

CITRUS COMMUNITY COLLEGE DISTRICT

AGENDA OF REGULAR MEETING OF THE BOARD OF TRUSTEES

MEETING: Second Regular Meeting in February

DATE: Tuesday, February 15, 2011

TIME: 4:15 p.m.

PLACE: Board Room, AD 202
1000 West Foothill Boulevard, Glendora, California 91741-1899

AGENDA:

A. PLEDGE OF ALLEGIANCE

B. BOARD OF TRUSTEES

Patricia Rasmussen, President
Joanne Montgomery, Vice President
Edward C. Ortell, Clerk/Secretary
Susan M. Keith, Member
Gary L. Woods, Member
Alejandra Delgado, Student Trustee

C. COMMENTS: MEMBERS OF THE AUDIENCE

Members of the public may request the opportunity to address the Board regarding items on and not on the agenda. To do so, please complete the "*Request to Address Board of Trustees*" form and give it to the Recording Secretary of the Board (Christine Link). Public input is limited to five (5) minutes per person, so that everyone who wishes to speak to the Board has an opportunity to speak, and so that the Board can conduct its business in an efficient manner.

The Brown Act prohibits the Board from discussing or taking action in response to any public comments that do not address an agenda item.

D. REPORTS

Geraldine M. Perri, Superintendent/President
Irene Malmgren, Vice President of Academic Affairs
Jeanne Hamilton, Vice President of Student Services
Robert Sammis, Director of Human Resources
Carol Horton, Vice President of Finance and Administrative Services
Roberta Eisel, Academic Senate President
Steve Siegel, Classified Employees
Alejandra Delgado, Student Trustee
Members of the Board of Trustees

(CONTINUED)

E. MINUTES

1. **Approval of the Regular Meeting Minutes of February 1, 2011**

F. CLOSED SESSION PER THE FOLLOWING SECTIONS OF THE GOVERNMENT CODES:

1. **Per Section 54954.5(f) and 54957.6: CONFERENCE WITH LABOR NEGOTIATOR, ROBERT SAMMIS, DISTRICT CHIEF NEGOTIATOR — Employee Organization(s): Citrus College Adjunct Faculty Federation, (CCAFF) Local 6352 of the American Federation of Teachers; Citrus College Faculty Association/CTA/NEA (CCFA); and California School Employees Association (CSEA) Citrus College Chapter Local 101.**
2. **Per Section 54956.9: CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION AND CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION**
3. **Per Section 54954.5(e) and 54957: PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE**

G. INFORMATION AND DISCUSSION

Development and External Relations

1. Foundation Presentation – June Stephens, Executive Director of Development and External Relations (Page 4)

Finance and Administrative Services

2. General Obligation Bond Financing Update – Carol R. Horton, Vice President of Finance and Administrative Services (Page 5)

CITRUS COMMUNITY COLLEGE DISTRICT

TO:	Citrus College Board of Trustees	Action	_____
DATE	February 15, 2011	Resolution	_____
SUBJECT:	Foundation Presentation	Information	X _____
		Enclosure(s)	_____

BACKGROUND

The Citrus College Foundation ended its second quarter of the 2010-2011 fiscal year on December 31, 2010

Ms. June Stephens, Executive Director of Development and External Relations, will present an update on the state of the Foundation.

This item was prepared by Jane E. Cole, Administrative Assistant, and Cheryl Greer, Accounting Clerk III, Citrus College Foundation.

RECOMMENDATION

No action required; information only.

June Stephens
Recommended by

/_____
Moved Seconded

Aye __ Nay __ Abstained __

Approved for Submittal

Item No. G.1.

CITRUS COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	_____
DATE	February 15, 2011	Resolution	_____
SUBJECT:	General Obligation Bond Financing Update	Information	X _____
		Enclosure(s)	_____

BACKGROUND

Carol Horton will report on our General Obligation Bond financing.

This item was prepared by Judy Rojas, Administrative Assistant, Administrative Services.

RECOMMENDATION

No action necessary. Information only.

Carol R. Horton
Recommended by

_____/_____
Moved Seconded

Aye__Nay__Abstained__

Approved for Submittal

Item No. G.2.

H. ACTION ITEMS

1. Consent Items

Routine items of business placed on the consent agenda already have been carefully screened by members of the staff and reviewed in advance by Board members. Upon request of any Board member, an item on the consent agenda may be considered separately at its location on the meeting's agenda.

Recommendation: Moved by _____ and seconded by _____ to approve the CONSENT ITEMS as listed (with the following exceptions):

Remove from consent list: _____, _____, _____, _____, _____

Business Services

- a. Authorization is requested to approve the attached list of independent contractor/consultant agreements as submitted. (Page 7)
- b. Authorization is requested to approve facility rentals and usage. (Page 9)
- c. Authorization is requested to approve A & B Warrants for January 2011. (Page 11)
- d. Authorization is requested to approve purchase orders for January 2011. (Page 13)
- e. Authorization is requested to dispose of the enclosed list of surplus items by exchange for value, private sale, sale at public auction by The Liquidation Company or donation to another public entity. (Page 17)

Personnel Recommendations

- f. Authorization is requested to approve the personnel actions with regard to the employment, change of status, and/or separation of academic employees. (Page 19)
- g. Authorization is requested to approve the personnel actions with regard to the employment, change of status, and/or separation of classified employees. (Page 39)
- h. Authorization is requested to approve the employment of short-term, non-academic employees and substitutes. (Page 42)

INDEPENDENT CONTRACTOR AGREEMENT
Board of Trustees Meeting – February 15, 2011

<u>CONTRACTOR CONSULTANT/ DEPARTMENT</u>	<u>RATE</u>	<u>FUNDING SOURCE</u>	<u>PERIOD</u>	<u>SERVICE</u>
<u>ADMINISTRATIVE SERVICES</u> MILRIC, Inc.	\$68.00 per hour	Bond	1/20/10-2/28/11 <i>Date Revision</i>	DSA Inspection – Main Gym
<u>CHILD DEVELOPMENT CENTER</u> Alvidrez, Maria Dolores	\$462.00max	Grant	2/15/11-6/30/11	Foster Care Ed
<u>FINE AND PERFORMING ARTS</u> Osborne, LeRoy	\$4,500.00max	District	2/16/11-6/30/11	Musician Services
Reinebach, Lydia	\$4,500.00max	District	2/16/11-6/30/11	Musician Services
Solomon, Audrey	\$4,500.00max	District	2/16/11-6/30/11	Musician Services
<u>GOLF DRIVING RANGE</u> Saint, Matthew W.	\$30.00per ½ hr	Fees	2/28/11-6/30/11	Private Golf Lessons
<u>HEALTH SCIENCES</u> Rosales, Victor DDS	no fee	no fee	2/15/11-ongoing	Clinical Education

Note: A standard District agreement for Independent Contractor/Consultant will be completed for each consultant

**Use of Facilities
February 15, 2011**

ORGANIZATION	FACILITY	ACTIVITY	DATE(S)	CHARGE
Monte Ingersoll	Recording Arts Studio	Basic Tracking	1/28/2011	\$700.00
Bonita Unified School District	Performing Arts Center	Elementary Choral Concerts	5/24 & 5/25/11	\$6,200.00 plus additional labor if required
Linda Everman	PA133 Choral Room	Piano Recital	6/4/2011	\$150.00 plus additional labor if required

CITRUS COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	<u>X</u>
DATE	February 15, 2011	Resolution	<u> </u>
SUBJECT:	A & B Warrants	Information	<u> </u>
		Enclosure(s)	<u>X</u>

BACKGROUND

A & B Warrants for January 2011 "A" warrants provide payment for employees. "B" warrants provide payments to vendors.

This item was prepared by Lucia Blades, Accounting Supervisor.

RECOMMENDATION

Authorization is requested to approve A & B Warrants for January 2011.

Carol R. Horton
Recommended by

 /
Moved Seconded

Aye __ Nay __ Abstained __

Approved for Submittal

Item No. H.1.c.

CITRUS COMMUNITY COLLEGE DISTRICT		
APPROVAL OF A & B WARRANTS		
January, 2011		
B WARRANT AMOUNT PAID TO VENDORS		\$3,591,728.76
GRANT AMOUNT PAID TO STUDENTS		\$222,361.50
NUMBER OF A WARRANTS ISSUED TO EMPLOYEES	REGISTER NUMBER	AMOUNT
195	C1F-C	\$1,663,057.16
412	C3F-C	\$571,622.41
489	C3F-N	\$232,676.36
11	012-C	\$33,287.80
8	012-N	\$5,260.25
4	019-C	\$1,580.06
7	019-N	\$1,075.73
332	C2G-N	\$1,457,114.58
1,458		\$3,965,674.35
ske		
2/10/2011		

CITRUS COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	X
DATE	February 15, 2011	Resolution	
SUBJECT:	Purchase Orders	Information	
		Enclosure(s)	X

BACKGROUND

Purchase orders for January 2011.

This item was prepared by Robert Iverson, Director of Purchasing and Warehouse.

RECOMMENDATION

Authorization is requested to approve purchase orders for January 2011.

