

**CITRUS COMMUNITY COLLEGE DISTRICT**

**AGENDA OF REGULAR MEETING OF THE BOARD OF TRUSTEES**

**MEETING:** Second Regular Meeting in November

**DATE:** Tuesday, November 18, 2008

**TIME:** 4:15 p.m.

**PLACE:** Board Room, AD 202  
1000 West Foothill Boulevard, Glendora, California 91741-1899

**AGENDA:**

**A. PLEDGE OF ALLEGIANCE**

**B. BOARD OF TRUSTEES**

Dr. Edward C. Ortell, President  
Mrs. Susan M. Keith, Vice President  
Dr. Gary L. Woods, Clerk/Secretary  
Dr. Patricia Rasmussen, Member  
Mrs. Joanne Montgomery, Member  
Mr. Andrew Cress, Student Trustee

**C. COMMENTS: MEMBERS OF THE AUDIENCE**

Members of the public may request the opportunity to address the Board regarding items on and not on the agenda. To do so, please complete the "Request to Address Board of Trustees" form and give it to the Recording Secretary of the Board (Christine Link). Public input is limited to five (5) minutes per person, so that everyone who wishes to speak to the Board has an opportunity to speak, and so that the Board can conduct its business in an efficient manner.

The Brown Act prohibits the Board from discussing or taking action in response to any public comments that does not address an agenda item.

**D. REPORTS**

**Geraldine M. Perri, Ph.D., Superintendent/President**  
**Irene Malmgren, Vice President of Instruction**  
**Jeanne Hamilton, Ph.D., Vice President of Student Services**  
**Robert Sammis, Interim Director of Human Resources**  
**Carol Horton, Vice President of Finance and Administrative Services**  
**John Vaughan, Academic Senate President**  
**Cathy Napoli, Classified Employees**  
**Andrew Cress, Student Trustee**  
**Members of the Board of Trustees**

**E. MINUTES**

**Approval of the Regular Meeting Minutes of November 4, 2008**

**F. CLOSED SESSION PER THE FOLLOWING SECTIONS OF THE GOVERNMENT CODES:**

1. Per Section 54954.5(f) and 54957.6: CONFERENCE WITH LABOR NEGOTIATOR, ROBERT SAMMIS, DISTRICT CHIEF NEGOTIATOR — Employee Organization(s): Citrus College Faculty Association/CTA/NEA; Citrus College Adjunct Faculty Federation, AFT-6352 (CAFF); and California School Employees Association (CSEA) Chapter 101.
2. Per Section 54954.5(e) and 54957: PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

**G. PUBLIC HEARING**

1. Public hearing for the purpose of hearing public comment in regard to the initial proposals from Citrus College Adjunct Faculty Federation and the Citrus College Faculty Association. (Page 3)

**H. INFORMATION/DISCUSSION**

**Student Services**

1. Accreditation Discussion – Jeanne Hamilton, Ph.D., Vice President of Instruction/Roberta Eisel, Accreditation Co-Chair. (Page 55)

**I. ACTION ITEMS**

**1. Consent Items**

**Business Services**

- a. Authorization is requested to approve the attached list of independent contractor/consultant agreements as submitted. (Page 57)
- b. Authorization is requested to approve facility rentals and usage. (Page 59)
- c. Authorization is requested to approve A & B Warrants for October 2008. (Page 61)
- d. Authorization is requested to approve purchase orders for October 2008. (Page 63)

**Personnel**

- e. Authorization is requested to approve the personnel actions with regard to the employment, change of status, and/or separation of academic employees. (Page 71)
- f. Authorization is requested to approve the personnel actions with regard to the employment, change of status, and/or separation of classified employees. (Page 96)
- g. Authorization is requested to approve the employment of short-term, non-academic employees and substitutes. (Page 98)

**Business Services**

2. Authorization is requested to accept Project #13-0708, Scoreboards for Stadium & Softball Fields as complete and authorize staff to file the required Notice of Completion with the County of Los Angeles. The final contract amount is \$172,042.71. (Page 109)

3. Authorization is requested to approve Change Order #1 in the amount of \$12,387.00 for Project #06-0708, LB Classroom Remodel and Restroom Modernization. (Page 110)
4. Authorization is requested to accept Project #06-0708, LB Classroom Remodel and Restroom Modernization as complete and authorize staff to file the required Notice of Completion with the County of Los Angeles. The final contract amount is \$441,187.00. (Page 119)

**Personnel**

5. Authorization is requested to accept CCFA's initial proposal to the District, and to present that proposal to the public at its November 18, 2008, Board meeting. (Page 120)
6. Authorization is requested to approve the District's Initial Proposals to the Citrus College Adjunct Faculty Federation, the Citrus College Faculty Association, and the California School Employee's Association (CSEA), and to present these proposals to the unions. (Page 170)

**General**

7. Authorization is requested to approve the first reading of the following Board Policies: BP 1100 - Citrus Community College District, BP 1200 - Mission, BP 2000 - Board Policy and Administrative Procedure, BP 2010 - Board Membership, BP 2015 - Student Trustee, BP 2100 - Board Elections, BP 2105 - Election of Student Trustee, BP 2110 - Vacancies on the Board, BP 2200 - Board Duties and Responsibilities, BP 2210 - Officers, BP 2220 - Committees of the Board, BP 2305 - Annual Organizational Meeting, BP 2310 - Regular Meetings of the Board, BP 2320 - Special and Emergency Meetings, BP 2330 - Quorum and Voting, BP 2340 - Agendas, BP 2345 - Public Participation at Board Meetings, BP 2350 - Speakers, BP 2355 - Decorum, BP 2360 - Minutes, and BP 2365 - Recording. (Page 177)

*At this time the board may adjourn to closed session to discuss Item No. F.*

**J. BOARD POLICY WORK SESSION**

- |         |                                                                       |
|---------|-----------------------------------------------------------------------|
| BP 2430 | Delegation of Powers/Duties in the Superintendent/President's Absence |
| BP 2431 | Superintendent/President Selection                                    |
| BP 2432 | Superintendent/President Succession                                   |
| BP 2435 | Evaluation of Superintendent/President                                |
| BP 2510 | Participation in Local Decision-Making                                |
| BP 2610 | Presentation of Initial Collective Bargaining Proposals               |
| BP 2710 | Conflict of Interest                                                  |
| BP 2712 | Conflict of Interest Code                                             |
| BP 2715 | Code of Ethics/Standards of Practice                                  |
| BP 2716 | Political Activity                                                    |
| BP 2717 | Personal Use of Public Resources                                      |
| BP 2720 | Communications Among Board Members                                    |
| BP 2725 | Board Member Compensation                                             |
| BP 2730 | Board Member Health Benefits                                          |
| BP 2735 | Board Member Travel                                                   |
| BP 2740 | Board Education                                                       |
| BP 2745 | Board Self-Evaluation                                                 |

**K. ADJOURNMENT**