

CITRUS COMMUNITY COLLEGE DISTRICT

AGENDA OF REGULAR MEETING OF THE BOARD OF TRUSTEES

MEETING: Second Regular Meeting in March

DATE: Tuesday, March 19, 2013

TIME: 4:15 p.m.

PLACE: Community Room, CI 159
1000 West Foothill Boulevard, Glendora, California 91741-1899

AGENDA:

A. PLEDGE OF ALLEGIANCE

B. BOARD OF TRUSTEES

Susan M. Keith, President
Patricia Rasmussen, Vice President
Joanne Montgomery, Clerk/Secretary
Edward C. Ortell, Member
Gary L. Woods, Member
Crescencio Calderon, Student Trustee

C. COMMENTS: MEMBERS OF THE AUDIENCE

Members of the public may request the opportunity to address the Board regarding items on and not on the agenda. To do so, please complete the "*Request to Address Board of Trustees*" form and give it to the Recording Secretary of the Board (Christine Link). Public input is limited to five (5) minutes per person, so that everyone who wishes to speak to the Board has an opportunity to speak, and so that the Board can conduct its business in an efficient manner.

The Brown Act prohibits the Board from discussing or taking action in response to any public comments that do not address an agenda item.

D. REPORTS

Geraldine M. Perri, Superintendent/President
Irene Malmgren, Vice President of Academic Affairs
Arvid Spor, Vice President of Student Services
Robert Sammis, Director of Human Resources
Carol Horton, Vice President of Finance and Administrative Services
James Woolum, Academic Senate President
Robert Coutts, Classified Employees
Crescencio Calderon, Student Trustee
Members of the Board of Trustees

E. MINUTES

1. Approval of the Regular Meeting Minutes of March 5, 2013

F. CLOSED SESSION PER THE FOLLOWING SECTIONS OF THE GOVERNMENT CODE:

1. Per Section 54957.6: Conference with Labor Negotiator, Robert Sammis, District Chief Negotiator - Employee Organization: Citrus College Faculty Association CTA/NEA (CCFA).
2. Per Section 54957.6: Conference with Labor Negotiator, Robert Sammis, District Chief Negotiator - Employee Organization: Citrus College Adjunct Faculty Federation, (CAFF) Local 6352.
3. Per Section 54957.6: Conference with Labor Negotiator, Robert Sammis, District Chief Negotiator - Employee Organization: California School Employees Association (CSEA) Citrus College Chapter Local 101.
4. Per Section 54957.6: Conference with Designated Representative, Robert Sammis, Director of Human Resources-Unrepresented Employees- Managers, Supervisors and Confidential Employees.
5. Per Section 54957: Public Employee Discipline/Dismissal/Release.

G. INFORMATION AND DISCUSSION

1. Accreditation Update – Irene Malmgren and Roberta Eisel, Accreditation Co-Chairs (Page 5)

H. ACTION ITEMS

1. Consent Items

Routine items of business placed on the consent agenda already have been carefully screened by members of the staff and reviewed in advance by Board members. Upon request of any Board member, an item on the consent agenda may be considered separately at its location on the meeting's agenda.

Recommendation: Moved by _____ and seconded by _____ to approve the CONSENT ITEMS as listed (with the following exceptions):

Remove from consent list: _____, _____, _____, _____, _____, _____

Business Services

- a. Authorization is requested to approve the attached list of independent contractor/consultant agreements as submitted. (Page 6)
- b. Authorization is requested to approve facility rentals and usage. (Page 8)
- c. Authorization is requested to approve A & B Warrants for February 2013. (Page 10)
- d. Authorization is requested to approve purchase orders for February 2013. (Page 12)
- e. Authorization is requested to approve a \$10.00 lifetime membership to the Epsilon Phi Delta/American Association of Teachers of German. (Page 18)
- f. Authorization is requested to allow staff to prepare specifications and formally bid the Dental Assisting Program Modernization project. The project will be funded from Fund 41, Capital Projects. Award of contract will be by Board action. (Page 19)
- g. Authorization is requested to dispose of the enclosed list of surplus items by exchange for value, private sale, sale at public auction or donation to another public entity or non-profit agency. (Page 20)

Personnel Recommendations

- h. Authorization is requested to approve the personnel actions with regard to the employment, change of status, and/or separation of academic employees. (Page 22)
- i. Authorization is requested to approve the personnel actions with regard to the employment, change of status, and/or separation of classified employees. (Page 26)
- j. Authorization is requested to approve the employment of short-term, hourly, substitutes, volunteers, and professional experts. (Page 29)

H. ACTION (continued)

Business Services

2. Authorization is requested to adopt Resolution 2012-13-08 authorizing the refunding of Citrus Community College District, Los Angeles County, California, 2004 General Obligation Bonds, 2013 Series A. (Page 33)
3. Authorization is requested to ratify the termination of Pacwest's Performance of the Contract for Cause effective March 8, 2013. (Page 67)
4. Authorization is requested to approve the award of bid #02-1011, Districtwide Emergency Generators Project to Global Power Group, Inc. of El Centro, California and authorize the Vice President of Finance & Administrative Services to execute the contract on behalf of the District. The bid price of \$267,636 is within budget and will be funded from Fund 41, Capital Projects. (Page 68)

Personnel Recommendations

5. Authorization is requested to approve the recruitment of a categorical, non-tenure track CalWORKs counselor for a one (1) year term with a year-to-year option. (Page 70)
6. Pursuant to Education Code Sections 87480, 87481, and 87482 authorization is requested to approve the employment of Ms. Monica Montes as a temporary, two-semester, full-time, non-tenure track instructor in the Biological Sciences Department beginning on March 20, 2013 and ending on December 14, 2013 (Spring 2013 pro-rated and Fall 2013) at a salary placement of Class 2, Step 3 on the Full-Time Faculty Salary Schedule plus benefits. (Page 71)
7. Authorization is requested to approve the MOU between the Citrus Community College District and Citrus College Faculty Association regarding amendments to Articles 8 and 19 as provided in Article 19 – Duration of Contract of the current collective bargaining agreement dated January 1, 2012 through December 31, 2014. (Page 72)
8. Authorization is requested to approve the second reading of BP 4020 – Program, Curriculum, and Course Development; BP 4040 – Library/Other Instructional Services; and BP 4230 – Grading and Academic Record Symbols. (Page 75)

At this time, the board may adjourn to closed session to discuss Item No. F.

**I. BOARD OF TRUSTEES BOARD POLICY/ADMINISTRATIVE PROCEDURES
WORK SESSION**

J. ADJOURNMENT

Dates to Remember:

April 2, 2013	Board of Trustees Meeting
April 4, 2013	SanFACC Dinner Meeting
April 15-18, 2013	Spring Break
April 19, 2013	Campus Closed
May 7, 2013	Board of Trustees Meeting

If requested, the agenda shall be made available in appropriate alternate formats to persons with a disability, as required by Section 202 of the American with Disabilities Act of 1990 (42 U.S.C. Section 12132), and the rules and regulations adopted in implementation thereof. The agenda shall include information regarding how, for whom, and when a request for disability-related modification or accommodation, including auxiliary aids or services may be made by a person with a disability who requires a modification or accommodation in order to participate in the public hearing.

To make such a request, please contact Christine Link, the Recording Secretary to the Board of Trustees at (626) 914-8821 no later than 12 p.m. (noon) on the Monday prior to the Board meeting.

CITRUS COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	_____
DATE	March 19, 2013	Resolution	_____
SUBJECT:	Accreditation Update	Information	X _____
		Enclosure(s)	_____

BACKGROUND

Dr. Irene Malmgren and Ms. Roberta Eisel will provide an overview of the current accreditation process and timeline including the March 15, 2013, training and the annual report due March 31, 2013.

This item was prepared by Jerry Capwell, Administrative Assistant, Academic Affairs.

RECOMMENDATION

Information only. No authorization is required.

Irene Malmgren _____
Recommended by

_____/_____
Moved Seconded

Aye __ Nay __ Abstained __

Approved for Submittal

Item No. _____ G.1. _____

INDEPENDENT CONTRACTOR AGREEMENT
Board of Trustees Meeting – March 19, 2013

<u>CONTRACTOR CONSULTANT/ DEPARTMENT</u>	<u>RATE</u>	<u>FUNDING SOURCE</u>	<u>PERIOD</u>	<u>SERVICE</u>
<u>ADMINISTRATIVE SERVICES</u>				
R2A Architecture	\$15,000.00max	Bond	3/20/13 to Project Completion	Review of Preliminary Change Orders for Admin Bldg Remodel Project
<u>CENTER FOR TEACHER EXCELLENCE</u>				
Bates, Paul	\$1,000.00max	District	3/20/13-12/30/13	CBEST Test Prep Workshop
Longyear, David	\$1,000.00max	District	3/20/13-12/30/13	CBEST Test Prep Workshop
<u>FINE AND PERFORMING ARTS</u>				
Murray, Sue	\$2,000.00max	District	3/20/13-6/15/13	Choreography
<u>HEALTH SCIENCES</u>				
Mesa Glen Care Center	no fee	no fee	3/20/13-3/20/14	Clinical Education

Note: A standard District agreement for Independent Contractor/Consultant will be completed for each consultant

CITRUS COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	X
DATE	March 19, 2013	Resolution	
SUBJECT:	Facility Usage/Rentals	Information	
		Enclosure(s)	X

BACKGROUND

Facility usage agreements that have been prepared and are being submitted to the Board for their approval for the rental and/or use of various campus facilities.

This item was prepared by Judy Rojas, Administrative Assistant, Administrative Services.

RECOMMENDATION

Authorization is requested to approve facility rentals and usage.

Carol R. Horton
Recommended by

Moved / Seconded

Aye ___ Nay ___ Abstained ___

Approved for Submittal

Item No. H.1.b.

**Use of Facilities
March 19, 2013**

ORGANIZATION	FACILITY	ACTIVITY	DATE(S)	CHARGE
Los Angeles Musicians Collective	Recording Arts Studio	Basic Tracking	2/25/2013	\$800.00
Southern California Independent Baseball League	Baseball Field	Baseball Game	3/2/2013	\$225.00 plus additional labor if required
Beem Records	Recording Arts Studio	String OD	3/3/2013	\$300.00
Red Dragon Karate	Gym	Martial Arts Tournament	6/9/2013	\$1,438.75 plus additional labor if required
Glendora Youth Volleyball	Gym	Youth Volleyball Games	12/7/13 and Saturdays 1/4/14 through 2/22/14	\$2,365.00 plus additional labor if required

CITRUS COMMUNITY COLLEGE DISTRICT		
APPROVAL OF A & B WARRANTS		
February, 2013		
B WARRANT AMOUNT PAID TO VENDORS		\$2,208,185.15
GRANT AMOUNT PAID TO STUDENTS		\$67,417.75
NUMBER OF A WARRANTS ISSUED TO EMPLOYEES	REGISTER NUMBER	AMOUNT
176	C1G-C	\$1,587,853.48
167	C5G-C	\$583,093.46
10	C5G-N	\$13,871.64
4	035-C	\$3,525.35
2	035-N	\$2,913.32
16	037-N	\$3,782.71
5	C3G-C	\$9,883.98
297	C3G-N	\$123,563.88
5	038-N	\$632.97
2	045-N	\$2,772.91
4	051-C	\$2,206.86
1	051-N	\$1,685.95
302	C2H-N	\$1,323,134.91
991		\$3,658,921.42
ske		
3/13/2013		

CITRUS COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	X
DATE	March 19, 2013	Resolution	_____
SUBJECT:	Purchase Orders	Information	_____
		Enclosure(s)	X

BACKGROUND

Purchase orders for February 2013.

This item was prepared by Robert Iverson, Director of Purchasing and Warehouse.

RECOMMENDATION

Authorization is requested to approve purchase orders for February 2013.

Carol R. Horton
Recommended by

_____/_____
Moved Seconded

Aye __ Nay __ Abstained __

Approved for Submittal

Item No. _____ H.1.d. _____

Includes 02/01/2013 - 02/28/2013

PO Number	Vendor Name	Site	Description	Fund/Object	Amount
13-20679	Patton Sales Corporation	3020	Blanket PO	01-4300	800.00
13-21530	R & R Custom Signs	9370	Campus Wide Replacement Signage	42-5800	7,434.98
13-21563	Hardy Diagnostics	0030	Microbiology Supplies	01-4300	266.66
13-21610	Red Hat Corporate Headquarters	9100	Software License Renewal	01-5840	3,196.00
13-21629	Scientific Direct Inc.	0310	Celestial Globes	01-4300	424.95
13-21641	Fisher Scientific Inc.	0311	Supplies	01-4300	1,225.14
13-21663	The Music Librarian	0280	Software-Music Library	01-4300	277.45
13-21665	Kleritec	0060	Training Room Supplies	01-4300	82.55
13-21666	CSI Fullmer	9510	Chair	01-6400	509.27
13-21667	Sigma-Aldrich	0030	Biology Supplies	01-4300	142.55
13-21668	Albertson's	3120	Blanket PO	01-4700	2,020.00
13-21669	Alliance Bus Lines	9347	Bus Transportation	01-5600	4,136.64
13-21670	Aldrich Chemical Co.	0311	Supplies	01-4300	2,680.58
13-21671	Plaza Produce	9347	Lunch	01-4300	278.00
13-21672	Scientific Direct Inc.	9673	Celestial Globes	01-4300	849.87
13-21673	Virco Manufacturing Corp	9673	Chairs	01-6400	469.05
13-21674	KI Systems	9673	Tables	01-6400	1,240.88
13-21675	Apogee Components	9673	Software	01-4300	1,515.00
13-21676	CCCAOE	3370	Registration	01-5220	395.00
13-21677	Hardy Diagnostics	0030	Microbiology Supplies	01-4300	350.56
13-21678	Alphonse Leduc	0280	Music Charts	01-4300	548.65
13-21679	Pasco Scientific	9673	Physics Slit Experiments	01-4300	2,539.08
13-21680	Carolina Biological Supply	0030	Microbiology Supplies	01-4300	293.69
13-21681	Wayfair	0030	Microbiology Supplies	01-4300	248.30
13-21682	B & B Enterprises	3370	Advertisement	01-5800	460.00
13-21683	Gallup Store Book Orders	9170	Books	01-4300	183.12
13-21684	Systems Technology Associates	9100	VMware Software Support	01-5810	10,934.65
13-21685	Cat Specialities, Inc.	9070	Uniforms	01-4300	1,435.53
13-21686	Hardy Diagnostics	0030	Microbiology Supplies	01-4300	450.28
13-21687	Fisher Scientific	0030	Microbiology Supplies	01-4300	99.26
13-21688	Western Audio Visual Corp	9344	LCD Displays	01-6400	8,985.23
13-21689	All-Pro CTI	9344	Data Wiring	01-6200	4,379.06
13-21690	Clean Sweep Supply Co.	9270	Supplies	01-4300	3,466.20
13-21691	Dell Computer Corp	9673	Computers	01-6400	8,616.40
13-21692	Sehi Computer Products Inc	3370	Supplies	01-4300	231.47
13-21693	Amazon.com Corporate Credit	0311	Supplies	01-4300	130.15
13-21694	Sonrise Electric Inc.	9195	Blanket PO	01-5610	1,000.00
13-21695	United Fabricare Supply	9195	Blanket PO	01-4300	75.00
				01-4370	675.00
13-21696	NR Racing	9344	APEX Go-Kart Engines/Parts	01-6400	3,445.27
13-21697	Grainger, Inc.	9344	Portable Cooler	01-6400	1,234.10
13-21698	McBain Instruments	0030	Microscope Repair	01-4300	152.25
13-21699	City of Azusa Light & Water Dept.	9190	Backflow Annual Inspection Fees	01-5800	277.25
13-21700	Grainger, Inc.	0030	Cleaning Supplies	01-4300	9.35
13-21701	CASBO Professional Development	9050	Registration	01-5200	615.00
13-21702	Matco Tools	3370	Electronic Meter	01-6400	10,112.50