Carol R. Horton
Recommended by

Moved / Seconded

Aye ___ Nay ___ Abstained ___

Approved for Submittal

Item No. _____ H.1.d. _____

Includes 1/1/2011 - 1/31/2011

PO Number	Vendor Name	Site	Description	Fund/Object	Amount
11-15819	ADCAMP ASSOCIATES, INC.	3040	Blanket PO	01-4300	27,300.00
11-15890	L-1 Enrollment Services	3120	Blanket PO	33-5860	600.00
11-16889	Systems Technology Associates	3370	VTEA IT Project	01-6400	2,684.62
11-16933	IMPACT SPECIALTIES INC.	9070	Parking Citations	01-4300	5,487.40
11-16972	CDW-G	9220	Scanner	01-6400	798.42
11-16979	CARROT-TOP INDUSTRIES, INC.	9070	California Flag - Mall	01-4300	205.20
11-17019	HARRIS HEALTHCARE, INC.	0309	Skills lab supplies	01-4300	152.15
11-17026	Tech Depot An Office Depot Co.	3160	AV Supplies	01-4300	358.86
11-17047	BAINBRIDGE GROUP INC	9375	Asbestos & Lead Insp - Fine Arts	42-5800	3,545.00
11-17048	Beacon Athletics	0060	Baseball Fence	01-4300	4,600.61
11-17058	CREDENTIALS, INC.	9010	Transcripts Plus Service Agreement	01-5800	750.00
11-17066	R & D BUSINESS INT.	0310	File cabinet	01-6400	349.86
11-17067	CASBO PROFESSIONAL DEVELOPMENT	9050	Payroll Concepts Class	01-5200	615.00
11-17068	HOME DEPOT	9220	Storage Containers	01-4300	45.17
11-17069	SEHI Computer Products Inc	9182	Printer	01-6400	302.93
11-17070	Dell Computer Corp	9182	Computers	01-6400	4,472.43
11-17071	Amazon.com Corporate Credit	9100	Adapter Cable	01-4300	29.30
11-17072	Harland Technology Services	9100	Scanner Maintenance	01-5810	442.00
11-17073	RSPE AUDIO SOLUTIONS	3370	Software	01-4300	875.15
11-17074	Apple Inc	3370	Software	01-4300	1,913.19
11-17075	ZEP MANUFACTURING	9270	Supplies	01-4300	584.00
11-17076	MONROVIA REPRODUCTION	9375	Copy Costs for the Generator Project	41-5800	123.10
11-17077	SR&B Boilers/Heat Transfer	9040	Repairs at Pool Boiler	01-5630	1,000.00
11-17078	Dell Computer Corp	9100	Power Supplies	01-4300	1,582.33
11-17079	LEE'S WHOLESALE DIST	9240	Bus Batteries	01-4360	386.32
11-17080	GRIOT'S GARAGE	3020	Pole Hangers	01-4300	171.06
11-17081	Dell Computer Corp	9100	Graphics Cards	01-4300	410.18
11-17082	BSN SPORTS	0060	Ball cart	01-4300	95.05
11-17083	CALCHAMBERSTORE	9050	2011 California & Federal Employment Poster	01-4300	53.70
11-17084	ALBERTSONS/SUPER VALUE	9220	Foundation items	01-4300	219.39
11-17085	BEST BUY	9250	Blanket PO	01-4300	100.00
11-17086	MALMARK INC	0280	Choir Bell Handle Replacement	01-4300	20.98
11-17087	DRAMATISTS PLAY SERVICE INC.	0080	Play Scripts	01-4300	143.47
11-17088	ESRI	9300	License Maintenance Renewal	01-5800	274.38
11-17089	R & D BUSINESS INT.	9110	Office Furniture	01-6400	1,913.90
11-17090	TRI-BEST VISUAL DISPLAY	9350	White Board Replacement	01-6400	164.63
11-17091	SESAC	9030	Music License Fee	01-5880	1,070.57
11-17092	PACKAGING HORIZONS CORP.	3070	Security Bag	01-4300	373.15
11-17093	R.Y. RODRIGUEZ GARAGE EQUIPMENT & MAINTENANCE	9190	Repairs	01-5630	235.00
11-17094	LOS ANGELES COUNTY FIRE DEPT	9430	Haz Mat Program Fees	01-5890	1,612.00
11-17095	TAMIS SYSTEMS, INC.	9190	Software Maintenance	01-5800	2,340.00
11-17096	THOMSON REUTERS/BARCLAYS	9020	Calif Ed Code, 2011 Edition	01-4300	69.14
11-17097	American Technologies, Inc.	9370	Mold Remediation at NB	41-5800	8,506.00
11-17098	SAN GABRIEL VALLEY TRIBUNE	9250	Legal Ad	01-5790	1,884.80
11-17099	EMEIMPARTS.COM	9260	Supplies	01-4300	59.41
11-17100	Apple Inc	9100	Computer Equipment	01-6400	1,486.53
11-17101	OFFICE DEPOT BSD ED DIV	9160	Shredder	01-4300	229.38
11-17102	Sanofi Pastuer Inc.,	9160	Tuberculin Mantoux	01-4300	361.75
11-17103	OWL CAFE	9347	Refreshments	01-4300	57.62
11-17104	OWL CAFE	9347	Refreshments	01-4300	84.12
11-17105	OWL CAFE	9347	Breakfast	01-4300	236.07
11-17106	OWL CAFE	9672	Lunch	01-4300	152.88
11-17107	R & D BUSINESS INT.	9375	Main Gym - Furniture Set-Up and Relocate	42-5800	400.00
11-17108	Michelle Barr Michelle Rene Photographer	0281	Photography Service	01-4300	50.00
11-17109	ComputerLand of Silicon Valley	3260	Software	01-4300	949.88
11-17110	Macworld 2011	9250	Conference Registration	01-5200	25.00
11-17111	Apple Inc	0080	Computer	01-4300	1,848.49
				01-6400	1,401.47
11-17112	PET'S MART, INC.	9260	Supplies	01-4300	26.92
11-17113	GLOBAL CTI GROUP INC	9100	Maintenance Agreement	01-5810	39,775.00
11-17114	EDMUND SCIENTIFIC CO	9672	Air Burst Rockets	01-4300	184.30
11-17115	DALIA'S PIZZA	9672	Lunch	01-4300	34.41
11-17116	BAINBRIDGE GROUP INC	9370	Mold Assessment	41-5800	4,234.00
11-17117	SR&B Boilers/Heat Transfer	9195	Pool Boiler Repairs	01-5600	3,800.00

PO Number	Vendor Name	Site	Description	Fund/Object	Amount
11-17118	OWL CAFE	9672	Refreshments	01-4300	172.86
11-17119	PLAZA PRODUCE	9347	Refreshments	01-4300	24.95
11-17120	SAFELITE AUTO GLASS	9430	Windshield Repair - Golf Range	01-5400	249.29
11-17121	Dell Computer Corp	9375	Computers - Gym Success Center	42-6400	12,041.19
11-17122	Dell Computer Corp	9375	Computers - Gym Remodel	42-6400	25,605.73
11-17123	LOS ANGELES TIMES	9260	Print Newspaper Subscription	01-4300	312.00
11-17124	CLAREMONT COURIER	9220	Advertising	01-5790	420.00
11-17125	SAN GABRIEL VALLEY EXAMINER	9220	Advertising	01-5790	300.00
11-17126	BEACON MEDIA, INC.	9220	Advertising	01-5790	350.00
11-17127	Spicers Paper Inc	WA	Paper - Warehouse Stock	01-4300	2,535.23
11-17128	BURR KING MFG CO.	3020	Grinding Equipment Automotive Labs	01-6400	2,727.03
11-17129	The Poly Post	9220	Advertising	01-5790	152.00
11-17130	ACADEMIC IMPRESSIONS	9182	Webinar	01-5800	350.00
11-17131	EDUCATION TO GO	9330	Enrollment Fees	39-5800	180.00
11-17132	RSPE AUDIO SOLUTIONS	0281	Repair	01-5630	390.00
11-17133	DEMCO INC.	9260	Supplies	01-4300	147.39
11-17134	BSN SPORTS	0060	PE Equipment	01-6400	3,281.06
11-17135	HOME DEPOT	9375	Main Gym - Countertops	42-6400	174.45
11-17136	Lenovo Inc	9170	Computer	01-6400	2,562.98
11-17137	Dell Computer Corp	9110	Computer	01-6400	1,504.49
11-17138	Amazon.com Corporate Credit	9100	Adapter Cable	01-4300	58.61
11-17139	Amazon.com Corporate Credit	0280	Books	01-4300	27.59
11-17140	NE SYSTEMS INC	9100	Maintenance	01-5840	1,832.00
11-17141	STATE WATER RESOURCES CONTROL DIVISION OF WATER QUALITY	9375	Student Svc - SWRCB Annual Permit Fee	42-5800	375.00
11-17142	EDUCATION TO GO	9330	Enrollment Fees	39-5800	900.00
11-17143	CAREER STEP, LLC	9330	Enrollment Fee	39-5800	1,589.95
11-17144	DANA SAFETY SUPPLY	3020	Ambulance Lights Diesel Class	01-4300	102.20
11-17145	LABMART	0030	Microbiology Supplies	01-4300	399.59
11-17146	GLENDORA CAR WASH	9190	Detail Vehicle	01-5800	200.00
11-17147	SPRINT	9210	Blanket PO	01-4300	621.45
11-17148	HARDY DIAGNOSTICS	0030	Supplies	01-4300	2,270.51
11-17149	WARDS NATURAL SCIENCE	0030	Supplies	01-4300	7.75
11-17150	DEPARTMENT OF MOTOR VEHICLE	9330	Vehicle Code Book	39-4300	15.83
11-17151	EVER SUPERIOR VISUAL PRODUCTS	0030	White boards	01-6400	1,570.10
11-17152	HARRINGTON INDUSTRIAL PLASTICS	9190	Supplies	01-4300	2,879.47
11-17153	JEFF'S SPORTING GOODS	0060	Baseball Equipment	01-4300	649.60
11-17154	JEFF'S SPORTING GOODS	0060	Baseball Shoes	01-4300	1,950.08
11-17155	100% SOCCER	0060	Women's Soccer Attire	01-4300	1,317.71
11-17156	JEFF'S SPORTING GOODS	0060	Baseball Equipment	01-4300	7,819.16
11-17157	DAIGGER	0030	Supplies	01-4300	78.23
11-17158	POLLARD'S	9375	Main Gym - Sewing Table	42-6400	987.75
11-17159	ATI	3370	ATI Test Fee	01-4300	10,865.25
11-17160	CLEAN SWEEP SUPPLY CO INC	9270	Supplies	01-4300	7,144.71
11-17161	CAROLINA BIOLOGICAL SUPPLY	0030	Supplies	01-4300	527.17
11-17162	SARGENT-WELCH SCIENTIFIC	0030	Supplies	01-4300	7.11
11-17163	Amazon.com Corporate Credit	9230	Printer	01-6400	391.77
11-17165	MATCO TOOLS	3020	Diagnostic Equipment Auto Labs	01-6400	2,673.55
11-17166	PS FURNITURE	9230	Furniture - Campus Center	01-6400	14,333.20
11-17167	League for Innovation	9151	Conference Registration Fees	01-5200	1,200.00
11-17169	BATTERY SYSTEMS OF FONTANA	9070	Batteries For Carts	01-4300	641.86
11-17170	R & R CUSTOM SIGNS	9070	Signage - Campus Safety Vehicle	01-4300	229.72
11-17171	SWIFTY SIGN	9220	Banner	01-4300	768.25
11-17172	COLLEGENET.COM	9100	Service Fees - Banner	01-5840	2,969.15
11-17173	CSS/RANCHO JANITORIAL SUPPLIES	9375	Main Gym - Restroom Accessories	42-4300	237.33
11-17174	Avangate BV Fengtao Software Inc.	3160	Software	01-4300	82.36
11-17175	PLAZA PRODUCE	3372	Refreshments Tech Prep Advisory	01-5800	164.63
11-17176	ALLIANCE BUS LINES	9672	Bus Transportation	01-5600	2,694.97
11-17177	LAWRENCE E MARINO DBA CALIBER POOL & SPA SERVICE	9370	Repairs to Circulation Pump at AQ	41-5600	4,220.00
11-17178	R.F. MacDONALD CO.	9370	Service Agreement	41-5800	11,160.00
11-17179	CAROLINA BIOLOGICAL SUPPLY	9672	Photosynthesis Kit	01-4300	897.03
11-17180	LAWRENCE E MARINO DBA CALIBER POOL & SPA SERVICE	9040	Repairs to AQ Pool	01-5600	1,750.00
11-17181	LAWRENCE E MARINO DBA CALIBER POOL & SPA SERVICE	9040	Repairs to AQ Spa	01-5600	2,950.00
11-17182	LAWRENCE E MARINO DBA CALIBER POOL & SPA SERVICE	9040	Repairs to AQ Spa Pump	01-5600	274.50
11-17184	LAWRENCE E MARINO DBA CALIBER POOL & SPA SERVICE	9040	Repairs to AQ Pool Deck Drains	01-5600	650.00
11-17185	AUDIO EDITIONS	3160	AV Media	01-6300	150.30

