Two Utilities as complete and authorize staff to file the required Notice of Completion with the County of Los Angeles. The final contract amount is $23,500.00. (Page 41)

Personnel

l. Authorization is requested to approve the personnel actions with regard to the employment, change of status, and/or separation of academic employees. (Page 42)

m. Authorization is requested to approve the personnel actions with regard to the employment, change of status, and/or separation of classified employees. (Page 56)

n. Authorization is requested to approve the employment of short-term, non-academic employees and substitutes. (Page 59)

I. ACTION ITEMS (continued)

Fiscal Services

2. Authorization is requested to authorize the Los Angeles County Office of Education to make the necessary appropriation transfers at the close of the school year 2006-07 in order to permit payment of obligations at the end of the school year in accordance with the provisions of Education Code Section 85201. (Page 85)

3. Authorization is requested to approve the attached budget revisions for funds 01.0, 01.3, 33.0, 39.0, 41.0, 42.0, 51.0, 52.0, 59.0, 71.0 and 74.0 for the fiscal year 2006-2007. (Page 86)

4. Authorization is requested to approve the 2007-08 tentative budget. (Page 143)

5. Authorization is requested for the Vice President of Finance and Administrative Services or designee to make temporary cash loans during the 2007-2008 fiscal year, between District funds whenever such transfers are needed to cover cash flow problems and to permit payment of obligations. The amount of any individual transfer to any fund shall not exceed $500,000. (Page 185)

6. Authorization is requested to approve a final reading of new Board Policy #3602 – Code of Conduct. (Page 187)
7. Authorization is requested to approve the award of bid #18-0607, Walkway Replacement at Various District Locations, to Cornerstone Concrete and Construction, Inc. of Upland, California and authorize the Vice President of Finance and Administrative Services to execute the contract on behalf of the District. Funding will be from Bond funds. (Page 190)

8. Authorization is requested to approve the agreement with the Grammy Foundation to present a Grammy Camp at Citrus College for the period of July 14, 2007 through July 31, 2007. (Page 192)

Instruction and Student Services

9. Authorization is requested to approve and accept the Strengthening Career Technical Education Programs Grant. (Page 205)

10. Authorization is requested to approve the sub-agreement of the Tech Prep Regional Coordination Project – Region 7/LA County grant by and between Citrus Community College District and El Camino College. District will reimburse El Camino College actual costs for the performance of work under this agreement in the amount not to exceed $25,000 over ten months, which is based on the workplan and budget incorporated into this agreement in Exhibit A. (Page 207)

11. Authorization is requested to approve the sub-agreement of the Tech Prep Regional Coordination Project – Region 7/LA County grant by and between Citrus Community College District and East Los Angeles College. District will reimburse East Los Angeles College actual costs for the performance of work under this agreement in the amount not to exceed $25,000 over ten months, which is based on the workplan and budget incorporated into this agreement in Exhibit A. (Page 213)

12. Authorization is requested to approve the sub-agreement of the Tech Prep Regional Coordination Project – Region 7/LA County grant by and between Citrus Community College District and Los Angeles City College. District will reimburse Los Angeles City College actual costs for the performance of work under this agreement in the amount not to exceed $25,000 over ten months, which is based on the workplan and budget incorporated into this agreement in Exhibit A. (Page 219)

13. Authorization is requested to approve the sub-agreement of the Tech Prep Regional Coordination Project – Region 7/LA County grant by and between Citrus Community College District and Los Angeles Trade – Technical College. District will reimburse Los Angeles Trade - Technical College actual costs for the performance of work under this agreement in the amount not to exceed $25,000 over ten months, which is based on the workplan and budget incorporated into this agreement in Exhibit A. (Page 225)
14. Authorization is requested to approve the sub-agreement of the Tech Prep Regional Coordination Project – Region 7/LA County grant by and between Citrus Community College District and Los Angeles Valley College. District will reimburse Los Angeles Valley College actual costs for the performance of work under this agreement in the amount not to exceed $25,000 over ten months, which is based on the workplan and budget incorporated into this agreement in Exhibit A. (Page 231)

Personnel
15. Authorization is requested to approve the Reduced Work Load Agreement between the Citrus Community College District and Mr. Richard Betancourt commencing July 1, 2007, ending June 30, 2012. (Page 237)

16. Authorization is requested to approve the hiring of Mr. James McClain effective July 1, 2007, as the Dean of Mathematics at a salary placement of $128,203.00 annually, plus $28,084.36 in health and statutory benefits. (Page 240)

17. Authorization is requested to approve the hiring of Ms. Martha McDonald effective July 1, 2007, as the Dean of Students at a salary placement of $118,530.00 annually, plus $27,684.05 in health and statutory benefits. (Page 241)

18. Authorization is requested to approve the employment of Mr. Gerhard Peters, effective August 31, 2007, in a full-time tenure track position (a first year contract of 175 days) in the discipline of Political Science, at a salary placement of Class 4, Step 5, on the Full-Time Faculty Salary Schedule (pending verification of qualifications and experience) totaling $62,508.00 annually plus $20,200.96 in health and statutory benefits. (Page 242)

19. Authorization is requested to approve the Memorandum of Understanding regarding Catastrophic Illness Leave between the Citrus Community College District and the Citrus College Faculty Association. (Page 243)

20. Authorization is requested to approve the Memorandum of Understanding regarding the Compressed Calendar between the Citrus Community College District and the Citrus College Faculty Association. (Page 246)

At this time the Board may adjourn to closed session to discuss Item No. F.

J. ADJOURNMENT

Dates to remember:
July 4    HOLIDAY — Fourth of July
July 17, 2007    Board of Trustees Meeting
August 21, 2007    Board of Trustees Meeting