

CITRUS COMMUNITY COLLEGE DISTRICT

AGENDA OF REGULAR MEETING OF THE BOARD OF TRUSTEES

MEETING: Second Regular Meeting in March

DATE: Tuesday, March 17, 2009

TIME: 4:15 p.m.

PLACE: Board Room, AD 202
1000 West Foothill Boulevard, Glendora, California 91741-1899

AGENDA:

A. PLEDGE OF ALLEGIANCE

B. BOARD OF TRUSTEES

Mrs. Susan M. Keith, President
Dr. Gary L. Woods, Vice President
Dr. Patricia Rasmussen, Clerk/Secretary
Mrs. Joanne Montgomery, Member
Dr. Edward C. Ortell, Member
Mr. Andrew Cress, Student Trustee

C. COMMENTS: MEMBERS OF THE AUDIENCE

Members of the public may request the opportunity to address the Board regarding items on and not on the agenda. To do so, please complete the "Request to Address Board of Trustees" form and give it to the Recording Secretary of the Board (Christine Link). Public input is limited to five (5) minutes per person, so that everyone who wishes to speak to the Board has an opportunity to speak, and so that the Board can conduct its business in an efficient manner.

The Brown Act prohibits the Board from discussing or taking action in response to any public comments that does not address an agenda item.

D. REPORTS

Geraldine M. Perri, Ph.D., Superintendent/President
Irene Malmgren, Vice President of Instruction
Jeanne Hamilton, Ph.D., Vice President of Student Services
Robert Sammis, J.D., Director of Human Resources
Carol Horton, Vice President of Finance and Administrative Services
John Vaughan, Academic Senate President
Cathy Napoli, Classified Employees
Andrew Cress, Student Trustee

Members of the Board of Trustees

E. MINUTES

Approval of the Regular Meeting Minutes of March 3, 2009

F. CLOSED SESSION PER THE FOLLOWING SECTIONS OF THE GOVERNMENT CODES:

- 1. Per Section 54954.5(f) and 54957.6: CONFERENCE WITH LABOR NEGOTIATOR, ROBERT SAMMIS, DISTRICT CHIEF NEGOTIATOR — Employee Organization(s): Citrus College Faculty Association/CTA/NEA; Citrus College Adjunct Faculty Federation, AFT-6352 (CAFF); and California School Employees Association (CSEA) Chapter 101.**
- 2. Per Section 54954.5(e) and 54957: PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE**
- 3. Per Section 54956.9(b): CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION**
- 4. Per Section 54954.5(e) and 54957: PUBLIC EMPLOYEE PERFORMANCE EVALUATION:**
 - Chief Information Services Officer**
 - Dean of Admissions and Records**
 - Dean of Business, CSIS, and Distance Education**
 - Dean of Career, Technical and Continuing Education**
 - Dean of Counseling**
 - Dean of Fine and Performing Arts**
 - Dean of Language Arts**
 - Dean of Library and Information Services**
 - Dean of Mathematics and President of Management Team**
 - Dean of Physical Education and Athletics**
 - Dean of Science, Engineering, and Health Sciences**
 - Dean of Social and Behavioral Sciences**
 - Dean of Students**
 - Director of Basic Skills**
 - Director of Center of International Trade and Development**
 - Director of Child Development Center**
 - Director of Communications**
 - Director of Cosmetology**
 - Director of EOPS, CARE, and Cal WORKs**
 - Director of Facilities and Construction**
 - Director of Financial Aid**
 - Director of Fiscal Services**
 - Director of Health Sciences**
 - Director of Human Resources and District Chief Negotiator**
 - Director of Institutional Research**
 - Director of Performing Arts Center**
 - Director of Purchasing and Warehouse**
 - Director of Vocational Education**
 - Human Resources and Staff Diversity Officer**
 - Vice President of Finance and Administrative Services**
 - Vice President of Instruction**
 - Vice President of Student Services**

G. HEARINGS

1. Public hearing for the purpose of hearing public comment on the Energy Service Contract. (Page 4)

H. INFORMATION AND DISCUSSION

Business Services

1. 2009 Engineering Excellence Merit Award for the Central Plan – Carol R. Horton, Vice President of Finance and Administrative Services. (Page 6)