PO Number	Vendor Name	Site	Description	Fund/Object	Amount
11-17186	NORTHERN NEW MEXICO COLLEGE	9347	Registration	01-5220	350.00
11-17187	LAMP CRAFT	0280	Music Lights for Big Band Musicians	01-4300	658.35
11-17188	SIMPLEX GRINNELL	3040	Time Clock Ribbons Cosm/Esth	01-4300	263.40
11-17189	HILLYARD INC	9270	Supplies	01-4300	2,579.61
11-17190	DYNALECTRIC	9030	HVAC in PAC	01-5800	3,027.00
11-17192	VWR SCIENTIFIC	0030	Supplies	01-4300	620.64
11-17193	DAIGGER	0030	Supplies	01-4300	78.22
11-17194	DAIGGER	0030	Supplies	01-4300	247.30
11-17195	CAROLINA BIOLOGICAL SUPPLY	0030	Supplies	01-4300	326.29
11-17196	HILLYARD INC	0060	Supplies	01-4300	1,048.79
11-17197	Follett Library Resources	3160	AV Media	01-6300	562.36
11-17198	TECHSMITH CORP	9260	Software	01-4300	199.00
11-17199	BRH Supply	9270	Supplies	01-4300	2,280.61
11-17200	Ipswitch, Inc	9100	Software Maintenance Agreement	01-5840	470.00
11-17201	Ipswitch, Inc	9100	Software Support Agreement	01-5840	175.00
11-17202	DCL CONSTRUCTION	9230	Furnish & Install Ceiling Tile Cafeteria	01-6100	5,250.00
11-17203	DUNN-EDWARDS CORP	9230	Paint for Cafeteria	01-4300	413.12
11-17204	VIRCO MFG. CORPORATION	9375	Furniture - Main Gym Classrooms	42-6400	14,931.49
11-17205	R & D BUSINESS INT.	9375	Main Gym - Mail Sorter	42-6400	549.36
11-17206	R & D BUSINESS INT.	3370	Storage Cabinets-Diesel Tech	01-6400	2,372.31
11-17207	Denault Commercial Hardware	9270	Supplies	01-4300	1,095.31
11-17208	WESTERN STATES DESIGN	9375	Main Gym - Washing Machines	42-6400	23,483.44
11-17209	ADVANCE FIRE PROTECTION CO.	9370	PAC - Repairs and Deluge Re-Certification	01-5630	1,450.00
11-17210	COMMERCIAL DOOR CO. INC.	9040	Repair Door at DT	01-5630	1,596.00
11-17211	TRI COUNTY PUMP COMPANY	9370	Repair Filter Pump at AQ Pool	41-5600	3,942.40
Total				153	\$345,316.76

Fund
Summary

Fund	Description	PO Count	Amount
01	General Fund	131	\$227,514.74
33	Child Development Fund	1	\$600.00
39	Community Education	4	\$2,685.78
41	Capital Outlay Projects Fun	6	\$32,185.50
42	Revenue Bond Construction F	11	\$82,330.74
Total		153	\$345,316.76

CITRUS COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	X
DATE	February 15, 2011	Resolution	
SUBJECT:	Disposal of Surplus Property	Information	
		Enclosure(s)	X

BACKGROUND

Education Code Section 81450 - 81455 authorizes the governing board of any community college district to exchange for value, sell or donate any personal property belonging to the district if the property is not required for college purposes. It further allows any district to contract with a private auction firm to dispose of these items. The Citrus Community College District contracts with The Liquidation Company of Fontana for these services.

From time to time the District sends items no longer needed for college use to The Liquidation Company to be sold at public auction to the highest bidder or donation to another public entity. A list of such items is submitted herewith for the Board of Trustees to approve for disposal.

This item was prepared by Robert Iverson, Director of Purchasing and Warehouse.

RECOMMENDATION

Authorization is requested to dispose of the enclosed list of surplus items by exchange for value, private sale, sale at public auction by The Liquidation Company or donation to another public entity.

Carol R. Horton _____
Recommended by

_____/_____
Moved Seconded

Aye __ Nay __ Abstained __

Approved for Submittal

Item No. _____ H.1.e. _____

Surplus Inventory List
Feb 15, 2011 Board Agenda

1. Six pallets of computers, monitors, printers
2. Nine printers
3. Two computer monitors
4. 39 computers
5. Three scanners
6. 33 video cassette recorders
7. 26 video monitors
8. One overhead projector
9. Five DVD players
10. One camera
11. Seven projectors
12. One washing machine
13. One pallet of used golf balls
14. One Pitco deep fryer
15. One refrigerator
16. Three lockers
17. Four file cabinets
18. Four padded chairs
19. Nine chairs with wheels
20. 96 stacking chairs
21. Three kiosk cabinets
22. Two AV carts
23. Two 25" monitors

**ACADEMIC EMPLOYEES
EXTRA DUTY, HOURLY, STIPEND ASSIGNMENTS
FEBRUARY 15, 2011**

NAME	CLASSIFICATION	STATUS	ASSIGNMENT	DEPARTMENT	BEGIN	END	RATE	
Allahbachayo, Salima	Instructor	Mentor/Remedial Skills Lab	Hourly as needed	Health Sciences	01/01/11	06/30/11	\$50.72	hr.
Amaya-Anderson, Beatriz	Instructor	College Success workshop training FLEX Day	Stipend	BSI Grant	02/22/11	02/22/11	\$100.00	tl.
Beach, Joann	Instructor	Mentor/Remedial Skills Lab	Hourly as needed	Health Sciences	02/16/11	06/30/11	\$44.90	hr.
Bigby, Shauna	Nurse	During unassigned time	Hourly as needed	Health Center	01/01/11	06/30/11	\$50.72	hr.
Boquiren, Connie	Instructor	Mentor/Remedial Skills Lab	Hourly as needed	Health Sciences	02/16/11	06/30/11	\$50.72	hr.
Brennan, Donna	Instructor	Mentor/Remedial Skills Lab	Hourly as needed	Health Sciences	02/16/11	06/30/11	\$44.90	hr.
Burns, Linda	Instructor	College Success workshop training FLEX Day	Stipend	BSI Grant	02/22/11	02/22/11	\$100.00	tl.
Cao, Alvin	Instructor	Mentor/Remedial Skills Lab	Hourly as needed	Health Sciences	02/16/11	06/30/11	\$44.90	hr.
Chen, Daniel	Instructor	College Success workshop training FLEX Day	Stipend	BSI Grant	02/22/11	02/22/11	\$100.00	tl.
Cheng, Tanshee	Instructor	College Success workshop training FLEX Day	Stipend	BSI Grant	02/22/11	02/22/11	\$100.00	tl.
Chun, Mina	Instructor	College Success workshop training FLEX Day	Stipend	BSI Grant	02/22/11	02/22/11	\$100.00	tl.
Clark, Angela	Instructor	Mentor/Remedial Skills Lab	Hourly as needed	Health Sciences	02/16/11	06/30/11	\$44.90	hr.
Curran, Keith	Instructor	College Success workshop training FLEX Day	Stipend	BSI Grant	02/22/11	02/22/11	\$100.00	tl.

**ACADEMIC EMPLOYEES
EXTRA DUTY, HOURLY, STIPEND ASSIGNMENTS
FEBRUARY 15, 2011**

NAME	CLASSIFICATION	STATUS	ASSIGNMENT	DEPARTMENT	BEGIN	END	RATE	
Davis, Michael	Instructor	College Success workshop training FLEX Day	Stipend	BSI Grant	02/22/11	02/22/11	\$100.00	tl.
Deras, Wendy	Instructor	Mentor/Remedial Skills Lab	Hourly as needed	Health Sciences	02/16/11	06/30/11	\$50.72	hr.
Dougall, Natalie	Instructor	College Success workshop training FLEX Day	Stipend	BSI Grant	02/22/11	02/22/11	\$100.00	tl.
Dupee, Carrie	Instructor	Mentor/Remedial Skills Lab	Hourly as needed	Health Sciences	02/16/11	06/30/11	\$44.90	hr.
Ellis, Jeanette	Instructor	Mentor/Remedial Skills Lab	Hourly as needed	Health Sciences	02/16/11	06/30/11	\$50.72	hr.
Fallat, Paul	Instructor	HVAC lab maintenance	Hourly as needed	Heating & Air Conditioning	02/16/11	06/30/11	\$44.90	hr.
Fernandez, Genevieve	Instructor	Mentor/Remedial Skills Lab	Hourly as needed	Health Sciences	02/16/11	06/30/11	\$44.90	hr.
Golden, Kristin	Instructor	College Success workshop training FLEX Day	Stipend	BSI Grant	02/22/11	02/22/11	\$100.00	tl.
Grannis, Gabriela	Instructor	College Success workshop training FLEX Day	Stipend	BSI Grant	02/22/11	02/22/11	\$100.00	tl.
Grauso, Lynda	Instructor	Mentor/Remedial Skills Lab	Hourly as needed	Health Sciences	02/16/11	06/30/11	\$50.72	hr.
Greene, David	Instructor	Mentor/Remedial Skills Lab	Hourly as needed	Health Sciences	02/16/11	06/30/11	\$50.72	hr.
Hall, James	Instructor	College Success workshop training FLEX Day	Stipend	BSI Grant	02/22/11	02/22/11	\$100.00	tl.
Hawkins, Karen	Instructor	Mentor/Remedial Skills Lab	Hourly as needed	Health Sciences	02/16/11	06/30/11	\$44.90	hr.

**ACADEMIC EMPLOYEES
EXTRA DUTY, HOURLY, STIPEND ASSIGNMENTS
FEBRUARY 15, 2011**

NAME	CLASSIFICATION	STATUS	ASSIGNMENT	DEPARTMENT	BEGIN	END	RATE	
Hong, Andrew	Instructor	College Success workshop training FLEX Day	Stipend	BSI Grant	02/22/11	02/22/11	\$100.00	tl.
Jonas, Vida	Instructor	College Success workshop training FLEX Day	Stipend	BSI Grant	02/22/11	02/22/11	\$100.00	tl.
Jones, Vanessa	Instructor	College Success workshop training FLEX Day	Stipend	BSI Grant	02/22/11	02/22/11	\$100.00	tl.
Kang, Eun	Instructor	College Success workshop training FLEX Day	Stipend	BSI Grant	02/22/11	02/22/11	\$100.00	tl.
Kapoor, Anil	Instructor		Hourly as needed	Biology	02/23/11	06/30/11	\$44.90	hr.
Kassab, Mohamad	Instructor	College Success workshop training FLEX Day	Stipend	BSI Grant	02/22/11	02/22/11	\$100.00	tl.
Kawai, Julie	Instructor	College Success workshop training FLEX Day	Stipend	BSI Grant	02/22/11	02/22/11	\$100.00	tl.
Kelly, Donna	Instructor	College Success workshop training FLEX Day	Stipend	BSI Grant	02/22/11	02/22/11	\$100.00	tl.
Kim, Edward	Instructor	College Success workshop training FLEX Day	Stipend	BSI Grant	02/22/11	02/22/11	\$100.00	tl.
Kramer, Henry	Instructor	College Success workshop training FLEX Day	Stipend	BSI Grant	02/22/11	02/22/11	\$100.00	tl.
Lam, Wood	Instructor	College Success workshop training FLEX Day	Stipend	BSI Grant	02/22/11	02/22/11	\$100.00	tl.

**ACADEMIC EMPLOYEES
EXTRA DUTY, HOURLY, STIPEND ASSIGNMENTS
FEBRUARY 15, 2011**

NAME	CLASSIFICATION	STATUS	ASSIGNMENT	DEPARTMENT	BEGIN	END	RATE	
Lee, Bianca	Instructor	College Success workshop training FLEX Day	Stipend	BSI Grant	02/22/11	02/22/11	\$100.00	tl.
Lei, Li	Instructor	College Success workshop training FLEX Day	Stipend	BSI Grant	02/22/11	02/22/11	\$100.00	tl.
Lenh, Aiken	Instructor	College Success workshop training FLEX Day	Stipend	BSI Grant	02/22/11	02/22/11	\$100.00	tl.
Leung, Sing	Instructor	College Success workshop training FLEX Day	Stipend	BSI Grant	02/22/11	02/22/11	\$100.00	tl.
Linville, Brian	Instructor	College Success workshop training FLEX Day	Stipend	BSI Grant	02/22/11	02/22/11	\$100.00	tl.
Logan, Stephanie	Instructor		Hourly as needed	History	02/22/11	06/30/11	\$44.90	hr.
Lopez, Ricardo	Instructor		Hourly as needed	Biology	11/16/10	12/31/10	\$44.90	hr.
Loya, Henry	Instructor	College Success workshop training FLEX Day	Stipend	BSI Grant	02/22/11	02/22/11	\$100.00	tl.
Luu, Kinh	Instructor	College Success workshop training FLEX Day	Stipend	BSI Grant	02/22/11	02/22/11	\$100.00	tl.
Mahmood, Anwar	Instructor	Mentor/Remedial Skills Lab	Hourly as needed	Health Sciences	02/16/11	06/30/11	\$44.90	hr.
Martinez, Suzanne	Instructor	College Success workshop training FLEX Day	Stipend	BSI Grant	02/22/11	02/22/11	\$100.00	tl.
Munoz, Gino	Applied Music Tutor	During unassigned time	Hourly as needed	Music	02/22/11	06/30/11	\$50.72	hr.