PO Number	Vendor Name	Site	Description	Fund/Object	Amount
13-21703	Demco Inc.	9260	Supplies	01-4300	130.60
13-21704	California Industrial	9040	Service for Library Air Handlers	01-5800	6,862.50
13-21705	1000Bulbs.com	0030	Photosynthesis Supplies	01-4300	145.37
13-21706	Documentary Educational Resources	3160	AV Media	01-6300	277.05
13-21707	Zee Medical, Inc.	0030	Supplies	01-4300	73.66
13-21708	Career Communications, Inc.	9673	DVD	01-4300	433.75
13-21709	Watson Brothers, Inc.	0310	Balance Calibration	01-5800	1,660.00
13-21710	In-Plant Printing & Mailing	9110	IPMA Conference	01-5200	895.00
13-21711	The Container Store	0030	Microbiology Supplies	01-4300	35.57
13-21712	LA County Office of Education	9290	Job Finders Guide	01-4300	442.50
13-21713	Innerchild Pictures	3370	Video Interviews/CTE Student	01-5800	1,800.00
13-21714	Sehi Computer Products Inc	9100	Printer	01-6400	1,309.07
13-21715	VWR Scientific	0030	Biology Supplies	01-6400	1,431.38
13-21716	LBI-Boyd Wallcoverings	0030	White Boards	01-6400	1,672.00
13-21717	Cameron Welding Supplies	3370	Welding Machine	01-6400	2,668.83
13-21718	Gray Manufacturing Company, Inc.	3370	Hydraulic Press	01-6400	4,583.45
13-21719	Kanstul Musical Instruments	0280	Musical Instrument	01-6410	1,635.00
13-21720	ComputerLand of Silicon Valley	9660	Software License	01-4300	138.00
13-21721	Daigger & Company	0030	Biology Equipment	01-6400	2,172.80
13-21722	Gray Manufacturing Company, Inc.	3370	Transmission Jack	01-6405	7,137.32
13-21723	Sports Venue Padding	9350	Baseball Supplies	01-4300	3,923.18
13-21724	MyParkingSign.com	9040	Signs	01-4300	85.89
13-21725	Pasco Scientific	0030	Supplies	01-4300	433.56
13-21726	Fisher Scientific	0030	Supplies	01-4300	72.06
13-21727	Finis	0060	Swim Suits	01-4300	171.75
13-21728	Carolina Biological Supply	0030	Centrifuge Tubes	01-4300	86.06
13-21729	Glendora Chevrolet	9240	Repair Parts	01-5630	40.31
13-21730	Gas Control Technologies, Inc.	9040	Natural Gas Line Assessment-LS	01-5800	425.00
13-21731	Subway	3340	Blanket PO	39-4300	1,250.00
13-21732	Costco Wholesale	3340	Blanket PO	39-4300	600.00
13-21733	Little Caesars	3340	Blanket PO	39-4300	600.00
13-21734	Von's Grocery	3340	Blanket PO	39-4300	300.00
13-21735	Los Angeles Mission College	9580	Registration	01-5220	975.00
13-21736	R & D Business Interiors	9344	Furniture Assembly	01-5800	300.00
13-21737	Ball Custom Window Coverings	3370	Blind-PC309	01-4300	119.90
13-21738	Greystones Consulting LLC	9660	Registration Fee	01-5220	75.00
13-21739	Harbor Freight	3020	Supplies	01-4300	75.38
13-21740	SRD Asphalt	9375	Asphalt Paving at Foothill Blvd	42-5800	10,937.00
13-21741	Flutacious!	0280	Blanket PO	01-5630	550.00
13-21742	CCCCSSAA	9280	Registration Fees	01-5200	250.00
13-21743	Global Golf Events	0060	Owl Golf Tournament Supplies	01-4300	1,859.98
13-21744	Alphonse Leduc	0280	Music Charts	01-4300	439.77
13-21745	Kilgore International Inc.	3370	Dental Assisting Program	01-6400	3,919.30
13-21746	Patterson Dental	3370	X-Ray Machine	01-6400	5,338.57
13-21747	Sehi Computer Products Inc	9344	Scanner	01-6400	215.18
13-21748	Scientific Device Laboratory	0030	Microbiology Supplies	01-4300	264.55
13-21749	Dexis Henry Schein Dental	3370	Digital XRay Service Agreement	01-6405	11,044.55
13-21750	Studica, Inc.	9344	Software License	01-4300	1,464.16
13-21751	IBM	9300	Software License Renewal	01-5800	1,750.54
13-21752	Evisions	9100	Software Support / Maintenance	01-5840	4,534.00
13-21753	IBM	9100	Software Subscription & Support	01-5840	309.00

PO Number	Vendor Name	Site	Description Renewal	Fund/Object	Amount
13-21754	Micro Focus	9100	Support & Maintenance HP-UX	01-5840	4,310.40
13-21755	Department of General Services	9200	Administrative Hearing Service	01-5800	3,220.00
13-21756	Dell Computer Corp	9344	Computer Workstations	01-6405	5,851.34
13-21757	Carolina Biological Supply	0030	Biology Supplies	01-4300	1,556.73
13-21758	Carolina Biological Supply	0030	Supplies	01-4300	4,281.48
13-21759	Ward's Natural Science	0030	Supplies	01-4300	890.00
13-21760	Sargent-Welch Scientific	0030	Supplies	01-4300	43.91
13-21761	Hospital Associates	3200	Ergonomic Items	01-4300	58.65
13-21762	KI Systems	9344	Workshop Furniture-TE Lobby	01-6400	18,238.48
13-21763	R & D Business Interiors	9344	Workshop Furniture-TE Lobby	01-5800	1,000.00
13-21764	San Gabriel Valley Newspaper	9370	Legal Ad for Emergency Generator	41-5800	2,061.44
13-21765	Kaplan, Inc.	3200	NCLEX-RN Review Course	01-5800	14,940.00
13-21766	MySecuritySign.com	0280	Signs	01-4300	121.64
13-21767	R & R Custom Signs	9375	Signage-Parking Permit Kiosks	42-5800	2,107.68
13-21768	Pasco Scientific	0030	Replacement Parts	01-4300	140.42
13-21769	Video Project	3160	AV Media	01-6300	222.50
13-21770	The Hispanic Outlook	9220	Subscription Renewal	01-4300	19.95
13-21771	Movies Unlimited	3160	AV Media	01-6300	412.89
13-21772	Harbor Freight	3020	Supplies	01-4300	49.17
13-21773	E.G. Brennan & Co.	9050	Annual Service Agreement-Check Signer	01-5810	465.85
13-21774	Carolina Biological Supply	0030	Supplies	01-4300	324.96
13-21775	Apple Inc	9430	Supplies	01-4300	42.51
13-21776	California Stage & Lighting	3370	Lighting Equipment Fixtures	01-6400	10,163.22
13-21777	Troxell Communications, Inc	3370	Projectors for Theatre	01-6400	9,304.24
13-21778	Primera Technology, Inc.	0281	Repair	01-5630	750.00
13-21779	Champion Chemical Co.	9270	Supplies	01-4300	682.34
13-21780	L-Soft Sweden AB	9100	Software Maintenance & Support	01-5840	2,800.00
13-21781	Sweetwater Sound Inc.	0280	Software	01-4300	746.97
13-21782	Clean Sweep Supply Co.	9270	Custodial Equipment	01-6400	2,298.70
13-21783	Claremont Chamber of Commerce	9100	Ad	01-5790	200.00
13-21784	Just Lab Coats	0030	Lab Coats	01-4300	133.64
13-21785	Union Electronic Distributors	3160	AV Supplies	01-4300	136.25
13-21786	Edvotek, Inc.	0030	DNA Supplies	01-4300	82.98
13-21787	General Binding Corp	9260	Supplies	01-4300	66.99
13-21788	Owl Bookshop	0020	Blanket PO	01-7610	300.00
13-21789	Office Depot	9680	Paper Shredder	01-6400	234.34
13-21790	CM School Supply	0020	Blanket PO	01-4300	600.00
13-21791	JACC-Kelly L. Goff Treasurer	0072	Conference Registration	01-5220	225.00
13-21792	Vintage King Audio	3370	Audio Monitor	01-6400	12,456.91
13-21793	Solid State Logic, Inc.	0281	Audio Console Extended Warranty	01-5630	7,823.88
13-21794	ATI	3200	ATI-Computerized TEAS Tests	01-5800	7,000.00
13-21795	Amazon.com Corporate Credit	3370	Digital Multimeter	01-6400	830.17
13-21796	Amazon.com Corporate Credit	3370	Supplies-Theatre	01-4300	754.89
13-21797	CCPRO 2013 Awards	9100	CCPRO Entries	01-4300	163.50
13-21798	NESystems, Inc.	9100	Wireless Maintenance	01-5810	2,682.72
13-21799	Fisher Scientific	0030	Supplies	01-4300	89.26
13-21800	Victory Custom Athletic	0060	Baseball Jackets	01-4300	4,003.99

PO Number	Vendor Name	Site	Description	Fund/Object	Amount	
13-21801	Duarte Chamber of Commerce	9100	Ad	01-5790	40.00	
13-21802	Construction Testing & Engineering	9375	Coring & Material Testing	42-5800	580.00	
13-21803	LBI-Boyd Wallcoverings	0280	White Boards	01-6410	817.50	
13-21804	California Industrial	9040	Blanket PO	01-5630	10,000.00	
13-21805	Bay Alarm Company	9370	CCTV System-Library	41-6400	9,500.00	
13-21806	Spicers Paper Inc	WA	Paper - Warehouse Stock	01-4300	711.23	
13-21807	Other World Computing	0281	Computer Memory Upgrades	01-4300	871.93	
13-21808	Carolina Biological Supply	0030	Bilology Supplies	01-4300	156.22	
13-21809	Bligh Pacific	9040	Blanket PO	01-5630	10,000.00	
13-21810	Lincoln Equipment Inc.	9195	Water Polo Goal Flotation Pad Set	01-6400	386.62	
13-21811	Califa	9370	Library Detection System	41-6400	7,742.55	
				41-6405	17,696.00	
13-21812	Daigger & Company	0030	Biology Supplies	01-4300	153.51	
13-21813	Digi-Key	0030	Physics Supplies	01-4300	206.79	
13-21814	Tools for Stagecraft	3370	Equipment - Theatre	01-6400	376.45	
13-21815	Amazon.com Corporate Credit	9030	Supplies	01-4300	55.41	
13-21816	C&S Sales Inc.	0030	Supplies	01-4300	54.78	
13-21817	Certified Wholesale Electric	9370	Lighting Supplies	41-4300	16,479.88	
13-21818	Office Depot	9280	Blanket PO	01-4300	500.00	
13-21819	Toyota Motor Sales, U.S.A. Inc	9240	Vehicle	41-6400	1.09	
13-21820	Plaza Produce	9676	Lunches	01-4300	79.50	
13-21821	CCTV Masters	9500	CCTV Video Recorder	51-4300	348.01	
				51-5800	1,916.26	
				51-6400	4,522.37	
13-21822	Cummins-Allison Corp.	9500	Money Counter/Sorter	51-6400	4,591.27	
13-21823	SEHI Computer Products Inc	9010	Supplies	01-4300	160.78	
13-21824	Morongo Resort	9010	Hotel Fees For Conference	01-5200	1,115.19	
13-21825	BizChair	9500	Book Cart	51-4300	429.44	
13-21826	Fullerton College Foundation	9230	Donation	72-5800	600.00	
13-21827	Office Depot	9347	Literature Organizer	01-6400	222.35	
13-21828	Mineralab,LLC	0310	Pocket Geiger Counter	01-6400	529.08	
13-21829	Maxum Development Corporation	0281	Software	01-4300	201.75	
13-21830	LBI-Boyd Wallcoverings	9721	Student Conference	71-4300	3,258.03	
				71-6400	478.96	
13-21831	LBI-Boyd Wallcoverings	9721	Tackboards	71-4300	329.28	
13-21833	School Outfitters	9673	Whiteboard	01-6400	1,108.29	
13-21834	Goodson Shop Supplies	3020	Tool-Auto Lab	01-4300	37.69	
13-21835	California Stage & Lighting	3370	Rigging Lift	01-6400	10,227.72	
13-21836	Business Radio Licensing	9190	FCC Amendment-Campus Safety	01-5800	125.00	
Total Number of POs				179	Total	408,306.38

Fund Summary

Fun	Description	PO Count	Amount
-----	-------------	----------	--------

PO Number	Vendor Name	Site	Description		Fund/Object	Amount
01	General Fund			159	314,542.14	
39	Community Education			4	2,750.00	
41	Capital Outlay Projects Fund			5	53,480.96	
42	Revenue Bond Construction Fund			5	21,059.66	
51	Bookstore Fund			3	11,807.35	
71	Associated Student Trust Fund			2	4,066.27	
72	Student Representation Fee			1	600.00	
				Total	408,306.38	

PO Changes

	New PO Amount	Fund/ Object	Description	Change	
13-21410	281.53	01-4300	General Fund/Materials and Supplies	31.83	
13-21456	301.00	01-4300	General Fund/Materials and Supplies	40.00	
13-21515	21,489.35	01-6400	General Fund/Equipment-Capitalized	136.35	
13-21534	300.00	01-6400	General Fund/Equipment-Capitalized	300.00-	
13-21534	300.00	41-6400	Capital Outlay Projects Fun/Equipment-Capitalized	300.00	
				Total PO 13-21534	.00
13-21557	94.72	01-4300	General Fund/Materials and Supplies	.00	
13-21582	319.00	01-4300	General Fund/Materials and Supplies	319.00-	
13-21582	319.00	01-5800	General Fund/Oth Contracted Services	319.00	
				Total PO 13-21582	.00
13-21652	154.20	01-4300	General Fund/Materials and Supplies	32.12	
				Total PO Changes	240.30

CITRUS COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	<u>X</u>
DATE	March 19, 2013	Resolution	_____
SUBJECT:	Institutional Membership to Epsilon Phi Delta/American Association of Teachers of German	Information	_____
		Enclosure(s)	_____

BACKGROUND

Epsilon Phi Delta/American Association of Teachers of German is a group that awards scholastic achievement in the study of German and to promote interest in the study of German language, literature and civilization

This item was prepared by Sam Lee, Dean of Language Arts.

RECOMMENDATION

Authorization is requested to approve a \$10.00 lifetime membership to the Epsilon Phi Delta/American Association of Teachers of German.

Carol R. Horton
Recommended by

/_____
Moved Seconded

Aye ___ Nay ___ Abstained ___

Approved for Submittal

Item No. H.1.e. _____

CITRUS COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	<u>X</u>
DATE	March 19, 2013	Resolution	_____
SUBJECT:	Authorization to Bid	Information	_____
		Enclosure(s)	_____

BACKGROUND

The Board of Trustees requires prior approval for projects that are formally bid under Section PCC 20651 of the Public Contract Code. District staff has identified requirements to bid the Dental Assisting Program Modernization project. The project will be funded from Fund 41, Capital Projects.

This item was prepared by Robert Iverson, Director of Purchasing and Warehouse.

RECOMMENDATION

Authorization is requested to allow staff to prepare specifications and formally bid the Dental Assisting Program Modernization project. The project will be funded from Fund 41, Capital Projects. Award of contract will be by Board action.

Carol R. Horton
Recommended by

Moved / Seconded

Aye ___ Nay ___ Abstained ___

Approved for Submittal

Item No. H.1.f.

CITRUS COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	X
DATE	March 19, 2013	Resolution	_____
SUBJECT:	Disposal of Surplus Property	Information	_____
		Enclosure(s)	X

BACKGROUND

Education Code Section 81450 - 81455 authorizes the governing board of any community college district to exchange for value, sell or donate any personal property belonging to the district if the property is not required for college purposes. It further allows any district to contract with a private auction firm to dispose of these items.

From time to time the District sends items no longer needed for college use to be sold at public auction to the highest bidder or donation to another public entity or non-profit agency. A list of such items is submitted herewith for the Board of Trustees to approve for disposal.

This item was prepared by Robert Iverson, Director of Purchasing and Warehouse.

RECOMMENDATION

Authorization is requested to dispose of the enclosed list of surplus items by exchange for value, private sale, sale at public auction or donation to another public entity or non-profit agency.

Carol R. Horton
Recommended by

_____/_____
Moved Seconded

Aye __ Nay __ Abstained __

Approved for Submittal

Item No. _____ H.1.g. _____

Surplus List for March 19, 2013 Board

#	Qty	Description			
1	4	Diving boards	33	1	Gateway computer, tag#4018
2	1	Ford Windstar minivan, vehicle #109	34	1	Gateway computer, tag#5301
3	8	NEC monitors	35	1	Gateway computer, tag#5672
4	4	Viewsonic monitors	36	1	Gateway computer, tag#5666
5	10	Monitor/CRT's	37	1	Gateway computer, tag#4013
6	1	Clone computer, tag#7740	38	1	Gateway computer, tag#4031
7	1	Clone computer, tag#4526	39	1	Gateway computer, tag#4912
8	1	Clone computer, tag#4552	40	3	Printers
9	1	Clone computer, tag#4888	41	1	Printer, tag#3669
10	1	Clone computer, tag#4831	42	3	Scanners
11	1	Clone computer, tag#5502	43	1	Laptop computer, tag#6667
12	1	Clone computer, tag#5507	44	1	Printer, tag#0182
13	1	Clone computer, tag#2546	45	1	Projector, tag#0686
14	1	Clone computer, tag#5017	46	1	Projector, tag#0670
15	1	Clone computer, tag#0900	47	1	Fax, HP
16	1	Clone computer, tag#8224	48	1	Fax, Brother
17	1	Clone computer, s/n 0814014774	49	18	Equipment A/V carts
18	1	Clone computer, tag#1520	50	1	Closed-caption decoder
19	1	Clone computer, s/n 605067109	51	3	Eiki cassette recorders
20	1	Gateway computer, tag#7315	52	8	Emerson cassette recorders
21	1	Gateway computer, s/n 28843464	53	1	Compaq computer, s/n 3862A135
22	1	Gateway computer, s/n 28452682	54	3	Computer speakers
23	1	Gateway computer, s/n 29369902	55	3	CD players
24	1	Gateway computer, s/n 28843481	56	2	JVC combo players
25	1	Gateway computer, s/n 03254436	57	1	Sony combo player
26	1	Gateway computer, tag#4669	58	4	Dukane film strip projectors
27	1	Gateway computer, tag#5618	59	1	Infocus projector, s/n 2P8121236
28	1	Gateway computer, tag#2345	60	2	PA speakers
29	1	Gateway computer, s/n 0032954442	61	11	Color monitors
30	1	Gateway computer, tag#3846	62	8	VHS recorders
31	1	Gateway computer, tag#4030	63	2	Boxes of miscellaneous A/V items
32	1	Gateway computer, tag#4037	64	1	Pallet used toner cartridges

CITRUS COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	X _____
DATE	March 19, 2013	Resolution	_____
SUBJECT:	Academic Employees	Information	_____
		Enclosure(s)	X _____

BACKGROUND

Enclosed are personnel actions with regard to the employment, change of status, and/or separation of academic employees.

