

CITRUS COMMUNITY COLLEGE DISTRICT

AGENDA OF REGULAR MEETING OF THE BOARD OF TRUSTEES

MEETING: Regular Meeting in January

DATE: Tuesday, January 15, 2008

TIME: 4:15 p.m.

PLACE: Board Room, AD 202
1000 West Foothill, Glendora, California 91741-1899

AGENDA:

A. PLEDGE OF ALLEGIANCE

B. BOARD OF TRUSTEES

Dr. Edward C. Ortell, President
Ms. Susan M. Keith, Vice President
Dr. Gary L. Woods, Clerk/Secretary
Dr. Patricia Rasmussen, Member
Mrs. Joanne Montgomery, Member
Ms. Linda Bermudez, Student Trustee

C. COMMENTS: MEMBERS OF THE AUDIENCE

Members of the public may request the opportunity to address the Board regarding items on and not on the agenda. To do so, please complete the "Request to Address Board of Trustees" form and give it to the Recording Secretary of the Board (Christine Link). Public input is limited to five (5) minutes per person, so that everyone who wishes to speak to the Board has an opportunity to speak, and so that the Board can conduct its business in an efficient manner.

The Brown Act prohibits the Board from discussing or taking action in response to any public comments that does not address an agenda item.

D. REPORTS

Michael J. Viera, Ph.D., Superintendent/President
Irene Malmgren, Vice President of Instruction
Jeanne Hamilton, Ph.D., Vice President of Student Services
Sandra Lindoerfer, J.D., Director of Human Resources
Carol Horton, Vice President of Finance and Administrative Services
Dana Hester, Academic Senate President
Cathy Napoli, Classified Employees
Linda Bermudez, Student Trustee
Members of the Board of Trustees

E. MINUTES

- 1. Approval of the Regular Meeting Minutes of December 4, 2007**
- 2. Approval of the Special Meeting Minutes of December 11, 2007**

(CONTINUED)

F. CLOSED SESSION PER THE FOLLOWING SECTIONS OF THE GOVERNMENT CODES:

1. Per Section 54954.5(f) and 54957.6: CONFERENCE WITH LABOR NEGOTIATOR, SANDRA LINDOERFER, DISTRICT CHIEF NEGOTIATOR — Employee Organization(s): Citrus College Faculty Association/CTA/NEA; Adjunct Faculty United Local 6106, and California School Employees Association (CSEA) Chapter 101.
2. Per Section 54954.5(e) and 54957: PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE
3. Per Section 54956.9(b): CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

**G. INFORMATION AND DISCUSSION
Instruction and Student Services**

1. Cosmos in the Classroom Posters and After High School Guide – Irene Malmgren, Vice President of Instruction (Page 4)

General

2. Superintendent/President Search – Edward C. Ortell, President, Board of Trustees
3. Brown Act Update – Mary Dowell, Liebert, Cassidy, Whitmore, A Professional Law Corporation

H ACTION ITEMS

1. Consent Items

Routine items of business placed on the consent agenda already have been carefully screened by members of the staff and reviewed in advance by Board members. Upon request of any Board member, an item on the consent agenda may be considered separately at its location on the meeting's agenda.

Business Services

- a. Authorization is requested to approve the attached list of independent contractor/consultant agreements as submitted. (Page 7)
- b. Authorization is requested to approve facility rentals and usage. (Page 10)
- c. Authorization is requested to approve purchase orders for November 2007. (Page 12)
- d. Authorization is requested to approve A & B Warrants for November 2007. (Page 19)
- e. Authorization is requested to approve a \$100.00 annual membership to the 5 Community Colleges Track & Cross Country Coaches Association. (Page 21)
- f. Authorization is requested to approve a \$125.00 annual membership to the National Coalition for Campus Children's Centers. (Page 22)

- g. Authorization is requested for Custom Design and Construction Company to substitute Fredrick Tower of Tujunga, California for B&B Steel, Inc of Perris, California, the listed subcontractor. (Page 23)

Personnel

- h. Authorization is requested to approve the personnel actions with regard to the employment, change of status, and/or separation of academic employees. (Page 25)
- i. Authorization is requested to approve the personnel actions with regard to the employment, change of status, and/or separation of classified employees. (Page 32)
- j. Authorization is requested to approve the employment of short-term, non-academic employees and substitutes. (Page 35)

H. ACTION ITEMS (continued)

Business Services

- 2. Authorization is requested to approve Resolution #2007-08-09 adopting a nonresident tuition fee of \$181.00 per semester unit, plus a \$29.00 capital outlay surcharge, effective for the 2008-2009 fiscal year (commencing with the summer term, 2008). (Page 41)
- 3. Authorization is requested to approve Change Order Number One in the amount of \$85,208.40 and add seventy-two (72) days to the time for completion for project number 20-0607, Construction of the East Parking Lot. (Page 43)
- 4. Authorization is requested to approve Change Order Two in the amount of \$168,370.47 and add sixty (60) days to the time for completion for project number 12-0506, Center for Innovation Re-Bid for construction of the Center for Innovation. (Page 46)
- 5. Authorization is requested to allow staff to prepare specifications and formally bid the replacement of the gymnasium floor in the Physical Education Building. Funding will be from Measure G Bond funds. Award of contract will be by Board action. (Page 51)
- 6. Authorization is requested to allow staff to prepare specifications and formally bid the remodel of Portable Building One to make it suitable for Cosmetology programs. Funding will be from Measure G Bond funds. Award of contract will be by Board action. (Page 52)
- 7. Authorization is requested to allow staff to prepare specifications and formally bid HVAC Upgrades at Various Locations. Funding will be from Measure G Bond funds and Scheduled Maintenance funds. Award of contract will be by Board action. (Page 53)
- 8. Authorization is requested to allow staff to prepare specifications and formally bid Two Consoles and Ancillary Equipment for the Recording Arts Studios. Funding will be from Instructional Equipment funds. Award of contract will be by Board action. (Page 54)

Instruction and Student Services

- 9. Authorization is requested for a second reading to approve the revisions to R-1006 Procedures Regarding Sexual Assaults. (Page 55)

General

10. Authorization is requested to nominate Dr. Edward C. Ortell to be a candidate for the California Community College Trustees Board. (Page 58)

At this time the Board may adjourn to closed session to discuss Item No. F.

I. ADJOURNMENT

Dates to remember:

- | | |
|-------------------|-----------------------------------------|
| January 21, 2008 | HOLIDAY – <i>Martin Luther King Day</i> |
| February 5, 2008 | Board of Trustees Meeting |
| February 15, 2008 | HOLIDAY – <i>Lincoln's Birthday</i> |
| February 18, 2008 | HOLIDAY – <i>Washington's Birthday</i> |
| February 19, 2008 | Board of Trustees Meeting |
| | FLEX Day |