

CITRUS COMMUNITY COLLEGE DISTRICT

AGENDA OF REGULAR MEETING OF THE BOARD OF TRUSTEES

MEETING: First Regular Meeting in February

DATE: Tuesday, February 5, 2008

TIME: 4:15 p.m.

PLACE: Board Room, AD 202
1000 West Foothill, Glendora, California 91741-1899

AGENDA:

A. PLEDGE OF ALLEGIANCE

B. BOARD OF TRUSTEES

Dr. Edward C. Ortell, President
Ms. Susan M. Keith, Vice President
Dr. Gary L. Woods, Clerk/Secretary
Dr. Patricia Rasmussen, Member
Mrs. Joanne Montgomery, Member
Ms. Linda Bermudez, Student Trustee

C. COMMENTS: MEMBERS OF THE AUDIENCE

Members of the public may request the opportunity to address the Board regarding items on and not on the agenda. To do so, please complete the "Request to Address Board of Trustees" form and give it to the Recording Secretary of the Board (Christine Link). Public input is limited to five (5) minutes per person, so that everyone who wishes to speak to the Board has an opportunity to speak, and so that the Board can conduct its business in an efficient manner.

The Brown Act prohibits the Board from discussing or taking action in response to any public comments that does not address an agenda item.

D. REPORTS

Michael J. Viera, Ph.D., Superintendent/President
Irene Malmgren, Vice President of Instruction
Jeanne Hamilton, Ph.D., Vice President of Student Services
Sandra Lindoerfer, J.D., Director of Human Resources
Carol Horton, Vice President of Finance and Administrative Services
Dana Hester, Academic Senate President
Cathy Napoli, Classified Employees
Linda Bermudez, Student Trustee
Members of the Board of Trustees

E. MINUTES

1. Approval of the Regular Meeting Minutes of January 15, 2008

F. CLOSED SESSION PER THE FOLLOWING SECTIONS OF THE GOVERNMENT CODES:

1. Per Section 54954.5(f) and 54957.6: CONFERENCE WITH LABOR NEGOTIATOR, SANDRA LINDOERFER, DISTRICT CHIEF NEGOTIATOR — Employee Organization(s): Citrus College Faculty Association/CTA/NEA; Adjunct Faculty United Local 6106, and California School Employees Association (CSEA) Chapter 101.
2. Per Section 54954.5(e) and 54957: PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE
3. Per Section 54954.5(f) and 54957.6: CONFERENCE WITH LABOR NEGOTIATOR, MICHAEL J. VIERA, SUPERINTENDENT/PRESIDENT — Unrepresented Employees: Executive Assistant to the Superintendent/President and Recording Secretary to the Board of Trustees (Confidential) and Administrative Assistant (Confidential)
4. Per Section 54956.9(b): CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

G. INFORMATION AND DISCUSSION

Business Services

1. Measure G Citizens' Oversight Committee Annual Report — Mrs. Sharon Lewis, Chairman of the Measure G Citizens' Oversight Committee — Carol R. Horton, Vice President of Finance and Administrative Services (Page 4)

Instruction and Student Services

2. Economics Program Review – 2006-07 — Irene Malmgren, Vice President of Instruction (Page 5)
3. Philosophy Program Review – 2006-07 — Irene Malmgren, Vice President of Instruction (Page 21)
4. Political Science Program Review – 2006-07 — Irene Malmgren, Vice President of Instruction (Page 40)
5. Psychology Program Review – 2006-07 — Irene Malmgren, Vice President of Instruction (Page 59)

General

6. Superintendent/President Search Update and Inquiries — Christine Link, Board Liaison to Search Consultant

H ACTION ITEMS

1. Consent Items

Business Services

- a. Authorization is requested to approve the attached list of independent contractor/consultant agreements as submitted. (Page 81)
- b. Authorization is requested to approve facility rentals and usage. (Page 83)
- c. Authorization is requested to approve A & B Warrants for December 2007. (Page 85)
- d. Authorization is requested to approve purchase orders for December 2007. (Page 87)

