

CITRUS COMMUNITY COLLEGE DISTRICT

AGENDA OF REGULAR MEETING OF THE BOARD OF TRUSTEES

MEETING: Regular Meeting in June

DATE: Tuesday, June 17, 2008

TIME: 4:15 p.m.

PLACE: Board Room, AD 202
1000 West Foothill Boulevard, Glendora, California 91741-1899

AGENDA:

A. PLEDGE OF ALLEGIANCE

B. BOARD OF TRUSTEES

Dr. Edward C. Ortell, President
Mrs. Susan M. Keith, Vice President
Dr. Gary L. Woods, Clerk/Secretary
Dr. Patricia Rasmussen, Member
Mrs. Joanne Montgomery, Member
Mr. Andrew Cress, Student Trustee

C. COMMENTS: MEMBERS OF THE AUDIENCE

Members of the public may request the opportunity to address the Board regarding items on and not on the agenda. To do so, please complete the "*Request to Address Board of Trustees*" form and give it to the Recording Secretary of the Board (Christine Link). Public input is limited to five (5) minutes per person, so that everyone who wishes to speak to the Board has an opportunity to speak, and so that the Board can conduct its business in an efficient manner.

The Brown Act prohibits the Board from discussing or taking action in response to any public comments that does not address an agenda item.

D. REPORTS

Michael J. Viera, Ph.D., Superintendent/President
Irene Malmgren, Vice President of Instruction
Jeanne Hamilton, Ph.D., Vice President of Student Services
Sandra Lindoerfer, J.D., Director of Human Resources
Carol Horton, Vice President of Finance and Administrative Services
Dana Hester, Academic Senate President
Cathy Napoli, Classified Employees
Andrew Cress, Student Trustee
Members of the Board of Trustees

(CONTINUED)

E. MINUTES

1. Approval of the Special Meeting Minutes of May 22, 2008
2. Approval of the Regular Meeting Minutes of May 27, 2008
3. Approval of the Special Meeting Minutes of May 30, 2008

F. CLOSED SESSION PER THE FOLLOWING SECTIONS OF THE GOVERNMENT CODES:

1. Per Section 54954.5(f) and 54957.6: CONFERENCE WITH LABOR NEGOTIATOR, SANDRA LINDOERFER, DISTRICT CHIEF NEGOTIATOR — Employee Organization(s): Citrus College Faculty Association/CTA/NEA; Adjunct Faculty United Local 6106, and California School Employees Association (CSEA) Chapter 101.
2. Per Section 54954.5(e) and 54957: PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE
3. Per Section 54956.9(b): CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

G. INFORMATION/DISCUSSION

Business Services

1. Hayden Hall Renovation — Etienne Runge, R2A Architecture (Page 4)

Student Services and Instruction

2. Daily Parking Rate — Jeanne Hamilton, Vice President of Student Services (Page 5)
3. 2007-2008 Arts Program Review — Irene Malmgren, Vice President of Instruction (Page 6)
4. 2007-2008 Electronics Program Review — Irene Malmgren, Vice President of Instruction (Page 32)
5. 2007-2008 Engineering Program Review — Irene Malmgren, Vice President of Instruction (Page 55)
6. 2007-2008 Music-History & Theory Program Review — Irene Malmgren, Vice President of Instruction (Page 87)
7. 2007-2008 Physical Education - Competitive Athletics Program Review — Irene Malmgren, Vice President of Instruction (Page 115)

H ACTION ITEMS

1. Consent Items

Routine items of business placed on the consent agenda already have been carefully screened by members of the staff and reviewed in advance by Board members. Upon request of any Board member, an item on the consent agenda may be considered separately at its location on the meeting's agenda.

Business Services

- a. Authorization is requested to approve the attached list of independent contractor/consultant agreements as submitted. (Page 139)
- b. Authorization is requested to approve facility rentals and usage. (Page 143)
- c. Authorization is requested to approve A & B Warrants for May 2008. (Page 145)

- d. Authorization is requested to approve purchase orders for May 2008. (Page 147)
- e. Authorization is requested to approve a \$30.00 one year membership to the Western Association of Veteran Education Specialists. (Page 158)
- f. Authorization to approve the 2008-2009 institutional membership list. (Page 159)

Personnel

- g. Authorization is requested to approve the personnel actions with regard to the employment, change of status, and/or separation of academic employees. (Page 163)
- h. Authorization is requested to approve the personnel actions with regard to the employment, change of status, and/or separation of classified employees. (Page 182)
- i. Authorization is requested to approve the employment of short-term, non-academic employees and substitutes. (Page 185)

Business Services

- 2. Authorization is requested to approve the 2008-09 tentative budget. (Page 210)
- 3. Authorization is requested for the Vice President of Finance and Administrative Services or designee to make temporary cash loans during the 2008-2009 fiscal year, between District funds whenever such transfers are needed to cover cash flow problems and to permit payment of obligations. The amount of any individual transfer to any fund shall not exceed \$500,000. (Page 252)
- 4. Authorization is requested to authorize the Los Angeles County Office of Education to make the necessary appropriation transfers at the close of the school year 2007-08 in order to permit payment of obligations at the end of the school year in accordance with the provisions of Education Code Section 85201. (Page 253)
- 5. Authorization is requested to authorize PW Construction, Inc. to substitute Schroeder Iron Corporation, Inc. of Fontana, California for Complete Design Systems, Inc. of Norwalk, California. (Page 255)
- 6. Authorization is requested to authorize PW Construction, Inc. to substitute Queen City Glass of Palm Springs, California for Hydro Aluminum & Glazing Corp of Anaheim, California. (Page 257)

Instruction and Student Services

- 7. Authorization is requested to approve the addition and/or deletion of courses as recommended by the Curriculum Committee. (Page 259)
- 8. Authorization is requested to approve a two-year associate of science degree/certificate program in Emergency Management and Homeland Security. If this program is approved, the program is scheduled to start in fall 2008. (Page 263)
- 9. Authorization is requested to approve the new Certificate of Achievement – Public Works/Landscape Management to be sent to the System Office. (Page 277)

10. Authorization is requested to approve the change of the Heating and Air Conditioning Skill Award to a Certificate of Achievement. (Page 296)

Personnel

11. Authorization is requested to approve the hiring of Mr. James Lancaster effective July 1, 2008, as the Dean of Career, Technical, and Continuing Education at a salary placement of \$122,714.00 annually, plus \$27,414.98 in health and statutory benefits. (Page 303)
12. Authorization is requested to approve the Memorandum of Understanding regarding *Maintenance of Status Quo in current Collective Bargaining Agreement and Postponement of Bargaining for a Successor Agreement*, dated April 29, 2008 between the Citrus Community College District and the California School Employees Association ratified by a majority affirmative vote of the unit membership. (*This item is contingent upon ratification by CSEA membership.*) (Page 304)

General

13. In conjunction with the Citrus College Foundation, Citrus College will develop a request for proposal, advertise, and select a consultant for the purpose of conducting an operational review of the Citrus College Office of Development and External Relations. The cost of the review will not exceed \$20,000, total. (Page 308)

At this time, the Board may adjourn to closed session to discuss Item No. F.

I. ADJOURNMENT

Dates to Remember:

July 4, 2008	HOLIDAY – Fourth of July
July 15, 2008	Board of Trustees Meeting
August 19, 2008	Board of Trustees Meeting
September 1, 2008	HOLIDAY – Labor Day
September 9, 2008	Board of Trustees Meeting