**ACADEMIC EMPLOYEES
EXTRA DUTY, HOURLY, STIPEND ASSIGNMENTS
FEBRUARY 15, 2011**

NAME	CLASSIFICATION	STATUS	ASSIGNMENT	DEPARTMENT	BEGIN	END	RATE	
Myers, Kim	Instructor	College Success workshop training FLEX Day	Stipend	BSI Grant	02/22/11	02/22/11	\$100.00	tl.
Naiyer, Zakaria	Instructor	College Success workshop training FLEX Day	Stipend	BSI Grant	02/22/11	02/22/11	\$100.00	tl.
Nalbandyan, Zorayr	Instructor	College Success workshop training FLEX Day	Stipend	BSI Grant	02/22/11	02/22/11	\$100.00	tl.
Ng, Sun	Instructor	College Success workshop training FLEX Day	Stipend	BSI Grant	02/22/11	02/22/11	\$100.00	tl.
Nguyen, Tracy	Instructor	College Success workshop training FLEX Day	Stipend	BSI Grant	02/22/11	02/22/11	\$100.00	tl.
Nikodym, Holly	Instructor	Mentor/Remedial Skills Lab	Hourly as needed	Health Sciences	02/16/11	06/30/11	\$44.90	hr.
Odegaard, Eric	Instructor	College Success workshop training FLEX Day	Stipend	BSI Grant	02/22/11	02/22/11	\$100.00	tl.
Parsons, Karla	Instructor	Mentor/Remedial Skills Lab	Hourly as needed	Health Sciences	02/16/11	06/30/11	\$44.90	hr.
Payne, Renee	Instructor	Mentor/Remedial Skills Lab	Hourly as needed	Health Sciences	02/16/11	06/30/11	\$44.90	hr.
Phan-Yam, Tuyetdong	Instructor	College Success workshop training FLEX Day	Stipend	BSI Grant	02/22/11	02/22/11	\$100.00	tl.
Polk, Randall	Applied Music Tutor		Hourly as needed	Music	02/22/11	06/30/11	\$44.90	hr.
Ramos, Christopher	Instructor	College Success workshop training FLEX Day	Stipend	BSI Grant	02/22/11	02/22/11	\$100.00	tl.

**ACADEMIC EMPLOYEES
EXTRA DUTY, HOURLY, STIPEND ASSIGNMENTS
FEBRUARY 15, 2011**

NAME	CLASSIFICATION	STATUS	ASSIGNMENT	DEPARTMENT	BEGIN	END	RATE	
Randolph, Stephanie	Instructor	Mentor/Remedial Skills Lab	Hourly as needed	Health Sciences	02/16/11	06/30/11	\$44.90	hr.
Resto, Luivette	Instructor	College Success workshop training FLEX Day	Stipend	BSI Grant	02/22/11	02/22/11	\$100.00	tl.
Robles, Andrew	Instructor	College Success workshop training FLEX Day	Stipend	BSI Grant	02/22/11	02/22/11	\$100.00	tl.
Romero, Alicia	Instructor	College Success workshop training FLEX Day	Stipend	BSI Grant	02/22/11	02/22/11	\$100.00	tl.
Rowley, Dianne	Instructor	College Success workshop training FLEX Day	Stipend	BSI Grant	02/22/11	02/22/11	\$100.00	tl.
Ryba, David	Instructor	Maintain ChemNet software	Hourly as needed	Chemistry	02/16/11	06/30/11	\$50.72	hr.
Seccombe, June	Instructor	College Success workshop training FLEX Day	Stipend	BSI Grant	02/22/11	02/22/11	\$100.00	tl.
Selezinka, Roman	Instructor	College Success workshop training FLEX Day	Stipend	BSI Grant	02/22/11	02/22/11	\$100.00	tl.
Sellon, Anette	Nurse		Hourly as needed	Health Center	01/01/11	06/30/11	\$44.90	hr.
Serrao, Elizabeth	Instructor	College Success workshop training FLEX Day	Stipend	BSI Grant	02/22/11	02/22/11	\$100.00	tl.
Shearer, Margaret	Instructor	College Success workshop training FLEX Day	Stipend	BSI Grant	02/22/11	02/22/11	\$100.00	tl.
Silverman, Edward	Instructor		Hourly as needed	Biology	02/23/11	06/30/11	\$44.90	hr.

**ACADEMIC EMPLOYEES
EXTRA DUTY, HOURLY, STIPEND ASSIGNMENTS
FEBRUARY 15, 2011**

NAME	CLASSIFICATION	STATUS	ASSIGNMENT	DEPARTMENT	BEGIN	END	RATE	
Toda, Jim	Instructor	HVAC lab maintenance	Hourly as needed	Heating & Air Conditioning	02/16/11	06/30/11	\$44.90	hr.
Tseng, Kelly	Instructor	College Success workshop training FLEX Day	Stipend	BSI Grant	02/22/11	02/22/11	\$100.00	tl.
Tucker, Gail	Instructor	Mentor/Remedial Skills Lab	Hourly as needed	Health Sciences	2/16/2011 01/01/11	06/30/11	\$50.72	hr.
Tucker, Gail	Instructor	Off-contract Vocational Nursing program	Hourly as needed	VTEA - LVN	01/01/11	06/30/11	\$50.72	hr.
Weiss, Neil	Instructor	Acting Coach	Stipend	Theatre Arts	04/08/11	04/10/11	\$1,100.00	tl.
Wilhite, Brandi	Instructor	Mentor/Remedial Skills Lab	Hourly as needed	Health Sciences	02/16/11	06/30/11	\$44.90	hr.
Williams, Monique	Instructor	Mentor/Remedial Skills Lab	Hourly as needed	Health Sciences	02/16/11	06/30/11	\$44.90	hr.
Wong, Julie	Instructor	Mentor/Remedial Skills Lab	Hourly as needed	Health Sciences	02/16/11	06/30/11	\$50.72	hr.
Wozencroft, Paulette	Instructor	Mentor/Remedial Skills Lab	Hourly as needed	Health Sciences	02/16/11	06/30/11	\$44.90	hr.
Young, Kee	Instructor	Mentor/Remedial Skills Lab	Hourly as needed	Health Sciences	02/16/11	06/30/11	\$44.90	hr.

**ACADEMIC EMPLOYEES
 SPRING 2011 ADJUNCT
 FEBRUARY 15, 2011**

Name	Department/Discipline	Placement	LHE Rate
Acosta, Jorge	Counseling	2-2	\$1,077
Adawiya, Issa	Public Works	1-6	\$1,119
Alba, Ralphie	Public Works	1-1	\$1,025
Allgaier, Jennifer	Dance	4-6	\$1,281
Al-Sabea, Taha	Economics	4-6	\$1,281
Alverson, David	Recording Arts	1-3	\$1,025
Amaya, Hector	History	3-3	\$1,129
Amaya-Anderson, Beatriz	English	3-1	\$1,129
Anderson-McGill, Taylor	Biology	2-3	\$1,077
Aplanalp, Jane	Cosmetology	1-6	\$1,119
Au, Susanna	Drafting	2-6	\$1,174
Badran, Shahira	Biology	2-3	\$1,077
Baldrige, Robert	Health Occupations	1-5	\$1,072
Battle, Anne	Photography	4-6	\$1,281
Baxter, Susan	Human Development	1-5	\$1,072
Beatty, David	Music	1-6	\$1,119
Bellini, Kelly	Physical Education	1-6	\$1,119
Bender, Thomas	Automotive	1-6	\$1,119
Betancourt, Carmen	Cosmetology	1-6	\$1,119
Birmingham, Thomas	English	3-6	\$1,230
Blynn-Avanosian, Sylvia	Spanish	4-6	\$1,281
Botello, Rochelle	Art	3-5	\$1,178
Botma, Scott	Cosmetology	1-1	\$1,025
Bowen, Keshia	Cosmetology	1-5	\$1,072
Boyden, Pixie	Information Technology	2-1	\$1,077
Boylan, John	Music	1-3	\$1,025
Brennan, Donna	Nursing	4-3	\$1,183
Bruce-Oliver, Fred	Physical Education	1-6	\$1,119
Buckalew, James	Speech	4-6	\$1,281
Burch, Emily	Counseling	2-1	\$1,077
Burns, Linda	Reading	4-6	\$1,281
Caldani, Patricia	Biology	2-3	\$1,077
Campbell, Faye	Human Development	1-6	\$1,119

**ACADEMIC EMPLOYEES
 SPRING 2011 ADJUNCT
 FEBRUARY 15, 2011**

Name	Department/Discipline	Placement	LHE Rate
Carter, Brian	Physics	4-3	\$1,183
Chan, Linda	Astronomy	4-4	\$1,183
Chavez-Appel, Mercedes	Speech	1-6	\$1,119
Chen, Daniel	Mathematics	4-3	\$1,183
Cheng, Tanshee	Mathematics	1-2	\$1,025
Chun, Mina	Mathematics	2-6	\$1,174
Clark, Angela	Nursing	2-6	\$1,174
Coleman, Claire	Human Development	3-6	\$1,230
Cotter, Steven	Music	1-6	\$1,119
Cowgill, Darian	Recording Arts	1-2	\$1,025
Culp, Jean	History	3-6	\$1,230
Curran, Keith	English	1-6	\$1,119
Cusick, Tanya	Dental	1-4	\$1,025
Danleyscott, Jennifer	Political Science	4-4	\$1,183
Daves-Schneider, Lida	German	4-3	\$1,183
Davis, Michael	Mathematics	2-3	\$1,077
Deatrick, Steven	Recording Arts	1-6	\$1,119
Deets, Kristin	Speech	1-6	\$1,119
Demita, John	Theatre Arts	4-6	\$1,281
Dennis, Paul	Administration of Justice	1-6	\$1,119
Dery, Kenneth	Biology	4-4	\$1,183
Desmond, Yae	Japanese	2-6	\$1,174
Dhillon, Dalvir	Licensed Vocational Nursing	1-3	\$1,025
Dingwall, Stephanie	Biology	1-3	\$1,025
Doolittle, Jan	Human Development	1-6	\$1,119
Dougall, Natalie	English	2-6	\$1,174
Elias, Brian	Administration of Justice	1-1	\$1,025
Entus, Robert	Chemistry	4-5	\$1,234
Evans, Sara	Anthropology	3-4	\$1,129
Fallat, Paul	Heating & Air Conditioning	1-6	\$1,119
Farnum, Martin	Chemistry	4-5	\$1,234
Felix, Felipe	Cosmetology	1-6	\$1,119
Figueroa, Irma	Cosmetology	1-6	\$1,119