- e. Authorization is requested to allow staff to prepare specifications and formally bid the Remodel of the Foundation and Publication Building project. Funding will be from Measure G Bond funds. Award of contract will be by Board action. (Page 93)
- f. Authorization is requested to allow staff to prepare specifications and formally bid the West Campus Access Drive project. Funding will be from Measure G Bond funds. Award of contract will be by Board action. (Page 94)
- g. Authorization is requested to allow staff to prepare specifications and formally bid the Softball Fields Complex and the Student Services Building. Funding will be from Measure G Bond funds and State Bond funds. Award of contract will be by Board action. (Page 95)

Instruction and Student Services

- h. Authorization is requested to approve a field trip for twenty-five (25) students, one (1) faculty member and three (3) chaperones to travel to the Mexican Riviera over a 7 day period. The group will depart on June 15, 2008 and return on June 22, 2008. All expenses will be covered by monies secured from fundraising activities. (Page 96)

Personnel

- i. Authorization is requested to approve the personnel actions with regard to the employment, change of status, and/or separation of academic employees. (Page 98)
- j. Authorization is requested to approve the personnel actions with regard to the employment, change of status, and/or separation of classified employees. (Page 110)
- k. Authorization is requested to approve the employment of short-term, non-academic employees and substitutes. (Page 113)

Business Services

- 2. Authorization is requested to approve the Quarterly Financial Status Report for the fiscal quarter ended December 31, 2007, and authorizing the forwarding of this report to the Chancellor's Office and the Office of the Los Angeles County Superintendent of Schools. (Page 123)
- 3. Authorization is requested for Custom Design and Construction Company to substitute ThyssenKrupp Elevator of Los Angeles, California for Fredrick Tower of Tujunga, California, the listed subcontractor. (Page 128)
- 4. Authorization is requested to award of a contract for project #07-0708, Energy Services Contract for Installation of heating, ventilation and air conditioning (HVAC) equipment for two district buildings to ACCO Engineering Systems of Glendale, California, in the amount of \$\$1,447,070, and authorize the Vice President of Finance & Administrative Services to execute the contract on behalf of the District. These projects are part of the planned campus wide HVAC energy upgrades to be funded by scheduled maintenance funds and bond funds. (Page 130)

5. Authorization is requested to accept Project #05-0708, Baseball Complex Improvements as complete and authorize staff to file the required Notice of Completion with the County of Los Angeles. The final contract amount is \$73,634.00. (Page 133)
6. Authorization is requested to accept Project #20-0607, Construction of the East Parking Lot as complete and authorize staff to file the required Notice of Completion with the County of Los Angeles. The final contract amount is \$1,388,233.40. (Page 134)

Instruction and Student Services

7. Authorization is requested for a second reading to approve the revisions to Board Policy, P-1006, Sexual Assaults. (Page 135)
8. Authorization is requested to adopt Resolution No. 2007-08-10 and approve Contract Number CIMS-7175 in the amount of \$3,464.00 for instructional materials for the period of July 1, 2007 – June 30, 2008 for the Child Development Center. (Page 137)
9. Authorization is requested to approve the employment of Mr. Lawrence Santiago for a full-time, tenure track faculty position, in the discipline of Nursing to begin on February 19, 2008, for one-half of the regular 175 day contract, at a salary placement of Class 2, Step 6 on the faculty salary schedule (pending verification of education and experience), totaling \$61,532.00 annually, plus \$20,473.09 in health and statutory benefits, all prorated for half of an academic year. (Page 140)

At this time the Board may adjourn to closed session to discuss Item No. F.

I. ADJOURNMENT

Dates to remember:

February 15, 2008	HOLIDAY — <i>Lincoln's Birthday</i>
February 18, 2008	HOLIDAY — <i>Washington's Birthday</i>
February 19, 2008	Board of Trustees Meeting
	FLEX Day
March 4, 2008	Board of Trustees Meeting