CITRUS COMMUNITY COLLEGE DISTRICT

AGENDA OF REGULAR MEETING OF THE BOARD OF TRUSTEES

MEETING: First Regular Meeting in November

DATE: Tuesday, November 6, 2007

TIME: 4:15 p.m.

PLACE: Board Room, AD 202
1000 West Foothill, Glendora, California 91741-1899

AGENDA:

A. PLEDGE OF ALLEGIANCE
B. BOARD OF TRUSTEES
   Mrs. Joanne Montgomery, President
   Dr. Edward C. Ortell, Vice President
   Ms. Susan M. Keith, Clerk/Secretary
   Dr. Gary L. Woods, Member
   Mr. Michael Bevilacqua, Member
   Ms. Linda Bermudez, Student Trustee
C. COMMENTS: MEMBERS OF THE AUDIENCE
   Members of the public may request the opportunity to address the Board regarding items on and not on the agenda. To do so, please complete the “Request to Address Board of Trustees” form and give it to the Recording Secretary of the Board (Christine Link). Public input is limited to five (5) minutes per person, so that everyone who wishes to speak to the Board has an opportunity to speak, and so that the Board can conduct its business in an efficient manner.
   The Brown Act prohibits the Board from discussing or taking action in response to any public comments that does not address an agenda item.
D. REPORTS
   Michael J. Viera, Ph.D., Superintendent/President
   Irene Malmgren, Vice President of Instruction
   Jeanne Hamilton, Ph.D., Vice President of Student Services
   Sandra Lindoerfer, J.D., Director of Human Resources
   Carol Horton, Vice President of Finance and Administrative Services
   Dana Hester, Academic Senate President
   Cathy Napoli, Classified Employees
   Linda Bermudez, Student Trustee
   Members of the Board of Trustees
E. MINUTES
   1. October 2, 2007
   2. October 16, 2007
F. CLOSED SESSION PER THE FOLLOWING SECTIONS OF THE GOVERNMENT CODES:

1. Per Section 54954.5(f) and 54957.6: CONFERENCE WITH LABOR NEGOTIATOR, SANDRA LINDOERFER, DISTRICT CHIEF NEGOTIATOR — Employee Organization(s): Citrus College Faculty Association/CTA/NEA, Adjunct Faculty United Local 6106, and California School Employees Association (CSEA) Chapter 101.

2. Per Section 54954.5(e) and 54957: PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

G. INFORMATION AND DISCUSSION

Instruction and Student Services

1. Program Plan for Extended Opportunities Programs & Services 2007-2008 — Jeanne Hamilton, Ph.D., Vice President of Student Services

General

2. Superintendent/President Search Process — Al Fernandez, Community College Search Services

H. ACTION ITEMS

1. Consent Items

Routine items of business placed on the consent agenda already have been carefully screened by members of the staff and reviewed in advance by Board members. Upon request of any Board member, an item on the consent agenda may be considered separately at its location on the meeting's agenda.

Business Services

a. Authorization is requested to approve the attached list of independent contractor/consultant agreements as submitted.

b. Authorization is requested to approve facility rentals and usage.

c. Authorization is requested to approve a $200.00 annual membership to the National Network 2.

d. Authorization is requested to approve a $100.00 annual membership to the Southern California Organization of Associate Degree Nursing Program Directors.

e. Authorization is requested to dispose of the enclosed list of surplus items by public auction by the Liquidation Company or Chiller Services or donation to another public entity.

Personnel

f. Authorization is requested to approve the personnel actions with regard to the employment, change of status, and/or separation of academic employees.

g. Authorization is requested to approve the personnel actions with regard to the employment, change of status, and/or separation of classified employees.

h. Authorization is requested to approve the employment of short-term, non-academic employees and substitutes.
H. ACTION ITEMS (continued)

Business Services
2. Authorization is requested to accept Project #17-0506, Central Plant #2 as complete and authorize staff to file the required Notice of Completion with the County of Los Angeles. The final contract amount is $6,833,905.00.

3. Authorization is requested to approve the award of bid #06-0506, Vocational Technology Complex, to PW Construction Inc. of Glendora, California and authorize the Vice President of Finance and Administrative Services to execute the contract on behalf of the District. The bid price of $13,649,000 is within budget and will be funded by local and state bond funds, pending state approval.

4. Authorization is requested to approve the award of bid #02-0708, Two LED Marquee Signs to National Sign & Marketing Corporation of Chino, California and authorize the Vice President of Finance and Administrative Services to execute the contract on behalf of the District. Funding, of $148,962.00 will be from Administrative Services Funds.

5. Authorization is requested to approve the award of bid #03-0708, Furniture Bid for Various Products to R & D Business Interiors of Glendora, California and authorize the Vice President of Finance and Administrative Services to execute the contract on behalf of the District. The bid amounts will be determined per project and will be approved via purchase order. Funding will be from various District funds.

6. Authorization is requested to allow staff to prepare specifications and formally bid the Baseball Complex Improvements. Award of contract will be by Board action.

7. Authorization is requested to reject the claim, submitted on September 21, 2007, and to refer the claim to the District’s claim administrators, Keenan & Associates, for the District’s liability insurance plan (SWACC).

Instruction and Student Services
8. Authorization is requested to approve the Memorandum of Understanding (MOU) between the Foothill Workforce Investment Board (WIB) and Citrus College.

Personnel
9. Authorization is requested to approve the recruitment of one (1) full-time, tenure track nursing faculty member to begin instruction in the 2008 spring semester.

10. Authorization is requested to approve the increase of 3.53% to the respective salary schedules effective January 1, 2008, for: CDC Permit Teachers, Specialists and Nurse; Classified Supervisors; Confidential Employees; and, Managers.

11. Authorization is requested to approve the increase of 3.53% (COLA minus 1%) to the respective Salary Schedules effective January 1, 2008, for: Assistant Walk-on Coaches; CDC Short-Term Hourly Substitutes; Hourly Professional Experts; Community Education Instructors; Noncredit Instructors; and, Short-Term and Substitute Non-Academic Employees.
12. Authorization is requested to approve an increase of 3.53% (COLA minus 1%) to the salaries of contracted professional experts effective according to the specifics of their contracts. (Page 64)

13. Authorization is requested to approve the modification to the Student Salary Schedule increasing the minimum wage by 50 cents per hour from $7.50 to $8.00 per hour effective January 1, 2008. (Page 65)

At this time the Board may adjourn to closed session to discuss Item No. F.

I. **ADJOURNMENT**

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**Dates to remember:**

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<tr>
<th>Date</th>
<th>Event</th>
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<tbody>
<tr>
<td>November 12, 2007</td>
<td>HOLIDAY — Veteran’s Day</td>
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<tr>
<td>November 20, 2007</td>
<td>Board of Trustees Meeting</td>
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<tr>
<td>November 22 &amp; 23, 2007</td>
<td>HOLIDAY — Thanksgiving Holidays</td>
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<tr>
<td>December 5, 2007</td>
<td>Board of Trustees Meeting</td>
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