**ACADEMIC EMPLOYEES
 SPRING 2011 ADJUNCT
 FEBRUARY 15, 2011**

Name	Department/Discipline	Placement	LHE Rate
Fisher, Jamie	English	1-2	\$1,025
Fleischer, Beatriz	Spanish	2-6	\$1,174
Garcia, Victor	Spanish	1-5	\$1,072
Glancy, James	Water Technology	1-6	\$1,119
Goedhart, Christine	Biology	4-3	\$1,183
Gold, Peter	Administration of Justice	1-4	\$1,025
Golden, Kristin	English	2-4	\$1,077
Gonzales, Rina	Dental	1-3	\$1,025
Gonzalez, Juan	Automotive	1-5	\$1,072
Grannis, Gabriela	English	2-4	\$1,077
Hall, James	English	1-6	\$1,119
Hasegawa, Richard	Photography	1-6	\$1,119
Havens, Craig	Photography	1-4	\$1,025
Hernandez, Nellie	Counseling	2-3	\$1,077
Hodge, Raymond	Sociology	4-6	\$1,281
Hollenshead, Marcia	Biology	4-4	\$1,183
Holm, Daniel	Cosmetology	1-6	\$1,119
Holmes, Alison	Art	1-6	\$1,119
Hong, Andrew	ESL	2-4	\$1,077
Horton, Julian	Physical Education	1-5	\$1,072
Hynes, Thomas	Music	1-6	\$1,119
Jaimes, Franciella	Sociology	1-4	\$1,025
Jenkins, Janet	Art	2-6	\$1,174
Jennings, Sanae	Japanese	1-4	\$1,025
Johnson, David	Earth Science	2-3	\$1,077
Jonas, Vida	English	3-6	\$1,230
Jones, Vanessa	Mathematics	2-3	\$1,077
Jung, Shinsuck	Physical Education	1-4	\$1,025
Kang, Eun	English	4-6	\$1,281
Kapoor, Anil	Biology	1-1	\$1,025
Kassab, Mohamad	Mathematics	1-1	\$1,025
Kaur, Raminder	Biology	1-3	\$1,025
Kawai, Julie	Reading	3-3	\$1,129

**ACADEMIC EMPLOYEES
 SPRING 2011 ADJUNCT
 FEBRUARY 15, 2011**

Name	Department/Discipline	Placement	LHE Rate
Kelly, Donna	Reading	4-6	\$1,281
Kinney, Michael	Biology	3-2	\$1,129
Ko, Hyun	Chemistry	4-3	\$1,183
Kramer, Henry	Mathematics	4-6	\$1,281
Lam, Wood	ESL	2-3	\$1,077
Larsen, Robin	Theatre Arts	4-5	\$1,234
Lau, Bernie	Sociology	2-5	\$1,120
Lauer, Brett	Physical Education	1-1	\$1,025
Lee, Bianca	English	1-5	\$1,072
Lee, Monica	Biology	2-6	\$1,174
Lei, Li	Mathematics	2-5	\$1,120
Lenh, Aiken	Mathematics	3-3	\$1,129
Leung, Sing	Mathematics	4-6	\$1,281
Lewis, David	History	1-6	\$1,119
Li, Xiaoyan	Chemistry	1-3	\$1,025
Linville, Brian	English	4-6	\$1,281
Lipp, Gregory	Automotive	1-1	\$1,025
Liskey, Renee	Dance	1-6	\$1,119
Lofthouse, Peter	Physical Education	1-4	\$1,025
Logan, Stephanie	History	1-1	\$1,025
Lombardo, Thomas	English	1-6	\$1,119
Long, Stacy	Communications	1-6	\$1,119
Loya, Henry	Reading	4-6	\$1,281
Luke, Thomas	Automotive	1-4	\$1,025
Luu, Kinh	Mathematics	1-6	\$1,119
MacFarland, Matthew	Art	3-3	\$1,129
Maestas, Albert	Water Technology	1-1	\$1,025
Maestas, Michael	Water Technology	1-1	\$1,025
Malley, Jennifer	Philosophy	2-6	\$1,174
Mallory, Roy	Automotive	1-6	\$1,119
Marquez, Patricia	Psychology	1-1	\$1,025
Martinez, Manuel	Counseling	1-4	\$1,025
Martinez, Suzanne	English	1-5	\$1,072

**ACADEMIC EMPLOYEES
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 FEBRUARY 15, 2011**

Name	Department/Discipline	Placement	LHE Rate
Mastrosimone, Vince	Public Works	1-1	\$1,025
McCabe, Dale	Biology	3-6	\$1,230
McDonald, Tamara	Physical Education	1-1	\$1,025
Mendez, Eva	Political Science	2-4	\$1,077
Miller-Harberts, Roxanna	Cosmetology	1-4	\$1,025
Milliken, Keely	Music	1-6	\$1,119
Montgomery, Robert	Chemistry	4-6	\$1,281
Moore, Sean	Cosmetology	1-1	\$1,025
Mura, John	Public Works	1-4	\$1,025
Myers, Kimberly	English	2-6	\$1,174
Naiyer, Zakaria	English	2-6	\$1,174
Nalbandyan, Zorayr	Mathematics	1-4	\$1,025
Nelson, Mark	Art	3-5	\$1,178
Newell, Jerry	Psychology	4-6	\$1,281
Ng, Sun	Mathematics	2-6	\$1,174
Ngo, Jenny	Biology	4-1	\$1,183
Nguyen, The	Art	4-6	\$1,281
Nila, Richard	Physical Education	1-2	\$1,025
Noonan, Benjamin	Physical Education	2-5	\$1,120
Norman, Scott	Physical Education	1-3	\$1,025
Nuttall, Adora	Human Development	1-6	\$1,119
Odegaard, Eric	English	3-6	\$1,230
Ozminkowski, Mariusz	Speech	4-6	\$1,281
Parry, Erica	Dental	1-2	\$1,025
Parsons, Karla	Licensed Vocational Nursing	2-3	\$1,077
Perez, Roberto	Sociology	2-6	\$1,174
Perret, Debbie	Cosmetology	1-6	\$1,119
Petrovic, Snezana	Theatre Arts	1-1	\$1,025
Pham, Tien	Administration of Justice	4-1	\$1,183
Phan-Yamada, Tuyetdong	Mathematics	3-3	\$1,129
Polk, Randall	Music	1-2	\$1,025
Provencher, Henry	Administration of Justice	1-6	\$1,119
Ramirez, Natalie	Biology	1-3	\$1,025

**ACADEMIC EMPLOYEES
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Name	Department/Discipline	Placement	LHE Rate
Ramos, Christopher	English	4-6	\$1,281
Randolph, Stephanie	Health Occupations	1-6	\$1,119
Rashidi, Waleed	Communications	1-6	\$1,119
Reagan, Di	Mathematics	1-3	\$1,025
Resch, Amy	Psychology	2-6	\$1,174
Resto-Ometeotl, Luivette	English	3-6	\$1,230
Rickman, Tracy	EMT	1-6	\$1,119
Robles, Andrew	English	1-4	\$1,025
Rock, Eugene	Cosmetology	1-6	\$1,119
Rodriguez, Lisa	Anthropology	1-5	\$1,072
Romero, Alicia	English	1-4	\$1,025
Rowley, Dianne	Reading	1-3	\$1,025
Rubio, Mariano	Automotive	1-1	\$1,025
Rusch, Lori	Art	1-3	\$1,025
Sandor, Katalin	Cosmetology	1-6	\$1,119
Schulte, Francis	Humanities	2-6	\$1,174
Schwitkis, Kent	Astronomy	4-1	\$1,183
Seccombe, June	English	4-6	\$1,281
Selezinka, Roman	Mathematics	2-2	\$1,077
Serrao, Elizabeth	Reading	3-6	\$1,230
Shaheen, Angela	History	1-1	\$1,025
Shear, Michelle	Dance	1-6	\$1,119
Shearer, Margaret	English	2-6	\$1,174
Sherman, Stephen	Water Technology	1-6	\$1,119
Shima, Kevin	Recording Arts	1-4	\$1,025
Shimano, Brooke	Biology	1-6	\$1,119
Silverman, Edward	Biology	1-1	\$1,025
Simpson, Lakisha	Human Development	1-6	\$1,119
Smyth, Nathaniel	Chemistry	2-4	\$1,077
Smythe, Colville	English	1-6	\$1,119
Soldatenko, Adrian	Physics	4-3	\$1,183
Stone, Traci	Physical Education	1-2	\$1,025
Sun, Sam	Music	1-6	\$1,119

**ACADEMIC EMPLOYEES
 SPRING 2011 ADJUNCT
 FEBRUARY 15, 2011**

Name	Department/Discipline	Placement	LHE Rate
Swartz, Theodore	Public Works	1-6	\$1,119
Tabata, Flint	Drafting	1-6	\$1,119
Toda, Jim	Heating & Air Conditioning	1-6	\$1,119
Troy, Timothy	Music	3-5	\$1,178
Tseng, Kelly	Mathematics	2-5	\$1,120
Tufano, Andrew	Speech	1-6	\$1,119
Tyck, Robert	Recording Arts	1-6	\$1,119
Valdez, Antonio	Cosmetology	1-4	\$1,025
Valverde, Yesenia	Dance	1-6	\$1,119
Wagner, Alexander	Earth Science	2-3	\$1,077
Weaver, Pablo	Biology	2-4	\$1,077
Weiss, Neil	Theatre Arts	4-6	\$1,281
Wessel, Mark	Art	2-6	\$1,174
Wheeler, Andrew	Physical Education	1-1	\$1,025
Williams, Monique	Nursing	4-4	\$1,183
Woolery, Laurie	Theatre Arts	1-6	\$1,119
Woolsey, Ronald	History	2-6	\$1,174
Ysais, Melissa	Human Development	1-6	\$1,119
Yu, Jane	Drafting	1-4	\$1,025
Zawahreh, Luai	Economics	1-6	\$1,119
Zeman, William	History	2-5	\$1,120
Zweig, Malaika	Art	3-6	\$1,230

**ACADEMIC EMPLOYEES
 SPRING 2011 OVERLOAD
 FEBRUARY 15, 2011**

Name	Department/Discipline	Placement	LHE Rate
Afzali, Ana	Spanish	4-7	\$1,295
Allahbachayo, Salima	Nursing	2-4	\$1,041
Anderson, Brian	Mathematics	3-7	\$1,241
Anson, Melanie	Speech	4-7	\$1,295
Arredondo, Dora	Dental	1-7	\$1,133
Bakhit, Khetam	Economics	4-7	\$1,295
Bautista, Susan	Cosmetology	1-7	\$1,133
Boquiren, Conchita	Licensed Vocational Nursing	4-7	\$1,295
Borja, Patrick	Accounting	4-7	\$1,295
Bowman, Deborah	Nursing	1-7	\$1,133
Boxley, Jackie	Physical Education	1-7	\$1,133
Brawner, Mary	Physical Education	3-7	\$1,241
Brown, Cherie	Theatre Arts	3-7	\$1,241
Brown, David	Automotive	1-13	\$1,425
Buchwald, Leigh	Information Technology	2-7	\$1,187
Call, Jack	Philosophy	4-7	\$1,295
Carr, Darrell	Photography	1-7	\$1,133
Carver, Sally	Cosmetology	2-7	\$1,187
Casey, David	Mathematics	4-7	\$1,295
Castillo, Claudia	Counseling	2-6	\$1,138
Clark, Jeremy	Automotive	1-15	\$1,425
Colville, Linda	Spanish	2-7	\$1,187
Cross, Cynthia	ESL	2-7	\$1,187
Cummins, Shuling	Mathematics	4-7	\$1,295
Dau, Carsten	English	3-7	\$1,241
Deras, Wendy	Nursing	2-3	\$992
Duffy, Dyane	Art	4-7	\$1,295
Durfield, Timothy	Business	4-7	\$1,295
Eckeward, Christopher	Automotive	1-5	\$1,036
Eiland, Thomas	English	3-7	\$1,241
Eisel, Gunnar	Music	2-7	\$1,187
Ellis, Jeanette	Licensed Vocational Nursing	1-7	\$1,133
Everest, Robert	Mathematics	4-7	\$1,295

