

**CITRUS COMMUNITY COLLEGE DISTRICT**

**AGENDA OF REGULAR MEETING OF THE BOARD OF TRUSTEES**

**MEETING:** Regular Meeting in July

**DATE:** Tuesday, July 21, 2009

**TIME:** 4:15 p.m.

**PLACE:** Board Room, AD 202  
1000 West Foothill Boulevard, Glendora, California 91741-1899

**AGENDA:**

**A. PLEDGE OF ALLEGIANCE**

**B. BOARD OF TRUSTEES**

Mrs. Susan M. Keith, President  
Dr. Gary L. Woods, Vice President  
Dr. Patricia Rasmussen, Clerk/Secretary  
Mrs. Joanne Montgomery, Member  
Dr. Edward C. Ortell, Member  
Ms. Karine Ponce, Student Trustee

**C. COMMENTS: MEMBERS OF THE AUDIENCE**

Members of the public may request the opportunity to address the Board regarding items on and not on the agenda. To do so, please complete the "Request to Address Board of Trustees" form and give it to the Recording Secretary of the Board (Christine Link). Public input is limited to five (5) minutes per person, so that everyone who wishes to speak to the Board has an opportunity to speak, and so that the Board can conduct its business in an efficient manner.

The Brown Act prohibits the Board from discussing or taking action in response to any public comments that does not address an agenda item.

**D. REPORTS**

**Geraldine M. Perri, Ph.D., Superintendent/President**  
**Irene Malmgren, Vice President of Instruction**  
**Jeanne Hamilton, Ph.D., Vice President of Student Services**  
**Robert Sammis, J.D., Director of Human Resources**  
**Carol Horton, Vice President of Finance and Administrative Services**  
**Jack Call, Academic Senate President**  
**Cathy Napoli, Classified Employees**  
**Karine Ponce, Student Trustee**  
**Members of the Board of Trustees**

**E. MINUTES**

**Approval of the Regular Meeting Minutes of June 16, 2009**

**F. CLOSED SESSION PER THE FOLLOWING SECTIONS OF THE GOVERNMENT CODES:**

1. Per Section 54954.5(f) and 54957.6: **CONFERENCE WITH LABOR NEGOTIATOR, ROBERT SAMMIS, DISTRICT CHIEF NEGOTIATOR — Employee Organization(s): Citrus College Adjunct Faculty Federation, (CCAFF) Local 6352 of the American Federation of Teachers; Citrus College Faculty Association/CTA/NEA (CCFA); and, California School Employees Association (CSEA) Chapter 101.**
2. Per Section 54954.5(e) and 54957: **PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE**

**G. INFORMATION AND DISCUSSION**

**Business**

1. Confirmation of Bond Sale Costs — Carol Horton, Vice President of Administrative Services (Page 4)

**Instruction and Student Services**

2. Instructional Support Program Review College Success 2008-2009 — Irene Malmgren, Vice President of Instruction (Page 7)
3. Instructional Support Program Review Continuing Education 2008-2009 — Irene Malmgren, Vice President of Instruction (Page 34)
4. Instructional Support Program Review Honors 2008-2009 — Irene Malmgren, Vice President of Instruction (Page 75)
5. Instructional Support Program Review Learning Center 2008-2009 — Irene Malmgren, Vice President of Instruction (Page 93)
6. Instructional Support Program Review Library Services 2008-2009 — Irene Malmgren, Vice President of Instruction (Page 124)
7. Administration of Justice Program Review 2008-2009 — Irene Malmgren, Vice President of Instruction (Page 188)
8. History Program Review 2008-2009 – Irene Malmgren, Vice President of Instruction (Page 225)
9. Music (Vocal) Program Review 2008-2009 — Irene Malmgren, Vice President of Instruction (Page 251)
10. Sociology Program Review 2007-2008 — Irene Malmgren, Vice President of Instruction (Page 280)
11. Career/Technical Two Year Program Review 2006-2008 Accounting and Office Technologies – Irene Malmgren, Vice President of Instruction (Page 305)

**H. ACTION ITEMS**

**1. Consent Items**

**Business Services**

- a. Authorization is requested to approve the attached list of independent contractor/consultant agreements as submitted. (Page 313)
- b. Authorization is requested to approve facility rentals and usage. (Page 317)
- c. Authorization is requested to approve A & B Warrants for June 2009. (Page 319)

- d. Authorization is requested to approve purchase orders for June 2009. (Page 321)
- e. Authorization is requested to approve the disposal of the enclosed list of surplus items by exchange for value, private sale, sale at public auction by The Liquidation Company or donation to another public entity. (Page 332)

