

CITRUS COMMUNITY COLLEGE DISTRICT

AGENDA OF REGULAR MEETING OF THE BOARD OF TRUSTEES

MEETING: Second Regular Meeting in March

DATE: Tuesday, March 18, 2008

TIME: 4:15 p.m.

PLACE: Board Room, AD 202
1000 West Foothill, Glendora, California 91741-1899

AGENDA:

A. PLEDGE OF ALLEGIANCE

B. BOARD OF TRUSTEES

Dr. Edward C. Ortell, President
Mrs. Susan M. Keith, Vice President
Dr. Gary L. Woods, Clerk/Secretary
Dr. Patricia Rasmussen, Member
Mrs. Joanne Montgomery, Member
Ms. Linda Bermudez, Student Trustee

C. COMMENTS: MEMBERS OF THE AUDIENCE

Members of the public may request the opportunity to address the Board regarding items on and not on the agenda. To do so, please complete the "*Request to Address Board of Trustees*" form and give it to the Recording Secretary of the Board (Christine Link). Public input is limited to five (5) minutes per person, so that everyone who wishes to speak to the Board has an opportunity to speak, and so that the Board can conduct its business in an efficient manner.

The Brown Act prohibits the Board from discussing or taking action in response to any public comments that does not address an agenda item.

D. REPORTS

Michael J. Viera, Ph.D., Superintendent/President
Irene Malmgren, Vice President of Instruction
Jeanne Hamilton, Ph.D., Vice President of Student Services
Sandra Lindoerfer, J.D., Director of Human Resources
Carol Horton, Vice President of Finance and Administrative Services
Dana Hester, Academic Senate President
Cathy Napoli, Classified Employees
Linda Bermudez, Student Trustee
Members of the Board of Trustees

E. MINUTES

1. Approval of the Regular Meeting Minutes of March 4, 2008

F. CLOSED SESSION PER THE FOLLOWING SECTIONS OF THE GOVERNMENT CODES:

1. Per Section 54954.5(f) and 54957.6: CONFERENCE WITH LABOR NEGOTIATOR, SANDRA LINDOERFER, DISTRICT CHIEF NEGOTIATOR — Employee Organization(s): Citrus College Faculty Association/CTA/NEA; Adjunct Faculty United Local 6106, and California School Employees Association (CSEA) Chapter 101.
2. Per Section 54954.5(e) and 54957: PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE
3. Per Section 54956.9(b): CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

H. INFORMATION AND DISCUSSION

General

1. Board Goals Presentation (Page 4)
Irene Malmgren, Vice President of Instruction
Dana Hester, President, Academic Senate

H ACTION ITEMS

1. Consent Items

Business Services

- a. Authorization is requested to approve the attached list of independent contractor/consultant agreements as submitted. (Page 8)
- b. Authorization is requested to approve facility rentals and usage. (Page 10)
- c. Authorization is requested to approve A & B Warrants for February 2008. (Page 12)
- d. Authorization is requested to approve purchase orders for February 2008. (Page 14)
- e. Authorization is requested to authorize staff to prepare specifications for College Class Schedules and advertise for bids. Award of contract will be by Board action. (Page 22)

Personnel

- f. Authorization is requested to approve the personnel actions with regard to the employment, change of status, and/or separation of academic employees. (Page 23)
- g. Authorization is requested to approve the personnel actions with regard to the employment, change of status, and/or separation of classified employees. (Page 29)
- h. Authorization is requested to approve the employment of short-term, non-academic employees and substitutes. (Page 32)

H. ACTION ITEMS (continued)

Business Services

2. Authorization is requested to adopt the new bid limit of \$72,400 for maintenance, equipment, and supply items. (Page 36)

3. Authorization is requested to approve the award of bid #10-0708, West Campus Access Drive to Gentry Brothers, Inc. of Irwindale, California and authorize the Vice President of Finance & Administrative Services to execute the contract on behalf of the District. The bid price of \$116,000.00 is within budget and will be funded by Measure G Bond Funds. (Page 37)
4. Authorization is requested to approve the award of bid #11-0607, Softball Fields Complex to Los Angeles Engineering, Inc. of Covina, California and authorize the Vice President of Finance & Administrative Services to execute the contract on behalf of the District. The bid price of \$4,084,000.00 is within budget and will be funded by Measure G Bond Funds. (Page 39)

Instruction and Student Services

5. Authorization is requested to approve a field trip for twenty-six (26) students, one (1) faculty member and three (3) chaperones to travel to the Mexican Riviera over a 6 day period. The group will depart on June 22, 2008 and return on June 27, 2008. All expenses will be covered by monies secured from fundraising activities. (Page 41)

Personnel

6. Authorization is requested to approve the second reading of proposed revisions to Board Policy, P-4401, *Confidential Employees Defined*. (Page 43)
7. Authorization is requested to approve the Memorandum of Understanding, dated February 13, 2008, regarding Workload between the Citrus Community College District and the Citrus College Faculty Association. (Page 45)

General

8. Authorization is requested to accept nominations from the Board of Trustees and approve their vote for candidates for election to the California Community College Trustees Board of Directors of the Community College League of California. (Page 60)

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| <i>At this time the Board may adjourn to closed session to discuss Item No. F.</i> |
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I. ADJOURNMENT