**ACADEMIC EMPLOYEES
 SPRING 2011 OVERLOAD
 FEBRUARY 15, 2011**

Name	Department/Discipline	Placement	LHE Rate
Farahani, Badieh	Chemistry	2-7	\$1,187
Fernandes, Richard	Drafting	4-7	\$1,295
Fincher, John	Speech	3-7	\$1,241
Flores, Richard	Computer & Information Science	4-7	\$1,295
Galvan, Alexander	Music	2-7	\$1,187
Garate, Elisabeth	Spanish	4-6	\$1,246
Ghidella, Richard	Business	4-7	\$1,295
Glover, Patty	Cosmetology	1-7	\$1,133
Gomez, Steven	Physical Education	3-7	\$1,241
Gong, Catherine	Mathematics	4-7	\$1,295
Gonzalez, Rudy	Mathematics	2-6	\$1,138
Goodman, Robert	Biology	3-7	\$1,241
Graciano, Albert	Cosmetology	1-7	\$1,133
Grauso, Lynda	Licensed Vocational Nursing	2-7	\$1,187
Green, Martin	Music	1-7	\$1,133
Greene, David	Nursing	2-7	\$1,187
Greenwell Cunningham, Maia	Anthropology	4-7	\$1,295
Greer, Maurice	Physical Education	4-7	\$1,295
Gregg, Judy	Human Development	4-7	\$1,295
Grossman, Bruce	Business	4-6	\$1,246
Guebert, Toby	ESL	4-7	\$1,295
Gunderson, Mark	Reading	3-7	\$1,241
Gunstream, Marilyn	Physical Education	4-7	\$1,295
Gutierrez, Jesus	Mathematics	2-7	\$1,187
Guttman, Kenneth	Psychology	4-7	\$1,295
Hadsell, Clifford	EMT	4-7	\$1,295
Hahn, Shelley	Human Development	2-5	\$1,090
Han, June	Biology	4-7	\$1,295
Hartman, Steve	Physical Education	4-7	\$1,295
Harvey, Joseph	English	4-7	\$1,295
Hathaway, George	Earth Science	4-7	\$1,295
Hernandez, Salvador	Cosmetology	1-7	\$1,133
Herrera, Rafael	Counseling	2-5	\$1,090
Hillman, Michael	Art	4-7	\$1,295

**ACADEMIC EMPLOYEES
 SPRING 2011 OVERLOAD
 FEBRUARY 15, 2011**

Name	Department/Discipline	Placement	LHE Rate
Hinrichsen, Gregory	Music	1-7	\$1,133
Hoehne, William	Music	4-7	\$1,295
Hogan, Ghada	English	4-3	\$1,100
Jackson, Matt	Art	3-7	\$1,241
James, Rhoda	Office Technology	4-7	\$1,295
Jaquette, Timothy	Recording Arts	1-7	\$1,133
Kaisler, Denise	Astronomy	4-4	\$1,148
Kary, David	Astronomy	4-7	\$1,295
Kim, Andrew	Psychology	4-7	\$1,295
Kondo, Arnold	Biology	4-7	\$1,295
Korn, Dennis	Automotive	4-7	\$1,295
Lancaster, James	Automotive	1-7	\$1,133
Langford, W. Bruce	Music	3-7	\$1,241
Lawrence, Patricia	Reading	4-7	\$1,295
Low, Joyce	Mathematics	3-7	\$1,241
Lubisich, Senya	History	4-7	\$1,295
Lucido, Grace	Cosmetology	2-7	\$1,187
McBurney, Robin	Counseling	4-7	\$1,295
McGarry, Anna	Spanish	4-7	\$1,295
McLeod, Jennifer	Counseling	4-7	\$1,295
Mead, Rachel	Cosmetology	1-7	\$1,133
Medrano, Esmeralda	Mathematics	2-6	\$1,138
Merandi, Michael	Physical Education	4-7	\$1,295
Miles, Terrence	Chemistry	4-7	\$1,295
Mondrala, Scott	Biology	4-7	\$1,295
Morrish, Maria	Cosmetology	1-1	\$938
Morrison, Joanne	Mathematics	4-7	\$1,295
Munoz, Gino	Music	1-7	\$1,133
Mustain, James	Computer & Information Science	4-7	\$1,295
Nguyenhuu, Rick	Mathematics	4-7	\$1,295
Odrich, Steve	Mathematics	4-7	\$1,295
O'Hara, Stephen	Recording Arts	1-7	\$1,133
O'Neil, Margaret	Communication	3-7	\$1,241
Overly, David	English	4-7	\$1,295

**ACADEMIC EMPLOYEES
 SPRING 2011 OVERLOAD
 FEBRUARY 15, 2011**

Name	Department/Discipline	Placement	LHE Rate
Paek, Heddy	Mathematics	3-7	\$1,241
Perry, Carolyn	Human Development	3-7	\$1,241
Peters, Gerhard	Political Science	4-7	\$1,295
Pohl, Claudia	Dental	1-7	\$1,133
Rachford, Maryann	Art	4-7	\$1,295
Ramos, Gloria	Physics	4-11	\$1,490
Richard, Levi	Business	4-7	\$1,295
Riderer, Lucia	Mathematics	4-7	\$1,295
Ross, Glenn	Political Science	4-7	\$1,295
Rudd, Rebecca	English	3-5	\$1,143
Ryba, David	Chemistry	4-7	\$1,295
Saldana, Rudy	Philosophy	1-7	\$1,133
Salwak, Dale	English	4-7	\$1,295
Scott, Chris	Mathematics	3-7	\$1,241
Shannon, James	Psychology	4-7	\$1,295
Shaw, Nickawanna	Physical Education	4-7	\$1,295
Shrope, Douglas	Music	1-7	\$1,133
Skalicky, James	Psychology	4-7	\$1,295
Slack, Robert	Music	4-7	\$1,295
Smolin, Robert	Accounting	4-7	\$1,295
Solheim, Bruce	Social Science	4-7	\$1,295
Solis, Roberto	Computer & Information Science	4-7	\$1,295
Soremekun, Fola	History	4-7	\$1,295
Stoner, Bruce	Information Technology	3-7	\$1,241
Styles, Christine	Economics	4-7	\$1,295
Swan, Alfie	Mathematics	4-7	\$1,295
Swatzel, James	Mathematics	2-7	\$1,187
Telesca, Lisa	English	3-7	\$1,241
Thompson, Adrienne	Social Science	1-5	\$1,036
Tippins, Ralph	Mathematics	4-7	\$1,295
Trad, Mohamad	Mathematics	4-7	\$1,295
Tucker, Connie	ESL	4-7	\$1,295
Tussy, Alan	Mathematics	4-7	\$1,295
Van Citters, Beverly	Reading	4-7	\$1,295

**ACADEMIC EMPLOYEES
SPRING 2011 OVERLOAD
FEBRUARY 15, 2011**

Name	Department/Discipline	Placement	LHE Rate
Van Horn, Tasha	Speech	2-7	\$1,187
Vaughan, John	Dance	1-7	\$1,133
Villa, Elizabeth	Counseling	4-5	\$1,197
Villeneuve, Anna	English	3-7	\$1,241
Vilter, Daniel	Theatre Arts	2-7	\$1,187
Volonte, Daniel	Theatre Arts	3-7	\$1,241
Waddington, Brian	History	1-7	\$1,133
Walz, Sheryl	Sociology	1-7	\$1,133
White, Gailynn	Sociology	4-7	\$1,295
Wong, Julie	Licensed Vocational Nursing	1-7	\$1,133
Wood, Jack	English	4-7	\$1,295
Woolum, James	Administration of Justice	3-7	\$1,241
Wurst, Clifton	Physical Education	2-7	\$1,187
Yee, Stephanie	Counseling	4-3	\$1,100
Zaharek, James	Administration of Justice	4-7	\$1,295
Zhuang, Ying	Mathematics	4-7	\$1,295

ADDENDUM #1

ACADEMIC EMPLOYEES FOR REHIRE FEBRUARY 15, 2011 BOARD MEETING

Approve entering into a second (one-year) contract for the academic year 2011-2012 for the following academic employees:

Bosler, Sally – Library
Deras, Wendy – Nursing
Granger, Lanette – Library
Morrish, Maria – Cosmetology
Sanchez, Raul - Counseling

Approve entering into a third (two-year) contract for the academic years 2011-2012 and 2012-2013 for the following academic employees:

Allahbachayo, Salima – Nursing

**CLASSIFIED EMPLOYEES
EMPLOYMENT/CHANGE OF STATUS
FEBRUARY 15, 2011**

NAME	CLASSIFICATION	REASON	DEPT.	MOS.	PRCT.	BEGIN	END	RANGE & STEP	MONTHLY RATE
Felt, Lorelei	Custodial Supervisor	Temporary upgrade	Custodial		100%	2/22/11	3/4/11	8-1	\$4,648.00
Vazquez, Jaclyn	Administrative Assistant	Temporary Upgrade	Instruction		100%	3/25/11	1/31/12	42-4	\$4,873.58

**CLASSIFIED EMPLOYEES
SEPARATIONS/LEAVES
FEBRUARY 15, 2010**

Name	Classification	Department	Reason	Date(s) of Separation
Holt, Jack	Bookstore Shipping/Receiving Clerk	Bookstore	Retirement	2/1/11
Jabalera, Alfonso	Gardener I	Facilities & Support Services	Retirement	2/25/11

CITRUS COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	X
DATE	February 15, 2011	Resolution	_____
SUBJECT:	Short-term, Non-academic Employees, Substitutes, and Professional Experts	Information	_____
		Enclosure(s)	X

BACKGROUND

Enclosed are personnel actions with regard to the employment of short-term, non-academic employees, substitutes and professional experts approved by the Director responsible for the supervision of the specific area.

This item was prepared by Kai Wattree-Jackson, Human Resources Technician II and Sandra Coon, Administrative Assistant.

RECOMMENDATION

Authorization is requested to approve the employment of short-term, non-academic employees and substitutes.

Robert Sammis
Recommended by

/ _____
Moved Seconded

Aye __ Nay __ Abstained __

Approved for Submittal

Item No. _____ H.1.h. _____

**CLASSIFIED EMPLOYEES
SHORT-TERM, HOURLY,
SUBSTITUTES
FEBRUARY 15, 2011**

NAME	CLASSIFICATION	REASON	DEPARTMENT	BEGIN	END	RANGE & STEP	HOURLY RATE/TOTAL
Boylan, John	Stipend	Musician Services Valley's Got Talent	Music	1/30/11	1/30/11		\$300/tl.
Caballero, Consuelo	Administrative Clerk I	Assist as needed	CalWORKS	2/18/11	6/30/11	19-1	\$13.76/hr.
Fisher, Nancy	Associate Nurse	Provide medical services	Student Health Center	1/1/11	6/30/11	59-1	\$36.96/hr.
Heath, Toni	Instructional Aide I	Lead SI review sessions for students enrolled in ASTR 115	STEM Grant	2/16/11	6/30/11	10-1	\$11.02/hr.
McCord, Wendy	Instructional Aide I	Lead SI review sessions for students enrolled in BIO 105	STEM Grant	2/16/11	6/30/11	10-1	\$11.02/hr.
Nunez, Jesus	Campus Safety Officer I	Coverage for the graveyard shift	Campus Safety	2/16/11	6/30/11	22-1	\$14.82/hr.
Reyes, Jennifer	Administrative Clerk II	Student registration	Fiscal Services	2/16/11	6/30/11	22-1	\$14.82/hr.
Thorpe, Susan	Stipend	Provide medical services	Student Health Center	1/1/11	6/30/11		\$37.50/hr.
Vilter, Dan	Stipend	Lighting Design Services "Ragtime"	Performing Arts	3/25/11	4/15/11		\$1000/tl.