This item was prepared by Linda Hughes, Human Resources Technician II, Human Resources.

RECOMMENDATION

Authorization is requested to approve the personnel actions with regard to the employment, change of status, and/or separation of academic employees.

Robert Sammis
Recommended by

_____/_____
Moved Seconded

Aye __ Nay __ Abstained __

Approved for Submittal

Item No. H.1.h.

**ACADEMIC EMPLOYEES - FULL-TIME
EXTRA DUTY, STIPEND ASSIGNMENTS
MARCH 19, 2013**

NAME	DESCRIPTION	ASSIGNMENT	BEGIN	END	RATE
Eiland, Thomas	Writing Cafe Workshop - Bridges to Success Grant	Stipend	04/30/13	05/01/13	\$200.00/tl.
Goedhart, Christine	Biology Lab Coordinator - Biology	Hourly as needed	03/20/13	06/30/13	\$51.73/hr.
Gunderson, Mark	Writing Cafe Workshop - Bridges to Success Grant	Stipend	05/01/13	05/02/13	\$200.00/tl.
Harvey, Joseph	Writing Cafe Workshop - Bridges to Success Grant	Stipend	04/22/13	04/23/13	\$200.00/tl.
McBurney, Robin	SI Leader Workshop/Training - Basic Skills Initiative Grant	Stipend	05/01/13	06/01/13	\$200.00/tl.
Salwak, Dale	Writing Cafe Workshop - Bridges to Success Grant	Stipend	05/06/13	05/07/13	\$200.00/tl.
Telesca, Lisa	Writing Cafe Workshop - Bridges to Success Grant	Stipend	05/15/13	05/16/13	\$200.00/tl.
Vaughan, John	Interim Director, Haugh Performing Arts Center	Stipend	08/24/12	12/15/12	\$7,861.90/tl. - Revised Amount (Previous Amount \$3,468.00/tl.)
Villeneuve, Anna	Writing Cafe Workshop - Bridges to Success Grant	Stipend	04/11/13	04/12/13	\$200.00/tl.

**ACADEMIC EMPLOYEES - ADJUNCT
EXTRA DUTY, HOURLY, STIPEND ASSIGNMENTS
MARCH 19, 2013**

NAME	DESCRIPTION	ASSIGNMENT	BEGIN	END	RATE
Gamboa, Robert	Counselor - Counseling	Hourly as needed	03/20/13	06/30/13	\$44.90/hr.
Ottaviano, Lori	Instructor - Sociology	Hourly as needed	03/04/13	06/30/13	\$44.90/hr.
Ponciano, Ronald	Instructor - Kinesiology	Hourly as needed	03/20/13	06/30/13	\$44.90/hr.
Porter, Kimberly	Instructor - Licensed Vocational Nursing	Hourly as needed	03/20/13	06/30/13	\$44.90/hr.
Robles, Andrew	Writing Cafe Workshop - Bridges to Success Grant	Stipend	05/20/13	05/21/13	\$200.00/tl.
Tseng, Kelly	College Success Adjunct Faculty - Basic Skills Initiative	Stipend	02/19/13	02/19/13	\$100.00/tl.
Hirsch, Corey	Applied Music Tutor - Music	Hourly as needed	03/20/13	06/30/13	\$44.90/hr.

**ACADEMIC EMPLOYEES
SPRING 2013 ADJUNCT
MARCH 19, 2013**

Name	Department/Discipline	Placement	LHE Rate
Cordova-Caddes, Andrea	Dance	1-4	\$1,025
Ottaviano, Lori	Sociology	3-1	\$1,129

**CLASSIFIED EMPLOYEES
EMPLOYMENT/CHANGE OF STATUS
MARCH 19, 2013**

NAME	CLASS/DEPT/PRCT	REASON/MOS.	BEGN/END	RANGE & STEP	MONTHLY RATE
Baker, Greer	100% Financial Aid Advisor/ Financial Aid	Promoted	3/20/13	34-3	\$3,809.50
Cunha, Charles	100% Campus Safety Officer II/ Campus Safety Officer	Employment	3/20/13	28-1 (27-1+1A)	\$2,979.51
Villarreal, Lorena	40% Student Services Assistant/ EOP&S	Employment	3/20/13	17-1	\$908.33
Matzen, Cerise	49% Administrative Clerk I (Student Activities)	Employment	3/20/13	19-1	\$1,169.03

**CLASSIFIED EMPLOYEES
SEPARATIONS/LEAVES
MARCH 19, 2013**

Name	Classification/Reason	Date(s)/Department
Evans, Sandra	100% Accounting Technician (Intermittent FMLA)	2/28/13 thru 2/27/14 (Fiscal Services)
Shimauchi, Ken	100% Instructional Computing Technician (Intermittent FMLA)	4/15/13 thru 7/8/13 (IS 107)

**SHORT-TERM, HOURLY
MARCH 19, 2013**

NAME	CATEGORY	DESCRIPTION	HOURLY RATE/TOTAL	BEGIN/END
Zermeno, Diana	Technical Support (Financial Aid)	Reserch various federal and state regulations and apply and assist with the development and creation of a Financial Aid Policy and Procedures Manual	\$20/hr	3/20/13 thru 6/28/13

**CLASSIFIED SUBSTITUTES
MARCH 19, 2013**

NAME	CLASS/DEPT/PRCT.	REASON/MOS.	BEGN/END	RANGE & STEP	MONTHLY RATE
Patino, Cynthia	Administrative Secretary II	Serve as substitute while position is being advertised	3/15/13 thru 4/2/13	34-1	19.93/hr

PROFESSIONAL EXPERT

March 19, 2013

Name	Description	Department	Rate	Begin/End
Brown, Stacey	Teacher Prep High School/College Liaison	Counseling	\$20.00/hr.	03/20/13 to 05/24/13
Lopez, Sujae	Skills Lab Support	Health Sciences	\$15.00/hr.	03/20/13 to 12/31/13
Weiss, Neil	Theatre Arts Speaker/Facilitator - Open House Outreach Program	Fine & Performing Arts	\$500.00/Ttl.	03/27/13 to 03/27/13
Westfall, Christine	Swimming Program Assistant	Kinesiology	no more than \$4,418.00 prorated based on start date	3/1/13 to 6/10/13

CITRUS COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	_____
DATE	March 19, 2013	Resolution	X
SUBJECT:	Resolution Authorizing the Issuance and Sale of 2004 General Obligation Refunding, 2013 Series A Bonds	Information	_____
		Enclosure(s)	X

BACKGROUND

An election was held in the Citrus Community College District on March 2, 2004. At such election there was submitted to and approved by the requisite fifty-five percent vote of the qualified electors the issuance and sale of general obligation bonds of the District for various purposes set forth in the ballot submitted to the voters, in the maximum of \$121,000,000 payable from the levy of an *ad valorem* tax against the taxable property in the District. As authorized by the 2004 Election, the Board of Trustees of the District has previously approved the issuance, among other series, of \$22,000,000 aggregate principal amount of the District's General Obligation Bonds, Election 2004, Series 2004A, of which \$14,140,000 aggregate principal amount is presently outstanding and subject to refunding on an advanced basis. It has been determined that conditions in the financial markets have become favorable for refinancing the Series 2004A Bonds by issuing its Election of 2004 General Obligation Bonds, 2013 Series A. Under current market conditions, the sale of the refunding bonds is estimated to lower the debt service on the prior bonds by 10%.

This item was prepared by Judy Rojas, Administrative Assistant, Administrative Services

RECOMMENDATION

Authorization is requested to adopt Resolution 2012-13-08 authorizing the refunding of Citrus Community College District, Los Angeles County, California, 2004 General Obligation Bonds, 2013 Series A.

Carol R. Horton

 Recommended by

 /
 Moved Seconded

 Approved for Submittal

Aye ___ Nay ___ Abstained ___

Item No. _____ H.2. _____

Resolution No. 2012-13-08

**RESOLUTION OF THE BOARD OF TRUSTEES
OF CITRUS COMMUNITY COLLEGE DISTRICT
AUTHORIZING THE ISSUANCE AND SALE OF
CITRUS COMMUNITY COLLEGE DISTRICT
GENERAL OBLIGATION REFUNDING BONDS, SERIES 2013
IN AN AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED \$15,000,000 AND
APPROVING CERTAIN OTHER MATTERS RELATING TO THE BONDS**

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**RESOLUTION OF THE BOARD OF TRUSTEES
OF CITRUS COMMUNITY COLLEGE DISTRICT
AUTHORIZING THE ISSUANCE AND SALE OF
CITRUS COMMUNITY COLLEGE DISTRICT
GENERAL OBLIGATION REFUNDING BONDS, SERIES 2013
IN AN AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED \$15,000,000 AND
APPROVING CERTAIN OTHER MATTERS RELATING TO THE BONDS**

2012-13-08

WHEREAS, a duly called election was held in the Citrus Community College District, a community college district duly organized and existing under the laws of the State of California (the “**District**”), County of Los Angeles (the “**County**”), State of California, on March 2, 2004 (the “**2004 Election**”), and thereafter canvassed pursuant to law; and

WHEREAS, at the 2004 Election, there was submitted to and approved by the requisite fifty-five percent (55%) vote of the qualified electors of the District a question as to the issuance and sale of general obligation bonds of the District for various purposes set forth in the ballot submitted to the voters, in the maximum amount of \$121,000,000, payable from the levy of an *ad valorem* tax against the taxable property in the District; and

WHEREAS, as authorized by the 2004 Election, the Board of Trustees of the District (the “**Governing Board**”) has previously approved the issuance, among other series, of \$22,000,000 aggregate principal amount of the District’s General Obligation Bonds, Election of 2004, Series 2004A (the “**Prior Bonds**”), of which \$14,140,000 aggregate principal amount is presently outstanding and subject to refunding on an advance basis (collectively, the “**Refunded Bonds**”); and

WHEREAS, pursuant to Articles 9 and 11 of Chapter 3 of Part 1 of Division 2 of Title 5 of the California Government Code (commencing with Sections 53550 and 53580, respectively), the District is authorized to issue, or cause to be issued, general obligation bonds to refund the Refunded Bonds; and

WHEREAS, the Governing Board has now determined that conditions in the financial markets have become favorable for the refunding the Refunded Bonds by issuing its Citrus Community College District General Obligation Refunding Bonds, Series 2013 (the “**Bonds**”); and

WHEREAS, pursuant to Section 53558(a) of the Government Code, the District is authorized to deposit proceeds of the sale of the Bonds in escrow in an amount sufficient to pay the principal of and interest and redemption premiums, if any, on the Refunded Bonds as they become due or at designated dates prior to maturity, and to use proceeds of the Bonds to pay the costs of issuance of the Bonds; and

WHEREAS, this Governing Board has determined that it is desirable to sell the Bonds pursuant to a negotiated underwriting, to RBC Capital Markets, LLC, as underwriter, pursuant to

a Contract of Purchase (as defined herein), a form of which has been submitted to this meeting of the Governing Board and is on file with the Clerk thereof (the “Clerk”); and

WHEREAS, a form of escrow agreement (the “**Escrow Agreement**”), by and between the District and U.S. Bank National Association, as escrow agent (the “**Escrow Agent**”), directing the establishment of an escrow fund for deposit of certain proceeds of sale of the Bonds for the purpose of paying and redeeming the Refunded Bonds has been submitted to this meeting of the Governing Board and is on file with the Clerk; and

WHEREAS, a form of the preliminary official statement (the “**Preliminary Official Statement**”) relating to the Bonds has been submitted to this meeting of the Governing Board and is on file with the Clerk; and

WHEREAS, a form of continuing disclosure undertaking (the “**Continuing Disclosure Undertaking**”), attached as Appendix C to the Preliminary Official Statement, has been submitted to this meeting of the Governing Board and is on file with the Clerk; and

WHEREAS, this Governing Board desires that the County of Los Angeles Treasurer and Tax Collector (the “**Treasurer**”) should collect an *ad valorem* property tax on all taxable property within the District sufficient to provide for payment of the Bonds, and intends by the adoption of this Resolution to notify the Board of Supervisors of the County, the Auditor-Controller, the Treasurer and other officials of the County that they should take such actions as shall be necessary to provide for the levy and collection of such tax and payment of the Bonds; and

WHEREAS, all acts, conditions and things required by law to be done or performed have been done and performed in strict conformity with the laws authorizing the issuance of general obligation Bonds of the District, and the indebtedness of the District, including this proposed issue of Bonds (as hereinafter defined), is within all limits prescribed by law;

NOW THEREFORE, IT IS RESOLVED, DETERMINED AND ORDERED by the Board of Trustees of the Citrus Community College District as follows:

SECTION 1. Definitions. Capitalized terms used but not defined herein shall have the meanings set forth in the Recitals hereto. Additionally, the following terms shall for all purposes of this Resolution have the following meanings:

“Auditor-Controller” shall mean the Auditor-Controller of the County.

“Authorizing Law” shall mean Articles 9 and 11 of Chapter 3 of Part 1 of Division 2 of Title 5 (commencing with Sections 53550 and 53580, respectively) of the Government Code.

“Board of Supervisors” shall mean the Board of Supervisors of the County.

“Bond Counsel” shall mean Nixon Peabody LLC or any other firm that is a nationally recognized bond counsel firm.

“Bond Register” shall mean the books referred to in Section 15 of this Resolution.

“Business Day” shall mean a day which is not a Saturday, Sunday or a day on which banking institutions in the State or the State of New York and the New York Stock Exchange are authorized or required to be closed.

“Code” shall mean the Internal Revenue Code of 1986, as amended.

“Contract of Purchase” shall mean the Contract of Purchase by and between the District and the Underwriter relating to the Bonds.

“Costs of Issuance” shall mean all of the costs of issuing the Bonds, including but not limited to, all printing and document preparation expenses in connection with this Resolution, the Bonds and the Preliminary Official Statement and the Official Statement (as hereinafter defined) pertaining to the Bonds and any and all other agreements, instruments, certificates or other documents prepared in connection therewith; financial advisory fees; underwriter’s fees; rating agency fees; auditor’s fees; CUSIP service bureau charges; legal fees and expenses of counsel with respect to the financing; the initial fees and expenses of the Paying Agent and the Escrow Agent; fees for credit enhancement (if any) relating to the Bonds; and other fees and expenses incurred in connection with the issuance of the Bonds, to the extent such fees and expenses are approved by the District.

“County” shall mean the County of Los Angeles, California.

“County Office of Education” shall mean the Office of Education of the County and such other persons as may be designated by the County Office of Education to perform the operational and disbursement functions hereunder.

“Debt Service” shall have the meaning given to that term in Section 17 of this Resolution.

“Debt Service Fund” shall mean the Debt Service Fund established pursuant to Section 17 of this Resolution.

“Defeasance Securities” means lawful money or noncallable direct obligations issued by the United States Treasury or obligations which are unconditionally guaranteed by the United States of America and permitted under Section 149(c) of the Code and Regulations which, in the opinion of nationally recognized bond counsel, will not impair the exclusion from gross income for federal income tax purposes of interest on the Bonds.

“Depository” shall mean DTC and its successors and assigns or if (a) the then Depository resigns from its functions as securities depository of the Bonds, or (b) the District discontinues use of the Depository pursuant to this Resolution, any other securities depository which agrees to follow procedures required to be followed by a securities depository in connection with the Bonds.

“DTC” shall mean The Depository Trust Company, New York, New York, and its successors and assigns.

