

CITRUS COMMUNITY COLLEGE DISTRICT

AGENDA OF REGULAR MEETING OF THE BOARD OF TRUSTEES

MEETING: First Regular Meeting in May

DATE: Tuesday, May 6, 2008

TIME: 4:15 p.m.

PLACE: Louis E. Zellers Center for Innovation Community Room, CI 159
1000 West Foothill, Glendora, California 91741-1899

AGENDA:

A. PLEDGE OF ALLEGIANCE

B. BOARD OF TRUSTEES

Dr. Edward C. Ortell, President
Mrs. Susan M. Keith, Vice President
Dr. Gary L. Woods, Clerk/Secretary
Dr. Patricia Rasmussen, Member
Mrs. Joanne Montgomery, Member
Ms. Linda Bermudez, Student Trustee

C. COMMENTS: MEMBERS OF THE AUDIENCE

Members of the public may request the opportunity to address the Board regarding items on and not on the agenda. To do so, please complete the "Request to Address Board of Trustees" form and give it to the Recording Secretary of the Board (Christine Link). Public input is limited to five (5) minutes per person, so that everyone who wishes to speak to the Board has an opportunity to speak, and so that the Board can conduct its business in an efficient manner.

The Brown Act prohibits the Board from discussing or taking action in response to any public comments that does not address an agenda item.

D. REPORTS

Michael J. Viera, Ph.D., Superintendent/President
Irene Malmgren, Vice President of Instruction
Jeanne Hamilton, Ph.D., Vice President of Student Services
Sandra Lindoerfer, J.D., Director of Human Resources
Carol Horton, Vice President of Finance and Administrative Services
Dana Hester, Academic Senate President
Cathy Napoli, Classified Employees
Linda Bermudez, Student Trustee
Members of the Board of Trustees

E. CLOSED SESSION PER THE FOLLOWING SECTIONS OF THE GOVERNMENT CODES:

1. Per Section 54954.5(f) and 54957.6: CONFERENCE WITH LABOR NEGOTIATOR, SANDRA LINDOERFER, DISTRICT CHIEF NEGOTIATOR — Employee Organization(s): Citrus College Faculty Association/CTA/NEA; Adjunct Faculty United Local 6106, and California School Employees Association (CSEA) Chapter 101.
2. Per Section 54954.5(e) and 54957: PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE
3. Per Section 54956.9(b): CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
4. Per Section 54954.5(e) and 54957: PUBLIC EMPLOYEE APPOINTMENT/EMPLOYMENT: Superintendent/President

F. INFORMATION AND DISCUSSION
Instruction and Student Services

1. Presentation by Dale Salwak — “Teaching Life: Letters from a Life in Literature” – Irene Malmgren, Vice President of Instruction (Page 4)

General

2. Accountability Reporting for the Community Colleges Presentation — Lan Hao, Ph.D., Director of Institutional Research (Page 5)
3. Strategic Planning Goals — Michael J. Viera, Ph.D., Superintendent/President (Page 12)

G ACTION ITEMS

1. Consent Items

Routine items of business placed on the consent agenda already have been carefully screened by members of the staff and reviewed in advance by Board members. Upon request of any Board member, an item on the consent agenda may be considered separately at its location on the meeting's agenda.

Business Services

- a. Authorization is requested to approve the attached list of independent contractor/consultant agreements as submitted. (Page 14)
- b. Authorization is requested to approve facility rentals and usage. (Page 18)
- c. Authorization is requested to approve A & B Warrants for March 2008. (Page 20)
- d. Authorization is requested to approve purchase orders for March 2008. (Page 22)
- e. Authorization is requested to approve a \$110.00 one year membership to the National League for Nursing. (Page 30)

Personnel

- f. Authorization is requested to approve the personnel actions with regard to the employment, change of status, and/or separation of academic employees. (Page 31)
- g. Authorization is requested to approve the personnel actions with regard to the employment, change of status, and/or separation of classified employees. (Page 43)

- h. Authorization is requested to approve the employment of short-term, non-academic employees and substitutes. (Page 47)

G. ACTION ITEMS (continued)

Business Services

2. Authorization is requested to approve the Quarterly Financial Status Report for the fiscal quarter ended March 31, 2008, and authorizing the forwarding of this report to the Chancellor's Office and the Office of the Los Angeles County Superintendent of Schools. (Page 55)
3. Authorization is requested to reject the claim, submitted on April 10, 2008, and to refer the claim to the District's claim administrators, Keenan & Associates, for the District's liability insurance plan (SWACC). (Page 60)
4. Authorization is requested to allow staff to prepare specifications and formally bid Landscaping and Irrigation Improvements at Various District Locations. Funding will be from Measure G Bond funds. Award of contract will be by Board action. (Page 61)
5. Authorization is requested to approve the award of bid #09-0708, Gymnasium Floor Replacement to Foster Flooring of Seal Beach, California and authorize the Vice President of Finance & Administrative Services to execute the contract on behalf of the District. The bid price of \$217,726.00 is within budget and will be funded by Measure G Bond Funds. (Page 62)
6. Authorization is requested to approve the award of bid #10-0607, Student Services Building to PW Construction of Glendora, California and authorize the Vice President of Finance & Administrative Services to execute the contract on behalf of the District. The bid price of \$19,868,000.00 is within budget and will be funded by state and Measure G Bond funds. (Page 64)
7. Authorization is requested to authorize Los Angeles Engineering, Inc. to substitute Coast Roof Company of Fullerton, California for Conex Corp. of Orange, California, the listed subcontractor. (Page 66)
8. Authorization is requested to approve Change Order One in the amount of \$8,244.00 for Project #07-0708, Energy Services Contract for Installation of HVAC Equipment. (Page 67)
9. Authorization is requested to approve Change Order One in the amount of \$16,079.00 for Project #10-0708, West Campus Access Drive. (Page 70)
10. Authorization is requested to accept Project #02-0708, Two LED Marquee Signs as complete and authorize staff to file the required Notice of Completion with the County of Los Angeles. The final contract amount is \$148,962.00. (Page 73)
11. Authorization is requested to accept Project #10-0708, West Campus Access Drive as complete and authorize staff to file the required Notice of Completion with the County of Los Angeles. The final contract amount is \$132,079.00. (Page 74)

G. ACTION ITEMS (continued)

Personnel

12. Authorization is requested to approve the employment of Ms. Stephanie Yee, for a full-time tenure track position in the discipline of Counseling (Career) to begin on July 1, 2008, for a first year contract of 175 days over the twelve month period, at a salary placement of Class 4, Step 1, on the Full-Time Faculty Salary Schedule (pending verification of qualifications and experience) totaling \$59,441.00 annually plus \$20,208.59 in health and statutory benefits. (Page 75)
13. Authorization is requested to declare salaries for all management, classified supervisors, confidential, and other unrepresented employees indefinite for the 2008/2009 fiscal year, as a result of financial uncertainties, negotiations, legislation, and other factors. (Page 76)

General

14. Authorization is requested to honor the contributions made by the classified employees of the Citrus Community College District to the educational community and adopt a proclamation declaring the week of May 19-23, 2008, as Classified School Employees Week. (Page 77)

<i>At this time the Board may adjourn to closed session to discuss Item No. E.</i>
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H. ADJOURNMENT

Dates to Remember:

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| May 27, 2008 | Board of Trustees Meeting &
Retiree & Tenuree Reception |
| June 14, 2008 | <i>Commencement</i> |
| June 17, 2008 | Board of Trustees Meeting &
Reception for Michael J. Viera, Ph.D. |
| July 15, 2008 | Board of Trustees Meeting |