2010-2011 Coaches

Volunteer Coaches

SPRING

Herrera, Amanda

Softball

Assistant

SP

REVISED

H. ACTION ITEMS (continued)

Business Services

2. Authorization is requested to adopt the new bid threshold of \$78,900 effective January 1, 2011, for the procurement of equipment, materials, supplies, non-construction services, and maintenance repairs. (Page 46)

General

3. Authorization is requested to approve the attached Resolution in Support of California Community Colleges with regard to the Governor's Proposed Budget for the 2011-2012 fiscal year. (Page 47)
4. Authorization is requested to approve the final reading of the following Board Policies: BP3810 Claims Against the District and BP3560 Alcoholic Beverages. (Page 49)
5. Authorization is requested to approve the granting of tenure to Dr. June Han for the 2011/2012 academic year. (Page 52)
6. Authorization is requested to approve the granting of tenure to Mr. Rafael Herrera for the 2011/2012 academic year. (Page 53)
7. Authorization is requested to approve the granting of tenure to Mr. Gino Munoz for the 2011/2012 academic year. (Page 54)
8. Authorization is requested to approve the granting of tenure to Mr. Gerhard Peters for the 2011/2012 academic year. (Page 55)

At this time, the board may adjourn to closed session to discuss Item No. F.

I. BOARD WORK SESSION

Discussion on CEO/Board Communication Protocols

J. ADJOURNMENT

Dates to remember:

February 18, 2011

February 21, 2011

February 22, 2011

March 1, 2011

HOLIDAY (*Lincoln's Birthday*)

HOLIDAY (*Washington's Birthday*)

Spring FLEX

Board of Trustees Meeting

CITRUS COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	<u>X</u>
DATE	February 15, 2011	Resolution	_____
SUBJECT:	Bid Threshold Increase	Information	_____
		Enclosure(s)	_____

BACKGROUND

Pursuant to Public Contract Code Section 20651(d) the State Chancellor's Office annually adjusts the dollar amount of the bid threshold for the procurement of equipment, materials, supplies, non-construction services, and maintenance repairs. This increase is based on the Implicit Price Deflator for the prior fiscal year rounded to the nearest one hundred dollars. The applicable adjustment of 0.572% applied to the 2010 bid threshold of \$78,500 results in the new bid threshold of \$78,900. This new bid threshold is effective January 1, 2011.

This item was prepared by Robert Iverson, Director of Purchasing and Warehouse.

RECOMMENDATION

Authorization is requested to adopt the new bid threshold of \$78,900 effective January 1, 2011, for the procurement of equipment, materials, supplies, non-construction services, and maintenance repairs.

Carol R. Horton _____
Recommended by

_____/_____
Moved Seconded

Aye ___ Nay ___ Abstained ___

Approved for Submittal

Item No. H.2.

CITRUS COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	X
DATE	February 15, 2011	Resolution	X
SUBJECT:	Resolution in Support of California Community Colleges	Information	
		Enclosure(s)	X

BACKGROUND

Governor Jerry Brown released his proposed state budget for 2011-2012 on January 10, 2011. The California Community College Trustees and Chief Executive Officers of the California Community Colleges boards of directors took actions with regard to the Governor's budget proposals for community colleges at their January 22-23, 2011 meetings. As a result of those actions, the Community College League of California requested that local districts adopt resolutions in support of California's community colleges.

This item was prepared by Marilyn Grinsdale, Protocol and Government Relations Officer.

RECOMMENDATION

Authorization is requested to approve Resolution #2010-11-09 in Support of California Community Colleges with regard to the Governor's Proposed Budget for the 2011-2012 fiscal year.

June Stephens
Recommended by

/_____
Moved Seconded

Aye__Nay__Abstained__

Approved for Submittal

Item No. H.3.

CITRUS COMMUNITY COLLEGE DISTRICT
RESOLUTION
2010-11-09

Resolution in Support of California Community Colleges

WHEREAS, California's higher education system is in a crisis situation with insufficient resources at a time of record demand due to high school graduates and unemployed residents seeking retraining; and

WHEREAS, under the Governor's Proposed Budget, California community colleges would face \$400 million in state general fund cuts; and

WHEREAS, Citrus Community College District faces cuts of \$3,958,000 under the Governor's Proposed Budget and \$8,906,000 if an all-cuts budget were to be adopted instead; and

WHEREAS, California's locally elected community college trustees, together with their faculty, staff and students, are best able to decide where budget reductions can be absorbed while minimizing the impact on their communities; and

WHEREAS, "targeted" cuts at specific curriculum that cost colleges the least to offer will — in addition to injuring students in transfer and career preparation programs — require districts to reduce enrollment in higher-cost programs such as advanced technology and nursing; and

WHEREAS, fee increases charged to community college students should protect the quality of instruction and student services; and

WHEREAS, policy and practice reforms to improve student success and motivate student behavior should be based on sound research implemented in a manner to allow students and institutions to adjust; now, therefore, be it

RESOLVED that the Citrus Community College District supports redirecting any amount of student fee revenue increase to reduce the proposed apportionment cut to protect the quality of student instruction and services; and be it further

RESOLVED that the Citrus Community College District opposes the proposal to distribute apportionment based on student retention and instead supports an additive, categorical incentive funding program to encourage student success, as proposed in the report A 2020 Vision for Student Success; and be it further

RESOLVED that the Board of Trustees of the Citrus Community College District, by passage of this resolution, expresses its full support for the above principles and positions on the Governor's Proposed Budget for the 2011-12 fiscal year.

Ayes: _____
Noes: _____
Abstain: _____
Absent: _____

Patricia Rasmussen, President
Board of Trustees

Date: February 15, 2011

CITRUS COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	X
DATE	February 15, 2011	Resolution	_____
SUBJECT:	Second Reading of Board Policies	Information	_____
		Enclosure(s)	X _____

BACKGROUND

The Citrus Community College District is in the process of updating and aligning the District's Board policies with the recommended policies developed through the Community College League of California (CCLC). The District is a member of the Board Policy and Administrative Procedure Subscription Service coordinated by the CCLC.

The District's current Board policies are being reorganized and updated to align with the recommended policy information provided by the Policy and Procedure Subscription Service.

General Institution is one section of the seven chapters of Board policies that are being updated. Board policy 3810 Claims Against the District, and 3560 Alcoholic Beverages were approved by the constituent groups, approved by the Steering Committee at the December 13, 2010 meeting and submitted for a first reading to the Board of Trustees on February 1, 2011.

This item was prepared by Judy Rojas, Administrative Assistant, Administrative Services.

RECOMMENDATION

Authorization is requested to approve the final reading of the following Board Policies: BP3810 Claims Against the District and BP3560 Alcoholic Beverages.

Carol R. Horton
Recommended by

Moved / Seconded

Aye__Nay__Abstained__

Approved for Submittal

Item No. H.4.

CITRUS COMMUNITY COLLEGE DISTRICT GENERAL INSTITUTION

BP 3810 CLAIMS AGAINST THE DISTRICT

References:

Education Code Section 72502;
Government Code Sections 900 et seq. and 910

Any claims against the District for money or damages, which are not governed by any other statutes or regulations expressly relating thereto, shall be presented and acted upon in accordance with Title I, Division 3.6, Part 3, Chapter 1 (commencing with Section 900) and Chapter 2 (commencing with Section 910) of the California Government Code.

Claims must be presented according to this policy and related procedures as a prerequisite to filing suit against the District.

Claims that are subject to the requirements of this policy include, but are not limited to, the following:

- Claims by public entities: claims by the state or by a state department or agency or by another public entity.
- Claims for fees, wages and allowances: claims for fees, salaries or wages, mileage, or other expenses and allowances.

The designated place(s) for service of claims, lawsuits or other types of legal process upon the District is 1000 West Foothill Blvd., Glendora, CA 91741.

Board Approved

**CITRUS COMMUNITY COLLEGE DISTRICT
GENERAL INSTITUTION**

BP 3560 ALCOHOLIC BEVERAGES

Reference: Business and Professions Code 25608

The Superintendent/President is authorized to enact procedures as appropriate and permitted by law regarding serving alcoholic beverages on campus or at fund-raising events held to benefit non-profit corporations. Alcoholic beverages shall not be served on campus except in accordance with the procedures.

Board approved

ADDENDUM #2

CITRUS COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	X
DATE	February 15, 2011	Resolution	_____
SUBJECT:	Authorization to Grant Tenure, June Han, Biology	Information	_____
		Enclosure(s)	_____

BACKGROUND

Dr. June Han began her employment in a tenure track position as a Cosmetology instructor in the 2007/2008 academic year. Her fourth year of tenure track employment will end on June 18, 2011.

This item was prepared by Linda Hughes, Human Resources Technician II.

RECOMMENDATION

Authorization is requested to approve the granting of tenure to Dr. June Han for the 2011/2012 academic year.

Robert Sammis
Recommended by

/_____
Moved Seconded

Aye __ Nay __ Abstained __

Approved for Submittal

Item No. H.5.

ADDENDUM #3

CITRUS COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	X
DATE	February 15, 2011	Resolution	
SUBJECT:	Authorization to Grant Tenure, Rafael Herrera, Counseling	Information	
		Enclosure(s)	

BACKGROUND

Mr. Rafael Herrera began his employment in a tenure track position as a Counselor in the 2007/2008 academic year. His fourth year of tenure track employment will end on June 30, 2011.

This item was prepared by Linda Hughes, Human Resources Technician II.

RECOMMENDATION

Authorization is requested to approve the granting of tenure to Mr. Rafael Herrera for the 2011/2012 academic year.

Robert Sammis
Recommended by

/_____
Moved Seconded

Aye__Nay__Abstained__

Approved for Submittal

Item No. H.6.

ADDENDUM #4

CITRUS COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	X
DATE	February 15, 2011	Resolution	_____
SUBJECT:	Authorization to Grant Tenure, Gino Munoz, Music	Information	_____
		Enclosure(s)	_____

BACKGROUND

Mr. Gino Muoz began his employment in a tenure track position as a Music instructor in the 2007/2008 academic year. His fourth year of tenure track employment will end on June 18, 2011.

This item was prepared by Linda Hughes, Human Resources Technician II.

RECOMMENDATION

Authorization is requested to approve the granting of tenure to Mr. Gino Munoz for the 2011/2012 academic year.

Robert Sammis
Recommended by

/_____
Moved Seconded

Aye ___ Nay ___ Abstained ___

Approved for Submittal

Item No. H.7.

ADDENDUM #5

CITRUS COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	<u>X</u>
DATE	February 15, 2011	Resolution	_____
SUBJECT:	Authorization to Grant Tenure, Gerhard Peters, Political Science	Information	_____
		Enclosure(s)	_____

BACKGROUND

Mr. Gerhard Peters began his employment in a tenure track position as a Political Science instructor in the 2007/2008 academic year. His fourth year of tenure track employment will end on June 18, 2011.

This item was prepared by Linda Hughes, Human Resources Technician II.

RECOMMENDATION

Authorization is requested to approve the granting of tenure to Mr. Gerhard Peters for the 2011/2012 academic year.

Robert Sammis
Recommended by

Moved / Seconded

Aye __ Nay __ Abstained __

Approved for Submittal

Item No. H.8.

UNAPPROVED
MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES
CITRUS COMMUNITY COLLEGE DISTRICT

February 1, 2011

The Board of Trustees of the Citrus Community College District met for the Regular Meeting on Tuesday, February 1, 2011, in the Administration Building Board Room.

Board President Rasmussen called the meeting to order at 4:15 p.m. Student Trustee Delgado led the Pledge of Allegiance to the Flag.