“Excess Earnings Fund” shall mean the Excess Earnings Fund established pursuant to Section 19 of this Resolution.

“Federal Securities” shall mean direct obligations of the United States Treasury or obligations which are unconditionally guaranteed by the United States or which are issued or guaranteed by the Export-Import Bank of the United States, the Farmers Home Administration, the General Services Administration, the Small Business Administration, the Government National Mortgage Association, the United States Department of Housing and Urban Affairs and the Federal Housing Administration (including obligations issued or held in book-entry form on the books of the Department of the Treasury of the United States), provided the principal of and interest on such obligations are backed by the full faith and credit of the United States of America.

“Fiscal Year” shall mean the twelve-month period commencing on July 1 of each year and ending on the following June 30 or any other fiscal year selected by the District.

“Interest Payment Date” shall mean February 1 and August 1 in each year, or as otherwise specified in the Contract of Purchase, commencing on the date specified in the Contract of Purchase.

“Moody’s” shall mean Moody’s Investors Service, a corporation organized and existing under the laws of the State of Delaware, its successors and assigns, except that if such corporation shall no longer perform the functions of a securities rating agency for any reason, the term “Moody’s” shall be deemed to refer to any other nationally recognized securities rating agency selected by the District.

“MSRB” means the Municipal Securities Rulemaking Board or any other entity designated or authorized by the Securities and Exchange Commission to receive the reports described in the Continuing Disclosure Undertaking. Until otherwise designated by the MSRB or the Securities and Exchange Commission, filings with the MSRB are to be made through the Electronic Municipal Market Access (EMMA) website of the MSRB, currently located at <http://emma.msrb.org>.

“Nominee” shall mean the nominee of the Depository which may be the Depository, as determined from time to time by the Depository.

“Nonarbitrage Certificate” shall mean the Tax and Nonarbitrage Certificate of the District delivered in connection with the issuance of the Bonds.

“Official Statement” shall mean the final official statement of the District describing the Bonds.

“Outstanding” when used with reference to the Bonds, shall mean, as of any date, Bonds theretofore issued or thereupon being issued under this Resolution except:

- (i) Bonds canceled at or prior to such date;
- (ii) Bonds in lieu of or in substitution for which other Bonds shall have been delivered pursuant to Section 14 hereof;

- (iii) Bonds for the payment or redemption of which funds or eligible securities in the necessary amount shall have been set aside (whether on or prior to the maturity or redemption date of such Bonds), in accordance with Section 41 of this Resolution.

“Owner” shall mean the registered owner, as indicated in the Bond Register, of any Bond.

“Participant” shall mean a member of or participant in the Depository.

“Paying Agent” shall mean the paying agent designated pursuant to Section 31 hereof.

“Pledged Moneys” shall have the meaning given to that term in Section 18 of this Resolution.

“Principal” or “Principal Amount” shall mean, as of any date of calculation the principal amount of the Bonds.

“Record Date” shall mean the close of business on the fifteenth calendar day of the month next preceding an Interest Payment Date.

“Regulations” shall mean the regulations of the United States Department of the Treasury proposed or promulgated under Sections 103 and 141 through 150 of the Code which by their terms are effective with respect to the Bonds and similar Treasury Regulations to the extent not inconsistent with Sections 103 and 141 through 150 of the Code, including regulations promulgated under Section 103 of the Internal Revenue Code of 1954, as amended.

“S&P” shall mean Standard & Poor’s Ratings Services, a Standard & Poor’s Financial Services LLC business, its successors and assigns, except that if such corporation shall no longer perform the functions of a securities rating agency for any reason, the term “S&P” shall be deemed to refer to any other nationally recognized securities rating agency selected by the District.

“Securities Depositories” shall mean The Depository Trust Company, 55 Water Street, New York, New York 10041, Facsimile transmission: (212) 785-9681, (212) 855-3215, and, in accordance with then-current guideline of the Securities and Exchange Commission, such other addresses and/or such other securities depositories as the District may designate in a Certificate delivered to the Paying Agent.

“State” shall mean the State of California.

“Superintendent” shall mean the Superintendent of the District.

“Supplemental Resolution” shall mean any resolution supplemental to or amendatory of this Resolution, adopted by the District in accordance with Section 38 or Section 39 hereof.

“Transfer Amount” shall mean, with respect to any Outstanding Bond, the aggregate Principal Amount thereof.

“Treasurer” shall mean the Treasurer and Tax Collector of the County or any authorized deputy thereof.

“Underwriter” shall mean RBC Capital Markets, LLC.

SECTION 2. Rules of Construction. Words of the masculine gender shall be deemed and construed to include correlative words of the feminine and neuter genders, and vice versa. Except where the context otherwise requires, words importing the singular shall include the plural and vice versa, and words importing persons shall include firms, associations and corporations, including public bodies, as well as natural persons.

SECTION 3. Authority for this Resolution. This Resolution is adopted pursuant to the provisions of the Authorizing Law.

SECTION 4. Resolution to Constitute Contract. In consideration of the purchase and acceptance of any and all of the Bonds authorized to be issued hereunder by those who shall own the same from time to time, this Resolution shall be deemed to be and shall constitute a contract among the District and the Owners from time to time of the Bonds; and the pledge made in this Resolution shall be for the equal benefit, protection and security of the Owners of any and all of the Bonds, all of which, regardless of the time or times of their issuance or maturity, shall be of equal rank without preference, priority or distinction of any of the Bonds over any other thereof.

SECTION 5. Approval of Documents; Determination of Method of Sale and Terms of Bonds.

(a) The Superintendent and the other officers of the District (each, an “Authorized Officer”), in consultation with the Underwriter, the District’s financial advisor and Bond Counsel and the other officers of the District are, and each of them acting alone is, hereby authorized and directed to issue and deliver the Bonds and to establish the initial aggregate Principal Amount thereof; provided, however, that such initial aggregate Principal Amount shall not exceed the maximum aggregate of \$15,000,000.

(b) The form of the Contract of Purchase is hereby approved. The Authorized Officers are, and each of them acting alone is, authorized and directed to execute and deliver the Contract of Purchase for and in the name and on behalf of the District, with such additions, changes or corrections therein as the Authorized Officer executing the same on behalf of the District may approve, in his or her discretion, as being in the best interests of the District including, without limitation (i) such changes as are necessary to reflect the final terms of the Bonds to the extent such terms differ from those set forth in this Resolution, such approval to be conclusively evidenced by such Authorized Officer’s execution thereof and (ii) any other documents required to be executed thereunder. The Authorized Officers are, and each of them acting alone is, hereby authorized and directed to determine the specific maturities and amounts of the Prior Bonds or portions thereof to be refunded based upon market conditions existing at the time of the pricing of the Bonds. The Authorized Officers are, and each of them acting alone is, hereby authorized and directed to determine whether it is in the District’s best interests and in the best interest of the taxpayers to pursue a public sale of the Bonds through a negotiated

underwriting. In addition, the Authorized Officers are, and each of them acting alone is, hereby authorized to negotiate with the Underwriter the interest rates on the Bonds and the purchase price of the Bonds to be paid by the Underwriter, which purchase price shall reflect an underwriter's discount of not more than 0.85% (not including original issue discount and any costs of issuance paid by the Underwriter) of the Principal Amount thereof. The interest rate on the Bonds shall not exceed the legal maximum under California law.

(c) The form of the Escrow Agreement is hereby approved. The Authorized Officers are, and each of them acting alone is, hereby authorized and directed, for and in the name of and on behalf of the District, to execute and deliver the Escrow Agreement in substantially the form on file with the District and considered at this meeting, with such changes therein as the Authorized Officer executing the same on behalf of the District may approve, in his or her discretion, as being in the best interests of the District, such approval to be conclusively evidenced by the execution and delivery of the Escrow Agreement by such Authorized Officer. The Authorized Officers are, and each of them acting alone is, hereby authorized and directed to make changes to the Escrow Agreement to achieve the purposes for which the Bonds are being executed and delivered.

(d) The form of the Continuing Disclosure Undertaking is hereby approved. The Authorized Officers are, and each of them acting alone is, hereby authorized to execute and deliver the Continuing Disclosure Undertaking on behalf of the District, with such changes therein as the officer executing the same on behalf of the District may approve, in his or her discretion, as being in the best interests of the District, such approval to be conclusively evidenced by such Authorized Officer's execution thereof, and any other documents required to be executed thereunder, and to deliver the same to the Underwriter. The District hereby covenants and agrees that it will comply with and carry out all of the provisions of the Continuing Disclosure Undertaking. Notwithstanding any other provision of this Resolution, failure of the District to comply with the Continuing Disclosure Undertaking shall not be considered an event of default and shall not be deemed to create any monetary liability on the part of the District to any other persons, including Owners of the Bonds.

(e) The form of the Preliminary Official Statement is hereby approved. This Governing Board also hereby authorizes the use and distribution of: (a) the Preliminary Official Statement with such changes as the Authorized Officer executing the certificate described below may approve, such approval to be conclusively evidenced by such Authorized Officer's execution of such certificate; and (b) an Official Statement in substantially the form of the Preliminary Official Statement with such changes as may be necessary or desirable in connection with the sale of the Bonds as determined by the Authorized Officer executing the Official Statement, such determination to be conclusively evidenced by the execution and delivery of the Official Statement by such Authorized Officer; and (c) any amendments or supplements to the Preliminary Official Statement or the Official Statement which an Authorized Officer may deem necessary or desirable, such determination to be conclusively evidenced by the execution of such amendment or supplement or of a certificate as described below by such Authorized Officer. The Authorized Officers are, and each of them acting alone hereby is, authorized to approve such additions, deletions or changes to the Preliminary Official Statement and Official Statement, as are necessary or desirable to effect the purposes of this Resolution and to comply with applicable laws and to deliver copies of the Preliminary Official Statement and the Official Statement. The

Authorized Officers also are, and each of them acting alone hereby is, authorized to determine whether any Preliminary Official Statement and/or Official Statement shall be used in connection with the sale of the Bonds. Upon approval of the Preliminary Official Statement by such Authorized Officer as evidenced by execution of a certificate substantially in the form of Exhibit B attached hereto and by this reference incorporated herein, with such changes as may be necessary or desirable, the Preliminary Official Statement shall be deemed final as of its date except for the omission of certain information as provided in and pursuant to Rule 15c2-12 promulgated under the Securities Exchange Act of 1934.

(f) This Governing Board also hereby authorizes the preparation of a paying agent agreement in connection with the Bonds, in such form as shall be determined by an Authorized Officer, such determination to be conclusively evidenced by the execution and delivery of the paying agent agreement by such Authorized Officer; or, the District may use for such purposes the master paying agent agreement of U.S. Bank National Association on file with the County.

SECTION 6. Authorization of Officers. The officers of the District, including but not limited to the Superintendent, and their authorized representatives are, and each of them acting alone is, hereby authorized to execute any and all documents and do and perform any and all acts and things, from time to time, consistent with this Resolution and necessary or appropriate to carry the same into effect and to carry out its purposes.

SECTION 7. Use of Bond Proceeds. The proceeds of the Bonds, together with other available funds, shall be applied to pay the principal of and interest and redemption premium, if any, on the Refunded Bonds as they become due or at their redemption date and to pay Costs of Issuance.

SECTION 8. Designation and Form; Payment.

(a) A series of Bonds entitled to the benefit, protection and security of this Resolution is hereby authorized in an aggregate initial Principal Amount not to exceed \$15,000,000. Such Bonds shall be general obligations of the District, payable as to Principal, premium, if any, and interest from *ad valorem* taxes to be levied upon all of the taxable property in the District. The Bonds shall be designated the "Citrus Community College District General Obligation Refunding Bonds, Series 2013." The Bonds shall be issued as current interest bonds, and may be issued as serial bonds or term bonds, as set forth in the Contract of Purchase, subject to the provisions of this Resolution.

(b) The form of the Bonds shall be substantially in conformity with the standard form of registered school district bonds, a copy of which is attached hereto as Exhibit A and incorporated herein by this reference, with such changes as are necessary to reflect the final terms of the Bonds.

(c) Principal, premium, if any, and interest with respect to any Bond are payable in lawful money of the United States of America. Principal and premium, if any, is payable upon surrender thereof at maturity or earlier redemption at the office designated by the Paying Agent.

SECTION 9. Description of the Bonds.

(a) The Bonds shall be issued in fully registered form, in denominations of \$5,000 or any integral multiple thereof, except as provided in the Contract of Purchase. The Bonds shall be dated and shall mature on the dates, in the years and in the Principal Amounts, and interest shall be computed at the rates, set forth in the Contract of Purchase.

(b) Interest on each Bond shall accrue from its dated date as set forth in the Contract of Purchase. Interest on Bonds shall be computed using a year of 360 days comprised of twelve 30-day months and shall be payable on each Interest Payment Date to the Owner thereof as of the close of business on the Record Date. Interest with respect to each Bond will be payable from the Interest Payment Date next preceding the date of registration thereof, unless (i) it is registered after the close of business on any Record Date and before the close of business on the immediately following Interest Payment Date, in which event interest with respect thereto shall be payable from such following Interest Payment Date; or (ii) it is registered prior to the close of business on the first Record Date, in which event interest shall be payable from its dated date; provided, however, that if at the time of registration of any Bond interest with respect thereto is in default, interest with respect thereto shall be payable from the Interest Payment Date to which interest has previously been paid or made available for payment. Payments of interest on the Bonds will be made on each Interest Payment Date by check or draft of the Paying Agent sent by first-class mail, postage prepaid, to the Owner thereof on the Record Date, or by wire transfer to any Owner of \$1,000,000 Principal Amount or more of such Bonds, to the account specified by such Owner in a written request delivered to the Paying Agent on or prior to the Record Date for such Interest Payment Date; provided, however, that payments of defaulted interest shall be payable to the person in whose name such Bond is registered at the close of business on a special record date fixed therefor by the Paying Agent which shall not be more than fifteen days and not less than ten days prior to the date of the proposed payment of defaulted interest.

SECTION 10. Tax Covenant. In order to maintain the exclusion from gross income for federal income tax purposes of interest on the Bonds, this Governing Board hereby covenants to comply with each applicable requirement of Section 103 and Sections 141 through 150 of the Internal Revenue Code of 1986, as amended. In furtherance of this covenant, the District agrees to comply with the covenants contained in the Nonarbitrage Certificate. The District hereby agrees to deliver instructions to the Paying Agent in order to comply with the Nonarbitrage Certificate.

SECTION 11. Book-Entry System.

(a) The Bonds shall be initially issued in the form of a separate single fully registered Bond for each of the maturities of the Bonds. Upon initial issuance, the ownership of each such global Bond shall be registered in the Bond Register in the name of the Nominee as nominee of the Depository. Except as provided in subsection (c) hereof, all of the Outstanding Bonds shall be registered in the Bond Register in the name of the Nominee and the Bonds may be transferred, in whole but not in part, only to the Depository, to a successor Depository or to another nominee of the Depository or of a successor Depository. Each Bond shall bear a legend substantially to the following effect: “UNLESS THIS BOND IS PRESENTED BY AN

AUTHORIZED REPRESENTATIVE OF THE DEPOSITORY (AS DEFINED IN THE RESOLUTION) TO THE BOND REGISTRAR FOR REGISTRATION OF TRANSFER, EXCHANGE, OR PAYMENT, AND ANY BOND ISSUED IS REGISTERED IN THE NAME OF CEDE & CO. OR IN SUCH OTHER NAME AS IS REQUESTED BY AN AUTHORIZED REPRESENTATIVE OF THE DEPOSITORY (AND ANY PAYMENT IS MADE TO CEDE & CO. OR TO SUCH OTHER ENTITY AS IS REQUESTED BY AN AUTHORIZED REPRESENTATIVE OF THE DEPOSITORY), ANY TRANSFER, PLEDGE, OR OTHER USE HEREOF FOR VALUE OR OTHERWISE BY OR TO ANY PERSON IS WRONGFUL INASMUCH AS THE REGISTERED OWNER HEREOF, CEDE & CO., HAS AN INTEREST HEREIN.”

With respect to Bonds registered in the Bond Register in the name of the Nominee, the District shall have no responsibility or obligation to any Participant or to any person on behalf of which such a Participant holds a beneficial interest in the Bonds. Without limiting the immediately preceding sentence, the District shall have no responsibility or obligation with respect to (i) the accuracy of the records of the Depository, the Nominee or any Participant with respect to any beneficial ownership interest in the Bonds, (ii) the delivery to any Participant, beneficial owner or any other person, other than the Depository, of any notice with respect to the Bonds, including any Redemption Notice (as defined in Section 28 below), (iii) the selection by the Depository and the Participants of the beneficial interests in the Bonds to be redeemed in part, or (iv) the payment to any Participant, beneficial owner or any other person, other than the Depository, of any amount with respect to Principal of, premium, if any, and interest on the Bonds. The District and the Paying Agent may treat and consider the person in whose name each Bond is registered in the Bond Register as the holder and absolute Owner of such Bond for the purpose of payment of Principal of, premium, if any, and interest on such Bond, for the purpose of giving Redemption Notices and other notices with respect to such Bond, and for all other purposes whatsoever, including, without limitation, registering transfers with respect to the Bonds.

