

**CITRUS COMMUNITY COLLEGE DISTRICT**

**AGENDA OF REGULAR MEETING OF THE BOARD OF TRUSTEES**

**MEETING:** Second Regular Meeting in October

**DATE:** Tuesday, October 21, 2008

**TIME:** 4:15 p.m.

**PLACE:** Board Room, AD 202  
1000 West Foothill Boulevard, Glendora, California 91741-1899

**AGENDA:**

**A. PLEDGE OF ALLEGIANCE**

**B. BOARD OF TRUSTEES**

Dr. Edward C. Ortell, President  
Mrs. Susan M. Keith, Vice President  
Dr. Gary L. Woods, Clerk/Secretary  
Dr. Patricia Rasmussen, Member  
Mrs. Joanne Montgomery, Member  
Mr. Andrew Cress, Student Trustee

**C. COMMENTS: MEMBERS OF THE AUDIENCE**

Members of the public may request the opportunity to address the Board regarding items on and not on the agenda. To do so, please complete the "Request to Address Board of Trustees" form and give it to the Recording Secretary of the Board (Christine Link). Public input is limited to five (5) minutes per person, so that everyone who wishes to speak to the Board has an opportunity to speak, and so that the Board can conduct its business in an efficient manner.

The Brown Act prohibits the Board from discussing or taking action in response to any public comments that does not address an agenda item.

**D. REPORTS**

**Geraldine M. Perri, Ph.D., Superintendent/President**  
**Irene Malmgren, Vice President of Instruction**  
**Jeanne Hamilton, Ph.D., Vice President of Student Services**  
**Robert Sammis, Interim Director of Human Resources**  
**Carol Horton, Vice President of Finance and Administrative Services**  
**John Vaughan, Academic Senate President**  
**Cathy Napoli, Classified Employees**  
**Andrew Cress, Student Trustee**  
**Members of the Board of Trustees**

**E. MINUTES**

**Approval of the Regular Meeting Minutes of October 7, 2008**

**(CONTINUED)**

**F. CLOSED SESSION PER THE FOLLOWING SECTIONS OF THE GOVERNMENT CODES:**

1. Per Section 54954.5(f) and 54957.6: **CONFERENCE WITH LABOR NEGOTIATOR, ROBERT SAMMIS, DISTRICT CHIEF NEGOTIATOR — Employee Organization(s): Citrus College Faculty Association/CTA/NEA; Citrus College Adjunct Faculty Federation, AFT-6352 (CAFF); and California School Employees Association (CSEA) Chapter 101.**
2. Per Section 54954.5(e) and 54957: **PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE**

**G. INFORMATION/DISCUSSION**

**Instruction and Student Services**

1. Grant Award – Jim McClain, Dean of Mathematics/Sylvia Smythe, Director of College Success (Page 4)
2. Sabbatical Report, Fall 2007, Toby Guebert, Foreign Language Instructor – Jim McClain, Dean of Mathematics (Page 5)
3. Program Plan for Extended Opportunities Programs and Services 2008-2009 – Jeanne Hamilton, Vice President of Student Services/Art Briones, Interim Director of Extended Opportunities Programs and Services (Page 8)

**H. ACTION ITEMS**

**1. Consent Items**

**Business Services**

- a. Authorization is requested to approve the attached list of independent contractor/consultant agreements as submitted. (Page 24)
- b. Authorization is requested to approve facility rentals and usage. (Page 26)
- c. Authorization is requested to approve A & B Warrants for September 2008. (Page 28)
- d. Authorization is requested to approve purchase orders for September 2008. (Page 30)

**Personnel**

- e. Authorization is requested to approve the personnel actions with regard to the employment, change of status, and/or separation of academic employees. (Page 38)
- f. Authorization is requested to approve the personnel actions with regard to the employment, change of status, and/or separation of classified employees. (Page 42)
- g. Authorization is requested to approve the employment of short-term, non-academic employees and substitutes. (Page 45)

**H. ACTION (continued)**

**Business Services**

2. Authorization is requested to approve Change Order #1 in the amount of \$85,784.00 for Project #06-0506, Vocational Technology Complex. (Page 56)

**Instruction and Student Services**

- 3. Authorization is requested to approve a field trip for three (3) students and one (1) faculty member to attend the ACP/CMA National College Media Convention in Kansas City, Missouri, on October 29, 2008, through November 2, 2008. (Page 59)
- 4. Authorization is requested to approve the updated Two-Year Heating and Air Conditioning Program Review. (Page 61)
- 5. Authorization is requested to approve the Student Health Center to administer influenza vaccine to faculty and staff who request shots and to reimburse the Student Health Center at the rate of \$17.00 per injection. (Page 65)
- 6. Authorization is requested to approve the second and final reading of the revisions to P-5126 Course Repetition Policy and the new R-5126 Course Repetition Regulation. (Page 66)
- 7. Authorization is requested to approve the second and final reading of revisions to P-5127 Probation and Dismissal Policy and the new R-5127 Probation and Dismissal Regulation. (Page 69)

**Personnel**

- 8. Authorization is requested to accept CCAFF's initial proposal to the District, and to present that proposal to the public at its November 4, 2008, Board meeting. (Page 74)

**General**

- 9. Authorization is requested to adopt the 2008-2009 Board Goals. (Page 76)

*At this time, the Board may adjourn to closed session to discuss Item No. F.*

**I. Board Policy Work Session**

- BP 2010 Board Membership
- BP 2015 Student Member(s)
- BP 2100 Board Elections
- BP 2105 Election of Student Member(s)
- BP 2110 Vacancies on the Board
- BP 2130 Term Limits
- BP 2200 Board Duties and Responsibilities
- BP 2210 Officers
- BP 2220 Committees on the Board
- BP 2305 Annual Organizational Meeting
- BP 2310 Regular Meetings of the Board
- BP 2315 Closed Sessions
- BP 2320 Special and Emergency Meetings
- BP 2330 Quorum and Voting
- BP 2340 Agendas
- BP 2345 Public Participation at Board Meetings
- BP 2350 Speakers
- BP 2355 Decorum
- BP 2360 Minutes
- BP 2365 Recording

BP 2410	Policy and Administrative Procedures
BP 2430	Delegation of Authority (CEO)
BP 2431	CEO Selection
BP 2432	CEO Succession
BP 2435	Evaluation of (CEO)
BP 2510	Participation in Local Decision Making
BP 2610	Presentation of Initial Collective Bargaining Proposals
BP 2710	Conflict of Interest
BP 2715	Code of Ethics/Standards of Practice
BP 2716	Political Activity
BP 2717	Personal Use of Public Resources
BP 2720	Communications Among Board Members
BP 2725	Board Member Compensation
BP 2730	Board Member Health Benefits
BP 2735	Board Member Travel
BP 2740	Board Education
BP 2745	Board Self-Evaluation

**J. ADJOURNMENT**

**Dates to remember:**

November 4, 2008	Board Meeting
November 10, 2008	HOLIDAY — Veteran's Day
November 18, 2008	Board Meeting
December 2, 2008	Board Meeting (reorganizational meeting)