CITRUS COMMUNITY COLLEGE DISTRICT

AGENDA OF REGULAR MEETING OF THE BOARD OF TRUSTEES

MEETING: First Regular Meeting in May

DATE: Tuesday, May 1, 2007

TIME: 3:45 p.m.

PLACE: 700 Huntington Hotel
700 Huntington Avenue, Monrovia, California 91016

AGENDA:

A. PLEDGE OF ALLEGIANCE

B. BOARD OF TRUSTEES
   Mrs. Joanne Montgomery, President
   Dr. Edward C. Ortell, Vice President
   Ms. Susan M. Keith, Clerk/Secretary
   Dr. Gary L. Woods, Member
   Mr. Michael Bevilacqua, Member
   Ms. Linda Chow, Student Trustee

C. COMMENTS: MEMBERS OF THE AUDIENCE
   Members of the public may request the opportunity to address the Board regarding items on and not on the agenda. To do so, please complete the “Request to Address Board of Trustees” form and give it to the Recording Secretary of the Board (Christine Link). Public input is limited to five (5) minutes per person, so that everyone who wishes to speak to the Board has an opportunity to speak, and so that the Board can conduct its business in an efficient manner.

   The Brown Act prohibits the Board from discussing or taking action in response to any public comments that does not address an agenda item.

D. MINUTES
   1. Approval of the Regular Meeting Minutes of April 3, 2007
   2. Approval of the Regular Meeting Minutes of April 10, 2007

E. INFORMATION AND DISCUSSION

F. ACTION ITEMS
   1. Consent Items
      Business Services
      a. Authorization is requested to approve the attached list of independent contractor/consultant agreements as submitted.
      b. Authorization is requested to approve facility rentals and usage.
      c. Authorization is requested to approve A & B Warrants for March 2007.
d. Authorization is requested to approve purchase orders for March 2007.

e. Authorization is requested to allow staff to prepare specifications and formally bid the remodel of Technical Building G to accommodate the HVAC program. The projects will be funded from District Bond Funds accounts. Award of contract will be by Board action.

Personnel

f. Authorization is requested to approve the personnel actions with regard to the employment, change of status, and/or separation of academic employees.

g. Authorization is requested to approve the personnel actions with regard to the employment, change of status, and/or separation of classified employees.

h. Authorization is requested to approve the employment of short-term, non-academic employees and substitutes.

F. ACTION ITEMS (continued)

Fiscal Services

2. Authorization is requested to approve the Quarterly Financial Status Report for the fiscal quarter ended March 31, 2007, and authorizing the forwarding of this report to the Chancellor’s Office and the Office of the Los Angeles County Superintendent of Schools.

3. Authorization is requested to approve the award of bid #15-0607, Portable Number Two Utilities, to Lamb and Sons Construction Corporation of Covina, California and authorize the Vice President of Finance and Administrative Services to execute the contract on behalf of the District. The bid amount of $23,500 is within budget and will be funded by Capital Projects Funds.

Instruction and Student Services

4. Authorization is requested to approve Board Policy, P-5114, Drug Free Environment.

5. Authorization is requested to approve the agreement for Citrus College to conduct a noncredit summer school program for Azusa Unified School District.

Personnel

6. Authorization is requested to approve the employment of Dr. June Han, effective August 31, 2007, in a full-time tenure track position (a first year contract of 176 days) in the discipline of Biology, at a salary placement of Class 5, Step 4, on the Full-Time Faculty Salary Schedule (pending verification of qualifications and experience) totaling $63,094.00 annually plus $20,670.39 in health and statutory benefits.
7. Authorization is requested to approve the employment of Mr. Gino Munoz, effective August 31, 2007, in a full-time tenure track position (a first year contract of 176 days) in the discipline of Music (Instrumental), at a salary placement of Class 1, Step 6, on the Full-Time Faculty Salary Schedule (pending verification of qualifications and experience) totaling $56,626.00 annually plus $19,852.19 in health and statutory benefits.

G. ADJOURNMENT

Dates to remember:
May 15, 2007 Retiree and Tenuree Reception & Board of Trustees Meeting
May 19, 2007 Commencement