The Paying Agent shall pay all Principal of, premium, if any, and interest on the Bonds only to the respective Owners, as shown in the Bond Register, and all such payments shall be valid hereunder with respect to payment of Principal of, premium, if any, and interest on the Bonds to the extent of the sum or sums so paid. No person other than an Owner, as shown in the Bond Register, shall receive a Bond evidencing the obligation to make payments of Principal of, premium, if any, and interest, pursuant to this Resolution. Upon delivery by the Depository to the Paying Agent and the District of written notice to the effect that the Depository has determined to substitute a new nominee in place of the Nominee, and subject to the provisions hereof with respect to Record Dates, the word Nominee in this Resolution shall refer to such new nominee of the Depository.

(b) In order to qualify the Bonds for the Depository’s book-entry system, the District is hereby authorized to execute and deliver to such Depository a letter from the District representing such matters as shall be necessary to so qualify the Bonds (the “**Representation Letter**”). The execution and delivery of the Representation Letter shall not in any way limit the provisions of subsection (a) hereof or in any other way impose upon the District any obligation whatsoever with respect to persons having beneficial interests in the Bonds other than the Owners, as shown in the Bond Register. In addition to the execution and delivery of the

Representation Letter, the District, and its deputies and designees, are hereby authorized to take any other actions, not inconsistent with this Resolution, to qualify the Bonds for the Depository's book-entry program.

(c) If at any time the Depository notifies the District that it is unwilling or unable to continue as Depository with respect to the Bonds or if at any time the Depository shall no longer be registered or in good standing under the Securities Exchange Act or other applicable statute or regulation and a successor Depository is not appointed by the District within 90 days after the District receive notice or become aware of such condition, as the case may be, subsection (a) hereof shall no longer be applicable and the District shall cause the issuance of bonds representing the Bonds as provided below. In addition, the District may determine at any time that the Bonds shall no longer be lodged with a Depository and that the provisions of subsection (a) hereof shall no longer apply to the Bonds. In any such event the District shall cause the execution and delivery of bonds representing the Bonds as provided below. Bonds issued in exchange for global bonds pursuant to this subsection (c) shall be registered in such names and delivered in such denominations as the Depository shall instruct the District. The District shall cause delivery of such certificated securities representing the Bonds to the persons in whose names such Bonds are so registered.

If the District determines to replace the Depository with another qualified securities depository, the District shall prepare or cause to be prepared a new fully-registered global bond for each of the maturities of Bonds, registered in the name of such successor or substitute securities depository or its nominee, or make such other arrangements as are acceptable to the District and such securities depository and not inconsistent with the terms of this Resolution.

(d) Notwithstanding any other provision of this Resolution to the contrary, so long as any Bond is registered in the name of the Nominee, all payments with respect to Principal of, premium, if any, and interest on such Bond and all notices with respect to such Bond shall be made and given, respectively, as provided in the Representation Letter or as otherwise instructed by the Depository.

(e) The initial Depository under this Resolution shall be DTC. The initial Nominee shall be Cede & Co., as nominee of DTC.

SECTION 12. Execution of the Bonds.

(a) The Bonds shall be executed in the manner required by the Authorizing Law. In case any one or more of the officers who shall have signed any of the Bonds shall cease to be such officer before the Bonds so signed shall have been issued by the District, such Bonds may, nevertheless, be issued, as herein provided, as if the persons who signed such Bonds had not ceased to hold such offices.

(b) The Bonds shall bear thereon a certificate of authentication executed manually by the Paying Agent. Only such Bonds as shall bear thereon such certificate of authentication duly executed by the Paying Agent shall be entitled to any right or benefit under this Resolution and no Bond shall be valid or obligatory for any purpose until such certificate of authentication shall have been duly executed by the Paying Agent. Such certificate of the Paying

Agent upon any Bond shall be conclusive evidence that the Bond so authorized has been duly authenticated and delivered under this Resolution and that the Owner thereof is entitled to the benefit of this Resolution.

SECTION 13. Transfer and Exchange. The registration of any Bond may be transferred upon the Bond Register upon surrender of such Bond to the Paying Agent. Such Bond shall be endorsed or accompanied by delivery of the written instrument of transfer shown in Exhibit A hereto, duly executed by the Owner or his duly authorized attorney, and payment of such reasonable transfer fees as the Paying Agent may establish. Upon such registration of transfer, a new Bond or Bonds, of like tenor and maturity in the same Transfer Amount and in authorized denominations, will be executed and delivered to the transferee in exchange therefor.

The Paying Agent shall deem and treat the person in whose name any Outstanding Bond shall be registered upon the Bond Register as the absolute owner of such Bond, whether the Principal, premium, if any, or interest with respect to such Bond shall be overdue or not, for the purpose of receiving payment of Principal, premium, if any, and interest with respect to such Bond and for all other purposes, and any such payments so made to any such Owner or upon his order shall be valid and effective to satisfy and discharge the liability upon such Bond to the extent of the sum or sums so paid, and the District or the Paying Agent shall not be affected by any notice to the contrary.

Bonds may be exchanged at the office of the Paying Agent for Bonds of like tenor, maturity and Transfer Amount of other authorized denominations. All Bonds surrendered in any such exchange shall thereupon be cancelled by the Paying Agent. The Paying Agent may charge the Owner a reasonable sum for each new Bond executed and delivered upon any exchange (except in the case of the first exchange of any Bond in the form in which it is originally delivered, for which no charge shall be imposed) and the Paying Agent may require the payment by the Owner requesting such exchange of any tax or other governmental charge required to be paid with respect to such exchange.

The Paying Agent shall not be required to register the transfer or exchange of any Bond (i) during the period beginning at the close of business on any Record Date through the close of business on the immediately following Interest Payment Date, or (ii) that has been called or is subject to being called for redemption, during a period beginning at the opening of business 15 days before any selection of Bonds to be redeemed through the close of business on the applicable redemption date, except for the unredeemed portion of any Bond to be redeemed only in part.

SECTION 14. Bonds Mutilated, Destroyed, Stolen or Lost. In case any Bond shall become mutilated, the Paying Agent, at the expense of the Owner, shall deliver a new Bond of like date, interest rate, maturity, Transfer Amount and tenor as the Bond so mutilated in exchange and substitution for such mutilated Bond, upon surrender and cancellation thereof. All Bonds so surrendered shall be cancelled. If any Bond shall be destroyed, stolen or lost, evidence of such destruction, theft or loss may be submitted to the Paying Agent and if such evidence is satisfactory to the Paying Agent that such Bond has been destroyed, stolen or lost, and upon furnishing the Paying Agent with indemnity satisfactory to the Paying Agent and complying with such other reasonable regulations as the Paying Agent may prescribe and paying such expenses

as the Paying Agent may incur, the Paying Agent shall, at the expense of the Owner, execute and deliver a new Bond of like date, interest rate, maturity, Transfer Amount and tenor in lieu of and in substitution for the Bond so destroyed, stolen or lost. Any new Bonds issued pursuant to this Section in substitution for Bonds alleged to be destroyed, stolen or lost shall constitute original additional contractual obligations on the part of the District, whether or not the Bonds so alleged to be destroyed, stolen or lost are at any time enforceable by anyone, and shall be equally secured by and entitled to equal and proportionate benefits with all other Bonds issued under this Resolution in any moneys or securities held by the Paying Agent for the benefit of the Owners of the Bonds.

SECTION 15. Bond Register. The Paying Agent shall keep or cause to be kept at its office sufficient books for the registration and registration of transfer of the Bonds. Upon presentation for registration of transfer, the Paying Agent shall, as above provided and under such reasonable regulations as it may prescribe subject to the provisions hereof, register or register the transfer of the Bonds, or cause the same to be registered or cause the registration of the same to be transferred, on such books. While the Bonds are held in the book-entry system, the Paying Agent is not required to keep the Bond Register.

SECTION 16. Unclaimed Money. All money which the Paying Agent shall have received from any source and set aside for the purpose of paying or redeeming any of the Bonds shall be held in trust for the respective Owners of such Bonds, but any money which shall be so set aside or deposited by the Paying Agent and which shall remain unclaimed by the Owners of such Bonds for a period of one year after the date on which any payment or redemption with respect to such Bonds shall have become due and payable shall be transferred to the General Fund of the District; provided, however, that the Paying Agent, before making such payment, shall cause notice to be mailed to the Owners of such Bonds, by first-class mail, postage prepaid, not less than 90 days prior to the date of such payment to the effect that said money has not been claimed and that after a date named therein any unclaimed balance of said money then remaining will be transferred to the General Fund of the District. Thereafter, the Owners of such Bonds shall look only to the General Fund of the District for payment of such Bonds.

SECTION 17. Application of Proceeds; Escrow Agreement; Debt Service Fund.

(a) A portion of the proceeds of sale of the Bonds shall be transferred to the Escrow Agent for deposit in an Escrow Fund established under the Escrow Agreement in an amount necessary to purchase the Defeasance Securities needed to defease and redeem the Refunded Bonds.

(b) Accrued interest, if any, shall be kept separate and apart in the fund hereby created and established and to be designated as the "Citrus Community College District General Obligation Refunding Bonds, Series 2013 Debt Service Fund" (the "**Debt Service Fund**") and used only for payments of principal and interest on the Bonds. Any excess proceeds of the Bonds not needed for the authorized purposes set forth herein for which the Bonds are being issued shall be transferred to the Debt Service Fund and applied to the payment of principal of and interest on the Bonds.

(c) All Pledged Moneys shall be deposited upon collection by the County into the Debt Service Fund and used for the payment of the principal of, premium, if any, and interest on the Bonds.

(d) On the Business Day immediately preceding each Interest Payment Date if the Paying Agent is not the Treasurer, and on the Interest Payment Date if the Paying Agent is the Treasurer, the District shall transfer or cause to be transferred from the Debt Service Fund to the Paying Agent, an amount, in immediately available funds, sufficient to pay all the principal of, premium, if any, and interest on the Bonds (collectively, the “**Debt Service**”) on such Payment Date. Debt Service on the Bonds shall be paid by the Paying Agent in the manner provided by law for the payment of Debt Service.

(e) The District shall cause moneys to be transferred to the Excess Earnings Fund, to the extent needed to comply with the Nonarbitrage Certificate. Any amounts on deposit in the Debt Service Fund when there are no longer any Bonds Outstanding shall be transferred to the general fund of the District subject to any conditions set forth in the Nonarbitrage Certificate.

(f) Certain proceeds of the Bonds shall be applied to pay Costs of Issuance as provided in Section 20 below.

SECTION 18. Payment of and Security for the Bonds. There shall be levied on all the taxable property in the District, in addition to all other taxes a continuing direct *ad valorem* tax annually during the period the Bonds are outstanding in an amount sufficient to pay the principal of and interest on the Bonds when due, which monies when collected will be placed in the Debt Service Fund of the District, which fund is irrevocably pledged for the payment of the principal of and interest on the Bonds when and as the same fall due (the “**Pledged Moneys**”). The District covenants to cause the County to take all actions necessary to levy such *ad valorem* tax, in accordance with this Section and Section 53559 of the Government Code.

Except as required below to satisfy the requirements of Section 148(f) of the Code, interest earned on the investment of monies held in the Debt Service Fund shall be retained in the Debt Service Fund and used to pay principal and interest on the Bonds when due.

SECTION 19. Establishment and Application of Excess Earnings Fund. There is hereby established in trust a special fund designated “Citrus Community College District General Obligation Refunding Bonds, Series 2013 Excess Earnings Fund” (the “**Excess Earnings Fund**”) which shall be held by the County Office of Education for the account of the District and which shall be kept separate and apart from all other funds and accounts held hereunder. The District shall transfer, or cause to be transferred, moneys to the Excess Earnings Fund in accordance with the provisions of the Nonarbitrage Certificate. Amounts on deposit in the Excess Earnings Fund shall only be applied to payments made to the United States or otherwise transferred to other accounts or funds established hereunder in accordance with the Nonarbitrage Certificate.

SECTION 20. Payments of Costs of Issuance. Proceeds of the sale of the Bonds necessary to pay all costs of issuing such Bonds shall be deposited in the fund of the District known as the “Citrus Community College District Cost of Issuance Fund” (the “**Cost of**

Issuance Fund”) and shall be kept separate and distinct from all other District funds, and those proceeds shall be used solely for the purpose of paying Costs of Issuance of the Bonds. The Cost of Issuance Fund may be held and administered by the Paying Agent. Notwithstanding the foregoing, all or a portion of the costs of issuance may be paid by the Underwriter or by a fiscal agent designated for such purpose. Any amounts retained for payment of Costs of Issuance and returned to the District pursuant to the Contract of Purchase shall be transferred to the Debt Service Fund to be applied to the payment of principal of and/or interest on the Bonds.

SECTION 21. Negotiated Sale/Method of Sale.

(a) The Bonds shall be sold by negotiated sale to the Underwriter inasmuch as: (i) such a sale will allow the District to integrate the sale of the Bonds with other public financings undertaken, or to be undertaken, by the District in order to refinance outstanding debt or finance and fund public school facilities; (ii) such a sale will allow the District to utilize the services of consultants who are familiar with the financial needs, status and plans of the District; and (iii) such a sale will allow the District to control the timing of the sale of the Bonds to the municipal bond market and, potentially, take advantage of interest rate opportunities for favorable sale of the Bonds to such market.

(b) The Bonds shall be sold to the public pursuant to a negotiated underwriting, and this Governing Board hereby authorizes the negotiated sale of the Bonds to the Underwriter pursuant to a Contract of Purchase in the form of the Contract of Purchase. The Authorized Officers, and each of them, is authorized to enter into such Contract of Purchase, subject to the limitations set forth in Section 5 hereof.

SECTION 22. Engagement of Consultants; Parameters of Sale. Nixon Peabody LLP has been selected as the District’s bond and disclosure counsel and RBC Capital Markets, LLC has been selected to act as Underwriter with respect to the authorization, sale and issuance of the Bonds. The estimated costs of issuance associated with the sale of the Bonds are approximately 0.95% of the estimated par amount of \$15,000,000, which include bond and disclosure counsel fees, costs of printing the Official Statement, rating agency fees, paying agent fees, and other related costs. In addition, the estimated Underwriter’s discount, which is not included in the percentage above, is 0.85% of the estimated par amount. An estimate of the itemized fees and expenses is on file with the Superintendent.

SECTION 23. Establishment of Additional Funds and Accounts. If at any time it is deemed necessary or desirable by the District, the Treasurer, the County Office of Education, the Paying Agent, or the District may establish additional funds under this Resolution and/or accounts within any of the funds or accounts established hereunder.

SECTION 24. Request for Necessary County Actions.

(a) The Board of Supervisors, the Auditor-Controller, the Treasurer, and other officials of the County, are hereby requested to take and authorize such actions as may be necessary pursuant to law to provide for the levy and collection of a property tax on all taxable property of the District sufficient to provide for payment of all principal of, redemption premium, if any, and interest on the Bonds as the same shall become due and payable as

necessary for the payment of the Bonds, and the Clerk of the Board is hereby authorized and directed to deliver certified copies of this Resolution to the Executive Officer-Clerk of the Board of Supervisors of the County, the Auditor-Controller of the County, and the Treasurer. The Board hereby agrees to reimburse the County for any costs associated with the levy and collection of said tax, upon such documentation of said costs as the District shall reasonably request.

(b) The Board of Supervisors, the Auditor-Controller, the Treasurer and other officials of the County, are hereby requested to take and authorize such actions as may be necessary, upon, but only upon, the defeasance or redemption of the Refunded Bonds from proceeds of the Bonds, to discontinue the levy of property taxes on all taxable property of the District for the payment of the Refunded Bonds, pursuant to Section 53561 of the Government Code.

SECTION 25. Notice of Redemption of Refunded Bonds. The Escrow Agent is hereby authorized and directed to give notice of redemption of the Refunded Bonds, pursuant to the terms of the resolution of the County Board of Supervisors authorizing the issuance thereof and pursuant to the terms of the Escrow Agreement.

SECTION 26. Redemption. The Bonds shall be subject to redemption as provided in the Contract of Purchase.

SECTION 27. Selection of Bonds for Redemption. Whenever provision is made in this Resolution or in the Contract of Purchase for the redemption of the Bonds and less than all Outstanding Bonds are to be redeemed, the Paying Agent, upon written instruction from the District given at least 60 days prior to the Payment Date designated for such redemption, shall select Bonds for redemption in the manner directed by the District. Within a maturity, the Paying Agent shall select Bonds for redemption by lot. Redemption by lot shall be in such manner as the Paying Agent shall determine; provided, however, that the portion of any Bond to be redeemed in part shall be in the Principal Amount of \$5,000 or any integral multiple thereof.

