

CITRUS COMMUNITY COLLEGE DISTRICT

AGENDA OF REGULAR MEETING OF THE BOARD OF TRUSTEES

MEETING: First Regular Meeting in March

DATE: Tuesday, March 4, 2008

TIME: 4:15 p.m.

PLACE: Board Room, AD 202
1000 West Foothill, Glendora, California 91741-1899

AGENDA:

A. PLEDGE OF ALLEGIANCE

B. BOARD OF TRUSTEES

Dr. Edward C. Ortell, President
Mrs. Susan M. Keith, Vice President
Dr. Gary L. Woods, Clerk/Secretary
Dr. Patricia Rasmussen, Member
Mrs. Joanne Montgomery, Member
Ms. Linda Bermudez, Student Trustee

C. COMMENTS: MEMBERS OF THE AUDIENCE

Members of the public may request the opportunity to address the Board regarding items on and not on the agenda. To do so, please complete the "Request to Address Board of Trustees" form and give it to the Recording Secretary of the Board (Christine Link). Public input is limited to five (5) minutes per person, so that everyone who wishes to speak to the Board has an opportunity to speak, and so that the Board can conduct its business in an efficient manner.

The Brown Act prohibits the Board from discussing or taking action in response to any public comments that does not address an agenda item.

D. REPORTS

Michael J. Viera, Ph.D., Superintendent/President
Irene Malmgren, Vice President of Instruction
Jeanne Hamilton, Ph.D., Vice President of Student Services
Sandra Lindoerfer, J.D., Director of Human Resources
Carol Horton, Vice President of Finance and Administrative Services
Dana Hester, Academic Senate President
Cathy Napoli, Classified Employees
Linda Bermudez, Student Trustee
Members of the Board of Trustees

E. MINUTES

1. Approval of the Regular Meeting Minutes of February 19, 2008

(CONTINUED)

F. CLOSED SESSION PER THE FOLLOWING SECTIONS OF THE GOVERNMENT CODES:

1. Per Section 54954.5(f) and 54957.6: CONFERENCE WITH LABOR NEGOTIATOR, SANDRA LINDOERFER, DISTRICT CHIEF NEGOTIATOR — Employee Organization(s): Citrus College Faculty Association/CTA/NEA; Adjunct Faculty United Local 6106, and California School Employees Association (CSEA) Chapter 101.
2. Per Section 54954.5(e) and 54957: PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE
3. Per Section 54954.5(e) and 54957: PUBLIC EMPLOYEE APPOINTMENT/EMPLOYMENT: Director of Human Resources
4. Per Section 54956.9(b): CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

G. INFORMATION AND DISCUSSION

Instruction and Student Services

1. Center for Teacher Excellence – Update on Dual Enrollment – Rafael Herrera, Coordinator for the Center for Teacher Excellence/Jeanne Hamilton, Vice President of Instruction. (Page 4)
2. Service Learning Presentation – Sandra Harden, Service Learning Technician II, & Bobbie Goodman, Professor of Biology/Jeanne Hamilton, Vice President of Instruction. (Page 5)
3. Earth Science/Astronomy Program Review 2006-2007 – Irene Malmgren, Vice President of Instruction. (Page 6)

H ACTION ITEMS

1. Consent Items

Business Services

- a. Authorization is requested to approve the attached list of independent contractor/consultant agreements as submitted. (Page 43)
- b. Authorization is requested to approve facility rentals and usage. (Page 45)
- c. Authorization is requested to approve a \$8,050.00 one year membership to the Community College Survey of Student Engagement. (Page 47)
- d. Authorization is requested to approve a \$375.00 annual membership to the National Business Incubation Association. (Page 48)

Personnel

- e. Authorization is requested to approve the personnel actions with regard to the employment, change of status, and/or separation of academic employees. (Page 49)
- f. Authorization is requested to approve the personnel actions with regard to the employment, change of status, and/or separation of classified employees. (Page 55)
- g. Authorization is requested to approve the employment of short-term, non-academic employees and substitutes. (Page 57)

H. ACTION ITEMS (continued)

Business Services

2. Authorization is requested to dispose of the enclosed list of surplus items by public auction by the liquidation Company or donation to another public entity. (Page 61)
3. Authorization is requested to authorize PW Construction, Inc. to substitute B.S. Hand & Sons Concrete Construction of Simi Valley, California for Bari Construction of Irvine, California, the listed subcontractor. (Page 63)
4. Authorization is requested to approve the attached budget revisions for funds 01.3 and 33.0 for the fiscal year 2007-2008. (Page 65)

Instruction and Student Services

5. Authorization is requested to approve a field trip/tour for thirty-six (36) students from MUS 150 (Professional Performance Techniques) and MUS 228 (Blue Note Swing Orchestra), and five (5) staff members to perform in Hawaii on June 2 through June 15, 2008. (Page 79)

Personnel

6. Authorization is requested to approve the first reading of proposed revisions to Board Policy, P-4401, *Confidential Employees Defined*. (Page 82)
7. Authorization is requested to approve the modified summer 4-day work week schedule consisting of nine (9) hour days, for a total of 36 hours per week during an eight (8) week time period beginning June 23, 2008, through the week of August 18, 2008, plus one (1) eight (8) hour work week of June 30, 2008, for classified employees, managers, and supervisors/confidentials. (Page 84)

General

8. Authorization is requested to approve the application of a one-day liquor license from the Alcoholic Beverage Control Agency for the Citrus College Foundation to serve beer and wine on campus on April 17, 2008, at the Glendora Citizen of the Year Banquet and Celebration. (Page 86)

<i>At this time the Board may adjourn to closed session to discuss Item No. F.</i>
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I. ADJOURNMENT