

CITRUS COMMUNITY COLLEGE DISTRICT

AGENDA OF REGULAR MEETING OF THE BOARD OF TRUSTEES

MEETING: First Regular Meeting in May

DATE: Tuesday, May 5, 2009

TIME: 4:15 p.m.

PLACE: Board Room, AD 202
1000 West Foothill Boulevard, Glendora, California 91741-1899

AGENDA:

A. PLEDGE OF ALLEGIANCE

B. BOARD OF TRUSTEES

Mrs. Susan M. Keith, President
Dr. Gary L. Woods, Vice President
Dr. Patricia Rasmussen, Clerk/Secretary
Mrs. Joanne Montgomery, Member
Dr. Edward C. Ortell, Member
Mr. Andrew Cress, Student Trustee

C. COMMENTS: MEMBERS OF THE AUDIENCE

Members of the public may request the opportunity to address the Board regarding items on and not on the agenda. To do so, please complete the "Request to Address Board of Trustees" form and give it to the Recording Secretary of the Board (Christine Link). Public input is limited to five (5) minutes per person, so that everyone who wishes to speak to the Board has an opportunity to speak, and so that the Board can conduct its business in an efficient manner.

The Brown Act prohibits the Board from discussing or taking action in response to any public comments that does not address an agenda item.

D. REPORTS

Geraldine M. Perri, Ph.D., Superintendent/President
Irene Malmgren, Vice President of Instruction
Jeanne Hamilton, Ph.D., Vice President of Student Services
Robert Sammis, J.D., Director of Human Resources
Carol Horton, Vice President of Finance and Administrative Services
John Vaughan, Academic Senate President
Cathy Napoli, Classified Employees
Andrew Cress, Student Trustee
Members of the Board of Trustees

E. MINUTES

Approval of the Regular Meeting Minutes of April 7, 2009

F. CLOSED SESSION PER THE FOLLOWING SECTIONS OF THE GOVERNMENT CODES:

1. Per Section 54954.5(f) and 54957.6: CONFERENCE WITH LABOR NEGOTIATOR, ROBERT SAMMIS, DISTRICT CHIEF NEGOTIATOR — Employee Organization(s): Citrus College Faculty Association/CTA/NEA (CCFA); Citrus College Adjunct Faculty Federation, (CCAFF) Local 6352 of the American Federation of Teachers; and, California School Employees Association (CSEA) Chapter 101.
2. Per Section 54954.5(e) and 54957: PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE.
3. Per Section 54956.9(b): CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

G. INFORMATION/DISCUSSION

Instruction and Student Services

1. Accreditation Update – Jeanne Hamilton & Roberta Eisel, Accreditation Co-Chairs (Page 4)
2. Presentation of New Web-Based Class Schedule – Irene Malmgren, Vice President of Instruction (Page 5)
3. Sabbatical Report, Fall 2008 – Linda Holly Colville, Spanish Instructor (Page 6)
4. Registered Dental Assisting Program Review 2008-2009 – Irene Malmgren, Vice President of Instruction (Page 11)

H. ACTION ITEMS

1. Consent Items

Business Services

- a. Authorization is requested to approve the attached list of independent contractor/consultant agreements as submitted. (Page 54)
- b. Authorization is requested to approve facility rentals and usage. (Page 56)
- c. Authorization is requested to approve A & B Warrants for March 2009. (Page 58)
- d. Authorization is requested to approve purchase orders for March 2009. (Page 60)

Personnel

- e. Authorization is requested to approve the personnel actions with regard to the employment, change of status, and/or separation of academic employees. (Page 68)
- f. Authorization is requested to approve the personnel actions with regard to the employment, change of status, and/or separation of classified employees. (Page 79)
- g. Authorization is requested to approve the employment of short-term, non-academic employees and substitutes. (Page 81)

Business Services

2. Authorization is requested to approve the Quarterly Financial Status Report for the fiscal quarter ended March 31, 2009, and the forwarding of this report to the Chancellor's Office and the Office of the Los Angeles County Superintendent of Schools. (Page 88)
3. Authorization is requested to adopt Resolution No. 2008-09-11 authorizing the issuance of Citrus Community College District, Los Angeles County, California General Obligation Bonds, Election of 2004, Series 2009C. (Page 93)
4. Authorization is requested to approve the Contract of Purchase for Citrus Community College District County of Los Angeles California General Obligation Bonds, Election of 2004, Series 2009C. (Page 100)
5. Authorization is requested to approve Resolution No. 2008-09-12 declaring the intention of the Board of Trustees to dedicate a portion of the District's property to the City of Glendora as set forth in the accompanying Resolution No. 2008-09-12 and fixing the public hearing to consider such dedication to be held on May 19, 2009. (Page 121)
6. Authorization is requested to approve Change Order One in the amount of \$56,499.00 and add five (5) days to the time for completion for bid #10-0607, Student Services Building. (Page 125)

Instruction and Student Services

7. Authorization is requested to change the contract length for faculty serving as Assistant Athletic directors from 10 to 11 month duration. (Page 128)
8. Authorization is requested to approve the attached Memorandum of Understanding between Duarte Unified School District and Citrus College, establishing the initial Early College program parameters. (Page 129)
9. Authorization is requested to approve the Memorandum of Understanding regarding the *Even Start Family Literacy* grant between Monrovia Unified School District and Citrus College. (Page 133)
10. Authorization is requested to approve the proposed 2010-2011 and 2011-2012 Academic Calendars. (Page 137)

Personnel Recommendations

11. Authorization is requested that the Board accept CCAFF's subsequent proposal, and to make CCAFF's subsequent proposal available to the public at its May 5, 2009, Board meeting. (Page 140)
12. Authorization is requested to approve the modified summer 4-day workweek schedule consisting of nine (9) hour days, for a total of 36 hours per week during a nine (9) week time period beginning Friday, June 19, 2009, and ending Friday, August 21, 2009, for CSEA bargaining unit (classified) employees, and unrepresented management and supervisor/confidential employees. (Page 142)

General

13. Authorization is requested for a first reading of BP 5020 Nonresident Tuition; BP 5050 Matriculation; BP 5500 Standards of Conduct; BP 5550 Speech: Time, Place, and Manner; and BP 5570 Student Credit Card and Other Solicitations. (Page 144)

14. Authorization is requested to increase the word limitation on the Board of Trustees candidates' statements to 400 words and require each candidate to pay in advance his/her pro rata share of the printing, handling, translating, and mailing costs of a candidate statement as a condition of having it included in the voters' pamphlet, pursuant to Elections Code Section 13307. (Page 157)

At this time, the board may adjourn to closed session to discuss Item No. F.

- I. **BOARD OF TRUSTEES SELF EVALUATION WORK SESSION**
- J. **ADJOURNMENT**

Dates to Remember:

- | | |
|-----------------|--|
| May 19, 2009 | Board of Trustees Meeting and Retiree/Tenuree Reception (prior to Board meeting) |
| June 16, 2009 | Board of Trustees Meeting |
| July 21, 2009 | Board of Trustees Meeting and Board Goals Work Session |
| August 18, 2009 | Board of Trustees Meeting |