**Personnel**

- f. Authorization is requested to approve the personnel actions with regard to the employment, change of status, and/or separation of academic employees. (Page 334)
- g. Authorization is requested to approve the personnel actions with regard to the employment, change of status, and/or separation of classified employees. (Page 344)
- h. Authorization is requested to approve the employment of short-term, non-academic employees, substitutes and professional experts. (Page 347)

**Instruction and Student Services**

- 2. Authorization is requested to approve the program of study leading to the following degrees and certificates:
  - Biological Science Associate in Science Degree
  - Child Development Associate in Arts Degree
  - Dance Associate in Arts Degree
  - Energy Systems Technology Associate in Science Degree
  - Mathematics Associate in Science Degree
  - Music Associate in Arts Degree
  - Building Systems Design Technology Certificate of Achievement
  - Building Systems Maintenance and Operations Technology Certificate of Achievement
  - Motorcycle Service, Diagnosis and Repair Technician Certificate of Achievement
  - Theatre Arts Associate in Arts Degree
  - Theatre Arts Technical Theatre/Design Emphasis Associates in Arts Degree
  - Recording Technology Associate in Arts Degree(Page 357)
- 3. Authorization is requested to adopt the revised Cooperative Work Experience Education Plan. (Page 374)
- 4. Authorization is requested to acknowledge the completion of the Child Development Center Agency Annual Report General Child Development Contract. (Page 378)
- 5. Authorization is requested to acknowledge the completion of the Child Development Center Agency Annual Report Full Day Preschool Contract. (Page 387)
- 6. Authorization is requested to approve changing the ASCC Student Services fee to a single fee of \$14, rather than the \$16/\$9 split fee. (Page 396)

**Personnel**

- 7. Authorization is requested to approve the employment of Mr. Christopher Eckheard effective August 28, 2009, in a full-time tenure track position (a first- year contract of 175 days) in the discipline of Automotive, at a salary placement of Class 1, Step 3, on the Full-Time Faculty Salary Schedule (pending verification of qualifications and experience) totaling \$50,718.00 annually plus \$21,043.16 in health and statutory benefits. (Page 397)

**General**

- 8. Authorization is requested to approve the second reading of Board Policies BP 4020 Program, Curriculum, and Course Development, BP 4025 Philosophy and Criteria for Associate Degree and General Education, BP 4030 Academic Freedom, BP 4040 Library and Other Instructional Support Services, BP 4050 Articulation, and BP 4080 Instructional Materials. (Page 398)
- 9. Authorization is requested to approve the second reading of BP 5010 Admissions and Concurrent Enrollment, BP 5015 Residence Determination, BP 5030 Fees, BP 5035 Withholding of Student Records, BP 5040 Student Records and Directory Information, BP 5052 Open Enrollment, BP 5055 Enrollment Priorities, BP 5070 Attendance, BP 5110 Counseling, BP 5120 Transfer Center, BP 5130 Financial Aid, BP 5140 Disabled Student Programs and Services, BP 5150 Extended Opportunity Programs and Services, BP 5210 Communicable Disease, BP 5300 Student Equity, BP 5400 Associated Students Organization, BP 5530 Student Rights and Grievances, and BP 5700 Athletics. (Page 417)
- 10. Authorization is requested to approve the second reading of the following Board Policies: BP 6100 Delegation of Authority, BP 6150 Designation of Authorized Signatures, BP 6250 Budget Management, BP 6320 Investments, BP 6330 Purchasing, BP 6340 Bids and Contracts, BP 6400 Audits, BP 6500 Property Management, BP 6540 Insurance, BP 6550 Disposal of District Property, BP 6600 Capital Construction, BP 6620 Naming of Buildings and Facilities, BP 6700 Civic Center and Other Facilities Use, BP 6740 Citizens' Bond Oversight Committee, BP 6750 Parking, BP 6800 Safety, and BP 6900 Bookstore. (Page 501)
- 11. Authorization is requested to approve the second reading of the Accreditation Self-Study. (Page 557)

<i>At this time, the Board may adjourn to closed session to discuss Item No. F.</i>
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- I. BOARD OF TRUSTEES ANNUAL RETREAT**
- J. ADJOURNMENT**

**Dates to Remember:**

- August 18, 2009                      Board of Trustees Meeting
- August 28, 2009                      Convocation
- September 7, 2009                      HOLIDAY – Labor Day
- September 15, 2009                      Board of Trustees Meeting & Accreditation Work Session