CITRUS COMMUNITY COLLEGE DISTRICT

AGENDA OF REGULAR MEETING OF THE BOARD OF TRUSTEES

MEETING: Regular Meeting in September

DATE: Tuesday, September 11, 2007

TIME: 4:15 p.m.

PLACE: Board Room, AD 202
1000 West Foothill, Glendora, California 91741-1899

AGENDA:

A. PLEDGE OF ALLEGIANCE

B. BOARD OF TRUSTEES
   Mrs. Joanne Montgomery, President
   Dr. Edward C. Ortell, Vice President
   Ms. Susan M. Keith, Clerk/Secretary
   Dr. Gary L. Woods, Member
   Mr. Michael Bevilacqua, Member
   Ms. Linda Bermudez, Student Trustee

C. COMMENTS: MEMBERS OF THE AUDIENCE
   Members of the public may request the opportunity to address the Board regarding items on and not on the agenda. To do so, please complete the “Request to Address Board of Trustees” form and give it to the Recording Secretary of the Board (Christine Link). Public input is limited to five (5) minutes per person, so that everyone who wishes to speak to the Board has an opportunity to speak, and so that the Board can conduct its business in an efficient manner.

   The Brown Act prohibits the Board from discussing or taking action in response to any public comments that does not address an agenda item.

D. REPORTS
   Michael J. Viera, Ph.D., Superintendent/President
   Irene Malmgren, Vice President of Instruction
   Jeanne Hamilton, Ph.D., Vice President of Student Services
   Sandra Lindoerfer, J.D., Director of Human Resources
   Carol Horton, Vice President of Finance and Administrative Services
   Dana Hester, Academic Senate President
   Cathy Napoli, Classified Employees
   Linda Bermudez, Student Trustee
   Members of the Board of Trustees

E. MINUTES
   Approval of the Regular Meeting Minutes of August 21, 2007
F. CLOSED SESSION PER THE FOLLOWING SECTIONS OF THE GOVERNMENT CODES:
1. Per Section 54954.5(f) and 54957.6: CONFERENCE WITH LABOR NEGOTIATOR, SANDRA LINDOERFER, DISTRICT CHIEF NEGOTIATOR — Employee Organization(s): Citrus College Faculty Association/CTA/NEA, Adjunct Faculty United Local 6106, and California School Employees Association (CSEA) Chapter 101.
2. Per Section 54956.9: CONFERENCE WITH LEGAL COUNSEL — ANTICIPATED LITIGATION — One (1) potential case

G. HEARINGS
1. Public hearing for the purpose of hearing public comment on the District’s proposed 2007-08 GANN Appropriation Limit.

H. INFORMATION AND DISCUSSION
Instruction and Student Services
1. Summer 07 POWER Math Program — Jeanne Hamilton, Ph.D., Vice President of Student Services.

General
3. Introduction of Student Ambassadors — Mike Fehrs, Executive Director of Development and External Relations.

H. ACTION ITEMS
1. Consent Items
Routine items of business placed on the consent agenda already have been carefully screened by members of the staff and reviewed in advance by Board members. Upon request of any Board member, an item on the consent agenda may be considered separately at its location on the meeting's agenda.

Business Services
a. Authorization is requested to approve the attached list of independent contractor/consultant agreements as submitted.

b. Authorization is requested to approve facility rentals and usage.

c. Authorization is requested to approve a $1,000.00 annual membership to the Daraja-Umoja Consortium.

d. Authorization is requested to accept Project #18-0607, Walkway Replacement at Various District Locations. as complete and authorize staff to file the required Notice of Completion with the County of Los Angeles. The final contract amount is $170,413.97.

e. Authorization is requested to accept Project #09-0607, HVAC Upgrades at Various District Locations, as complete and authorize staff to file the required Notice of Completion with the County of Los Angeles. The final contract amount is $1,480,580.00.

f. Authorization is requested to increase the Bookstore Fund revolving fund account from $3,000.00 to $6,000.00.

g. Authorization is requested to decrease the Cafeteria Fund revolving fund account from $5,100.00 to $2,100.00.
h. Authorization is requested to dispose of the enclosed list of surplus items by public auction by the Liquidation Company or donation to another public entity. (Page 24)

Personnel
i. Authorization is requested to approve the personnel actions with regard to the employment, change of status, and/or separation of academic employees. (Page 26)

j. Authorization is requested to approve the personnel actions with regard to the employment, change of status, and/or separation of classified employees. (Page 39)

k. Authorization is requested to approve the employment of short-term, non-academic employees and substitutes. (Page 42)

I. ACTION ITEMS (continued)

Business Services
2. Authorization is requested to adopt Resolution No. 2007-08-07 establishing the District’s GANN Appropriation Limit of $73,477,063 for the 2007-2008 fiscal year.

3. Authorization is requested to approve the specified signatures for Citrus Community College District business functions and bank accounts adding Eric Magallon, Bookstore Supervisor, for the period of September 12, 2007, through November 30, 2007.

4. Authorization is requested to approve Change Order Two in the amount of $72,226.71 and add zero days to the time for completion for project number 17-0506, Central Plant, Number 2.

5. Authorization is requested to approve Change Order One in the amount of $90,796.76 and add twenty-five (25) days to the time for completion for project number 12-0506, Center for Innovation.

Instruction and Student Services
6. Authorization is requested to approve the California High School Exit Exam (CAHSEE) Preparation Fund Grant RFA 06-0093-06 Amendment One for an additional $28,600 and an extension of six months through June 30, 2008.

7. Authorization is requested to approve a field trip/tour for approximately forty-four (44) students from MUS 212 Citrus Singer Classical Ensemble and MUS 213 Professional Performance Techniques and three (3) faculty members to travel to Scandinavia April 10, 2008 through April 21, 2008.

8. Authorization is requested to approve non-substantial changes, as required by the California Commission on Teacher Credentialing, to the following certificate programs effective September 12, 2007:
   - Child Development Teacher Certificate
   - Child Development Master Teacher Certificate
   - Child Development Master Teacher – Early Intervention Certificate
   - Child Development Associate Teacher Skill Award
   - School Age Associate Teacher Skill Award
   - Infant Toddler Associate Teacher Skill Award
Personnel

9. Authorization is requested to approve the hiring of Mr. Robert Melendez, Jr. effective September 17, 2007, as the Director of EOP&S, Care, and CalWORKs at a salary placement of $96,684.00 annually, plus $22,849.08 in health and statutory benefits.

10. Authorization is requested to approve the Memorandum of Understanding regarding the Office Hours for Fall 2007 between the Citrus Community College District and the Adjunct Faculty United, AFT Local 6016, Alternatively known as AFT Local 6352.

General

11. Authorization is requested to approve the application of a one-day liquor license from the Alcoholic Beverage Control Agency for the Citrus College Foundation to serve beer and wine at the Foundation’s “A Taste of Autumn” event to be held on campus on October 7, 2007.

At this time the Board may adjourn to closed session to discuss Item No. F.

J. Adjournment

Dates to remember:

October 2, 2007  Board of Trustees Meeting
October 7, 2007  Taste of Autumn
October 16, 2007 Board of Trustees Meeting