CITRUS COMMUNITY COLLEGE DISTRICT

AGENDA OF REGULAR MEETING OF THE BOARD OF TRUSTEES

MEETING:  First Regular Meeting in October

DATE:     Tuesday, October 2, 2007

TIME:     4:15 p.m.

PLACE:    Board Room, AD 202
          1000 West Foothill, Glendora, California 91741-1899

AGENDA:
A.  PLEDGE OF ALLEGIANCE

B.  BOARD OF TRUSTEES
    Mrs. Joanne Montgomery, President
    Dr. Edward C. Ortell, Vice President
    Ms. Susan M. Keith, Clerk/Secretary
    Dr. Gary L. Woods, Member
    Mr. Michael Bevilacqua, Member
    Ms. Linda Bermudez, Student Trustee

C.  COMMENTS:  MEMBERS OF THE AUDIENCE
    Members of the public may request the opportunity to address the Board regarding items on and not on the agenda.  To do so, please complete the “Request to Address Board of Trustees” form and give it to the Recording Secretary of the Board (Christine Link).  Public input is limited to five (5) minutes per person, so that everyone who wishes to speak to the Board has an opportunity to speak, and so that the Board can conduct its business in an efficient manner.
    The Brown Act prohibits the Board from discussing or taking action in response to any public comments that does not address an agenda item.

D.  REPORTS
    Michael J. Viera, Ph.D., Superintendent/President
    Irene Malmgren, Vice President of Instruction
    Jeanne Hamilton, Ph.D., Vice President of Student Services
    Sandra Lindoerfer, J.D., Director of Human Resources
    Carol Horton, Vice President of Finance and Administrative Services
    Dana Hester, Academic Senate President
    Cathy Napoli, Classified Employees
    Linda Bermudez, Student Trustee
    Members of the Board of Trustees

E.  MINUTES
    Approval of the Regular Meeting Minutes of September 11, 2007
F. CLOSED SESSION PER THE FOLLOWING SECTIONS OF THE
GOVERNMENT CODES:
1. Per Section 54954.5(f) and 54957.6: CONFERENCE WITH LABOR
NEGOTIATOR, SANDRA LINDOERFER, DISTRICT CHIEF
NEGOTIATOR — Employee Organization(s): Citrus College Faculty
Association/CTA/NEA, Adjunct Faculty United Local 6106, and
California School Employees Association (CSEA) Chapter 101.
2. Per Section 54954.5(e) and 54957: PUBLIC EMPLOYEE
DISCIPLINE/DISMISSAL/RELEASE

G. HEARINGS
1. Public hearing for the purpose of hearing public comment on the District’s
2007-2008 District Budget.

H. INFORMATION AND DISCUSSION
Instruction and Student Services
1. 2006-2007 Annual Distance Education Institutional Report — Irene
Malmgren, Vice President of Instruction. (Page 5)

I. ACTION ITEMS
1. Consent Items
Routine items of business placed on the consent agenda already have
been carefully screened by members of the staff and reviewed in advance
by Board members. Upon request of any Board member, an item on the
consent agenda may be considered separately at its location on the
meeting's agenda.

Business Services
a. Authorization is requested to approve the attached list of
independent contractor/consultant agreements as submitted.
(Page 11)
b. Authorization is requested to approve facility rentals and usage..
(Page 13)
c. Authorization is requested to approve purchase orders for August
2007. (Page 15)
d. Authorization is requested to approve A & B Warrants for August
2007. (Page 25)
e. Authorization is requested to approve a $125.00 annual
membership to the California Community College Council for Staff
and Organizational Development. (Page 27)
f. Authorization is requested to approve a $295.00 annual
membership to the National Council for Workforce Education.
(Page 28)
g. Authorization is requested to accept Project #07-0607, IDRC Grant
Performing Arts Audio System Upgrades Speakers as complete
and authorize staff to file the required Notice of Completion with the
County of Los Angeles. The final contract amount is $168,344.43..
(Page 29)
Instruction and Student Services

h. Authorization is requested to approve a field trip for approximately 35 student athletes and 4 coaches to participate in a baseball tournament at Arizona Western College in Yuma, Arizona on November 9 – 10, 2007. Participating students will be enrolled in PE 207 Out-of-Season Athletes. Expenses will be paid through fundraising. (Page 30)

i. Authorization is requested to approve the 2007 fall out-of-season sports transportation schedule. (Page 31)

Personnel

j. Authorization is requested to approve the personnel actions with regard to the employment, change of status, and/or separation of academic employees. (Page 33)

k. Authorization is requested to approve the personnel actions with regard to the employment, change of status, and/or separation of classified employees. (Page 46)

l. Authorization is requested to approve the employment of short-term, non-academic employees and substitutes. (Page 49)

I. ACTION ITEMS (continued)

Business Services

2. Authorization is requested to approve the attached budget for all District funds for the 2007-2008 fiscal year. (Page 54)

3. Authorization is requested to approve the Quarterly Financial Status Report for the fiscal quarter ended June 30, 2007, and authorizing the forwarding of this report to the Chancellor’s Office and the Office of the Los Angeles County Superintendent of Schools. (Page 97)

4. Authorization is requested to enter into a Service Agreement 403(b) Plan with National Benefit Services LLC and Orange County Teachers Federal Credit Union to administer the district 403(b) plan regulations. (Page 101)

5. Authorization is requested to reject the claim, submitted on July 18, 2007, and to refer the claim to the District’s claim administrators, Keenan & Associates, for the District’s liability insurance plan (SWACC). (Page 102)

6. Authorization is requested to dispose of the enclosed list of fifteen passenger vans by public auction by the Liquidation Company and use the proceeds to purchase twelve passenger vans. (Page 103)

7. Authorization is requested to allow staff to prepare specifications and formally bid several types of furniture for use in various District locations. The projects will be funded from various District accounts. Award of contract will be by Board action. (Page 105)

8. Authorization is requested to allow staff to prepare specifications and formally bid two LED marquee signs located on Citrus Avenue and Barranca Avenue. Award of contract will be by Board action. (Page 106)

9. Authorization is requested for Woodcliff Corporation to substitute Demac Painting and Coating Inc. of Saugus, California for Whitehouse Brothers, Inc. of La Habra, California, the listed subcontractor. (Page 107)
Instruction and Student Services

10. Authorization is requested to create a revised pay scale for professional expert interpreters and to implement it immediately. (Page 109)

At this time the Board may adjourn to closed session to discuss Item No. F.

J. ADJOURNMENT