SECTION 28. Notice of Redemption. When redemption is authorized or required pursuant to this Resolution or the Contract of Purchase, the Paying Agent, upon written instruction from the District given at least 60 days prior to the Interest Payment Date designated for such redemption, shall give notice (each, a “**Redemption Notice**”) of the redemption of the Bonds. Such Redemption Notice shall specify: (a) the Bonds or designated portions thereof (in the case of redemption of the Bonds in part but not in whole) which are to be redeemed, (b) the date of redemption, (c) the place or places where the redemption will be made, including the name and address of the Paying Agent, (d) the redemption price, (e) the CUSIP numbers (if any) assigned to the Bonds to be redeemed, (f) the Bond numbers of the Bonds to be redeemed in whole or in part and, in the case of any Bond to be redeemed in part only, the Principal Amount of such Bond to be redeemed, and (g) the original issue date, interest rate and stated maturity date of each Bond to be redeemed in whole or in part. Such Redemption Notice shall further state (a) that on the specified date there shall become due and payable upon each Bond or portion thereof being redeemed the redemption price, together with the interest accrued to the redemption date, and (b) that from and after such date interest with respect thereto shall cease to accrue and be payable.

The Paying Agent shall take the following actions with respect to such Redemption Notice:

(a) At least 20 but not more than 45 days prior to the redemption date, such Redemption Notice shall be given to the respective Owners of Bonds designated for redemption by first class mail, postage prepaid, at their addresses appearing on the Bond Register.

(b) In the event that the Bonds shall no longer be held in book-entry-only form, at least 35 but not more than 45 days before the redemption date, such Redemption Notice shall be given by (i) first class mail, postage prepaid, (ii) telephonically confirmed facsimile transmission, or (iii) overnight delivery service, to each of the Securities Depositories.

(c) In the event that the Bonds shall no longer be held in book-entry-only form, at least 35 but not more than 45 days before the redemption date, such Redemption Notice shall be given by (i) first class mail, postage prepaid, or (ii) overnight delivery service, to the MSRB.

Neither failure to receive any Redemption Notice nor any defect in any such Redemption Notice so given shall affect the sufficiency of the proceedings for the redemption of the affected Bonds. Each check issued or other transfer of funds made by the Paying Agent for the purpose of redeeming Bonds shall bear the CUSIP number identifying, by issue and maturity, the Bonds being redeemed with the proceeds of such check or other transfer.

SECTION 29. Partial Redemption of Bonds. Upon the surrender of any Bond redeemed in part only, the Paying Agent shall execute and deliver to the Owner thereof a new Bond or Bonds of like tenor and maturity and of authorized denominations equal in Transfer Amounts to the unredeemed portion of the Bond surrendered. Such partial redemption shall be valid upon payment of the amount required to be paid to such Owner, and the District shall be released and discharged thereupon from all liability to the extent of such payment.

SECTION 30. Effect of Notice of Redemption. Notice having been given as aforesaid, and the moneys for the redemption (including the interest to the applicable date of redemption) having been set aside in the Debt Service Fund, the Bonds to be redeemed shall become due and payable on such date of redemption.

If on such redemption date, money for the redemption of all the Bonds to be redeemed as provided in Section 26 hereof, together with interest to such redemption date, shall be held by the Paying Agent so as to be available therefor on such redemption date, and if notice of redemption thereof shall have been given as aforesaid, then from and after such redemption date, interest with respect to the Bonds to be redeemed shall cease to accrue and become payable. All money held by or on behalf of the Paying Agent for the redemption of Bonds shall be held in trust for the account of the Owners of the Bonds so to be redeemed.

All Bonds paid at maturity or redeemed prior to maturity pursuant to the provisions of Section 26 shall be cancelled upon surrender thereof and delivered to or upon the order of the District. All or any portion of a Bond purchased by the District shall be cancelled by the Paying Agent upon written notice by the District given to the Paying Agent.

SECTION 31. Paying Agent; Appointment and Acceptance of Duties.

(a) The Treasurer or his or her designated agent is hereby appointed as the initial Paying Agent. All fees and expenses incurred for services of the Paying Agent, including its third party agents, shall be the sole responsibility of the District. The Paying Agent shall keep accurate records of all funds administered by it and of all Bonds paid and discharged by it.

(b) Unless otherwise provided, the office of the Paying Agent designated by the Paying Agent shall be the place for the payment of principal of, premium, if any, and interest on the Bonds.

SECTION 32. Liability of Paying Agent. The Paying Agent makes no representations as to the validity or sufficiency of this Resolution or of any Bonds issued hereunder or as to the security afforded by this Resolution, and the Paying Agent shall incur no liability in respect hereof or thereof.

SECTION 33. Evidence on Which Paying Agent May Act. The Paying Agent, upon receipt of any notice, resolution, request, consent, order, certificate, report, opinion, bond, or other paper or document furnished to it pursuant to any provision of this Resolution, shall examine such instrument to determine whether it conforms to the requirements of this Resolution and shall be protected in acting upon any such instrument believed by it to be genuine and to have been signed or presented by the proper party or parties. The Paying Agent may consult with counsel, who may or may not be counsel to the District, and the opinion of such counsel shall be full and complete authorization and protection in respect of any action taken or suffered by it under this Resolution in good faith and in accordance therewith.

SECTION 34. Compensation. The District shall pay to the Paying Agent from time to time reasonable compensation for all services rendered under this Resolution, and also all reasonable expenses, charges, counsel fees and other disbursements, including those of its attorneys, agents, and employees, incurred in and about the performance of their powers and duties under this Resolution, all of which may, pursuant to Education Code Section 15232, be paid from the County's annual levy of *ad valorem* taxes.

SECTION 35. Ownership of Bonds Permitted. The Paying Agent or the Underwriter may become the Owner of any Bonds.

SECTION 36. Resignation or Removal of Paying Agent and Appointment of Successor.

(a) The initially appointed Paying Agent may resign from service as Paying Agent at any time. Prior to such resignation a new Paying Agent shall be appointed by the District in accordance with applicable law, which shall be the Treasurer-Tax Collector or a bank or trust company doing business in and having a corporate trust office in Los Angeles or San Francisco, California, with at least \$50,000,000 in net assets. Such successor Paying Agent shall signify the acceptance of its duties and obligations hereunder by executing and delivering to the District, a written acceptance thereof. Resignation of the initial or a successor Paying Agent shall be effective upon appointment and acceptance of a successor Paying Agent.

(b) Any Paying Agent appointed may resign from service as Paying Agent and may be removed at any time by the District as provided in the Paying Agent's service agreement. If at any time the Paying Agent shall resign or be removed, a new Paying Agent shall be appointed in accordance with applicable law, which shall be either the Treasurer-Tax Collector or a bank or trust company doing business in and having a corporate trust office in Los Angeles or San Francisco, California, with at least \$50,000,000 in net assets. Such successor Paying Agent shall signify the acceptance of its duties and obligations hereunder by executing and delivering to the District, a written acceptance thereof. Resignation or removal of the Paying Agent shall be effective upon appointment and acceptance of a successor Paying Agent.

(c) In the event of the resignation or removal of the Paying Agent, such Paying Agent shall pay over, assign and deliver any moneys held by it as Paying Agent to its successor. The District shall promptly provide notice of the name and principal corporate trust office address of the Paying Agent appointed to replace any resigned or removed Paying Agent to the Owners of the Bonds by first class mail, postage prepaid, at their addresses appearing on the Bond Register.

SECTION 37. Valuation and Sale of Investments. Obligations purchased as an investment of moneys in any fund or account shall be deemed at all times to be a part of such fund or account. Profits or losses attributable to any fund or account shall be credited or charged to such fund or account. In computing the amount in any fund or account created under the provisions of this Resolution for any purpose provided in this Resolution, obligations purchased as an investment of moneys therein shall be valued at cost, plus, where applicable, accrued interest.

SECTION 38. Supplemental Resolutions with Consent of Owners. This Resolution, and the rights and obligations of the District and of the Owners of the Bonds issued hereunder, may be modified or amended at any time by a Supplemental Resolution adopted by the District with the written consent of Owners owning at least 60% in aggregate Bond Obligation of the Outstanding Bonds, exclusive of Bonds, if any, owned by the District. Notwithstanding the foregoing, no such modification or amendment shall, without the express consent of the Owner of each Bond affected, reduce the Principal Amount of any Bond, reduce the interest rate payable thereon, advance the earliest redemption date thereof, extend its maturity or the times for paying interest thereon or change the monetary medium in which Principal and interest is payable, nor shall any modification or amendment reduce the percentage of consents required for amendment or modification. No such Supplemental Resolution shall change or modify any of the rights or obligations of any Paying Agent without its written assent thereto. Notwithstanding anything herein to the contrary, no such consent shall be required if the Owners are not directly and adversely affected by such amendment or modification.

SECTION 39. Supplemental Resolutions Effective Without Consent of Owners. For any one or more of the following purposes and at any time or from time to time, a Supplemental Resolution of the District may be adopted, which, without the requirement of consent of the Owners, shall be fully effective in accordance with its terms:

(a) To add to the covenants and agreements of the District in this Resolution, other covenants and agreements to be observed by the District which are not contrary to or inconsistent with this Resolution as theretofore in effect;

(b) To add to the limitations and restrictions in this Resolution, other limitations and restrictions to be observed by the District which are not contrary to or inconsistent with this Resolution as theretofore in effect;

(c) To confirm as further assurance, any pledge under, and the subjection to any lien or pledge created or to be created by this Resolution, of any moneys, securities or funds, or to establish any additional funds, or accounts to be held under this Resolution;

(d) To cure any ambiguity, supply any omission, or cure to correct any defect or inconsistent provision in this Resolution; or

(e) To amend or supplement this Resolution in any other respect, provided such Supplemental Resolution does not, in the opinion of Bond Counsel, adversely affect the interests of the Owners.

SECTION 40. Effect of Supplemental Resolution. Any act done pursuant to a modification or amendment so consented to shall be binding upon the Owners of all the Bonds and shall not be deemed an infringement of any of the provisions of this Resolution, whatever the character of such act may be, and may be done and performed as fully and freely as if expressly permitted by the terms of this Resolution, and after consent relating to such specified matters has been given, no Owner shall have any right or interest to object to such action or in any manner to question the propriety thereof or to enjoin or restrain the District or any officer or agent thereof from taking any action pursuant thereto.

SECTION 41. Defeasance. If any or all Outstanding Bonds shall be paid and discharged in any one or more of the following ways:

- (1) by paying or causing to be paid the principal, premium, if any, and interest on such Bonds, and when the same become due and payable;
- (2) by depositing with the Paying Agent, in trust, at or before maturity, cash which together with the amounts then on deposit in the Debt Service Fund (and the accounts therein other than amounts that are not available to pay Debt Service) together with the interest to accrue thereon without the need for further investment, is fully sufficient to pay such Bonds at maturity thereof, including any premium and all interest thereon, notwithstanding that any Bonds shall not have been surrendered for payment; or
- (3) by depositing with an institution that meets the requirements of serving as successor Paying Agent pursuant to Section 36 selected by the District, in trust, lawful money or noncallable direct obligations issued by the United States Treasury (including State and Local Government Series) or obligations which are unconditionally guaranteed by the United States of America and permitted under Section 149(b) of the Code and Regulations

which, in the opinion of nationally recognized bond counsel, will not impair the exclusion from gross income for federal income tax purposes of interest on the Bonds, in such amount as will, together with the interest to accrue thereon without the need for further investment, be fully sufficient to pay and discharge such Bonds at maturity or earlier redemption thereof, for which notice has been given or provided for, including any premium and all interest thereon, notwithstanding that any Bonds shall not have been surrendered for payment;

then all obligations of the District and the Paying Agent under this Resolution with respect to such Bonds shall cease and terminate, except only the obligation of the Paying Agent to pay or cause to be paid to the Owners of such Bonds all sums due thereon, and the obligation of the District to pay to the Paying Agent amounts owing to the Paying Agent under Section 34 hereof.

SECTION 42. Approval of Actions; Miscellaneous.

(a) The Superintendent and the other officers of the District are hereby authorized and directed, jointly and severally, to do any and all things and to execute and deliver any and all documents which they may deem necessary or advisable in order to proceed with the issuance of the Bonds or otherwise carry out, give effect to and comply with the terms and intent of this Resolution. Such actions heretofore taken by such officers, officials and staff are hereby ratified, confirmed and approved.

(b) The County, its Board of Supervisors, officers, agents, and employees shall not be responsible for any proceedings or the preparation or contents of any resolutions, certificates, statements, disclosures, notices, contracts, or other documents relating to the sale and issuance of the Bonds.

(c) The principal of and interest and redemption premium (if any) on the Bonds shall not constitute debt or an obligation of the County, its Board of Supervisors, officers, agents, or employees, and the County, its Board of Supervisors, officers, agents, and employees thereof shall not be liable thereon. In no event shall the Principal of and interest and redemption premium (if any) on any Bond be payable out of any funds or property of the County.

(d) The Clerk of the Board shall send a certified copy of this Resolution, together with the final debt service schedule for the Bonds, to the Treasurer.

SECTION 43. Conflicts. If there is any inconsistency or conflict between any provision of this Resolution and any provision of the Contract of Purchase, the Contract of Purchase prevails to the extent of the inconsistency or conflict.

SECTION 44. Effective Date. This Resolution shall take effect immediately upon its passage.

ADOPTED, SIGNED AND APPROVED this 19th day of March, 2013, by the Board of Trustees of the Citrus Community College District, at a regularly scheduled meeting held in Glendora, California, at a location freely accessible to the public, by the following vote:

AYES: _____

NOES: _____

ABSTAIN: _____

ABSENT: _____

**BOARD OF TRUSTEES OF
CITRUS COMMUNITY COLLEGE DISTRICT**

By: _____
Susan M. Keith, President

Attest:

By: _____
Joanne Montgomery, Clerk/Secretary of the Board of Trustees
of Citrus Community College District

EXHIBIT A

FORM OF BOND

UNLESS THIS BOND IS PRESENTED BY AN AUTHORIZED REPRESENTATIVE OF THE DEPOSITORY (AS DEFINED IN THE RESOLUTION) TO THE BOND REGISTRAR FOR REGISTRATION OF TRANSFER, EXCHANGE, OR PAYMENT, AND ANY BOND ISSUED IS REGISTERED IN THE NAME OF CEDE & CO. OR IN SUCH OTHER NAME AS IS REQUESTED BY AN AUTHORIZED REPRESENTATIVE OF THE DEPOSITORY (AND ANY PAYMENT IS MADE TO CEDE & CO. OR TO SUCH OTHER ENTITY AS IS REQUESTED BY AN AUTHORIZED REPRESENTATIVE OF THE DEPOSITORY), ANY TRANSFER, PLEDGE, OR OTHER USE HEREOF FOR VALUE OR OTHERWISE BY OR TO ANY PERSON IS WRONGFUL INASMUCH AS THE REGISTERED OWNER HEREOF, CEDE & CO., HAS AN INTEREST HEREIN.

UNITED STATES OF AMERICA

STATE OF CALIFORNIA

**CITRUS COMMUNITY COLLEGE DISTRICT
GENERAL OBLIGATION REFUNDING BONDS, SERIES 2013**

\$ _____

No. R-

Interest
Rate

Maturity
Date

Dated
Date

CUSIP

%

August 1, _____

REGISTERED OWNER:

PRINCIPAL AMOUNT:

Citrus Community College District (the “**District**”), a community college district duly organized and existing under the laws of the State of California, located within the County of Los Angeles, State of California (the “**County**”), for value received, hereby acknowledges itself indebted and promises to pay to the Registered Owner set forth above the Principal Amount set forth above, on the Maturity Date set forth above, together with interest thereon from the dated date set forth above until the Principal Amount hereof shall have been paid or provided for, in accordance with the Resolution hereinafter referred to, at the interest rate set forth above. Interest on this Bond is payable on August 1, 2013, and semiannually thereafter on the first day of February and August (each, an “**Interest Payment Date**”) in each year to the registered owner hereof from the Interest Payment Date next preceding the date on which this Bond is registered (unless it is registered after the close of business on the fifteenth calendar day of the month preceding any Interest Payment Date (each “**Record Date**”) and before the close of

business on the immediately following Interest Payment Date, in which event it shall bear interest from such following Interest Payment Date, or unless this Bond is registered prior to the close of business on the first Record Date, in which event it shall bear interest from its date; provided, however, that if at the time of registration of this Bond interest with respect hereto is in default, interest with respect hereto shall be payable from the Interest Payment Date to which interest has previously been paid or made available for payment). The Principal Amount hereof is payable at the office of U.S. Bank National Association, as agent of the Treasurer and Tax Collector of the County, as paying agent (the **“Paying Agent”**), or at the office of a successor Paying Agent appointed pursuant to the Resolution (as hereinafter defined). The interest hereon is payable by check or draft mailed by first class mail to each registered owner, at his address as it appears on the registration books kept by the Paying Agent as of the Record Date, or by wire transfer to any Owner of \$1,000,000 Principal Amount or more of this Bond, to the account specified by the Owner in a written request delivered to the Paying Agent on or prior to the Record Date for such Interest Payment Date; provided, however, that payments of defaulted interest shall be payable to the person in whose name this Bond is registered at the close of business on a special record date fixed therefor by the Paying Agent which shall not be more than fifteen days and not less than ten days prior to the date of the proposed payment of defaulted interest.

