AGENDA OF REGULAR MEETING OF THE BOARD OF TRUSTEES

MEETING: Regular Meeting in August

DATE: Tuesday, August 21, 2007

TIME: 4:15 p.m.

PLACE: Board Room, AD 202
1000 West Foothill, Glendora, California 91741-1899

AGENDA:

A. PLEDGE OF ALLEGIANCE

B. BOARD OF TRUSTEES
   Mrs. Joanne Montgomery, President
   Dr. Edward C. Ortell, Vice President
   Ms. Susan M. Keith, Clerk/Secretary
   Dr. Gary L. Woods, Member
   Mr. Michael Bevilacqua, Member
   Ms. Linda Bermudez, Student Trustee

C. COMMENTS: MEMBERS OF THE AUDIENCE
   Members of the public may request the opportunity to address the Board regarding items on and not on the agenda. To do so, please complete the "Request to Address Board of Trustees" form and give it to the Recording Secretary of the Board (Christine Link). Public input is limited to five (5) minutes per person, so that everyone who wishes to speak to the Board has an opportunity to speak, and so that the Board can conduct its business in an efficient manner.
   The Brown Act prohibits the Board from discussing or taking action in response to any public comments that does not address an agenda item.

D. REPORTS
   Michael J. Viera, Ph.D., Superintendent/President
   Irene Malmgren, Vice President of Instruction
   Jeanne Hamilton, Ph.D., Vice President of Student Services
   Sandra Lindoerfer, J.D., Director of Human Resources
   Carol Horton, Vice President of Finance and Administrative Services
   Dana Hester, Academic Senate President
   Cathy Napoli, Classified Employees
   Linda Bermudez, Student Trustee
   Members of the Board of Trustees

E. MINUTES
   Approval of the Regular Meeting Minutes of July 17, 2007
   Approval of the Special Meeting Minutes of August 7, 2007
F. CLOSED SESSION PER THE FOLLOWING SECTIONS OF THE GOVERNMENT CODES:
1. Per Section 54954.5(f) and 54957.6: CONFERENCE WITH LABOR NEGOTIATOR, SANDRA LINDOERFER, DISTRICT CHIEF NEGOTIATOR — Employee Organization(s): Citrus College Faculty Association/CTA/NEA, Adjunct Faculty United Local 6106, and California School Employees Association (CSEA) Chapter 101.
2. Per Section 54954.5(e) and 54957: PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

G. INFORMATION AND DISCUSSION
Instruction and Student Services
1. Basic Skills Presentation by Sylvia Smythe, Director of Basic Skills — Irene Malmgren, Vice President of Instruction. (Page 4)
2. Faculty and Counselor Work Experience Grant — Irene Malmgren, Vice President of Instruction. (Page 5)

H. ACTION ITEMS
1. Consent Items
Routine items of business placed on the consent agenda already have been carefully screened by members of the staff and reviewed in advance by Board members. Upon request of any Board member, an item on the consent agenda may be considered separately at its location on the meeting's agenda.

Business Services
a. Authorization is requested to approve the attached list of independent contractor/consultant agreements as submitted. (Page 11)
b. Authorization is requested to approve facility rentals and usage. (Page 15)
c. Authorization is requested to approve A & B Warrants for July 2007. (Page 19)
d. Authorization is requested to approve purchase orders for July 2007. (Page 21)
e. Authorization is requested to accept Project #08-0607, Campus Wide Fire Alarm Control Panel Upgrade Re-Bid. as complete and authorize staff to file the required Notice of Completion with the County of Los Angeles. The final contract amount is $283,771.75. (Page 30)
f. Authorization is requested to accept Project #12-0607, Technology Upgrades and Presentation Systems at Various District Locations, Base Bids #218, #219, and #220 as complete and authorize staff to file the required Notice of Completion with the County of Los Angeles. The final contract amount is $76,610.00. (Page 31)

Personnel
g. Authorization is requested to approve the personnel actions with regard to the employment, change of status, and/or separation of academic employees. (Page 32)
h. Authorization is requested to approve the personnel actions with regard to the employment, change of status, and/or separation of classified employees. (Page 53)

i. Authorization is requested to approve the employment of short-term, non-academic employees and substitutes. (Page 56)

H. ACTION ITEMS (continued)

Business Services

2. Authorization is requested to appoint the following individuals to the Measure G Oversight Committee for a two year term (until September 2009):
   1. Mark Ferrari
   2. Patricia A. Myers

3. Authorization is requested to appoint Jesus Sanchez, a student representative, to the Measure G Oversight Committee for an additional one year term. (Page 4)

4. Authorization is requested to approve participation in the 2008 Chancellor’s Office Tax Offset Program. (Page 66)

5. Authorization is requested to approve Change Order One in the amount of $15,420.22 and add zero days to the time for completion for project number 18-0607, Walkway Replacement at Various District Locations. (Page 67)

6. Authorization is requested to approve Emergency Resolution No. 2007-08-05 and authorize the Vice President of Finance and Administrative Services to seek the approval of the Los Angeles County Superintendent of Schools to repair the Campus Center and the Technical Buildings B and C tower elevators, totaling $53,598.00, without advertising or inviting bids pursuant to Public Contract Code Section 20654. (Page 69)

7. Authorization is requested to approve the award of bid #14-0607, Field House and Concession Buildings to Custom Design Construction of Glendale, California and authorize the Vice President of Finance and Administrative Services to execute the contract on behalf of the District. Funding, of $7,450,000.00 will be from Bond Funds. (Page 72)

Instruction and Student Services

8. Authorization is requested to approve the California High School Exit Exam (CAHSEE) Preparation Fund Grant RFA 07-0097-22 in the amount $68,224 from July 26, 2007 through June 30, 2008. (Page 74)

9. Authorization is requested to adopt Resolution No. 2007-08-04 and approve Contract Number CCAP-7123 in the amount of $3,412.00 for instructional materials for the period of July 1, 2007 – June 30, 2008 for the Child Development Center. (Page 75)

10. Authorization is requested to adopt Resolution No. 2007-08-04 and approve Contract Number CSCC-7080 in the amount of $2,000.00 for instructional materials for the period of July 1, 2007 – June 30, 2008 for the Child Development Center. (Page 78)
General
11. Authorization is requested to adopt Resolution 2007-08-06 to support, become a member of, and participate in the San Gabriel/Foothill Association of Community Colleges. (Page 81)

Personnel
12. Authorization is requested to approve the emergency interim employment of Dr. V. Katherine Townsend, effective August 31, 2007 through December 31, 2007, as Interim Director of the Associate Degree in Nursing Program, an Academic Management position. The maximum work days for this position during this period are 40. The daily rate of pay is $488, with total payments not to exceed $19,520. Authorization is further requested to seek an exemption, pursuant to Education Code Section 24216(b), from the STRS retiree’s earning limitations for Dr. Townsend.

At this time the Board may adjourn to closed session to discuss Item No. F.

I. BOARD RETREAT
   Discussion of College Goals

J. ADJOURNMENT

Dates to remember:
August 31, 2007 CONVOCATION
September 3, 2007 HOLIDAY – Labor Day
September 4, 2007 First Day of Instruction – Fall Semester
September 11, 2007 Board of Trustees Meeting
October 2, 2007 Board of Trustees Meeting
October 7, 2007 Taste of Autumn