

## CITRUS COMMUNITY COLLEGE DISTRICT

### AGENDA OF REGULAR MEETING OF THE BOARD OF TRUSTEES

**MEETING:** Second Regular Meeting in May

**DATE:** Tuesday, May 19, 2009

**TIME:** 4:15 p.m.

**PLACE:** Board Room, AD 202  
1000 West Foothill Boulevard, Glendora, California 91741-1899

#### AGENDA:

**A. PLEDGE OF ALLEGIANCE**

**B. BOARD OF TRUSTEES**

Mrs. Susan M. Keith, President  
Dr. Gary L. Woods, Vice President  
Dr. Patricia Rasmussen, Clerk/Secretary  
Mrs. Joanne Montgomery, Member  
Dr. Edward C. Ortell, Member  
Ms. Karine Ponce, Student Trustee

**C. COMMENTS: MEMBERS OF THE AUDIENCE**

Members of the public may request the opportunity to address the Board regarding items on and not on the agenda. To do so, please complete the "Request to Address Board of Trustees" form and give it to the Recording Secretary of the Board (Christine Link). Public input is limited to five (5) minutes per person, so that everyone who wishes to speak to the Board has an opportunity to speak, and so that the Board can conduct its business in an efficient manner.

The Brown Act prohibits the Board from discussing or taking action in response to any public comments that does not address an agenda item.

**D. REPORTS**

**Geraldine M. Perri, Ph.D., Superintendent/President**  
**Irene Malmgren, Vice President of Instruction**  
**Jeanne Hamilton, Ph.D., Vice President of Student Services**  
**Robert Sammis, J.D., Director of Human Resources**  
**Carol Horton, Vice President of Finance and Administrative Services**  
**John Vaughan, Academic Senate President**  
**Cathy Napoli, Classified Employees**  
**Karine Ponce, Student Trustee**  
**Members of the Board of Trustees**

**E. MINUTES**

**Approval of the Regular Meeting Minutes of May 5, 2009**

**F. CLOSED SESSION PER THE FOLLOWING SECTIONS OF THE GOVERNMENT CODES:**

1. Per Section 54954.5(f) and 54957.6: CONFERENCE WITH LABOR NEGOTIATOR, ROBERT SAMMIS, DISTRICT CHIEF NEGOTIATOR — Employee Organization(s): Citrus College Faculty Association/CTA/NEA (CCFA); and Citrus College Adjunct Faculty Federation, (CAFF) Local 6352 of the American Federation of Teachers.
2. Per Section 54957: PUBLIC EMPLOYEE PERFORMANCE EVALUATION: SUPERINTENDENT/PRESIDENT

**G. HEARING**

1. Public hearing for the purpose of hearing public comment on the Districts' intent to dedicate real property to the City of Glendora. (Page 3)

**H. INFORMATION AND DISCUSSION**

1. Azusa Retail Study – Richard Ghidella, Business Instructor/Irene Malmgren, Vice President of Instruction (Page 6)
2. Sabbatical Report, Fall 2008 – Shelly Hahn, Child Development Instructor/Irene Malmgren, Vice President of Instruction (Page 7)
3. Board Goals Presentation – Jeanne Hamilton, Vice President of Student Services, & Irene Malmgren, Vice President of Instruction (Page 22)
4. ARCC 2009 Presentation – Lan Hao, Ph.D., Director of Institutional Research (Page 25)
5. Administrative Procedures – Geraldine M. Perri, Ph.D., Superintendent/President (Page 32)

**I. ACTION ITEMS**

**1. Consent Items**

**Business Services**

- a. Authorization is requested to approve the attached list of independent contractor/consultant agreements as submitted. (Page 55)
- b. Authorization is requested to approve facility rentals and usage. (Page 58)
- c. Authorization is requested to approve A & B Warrants for April 2009. (Page 60)
- d. Authorization is requested to approve purchase orders for April 2009. (Page 62)
- e. Authorization is requested to approve Change Order #2 in the amount of \$27,886.00 for Project #06-0506, Vocational Technology Complex. (Page 71)

**Instruction and Student Services**

- f. Authorization is requested to approve the name change from Student Activities to Student Life and Leadership Development. (Page 75)

**Personnel**

- g. Authorization is requested to approve the personnel actions with regard to the employment, change of status, and/or separation of academic employees. (Page 78)
- h. Authorization is requested to approve the personnel actions with regard to the employment, change of status, and/or separation of classified employees. (Page 100)
- i. Authorization is requested to approve the employment of short-term, non-academic employees and substitutes. (Page 103)

**Business Services**

- 2. Authorization is requested to approve the attached budget revisions for funds 01.0, 01.3, and 33.0. (Page 119)
- 3. Authorization is requested to allow staff to prepare specifications and formally bid Project #05-0809, Re-Roofing Professional Center and Technology C Buildings. Funding will be from State Scheduled Maintenance funds. Award of contract will be by Board action. (Page 141)
- 4. Authorization is requested to allow staff to prepare specifications and formally bid Project #04-0809, Campus Walkway Replacement Project, Phase 2. Funding will be from State Scheduled Maintenance funds. Award of contract will be by Board action. (Page 142)
- 5. Authorization is requested to approve Resolution No. 2008-09-13 dedicating real property and authorizing and directing the Superintendent/President, or designee, to execute and deliver a grant deed to the City of Glendora. (Page 143)

**Personnel**

- 6. Authorization is requested to approve recruitment of one (1) additional full-time nursing faculty position to begin instruction in August 2009. The job posting will bear the statement, "Position is contingent upon funding and final Board approval." (Page 146)

**General**

- 7. Authorization is requested to honor the contributions made by the classified employees of the Citrus Community College District to the educational community and adopt a proclamation declaring the week of May 18-22, 2009, as Classified School Employees Week. (Page 147)
- 8. Authorization is requested to approve the first reading of Board Policy BP 2510 – Participation in Local Decision Making, and BP 3250 – Institutional Planning. (Page 149)
- 9. Authorization is requested for a second and final reading of BP 5020 Nonresident Tuition, BP 5050 Matriculation, BP 5500 Standards of Conduct, BP 5550 Speech – Time, Place, and Manner, and BP 5570 Student Credit Card Solicitation. (Page 153)

*At this time, the board may adjourn to closed session to discuss Item No. F.*

**J. ADJOURNMENT**

**Dates to Remember:**

- |               |                        |
|---------------|------------------------|
| May 25, 2009  | HOLIDAY – Memorial Day |
| June 13, 2009 | Commencement           |