The Bonds of this issue are comprised of \$_____ Principal Amount of Citrus Community College District General Obligation Refunding Bonds, Series 2013. This Bond is issued by the District under and in accordance with the provisions of Articles 9 and 11 of Chapter 3 of Part 1 of Division 2 of Title 5 (commencing with Sections 53550 and 53580, respectively) of the Government Code of the State of California, and pursuant to that a resolution adopted by the Board of Trustees of the District on March __, 2013 (the **“Resolution”**). Reference is hereby made to the Resolution, a copy of which is on file with the Clerk of the Board of the District, for a description of the terms on which the Bonds are delivered, and the rights thereunder of the registered owners of the Bonds and the rights and duties of the Paying Agent, and the District, to all of the provisions of which the registered owner of this Bond, by acceptance hereof, assents and agrees. All capitalized terms used but not otherwise defined herein shall have the respective meanings set forth in the Resolution.

This Bond is a general obligation of the District, payable as to both Principal and interest from *ad valorem* taxes which, under the laws now in force, may be levied without limitation as to rate or amount upon all of the taxable property in the District. Neither the payment of the Principal of this Bond, or any part thereof, nor any interest or premium hereon constitutes a debt, liability or obligation of the County.

This Bond is issued in fully registered form and is nonnegotiable. Registration of this Bond is transferable by the registered owner hereof, in person or by his attorney duly authorized in writing, at the aforesaid offices of the Paying Agent, but only in the manner, subject to the limitations, and upon payment of the charges, provided in the Resolution and upon surrender and cancellation of this Bond. Upon such registration of transfer, a new Bond or Bonds, of like tenor and maturity in the same Principal Amount and in authorized denominations will be issued to the transferee in exchange herefor. The District and the Paying Agent may treat the registered owner hereof as the absolute owner hereof for all purposes, whether or not this Bond shall be overdue, and shall not be affected by any notice to the contrary.

[The Bonds maturing on and prior to August 1, 20 __, shall not be subject to redemption prior to their scheduled maturities; Bonds maturing on and after August 1, 20 __, shall be subject to optional redemption at a price of par, plus accrued interest to the date of redemption, on August 1, 20 __ and any date thereafter.]

The rights and obligations of the District and of the owners of the Bonds may be modified or amended at any time by a supplemental resolution adopted by the District with the written consent of owners of at least 60% in aggregate Bond Obligation of the Outstanding Bonds, exclusive of Bonds, if any, owned by the District. Notwithstanding the foregoing, no such modification or amendment shall, without the express consent of the Owner of each Bond affected, reduce the Principal Amount of any Bond, reduce the interest rate payable thereon, advance the earliest redemption date thereof, extend its maturity or the times for paying interest thereon or change the monetary medium in which Principal and interest is payable, nor shall any modification or amendment reduce the percentage of consents required for amendment or modification. No such supplemental resolution shall change or modify any of the rights or obligations of any Paying Agent without its written assent thereto. Notwithstanding anything herein to the contrary, no such consent shall be required if the Owners are not directly and adversely affected by such amendment or modification.

A supplemental resolution of the District may be adopted, which, without the requirement of consent of the registered owners, shall be fully effective in accordance with its terms: (1) to add to the covenants and agreements of the District in the Resolution, other covenants and agreements to be observed by the District which are not contrary to or inconsistent with the Resolution as theretofore in effect; (2) to add to the limitations and restrictions in the Resolution, other limitations and restrictions to be observed by the District which are not contrary to or inconsistent with the Resolution as theretofore in effect; (3) to confirm as further assurance, any pledge under, and the subjection to any lien or pledge created or to be created by the Resolution, of any moneys, securities or funds, or to establish any additional funds or accounts to be held under the Resolution; (4) to cure any ambiguity, supply any omission, or cure or correct any defect or inconsistent provision in the Resolution; or (5) to amend or supplement the Resolution in any other respect, provided such supplemental resolution does not, in the opinion of nationally-recognized bond counsel, adversely affect the interests of the owners.

If this Bond is called for redemption and the Principal Amount of this Bond plus premium, if any, and accrued interest due with respect hereto are duly provided therefor as specified in the Resolution, then interest shall cease to accrue with respect hereto from and after the date fixed for redemption.

This Bond shall not become valid or obligatory for any purpose until the Certificate of Authentication hereon endorsed shall have been dated and executed manually by the Paying Agent.

IT IS HEREBY CERTIFIED, RECITED AND DECLARED, that an election was duly and legally called, held and conducted, and the notices thereof duly given, and the results thereof canvassed and declared in accordance with the provisions of the Authorizing Law and that all of the proceedings of the Board of Trustees of the District and in the matter of the issuance of this

Bond were regular and in strict accordance with the provisions of the Authorizing Law and of the Constitution of the State of California.

IN WITNESS WHEREOF, Citrus Community College District has caused this Bond to be executed on behalf of the District as of the date hereof.

CITRUS COMMUNITY COLLEGE DISTRICT

Dated: _____

By: _____

President

Attest:

By: _____

Clerk of the Board of Trustees
of Citrus Community College District

CERTIFICATE OF AUTHENTICATION

This is one of the Bonds described in the within-mentioned Resolution of Citrus Community College District.

DATED: _____

U.S. BANK NATIONAL ASSOCIATION,
as Paying Agent

By: _____
Authorized Signatory

FORM OF ASSIGNMENT

FOR VALUE RECEIVED, the undersigned registered owner hereby sells, assigns and transfers unto

Name of Transferee: _____

Address for Payment of Interest: _____

Social Security Number or other Tax Identification No.:

the within-mentioned Bond and hereby irrevocably constitutes and appoints _____ attorney, to transfer the same on the books of the Paying Agent with full power of substitution in the premises.

Registered Owner

Dated: _____

NOTICE: The signature on this Assignment must correspond with the name as written on the face of the within Bond in every particular, without alteration or enlargement or any change whatsoever.

Signature _____
guaranteed

[Bank, Trust Company or Firm]

By: _____
Authorized Officer

NOTICE: Signature(s) must be guaranteed by a member firm of the New York Stock Exchange or a commercial bank or trust company.

EXHIBIT B

FORM OF 15c2-12 CERTIFICATE

With respect to the proposed sale of its General Obligation Refunding Bonds, Series 2013 in the maximum aggregate amount of not to exceed \$15,000,000, Citrus Community College District (the “**District**”) has delivered to you a Preliminary Official Statement, dated as of the date hereof (the “**Preliminary Official Statement**”). The District, for purposes of compliance with Rule 15c2-12 of the Securities Exchange Commission (“**Rule 15c2-12**”), deems the Preliminary Official Statement to be final as of its date, except for the omission of no more than the information permitted under Rule 15c2-12.

CITRUS COMMUNITY COLLEGE DISTRICT

Dated: April __, 2013

By: _____
Authorized Officer

CITRUS COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	X
DATE	March 19, 2013	Resolution	_____
SUBJECT:	Termination of Pacwest Corp. Performance of the Contract for Cause	Information	_____
		Enclosure(s)	_____

BACKGROUND

The general contractor on the Administration Building Remodel Project, Pacwest Corp., has ceased work on the project and is unable to pay his sub-contractors and material suppliers for work completed and supplies delivered. After consultation with our attorney and the attorney for Ohio Casualty Insurance, the surety company, it has been determined that our course of action is termination of Pacwest Corp. performance of the contract for cause. This will allow the surety to begin the process of taking over the project and finding a completion contractor.

This item was prepared by Carol Horton, Vice President of Finance and Administrative Services.

RECOMMENDATION

Authorization is requested to ratify the termination of Pacwest's Performance of the Contract for Cause effective March 8, 2013.

Carol R. Horton _____
Recommended by

_____/_____
Moved Seconded

Aye ___ Nay ___ Abstained ___

Approved for Submittal

Item No. _____ H.3. _____

CITRUS COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	<u> X </u>
DATE	March 19, 2013	Resolution	<u> </u>
SUBJECT:	Award of Contract, Bid# 02-1011, Districtwide Emergency Generators Project	Information	<u> </u>
		Enclosure(s)	<u> X </u>

BACKGROUND

The Board of Trustees approves the award of all contracts for construction. Three bids were received for bid #02-1011, Districtwide Emergency Generators Project on March 5, 2013. The responsive and responsible bid was submitted by Global Power Group, Inc. of El Centro, California. The bid price of \$267,636 is within budget and will be funded from Fund 41, Capital Projects. Staff has verified Global Power Group, Inc.'s contractor license, bid bond and all required bid documents.

This item was prepared by Robert Iverson, Director of Purchasing and Warehouse.

RECOMMENDATION

Authorization is requested to approve the award of bid #02-1011, Districtwide Emergency Generators Project to Global Power Group, Inc. of El Centro, California and authorize the Vice President of Finance and Administrative Services to execute the contract on behalf of the District. The bid price of \$267,636 is within budget and will be funded from Fund 41, Capital Projects.

Carol R. Horton

Recommended by

/_____
Moved Seconded

Aye ___ Nay ___ Abstained ___

Approved for Submittal

Item No. H.4.

CITRUS COMMUNITY COLLEGE DISTRICT

BID RESULTS

#02-1011, Districtwide Emergency Generators Project
Bid Opening: Tuesday, March 5, 2013, 2:00 p.m.
Purchasing Office

Bidder	Base Bid
1. Global Power Group Inc	\$267,636.00
2. M. Wilson Company Contractors Inc.	\$313,000.00
3. Axis Construction Inc.	\$489,000.00

CITRUS COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	X
DATE	March 19, 2013	Resolution	_____
SUBJECT:	Authorization to Recruit a CalWORKs Counselor	Information	_____
		Enclosure(s)	_____

BACKGROUND

The CalWORKs program has funding available to recruit a non-tenure track CalWORKs counselor. This position is funded through categorical funds, and will be for a one (1) year term with a year-to-year option.

This item was prepared by Sandra Coon, Confidential Administrative Assistant.

RECOMMENDATION

Authorization is requested to approve the recruitment of a categorical, non-tenure track CalWORKs counselor for a one (1) year term with a year-to-year option.

Robert Sammis
Recommended by

_____/_____
Moved Seconded

Aye ___ Nay ___ Abstained ___

Approved for Submittal

Item No. H.5.

CITRUS COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	X
DATE:	March 19, 2013	Resolution	_____
SUBJECT:	Employment of Ms. Monica Montes Two-Semester Temporary Instructor – Biology	Information	_____
		Enclosure(s)	_____

BACKGROUND

The Biological Sciences Department would like to hire one full-time temporary, two-semester (Spring 2013 pro-rated and Fall 2013), non-tenure track faculty to replace a promoted full-time faculty member. This recommendation is to approve the hiring of this position.

This item was prepared by Linda Hughes, Human Resources Technician II.

RECOMMENDATION

Pursuant to Education Code Sections 87480, 87481, and 87482 authorization is requested to approve the employment of Ms. Monica Montes as a temporary, two-semester, full-time, non-tenure track instructor in the Biological Sciences Department beginning on March 20, 2013 and ending on December 14, 2013 (Spring 2013 pro-rated and Fall 2013) at a salary placement of Class 2, Step 3 on the Full-Time Faculty Salary Schedule plus benefits.

Robert Sammis
Recommended by

/ _____
Moved Seconded

Aye ___ Nay ___ Abstained ___

Approved for Submittal

Item No. H.6.

CITRUS COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	X
DATE	March 19, 2013	Resolution	
SUBJECT:	Memorandum of Understanding (MOU) Between the Citrus Community College District and Citrus College Faculty Association (CCFA) Amendments to Articles 8 - Salary and 19 – Duration of Contract	Information	
		Enclosure(s)	X

BACKGROUND

In the fall 2012 semester, the District and the Faculty Association entered into reopener negotiations as provided for under Article 19 – Duration of Contract of the current collective bargaining agreement dated January 1, 2012 through December 31, 2014. The parties have concluded such negotiations and agree as follows:

1. Article 8 - Salary: The current salary schedules are set to expire as of the end of March 31, 2013. Effective April 1, 2013, all salary schedules as in effect as of January 1, 2012, shall be increased by two percent (2%). This salary increase shall be ongoing.
2. Article 19 - Duration of Contract: This tentative agreement shall reflect an agreement in settlement of the reopener provisions set forth in this Article 19 for October 2012 and October 2013, and in Article 8, Sections 8.2.2 and 8.2.3.
3. In addition to the agreements as set forth above, the District and the Faculty Association agree that, effective with the spring 2013 semester, the parties shall meet to study and discuss issues concerning overload and intersession pay. Any proposed changes to overload and intersession pay shall be negotiated as part of the negotiations for a successor agreement.

On March 1, 2013, the membership ratified the Tentative Agreement.

This item was prepared by Sandra Coon, Confidential Administrative Assistant.

RECOMMENDATION

Authorization is requested to approve the MOU between the Citrus Community College District and Citrus College Faculty Association regarding amendments to Articles 8 and 19 as provided in Article 19 – Duration of Contract of the current collective bargaining agreement dated January 1, 2012 through December 31, 2014.

Robert L. Sammis
Recommended by

Moved / Seconded

Aye__Nay__Abstained__

Approved for Submittal

Item No. H.7.

**MEMORANDUM OF UNDERSTANDING
BETWEEN**

CITRUS COMMUNITY COLLEGE DISTRICT
1000 West Foothill Boulevard
Glendora, California 91741-1899

AND

CITRUS COLLEGE FACULTY ASSOCIATION
(CCFA/CCA/CTA/NEA)

REGARDING

AMENDMENTS TO

ARTICLES 8 AND 19

MARCH 4, 2013

In the fall 2012 semester, the District and the Faculty Association entered into reopener negotiations as provided for under Article 19 - Duration of Contract of the current collective bargaining agreement dated January 1, 2012 through December 31, 2014. The parties have concluded such negotiations and agree as follows:

1. Article 8 - Salary: The current salary schedules are set to expire as of the end of March 31, 2013. Effective April 1, 2013, all salary schedules as in effect as of January 1, 2012, shall be increased by two percent (2%). This salary increase shall be ongoing.
2. Article 19 - Duration of Contract: This tentative agreement shall reflect an agreement in settlement of the reopener provisions set forth in this Article 19 for October 2012 and October 2013, and in Article 8, Sections 8.2.2 and 8.2.3.
3. In addition to the agreements as set forth above, the District and the Faculty Association agree that, effective with the spring 2013 semester, the parties shall meet to study and discuss issues concerning overload and intersession pay. Any proposed changes to overload and intersession pay shall be negotiated as part of the negotiations for a successor agreement.

President, Board of Trustees
Citrus Community College District

Date _____

Chief Negotiator
Citrus Community College District

Date 3/5/13

President
Citrus College Faculty Association

Date 3/5/13

Chief Negotiator
Citrus College Faculty Association

Date 3/5/13

CITRUS COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	X
DATE	March 19, 2013	Resolution	_____
SUBJECT:	Second Reading: BP 4020 – Program, Curriculum, and Course Development; BP 4040 – Library/Other Instructional Services; BP 4230 – Grading and Academic Record Symbols	Information	_____
		Enclosure(s)	X

BACKGROUND

The District’s Board policies and procedures are regularly reviewed and updated to align with the recommendations developed in conjunction with the Community College League of California (CCLC). Responding to their advice regarding Title 5 changes, the Educational Programs Committee (EPC) has updated three Board Policies. All campus constituents have reviewed and approved; EPC approved at their 9/17/12 and 10/15/12 meetings. The Steering Committee approved the revisions on 10/8/12 and 10/22/12. These items were presented to the Board of Trustees for a first reading on March 5, 2013.

BP 4020 – Program, Curriculum, and Course Development
 BP 4040 – Library/Other Instructional Services
 BP 4230 – Grading and Academic Record Symbols

This item was prepared by Jerry Capwell, Administrative Assistant, Office of Academic Affairs.

RECOMMENDATION

Authorization is requested to approve the second reading of BP 4020 – Program, Curriculum, and Course Development; BP 4040 – Library/Other Instructional Services; and BP 4230 – Grading and Academic Record Symbols.

Irene Malmgren
 Recommended by

 Moved / Seconded

 Approved for Submittal

Aye__Nay__Abstained__

Item No. H.8.

