

CITRUS COMMUNITY COLLEGE DISTRICT

AGENDA OF REGULAR MEETING OF THE BOARD OF TRUSTEES

MEETING: Regular Meeting in January

DATE: Tuesday, January 13, 2009

TIME: 4:15 p.m.

PLACE: Board Room, AD 202
1000 West Foothill Boulevard, Glendora, California 91741-1899

AGENDA:

A. PLEDGE OF ALLEGIANCE

B. BOARD OF TRUSTEES

Mrs. Susan M. Keith, President
Dr. Gary L. Woods, Vice President
Dr. Patricia Rasmussen, Clerk/Secretary
Mrs. Joanne Montgomery, Member
Dr. Edward C. Ortell, Member
Mr. Andrew Cress, Student Trustee

C. COMMENTS: MEMBERS OF THE AUDIENCE

Members of the public may request the opportunity to address the Board regarding items on and not on the agenda. To do so, please complete the "Request to Address Board of Trustees" form and give it to the Recording Secretary of the Board (Christine Link). Public input is limited to five (5) minutes per person, so that everyone who wishes to speak to the Board has an opportunity to speak, and so that the Board can conduct its business in an efficient manner.

The Brown Act prohibits the Board from discussing or taking action in response to any public comments that does not address an agenda item.

D. REPORTS

Geraldine M. Perri, Ph.D., Superintendent/President
Irene Malmgren, Vice President of Instruction
Jeanne Hamilton, Ph.D., Vice President of Student Services
Robert Sammis, J.D., Director of Human Resources
Carol Horton, Vice President of Finance and Administrative Services
John Vaughan, Academic Senate President
Cathy Napoli, Classified Employees
Andrew Cress, Student Trustee
Members of the Board of Trustees

E. MINUTES

Approval of the Organizational Meeting Minutes of December 2, 2008

F. CLOSED SESSION PER THE FOLLOWING SECTIONS OF THE GOVERNMENT CODES:

1. Per Section 54954.5(f) and 54957.6: CONFERENCE WITH LABOR NEGOTIATOR, ROBERT SAMMIS, DISTRICT CHIEF NEGOTIATOR — Employee Organization(s): Citrus College Faculty Association/CTA/NEA; Citrus College Adjunct Faculty Federation, AFT-6352 (CCAFF); and California School Employees Association (CSEA) Chapter 101.
2. Per Section 54954.5(e) and 54957: PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE
3. Per Section 54957: PUBLIC EMPLOYEE PERFORMANCE EVALUATION: SUPERINTENDENT/PRESIDENT

G. INFORMATION AND DISCUSSION

Business Services

1. Measure G Citizens' Oversight Committee Annual Report – Carol R. Horton, Vice President of Finance and Administrative Services (Page 4)

H. ACTION ITEMS

1. Consent Items

Routine items of business placed on the consent agenda already have been carefully screened by members of the staff and reviewed in advance by Board members. Upon request of any Board member, an item on the consent agenda may be considered separately at its location on the meeting's agenda.

Business Services

- a. Authorization is requested to approve the attached list of independent contractor/consultant agreements as submitted. (Page 6)
- b. Authorization is requested to approve facility rentals and usage. (Page 8)
- c. Authorization is requested to approve A & B Warrants for November 2008. (Page 10)
- d. Authorization is requested to approve purchase orders for November and December 2008. (Page 12)

Personnel

- e. Authorization is requested to approve the personnel actions with regard to the employment, change of status, and/or separation of academic employees. (Page 21)
- f. Authorization is requested to approve the personnel actions with regard to the employment, change of status, and/or separation of classified employees. (Page 28)
- g. Authorization is requested to approve the employment of short-term, non-academic employees and substitutes. (Page 31)

H. ACTION ITEMS (continued)

Business Services

2. Authorization is requested to approve Resolution #2008-09-07 adopting a non-resident tuition fee of \$189.00 per semester unit, plus a \$31.00 capital outlay surcharge, effective for the 2009-2010 fiscal year (commencing with the summer term, 2009). (Page 38)
3. Authorization is requested to accept Project #07-0708, HVAC Upgrades at Various District Locations as complete and authorize staff to file the required Notice of Completion with the County of Los Angeles. The final contract amount is \$1,535,210.00. (Page 40)
4. Authorization is requested to dispose of the enclosed list of surplus items by public auction by The Liquidation Company or donation to another public entity. (Page 41)

Personnel

5. Authorization is requested to approve the employment of Ms Joanne Beach as a temporary, one semester, full-time, non-tenure track instructor in the Nursing Department to begin on February 17, 2009 and end on June 13, 2009 at a salary placement of Class 1, Step 2 on the Full-Time Faculty Salary Schedule totaling \$25,359.00 annually (pro rated) plus \$10,521.58 in health and statutory benefits. (Page 43)
6. Authorization is requested to approve the employment of Ms Emily Burch as a temporary full-time, non-tenure track counselor to work in the Nursing Department to begin on January 14, 2009 and end on June 30, 2009 at a salary placement of Class 2, Step 2 on the Full-Time Faculty Salary Schedule totaling \$26,813.00 annually (pro rated) plus \$10,696.06 in health and statutory benefits. This position is grant funded. (Page 44)

General

7. Authorization is requested to approve the second reading of the following Board Policies: BP 2430 – Delegation of Authority to Superintendent/President; BP 2431 – Superintendent/President Selection; BP 2432 – Delegation of Powers/Duties in the Superintendent/President's Absence; BP 2435 – Evaluation of Superintendent/President; BP 2610 – Presentation of Initial Collective Bargaining Proposals; BP 2710 – Conflict of Interest; BP 2712 – Conflict of Interest Code; BP 2716 – Political Activity; BP 2717 – Personal Use of Public Resources; BP 2725 – Board Member Compensation; BP 2735 – Board Member Travel; BP 2740 – Board Education; BP 2745 - Board Self-Evaluation. (Page 45)
8. Authorization is requested to approve the first reading of Board Policy 5128 Academic Renewal. (Page 61)
9. Authorization is requested to approve the first reading of the following Board Policies: BP 6200 Budget Presentation, BP 6300 Fiscal Management and BP 6520 Security for District Property. (Page 64)

At this time, the Board may adjourn to closed session to discuss Item No. F.

I. BOARD OF TRUSTEES SELF EVALUATION

J. ADJOURNMENT