TRUSTEE ROLL CALL – Present: Susan M. Keith, Joanne Montgomery, Edward C. Ortell, Patricia Rasmussen, Gary L. Woods, and Alejandra Delgado (Student Trustee).
Absent: None.

PERSONNEL RESOURCE PRESENT: Geraldine M. Perri, Superintendent/President; Jeanne Hamilton, Vice President of Student Services; Carol R. Horton, Vice President of Finance and Administrative Services; Irene Malmgren, Vice President of Academic Affairs; Robert Sammis, Director of Human Resources; Roberta Eisel, Academic Senate President; Steve Siegel, CSEA President; and Christine Link, Recording Secretary.

ADMINISTRATORS AND EMPLOYEES SIGNING THE VOLUNTARY SIGN-IN SHEET:

Management Team: Paula Green, Lan Hao, Lucinda Over, and Linda Welz

Faculty: Roberta Eisel

Supervisors/Confidential: Carol Cone and Marilyn Grinsdale

Classified Employees: None

Adjunct Faculty: Cecil Brower

Students: Nohemi Camacho and Erick Sanzon

VISITORS: Andrew Gonzalez and Mark Ferrari

AGENDA

Item 1: Moved by Trustee Keith and seconded by Trustee Montgomery to change the order of the agenda in order for the Measure G Citizens' Oversight Committee to present their annual report. 5 Yes.

INFORMATION AND DISCUSSION

Measure G Citizens' Oversight Committee Annual Report – Carol R. Horton, Vice President of Finance and Administrative Services

Mrs. Horton introduced Mr. Mark Ferrari, Chairman of the Measure G Citizen's Oversight Committee (COC). Mr. Ferrari introduced the committee members in attendance, including Ms. Patricia Myers, Ms. Helen Storland, Mr. Jon Hart and Mr. Joseph Guarrera. Committee members Ms. Nikki Hull and Ms. Chrissy Concannon were not present. Mr. Ferrari presented highlights of the 2010 Citrus Community College District Project Update and Report to the Community to the Board. Board President Rasmussen thanked Mr. Ferrari and the COC members for all of their fine work. Mr. Ferrari said it is a pleasure to be a part of the COC, and he praised the college for our outstanding educational programs.

Geraldine M. Perri, Ph.D., Superintendent/President, began her report by commenting on the Citrus College Foundation event, Valley's Got Talent. The production brought together some tremendous local talent and was also a great success for the Foundation, raising over \$72,000. She commended and thanked Ms. June Stephens, Executive Director of Development and External Relations; Mr. Tom Gerfen, Citrus College Foundation President; and Mr. Robert Slack, Dean of Fine and Performing Arts; for their effort and leadership in coordinating this performance. She also thanked the members of the Board for attending. Dr. Perri said the event received some excellent coverage in the local newspaper. Mrs. Susan M. Keith, Member, Board of Trustees and Board liaison to the Citrus College Foundation, expressed her appreciation to everyone involved.

Dr. Perri said that visits with our legislators in the Capitol during the Community College League of California (CCLC) Legislative Conference were critical in ensuring that they fully understood the impact of the budget reductions and our efforts to do more with less. She thanked Ms. Stephens and Ms. Marilyn Grinsdale, Protocol and Government Relations Officer, for their attendance and their assistance with advocacy. Dr. Perri noted the advocacy information sheet in the Board packet that was prepared for their use in getting the word out on the implications of the state budget for Citrus College. The Board was also provided notes from a conference session on federal updates. She said the federal news is not good.

Dr. Perri had the opportunity to provide a "State of the College Update" to the Claremont Kiwanis Club. She thanked Trustee Keith for the invitation. In addition, Dr. Perri said this week she will be videotaped during an interview with the Metro Gold Line Construction Authority regarding the impact of the Foothill Extension on Citrus College.

Irene Malmgren, Ed.D., Vice President of Academic Affairs, congratulated everyone who was involved with Valley's Got Talent and commended Mr. Slack and the Citrus College Foundation for their collaboration in producing the event.

Dr. Malmgren reported that Citrus College's *The Great American Songbook* production will be performed by other regional theaters, and it will become a source of revenue that will support the Fine and Performing Arts Foundation fund.

Citrus College's Fall 2010 Community Education brochure was selected and featured as one of the best brochure designs in the recent edition of *LERN Magazine*. The magazine is the leading periodical on lifelong learning. Dr. Malmgren gave kudos to Mr. James Lancaster, Dean of Career Technical and Continuing Education; Ms. Debra Vanschoelandt, Continuing Education Supervisor; and Ms. Stacey Donaldson, Publications Specialist; for designing the layout.

Dr. Malmgren said work on the college's new Master Plan continues, and there will be an all-college work session on FLEX Day. Mrs. Carol R. Horton, Vice President of Finance and Administrative Services, and her staff are working on the facilities portion of the plan.

Jeanne Hamilton, Ph.D., Vice President of Student Services, was pleased to report that online counseling is in the pilot stages. She congratulated Ms. Lisa Villa, Counselor; Mr. Tom Cheng, Information Technology Support Specialist III; and Ms. Linda Welz, Chief Information Services Officer; for making this happen. Although it is still in the testing phase, within two hours of the program going live, students had found it and were submitting inquiries. Dr. Hamilton said that in a time of very limited resources, this will be an efficient way for students to access information.

Dr. Hamilton said ASCC students had the opportunity to take a brief tour of the new Student Services Building last Friday. She thanked Mr. Robert Iverson, Director of Purchasing and Warehouse; and Ms. Bernece Deck, Buyer; for leading the tour.

Robert Sammis, J.D., Director of Human Resources, said his department will conduct another training session for managers and supervisors in February. The training will be on sexual harassment prevention, and it will serve to satisfy the college's legal requirements for this type of training. He added that Human Resources has an ambitious training plan in place for the remainder of the year.

Dr. Sammis introduced Mr. Warren Kinsler, partner in the firm of Atkinson, Andelson, Loya, Ruud and Romo. Mr. Kinsler was there to present a Board work session on the Brown Act following the regular portion of the meeting.

Roberta Eisel, Academic Senate President, provided an update on SB 1440 (Padilla, 2010), now known as California Education Code sections 66745-66749. The first three disciplines for the Transfer Model Curricula (TMC) have been identified. They are psychology, communication studies and sociology. Community colleges can now move forward to put these associate degrees for transfer in place through an expedited process with the Chancellor's Office. The Citrus College team is ready to meet and discuss all options, and Dr. David Kary, Curriculum Chair, is drafting a letter to Citrus College faculty in those disciplines so they can engage in the process. There will also

be two breakout sessions on FLEX Day. The second group of TMCs will be administration of justice, kinesiology/physical education, and mathematics.

Ms. Eisel said the Academic Senate stands ready to support the quality and integrity of the college as we work together to address many serious challenges in the months and years ahead.

Alejandra Delgado, Student Trustee, said the CCLC Legislative Conference was a good experience. She had the opportunity to attend work sessions on the budget with students from other community colleges. She also spoke with our legislators on behalf of students.

Joanne Montgomery, Vice President, Board of Trustees, reported that she attended a work session at the CCLC conference on ethics. She said it was a very interesting topic on which there is much to learn.

Edward C. Ortell, Clerk/Secretary, Board of Trustees, said the CCLC conference provided valuable information on timely topics. He praised Student Trustee Delgado for presenting the student perspective to our legislators, and added that she was a big asset to the advocacy team.

Susan M. Keith, Member, Board of Trustees, reported on a CCLC conference session on transfer legislation SB 1440. Trustee Keith said the tenor in Sacramento has improved over last year, with legislators appearing more invested in their role in the decision-making process. She added that the Department of Finance's proposal to cut a fixed percentage across the board would not serve community colleges well. Instead, community colleges should be given the option to make cuts strategically.

Trustee Keith also commented on a front-page article in the *Daily Bulletin*, where Governor Brown was quoted comparing the push toward democracy in Egypt and the need for Californians to have the opportunity to vote on extending taxes, as part of the democratic process.

Board President Rasmussen commented on the half-hour meetings with six of our local legislators in the Capitol. She said it is important to explain the impact of the budget on our college, including the problems with basing the cuts on a later census and the feasibility of asking community colleges to do more with less. She said everyone acknowledges that cuts are coming.

Board President Rasmussen said Mr. Mike Bilbrey, Bookstore Operations Coordinator, is running for state CSEA president. She congratulated Mr. Bilbrey for continuing to move up the ladder in that organization.

Board President Rasmussen also congratulated Mr. Slack, Ms. Stephens, and Mr. Gerfen for the success of Valley's Got Talent.

- Item 2:** Moved by Trustee Woods and seconded by Trustee Montgomery to approve the regular meeting minutes of January 18, 2011. 5 Yes.

INFORMATION AND DISCUSSION

Administrative Procedures – Carol R. Horton, Vice President of Finance and Administrative Services

Mrs. Horton provided an overview of three administrative procedures that were included in the agenda for information only.

INDEPENDENT CONTRACTORS

- Item 3:** Moved by Trustee Montgomery and seconded by Trustee Keith to approve the attached list of independent contractor/consultant agreements as submitted. 5 Yes.
- Item 4:** Moved by Trustee Montgomery and seconded by Trustee Keith to approve facility rentals and usage. 5 Yes.

PERSONNEL RECOMMENDATIONS

- Item 5:** Moved by Trustee Montgomery and seconded by Trustee Keith to approve the personnel actions with regard to the employment, change of status, and/or separation of academic employees. 5 Yes.
- Item 6:** Moved by Trustee Montgomery and seconded by Trustee Keith to approve the employment of short-term, non-academic employees and substitutes. 5 Yes.

BUDGET – WARRANTS – FINANCIAL STATEMENT, ETC.

- Item 7:** Moved by Trustee Keith and seconded by Trustee Woods to approve the Quarterly Financial Status Report for the fiscal quarter ended December 31, 2010, and the forwarding of this report to the Chancellor's Office and the Office of the Los Angeles County Superintendent of Schools. 5 Yes.

CONSTRUCTION – CAPITAL PROJECTS

- Item 8:** Moved by Trustee Woods and seconded by Trustee Montgomery to approve Change Order #6 in the amount of \$69,936.00 for Project #10-0607, Student Services Building. 5 Yes.

MEMORANDUM OF UNDERSTANDING

- Item 9:** Moved by Trustee Keith and seconded by Trustee Montgomery to amend the attached memorandum of Understanding between CSU Fullerton Auxiliary Services Corporation (ASC) and Citrus College, to be effective through September 30, 2011. 5 Yes.

BOARD OF TRUSTEES

Item 10: Moved by Trustee Woods and seconded by Trustee Ortell to nominate **Edward C. Ortell** to be a candidate for the California Community College Trustees Board.
2 Yes (Ortell, Woods). 3 No (Keith, Montgomery, Rasmussen).

BOARD POLICIES

Item 11: Moved by Trustee Woods and seconded by Trustee Keith to approve the second read of BP 3300 – Public Records. 5 Yes.

Item 12: Moved by Trustee Montgomery and seconded by Trustee Keith to approve the first reading of the following Board Policies: Board Policy 3810 Claims Against the District, and 3560 Alcoholic Beverages. 5 Yes.

BOARD WORK SESSION

The Board participated in a Brown Act Work Session presented by Warren Kinsler, Esq., Atkinson, Andelson, Loya, Ruud & Romo, a professional law corporation.

ADJOURNMENT: At 6:41 p.m., it was moved by Trustee Keith and seconded by Trustee Woods to adjourn the meeting. 5 Yes.

Date

Edward C. Ortell
Clerk/Secretary
Board of Trustees

For the supplemental documents as presented in this meeting, go to:
<http://www.citruscollege.edu/admin/bot/Documents/Board%20Meeting%20Agendas>