Instruction and Student Services

2. Sabbatical Report, Fall 2008, Dennis Korn, Automotive Technology Instructor – Irene Malmgren, Vice President of Instruction. (Page 7)
3. Umoja Program Presentation – Jeanne Hamilton, Ph.D., Vice President of Student Services. (Page 10)

I. ACTION ITEMS

1. Consent Items

Business Services

- a. Authorization is requested to approve the attached list of independent contractor/consultant agreements as submitted. (Page 12)
- b. Authorization is requested to approve facility rentals and usage. (Page 14)
- c. Authorization is requested to approve A & B Warrants for February 2009. (Page 16)
- d. Authorization is requested to approve purchase orders for January 2009. (Page 18)

Personnel

- e. Authorization is requested to approve the personnel actions with regard to the employment, change of status, and/or separation of academic employees. (Page 24)
- f. Authorization is requested to approve the personnel actions with regard to the employment, change of status, and/or separation of classified employees. (Page 29)
- g. Authorization is requested to approve the employment of short-term, non-academic employees and substitutes. (Page 31)

I. ACTION (continued)

Business Services

2. Authorization is requested to approve the award of bid #15-0708, Landscape and Irrigation Improvements to Mega Way Enterprises of Pomona, California and authorize the Vice President of Finance and Administrative Services to execute the contract on behalf of the District. The bid price of \$139,000.00 is within budget and will be funded from Measure G Funds. (Page 37)
3. Authorization is requested approve the award of a contract for project #03-0809, Energy Service Contract for Installation of heating, ventilation and air conditioning (HVAC) energy efficiency equipment and controls at the library and upgrade controllers and software on the district-wide system to Dynalectric Service & Systems Group of San Diego, California in the

amount of \$358,809.00, and authorize the Vice President of Finance and Administrative Services to execute the contract on behalf of the District. These projects are part of the planned campus wide HVAC energy upgrades to be funded by scheduled maintenance funds. (Page 39)

4. Authorization is requested to allow staff to prepare specifications and formally bid the Campus Security Building project. Funding will be from Measure G Bond funds. Award of contract will be by Board action. (Page 45)

Instruction and Student Services

5. Authorization is requested to approve a field trip/tour for thirty-five (35) students from MUS 150 (Professional Performance Techniques) and MUS 228 (Blue Note Swing Orchestra), and five (5) staff members to perform in Hawaii on June 21 through July 11, 2009. (Page 46)
6. Authorization is requested to approve a field trip for one (1) faculty member, three (3) staff members, and three (3) students to travel to Phoenix Arizona for a six (6) day period for the NCECA workshop and conference. All expenses will be covered by the participants. (Page 49)
7. Authorization is requested to approve the contract services agreement of the Los Angeles/Orange County Regional Consortium grant by and between Citrus College Community College District and United Way of Greater Los Angeles. District will reimburse United Way of Greater Los Angeles actual costs for the performance of work under this agreement in the amount not to exceed \$99,890 based on the workplan and budget incorporated into this agreement. (Page 51)

Personnel

8. Authorization is requested to approve the first reading of the following Board Policies: Board Policy 2015 Student Trustee, Board Policy 2315 Closed Session, Board Policy 2715 Code of Ethics Standards of Practice and Board Policy 2720 Communications Among Board Members. (Page 56)
9. Authorization is requested to approve the Performance Agreement Number OSR 2008-101 between the University of La Verne and Citrus College, which runs from October 1, 2008 through September 30, 2010. (Page 63)

At this time, the Board may adjourn to closed session to discuss Item No. F.

J. BOARD OF TRUSTEES WORK SESSION

- Review Accreditation Chapter 4B
- Review Administrative Procedures
- Review and Discuss California Community College Trustees Ballot

K. ADJOURNMENT

Dates to Remember:

March 31, 2009 Softball Field Dedication
April 7, 2009 Board of Trustees Meeting and Self Evaluation Work Session
April 13-28, 2009 Spring Break
May 5, 2009 Board of Trustees Meeting