CITRUS COMMUNITY COLLEGE DISTRICT ACADEMIC AFFAIRS

BP 4020 PROGRAM, CURRICULUM, AND COURSE DEVELOPMENT

References: Education Code Sections 70901(b), 70902(b), 78016
Title 5 Sections 51000, 51022, 55100, 55130, and 55150
U.S. Department of Education regulations on the integrity of Federal Student Financial Aid Programs under Title IV of the Higher Education Act of 1965, as amended.
34 Code of Federal Regulations Sections 600.2, 602.24, 603.24, and 668.8

The programs and curricula of the District shall be of high quality, relevant to community and student needs, and evaluated regularly to ensure quality and currency. The Superintendent/President shall establish procedures for the development and review of all curricular offerings, including their establishment, modification, or discontinuance.

Furthermore, these procedures shall include:

- appropriate involvement of the faculty and Academic Senate in all processes;
- regular review and justification of programs and course outlines;
- opportunities for training for persons involved in aspects of curriculum development; and
- consideration of job market and other related information for career and technical programs.

All new programs and program deletions shall be approved by the Board of Trustees.

All new programs shall be submitted to the California Community College Chancellor's Office for approval as required.

Individual degree-applicable credit courses offered as part of a permitted educational program shall be approved by the Board of Trustees. Non-degree applicable credit courses and degree-applicable courses that are not part of an existing approved program must satisfy the conditions set forth in Title 5 regulations. They must also be approved by the Board of Trustees.

Credit Hour

Consistent with federal regulations applicable to federal financial aid eligibility, the District shall assess and designate each of its programs as either a "credit hour" or a "clock hour" program.

The Superintendent/President will establish procedures and prescribe the definition of “credit hour” consistent with applicable federal regulations, as they apply to community college districts.

The Superintendent/President shall establish procedures to assure that curriculum at the District complies with the definition of “credit hour” or “clock hour,” where applicable. The Superintendent/President shall also establish procedure for using a clock-to-credit hour conversion formula to determine whether a credit hour program is eligible for federal financial aid. The conversion formula is used to determine whether such a credit-hour program has an appropriate minimum number of clock hours of instruction for each credit hour it claims.

See Administrative Procedure 4020.

Board Approved 07/21/09
Revised 05/15/12
Revised _____

**CITRUS COMMUNITY COLLEGE DISTRICT
ACADEMIC AFFAIRS**

BP 4230 GRADING AND ACADEMIC RECORD SYMBOLS

Reference: Title 5 Section 55023

The governing board of the Citrus Community College District establishes that student performance shall be based on sound academic principles. Courses shall be graded using the grading system established by Title 5. This grading policy shall apply to all degree-applicable and non-degree-applicable credit courses. The grading system shall be published in the college catalog and made available to students. The grading system shall include the “FW” grade for unofficial withdrawal.

**CITRUS COMMUNITY COLLEGE DISTRICT
ACADEMIC AFFAIRS**

BP 4040 LIBRARY AND OTHER INSTRUCTIONAL SUPPORT SERVICES

References: Education Code Section 78100; Civil Code Section 1798.90
ACCJC Accreditation Standard II.C

The District shall provide library services that are an integral part of the educational program and will comply with the requirements of the Reader Privacy Act.

Board Approved 07/21/09
Revised _____

UNAPPROVED
MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES
CITRUS COMMUNITY COLLEGE DISTRICT

March 5, 2013

The Board of Trustees of the Citrus Community College District met for the regular meeting of Tuesday, March 5, 2013, in the Center for Innovation Community Room.

Board President Keith called the meeting to order at 4:15 p.m. Student Trustee Calderon led the Pledge of Allegiance to the Flag.

TRUSTEE ROLL CALL □ Present: Susan M. Keith, Joanne Montgomery, Edward C. Ortell, Patricia Rasmussen, Gary L. Woods, and Crescencio Calderon, Student Trustee.
Absent: None.

RESOURCE PERSONNEL PRESENT: Geraldine M. Perri, Superintendent/President; Carol R. Horton, Vice President of Finance and Administrative Services; Irene Malmgren, Vice President of Academic Affairs; Robert Sammis, Director of Human Resources; Arvid Spor, Vice President of Student Services; James Woolum, Academic Senate President; Robert Coutts, CSEA President; and Christine Link, Recording Secretary.

ADMINISTRATORS AND EMPLOYEES SIGNING THE VOLUNTARY SIGN-IN SHEET:

Management Team: Christina Garcia, Paula Green, Lan Hao, Lucinda Over, Gerald Sequeira, and Linda Welz

Faculty: Dale Salwak

Supervisors/Confidential: Marilyn Grinsdale and Eric Magallon

Classified Employees: Clarence Cernal, Robert Coutts, and Joyce Miyabe

Adjunct Faculty: Cecil Brower and Linda Chan

Students: Alyssa Bajanda and Alyssa Martin

VISITORS: Tom Gerfen

Geraldine M. Perri, Ph.D., Superintendent/President, began her report by showing a news clip from a local television station featuring Dr. Dale Salwak, Language Arts instructor. Dr. Salwak, an accomplished magician, has been invited to North Korea for the fourth time to perform magic this spring. He was first invited by North Korea to

perform in 2009 and was the first American to perform magic in that country. Dr. Salwak was in attendance at the meeting, and he said he is hoping to bring magicians from North Korea to the United States, characterizing the visit as a “people-to-people exchange.” Dr. Perri congratulated him and commended him for all he does for the college and throughout the world.

Dr. Perri said FLEX Day activities were well attended and the college has received positive feedback on the variety of workshops offered. She thanked the Faculty Learning Institute; Citrus College Staff Development; Dr. Eric Rabitoy, Dean of Physical and Natural Sciences and Library; Ms. Caroline Locke, Administrative Clerk III; and Mr. John Vaughan, Fine and Performing Arts instructor, for coordinating the event. She also thanked Trustee Montgomery for attending. Trustee Montgomery gave kudos to Dr. Perri on her morning welcome, “Citrus Awards,” which parodied the Academy Awards. Trustee Montgomery said the welcome was clever and appropriate.

Dr. Perri said last week, the Superintendent/President’s Cabinet hosted the CSEA leadership for an orientation regarding shared governance procedures. She said they look forward to a positive working relationship with CSEA leaders.

Dr. Perri recently presented an update and shared the accomplishments of Citrus College at Duarte’s State of the City and State of the Schools, which took place at the City of Hope. Dr. Perri thanked Trustee Ortell and Trustee Montgomery for joining her. Duarte Mayor Margaret Finlay called Dr. Perri to express her appreciation for Citrus College’s participation.

As chair of SanFACC for 2012-2013, Dr. Perri is working with Ms. Marilyn Grinsdale, Protocol and Government Relations Officer, to coordinate a SanFACC Spring Dinner meeting in April. Dr. Perri was pleased to report that Dr. Nancy Shulock from the Institute for Higher Education Leadership and Policy has agreed to be the keynote speaker. Dr. Shulock has authored numerous reports and articles on higher education policy and performance, including community college student success. She will be speaking on the topic of “completion.”

On behalf of the Board of Trustees, Board President Keith thanked Dr. Perri for her leadership on the college’s accreditation. She said the college received a very positive letter from ACCJC on its midterm report. She also recognized the efforts of accreditation co-chairs Dr. Malmgren and Ms. Roberta Eisel, Language Arts instructor.

Irene Malmgren, Ed.D., Vice President of Academic Affairs, reported on STEM activities this spring. Supplemental Instruction (SI) is supporting 18 sections of science and 29 sections of mathematics. SIGMA (Support and Inspire to Gain Motivation and Achievement) is supporting students with 11 study groups for upper level math, physics and chemistry as well as providing peer mentoring to STEM students. Nearly 80 students applied for the Summer Research Experience by the priority application date and additional applications are expected. The students selected will be placed at CSU

Fullerton, Cal Poly Pomona, and the Rancho Santa Ana Botanic Gardens. "STEM Day for Girls" will take place on campus on March 15, 2013.

Regarding the Foster Kinship Program, 20 foster youth attended the Citrus College Financial Aid Workshop on February 23, 2013. Dr. Malmgren said foster youth outperform other students when provided with support, with their persistence rate at 71 percent.

Dr. Malmgren said Ms. Suzanne Martinez, HSI Grant Project Coordinator; Dr. Beverly Van Citters, Language Arts instructor; and Ms. Rebecca Rudd, Language Arts instructor, attended the National Association of Developmental Education annual conference and presented on the Citrus College's transformation of our course sequence in English and reading. Sequence redesign and the integration of reading and writing were common themes throughout the conference, and it was a great opportunity to be part of a nationwide dialogue.

Dr. Malmgren reported that Citrus College and Azusa Pacific University are partnering to host an 8th grade majors fair on March 14, 2013, in Azusa. She said this type of early academic intervention motivates students and helps them determine their academic goals.

Dr. Arvid Spor, Ed.D., Vice President of Student Services, reported that the Spring College Fair and Transfer Task Force Meeting will take place on March 21, 2012. More than 40 colleges and universities are expected to attend. The Transfer Task Force meeting will take place the same day. Dr. Spor said this event provides an opportunity to work with the college's transfer partners to share information and updates.

The annual High School Counselor Breakfast will take place March 7, 2013. Dr. Spor said the high school counselors will receive information about the new Student Success Act of 2012 and how it will affect their students who plan to attend Citrus College. They will also receive information on the AA-T and AS-T transfer degrees.

Dr. Spor said Club Rush is taking place March 5-6, 2013. ASCC has set up a booth to promote the college's completion agenda and highlight student support services. Clubs are also collecting donations in honor of Justin Carr, the son of Photography instructor Mr. Darrell Carr, who passed away suddenly on February 22, 2013. Mr. Carr is the advisor to the Photography Club.

Carol R. Horton, Vice President of Finance and Administrative Services, reported that there will be a Facilities Seminar on campus on March 7, 2013, which has been organized by Mr. Fred Diamond, Director of Facilities and Construction. Seminar topics will include sustainability best practices; Proposition 39 clean energy, sustainability and energy efficiency projects; and CCC/IOU (California Community Colleges and Investor-Owned Utility Energy Efficiency Partnership) sustainable projects.

Robert Coutts, CSEA President, said CSEA has completed their officer skills training. They are currently working to distribute CSEA scholarship applications. Scholarships are available to members in good standing or their spouses or children. The deadline to apply is April 2, 2013.

CSEA has approved their budget for the year. They will have one less delegate attending their annual conference due to a decline in membership, so they reallocated extra funds towards the 2013 CSEA Holiday Buffet. The chapter voted to approve more and larger cash prizes and gift cards for the drawing for the purpose of selling more tickets and raising additional funds for next year's CSEA scholarships.

Mr. Coutts said both candidates running in the CSEA Area G director elections will be at their chapter meeting in March. Area G consists of CSEA chapters between Claremont and Pasadena and south to Long Beach.

Crescencio Calderon, Student Trustee, commented on Club Rush, saying a lot of interest has been generated on the first day, and there is still one day remaining.

Student Trustee Calderon read the success story of Mr. Tyler Connolly, a Social and Behavioral Science major at Citrus College. Mr. Connolly struggled in high school, but he has done well at Citrus College. He credits the support he has received from the college, especially from the Gay-Straight Alliance, with helping him develop a positive outlook on the future and a desire to help others. He plans to transfer to Cal State Fullerton and pursue a degree in psychology.

Edward C. Ortell, Member, Board of Trustees, thanked Dr. Perri for the excellent presentation she made at Duarte's State of the City/State of the Schools event at the City of Hope. He said it was a good opportunity to present Citrus College in a very positive light to the community. He also thanked Mrs. Christine Link, Executive Assistant, for her support. Trustee Ortell added that ground is being broken on Duarte's Gold Line station, which is located directly across the street from the City of Hope. He thanked Board President Keith for her ongoing efforts with regard to the Foothill Extension of the Gold Line.

Patricia Rasmussen, Vice President, Board of Trustees, congratulated Dr. Perri for being nominated for the American Association of Community Colleges 2013 Outstanding Alumni Award by Hostos Community College President Dr. Felix V. Matos Rodriguez. She said the nomination has garnered a great deal of press.

Trustee Rasmussen reported on the recent Foundation Board meeting. She said it was a great meeting and she expressed her appreciation to Ms. Christina Garcia, Director of Development and Alumni Relations. Trustee Rasmussen said nominations for the 2013 Distinguished Alumni Award are currently being accepted, and the deadline is April 1, 2013. Awardees will be honored at the 2013 Commencement Ceremony in June. Trustee Rasmussen also thanked Mr. Tom Gerfen, Foundation Board President, for always doing a good job of conducting the meeting.

Trustee Rasmussen commended Ms. Lucia Riderer, Mathematics instructor, for being honored by the Glendora Unified School District for her work with Glendora's GATE program.

Trustee Rasmussen attended the Celtic Crossroads performance in the Haugh Performing Arts Center and said it was high-caliber entertainment and a wonderful production.

Trustee Rasmussen said this year's annual Empty Bowls event will take place on March 15, 2013. Community members will be able to purchase a bowl made by local potters and Citrus College ceramics students for \$15, and enjoy a meal of soup from local restaurants. The proceeds go to local charities. Trustee Rasmussen said the event also showcases the work of our students, and she praised Mr. Mike Hillman, Fine Arts instructor, for coordinating the college's participation.

Joanne Montgomery, Clerk/Secretary/Board of Trustees, thanked Ms. Garcia for attending the many community events the college is invited to each week and on the weekends. She said her participation contributes to the outstanding reputation the college enjoys within the community.

MINUTES

Item 1: Moved by Trustee Woods and seconded by Trustee Rasmussen to approve the regular meeting minutes of March 5, 2013, as presented. 5 Yes.

INFORMATION AND DISCUSSION

Citrus College Foundation Presentation – Christina Garcia, Director of Development and Alumni Relations

Dr. Perri introduced Ms. Garcia and acknowledged Foundation Board President Mr. Tom Gerfen. Ms. Garcia presented the Citrus College Foundation's 2012 year-end report and financial update. Ms. Garcia thanked her staff, Ms. Cheryl Greer, Account Clerk III; and Mr. Clarence Cernal, Administrative Assistant; for their outstanding support. She reported that the Foundation was very successful in 2012, both financially and in building the organization.

Ms. Garcia received kudos from board members. Trustee Keith said she is very excited about what the Foundation is doing this year, and she applauds their efforts. Trustee Rasmussen said the Foundation has grown from \$25,000 in 1985 to over \$6 million today. She congratulated Ms. Garcia and the Foundation board.

AP 4080 - Instructional Materials, and Textbook Adoption and Procurement; and AP 4250 - Probation – Irene Malmgren, Vice President of Academic Affairs

Dr. Malmgren explained AP 4080, Instructional Materials and Textbook adoption and Procurement; and AP 4250, Probation, that were presented for information only and had been approved by all constituent groups.

INDEPENDENT CONTRACTORS

Item 2: Moved by Trustee Montgomery and seconded by Trustee Rasmussen to approve the attached list of independent contractor/consultant agreements as submitted. 5 Yes.

FACILITIES USAGE

Item 3: Moved by Trustee Montgomery and seconded by Trustee Rasmussen to approve facility rentals and usage. 5 Yes.

BUDGET – WARRANTS – FINANCIAL STATEMENT, ETC.

Item 4: Moved by Trustee Montgomery and seconded by Trustee Rasmussen to approve A & B Warrants for January 2013. 5 Yes.

Item 5: Moved by Trustee Montgomery and seconded by Trustee Rasmussen to approve purchase orders for January 2013. 5 Yes.

FIELD TRIP

Item 6: Moved by Trustee Montgomery and seconded by Trustee Rasmussen to approve a field trip for six (6) students and one (1) faculty to compete/supervise at the NASA USLI Competition in Huntsville, Alabama, April 17-21, 2013. 5 Yes.

PERSONNEL RECOMMENDATIONS

Item 7: Moved by Trustee Montgomery and seconded by Trustee Rasmussen to approve the personnel actions with regard to the employment, change of status, and/or separation of academic employees. 5 Yes.

Item 8: Moved by Trustee Montgomery and seconded by Trustee Rasmussen to approve the personnel actions with regard to the employment, change of status, and/or separation of classified employees. 5 Yes.

Item 9: Moved by Trustee Montgomery and seconded by Trustee Rasmussen to approve the employment of short-term, hourly, substitutes, volunteers, and professional experts. 5 Yes.

RESOLUTIONS

- Item 10:** Moved by Trustee Rasmussen and seconded by Trustee Montgomery to adopt Resolution 2012-13-07 requesting issuance of 2012-2013 tax and revenue anticipation Notes (TRANS) for the District by the Board of Supervisors of the County of Los Angeles in the amount not to exceed fifteen million dollars (\$15,000,000). 5 Yes.

CLAIMS

- Item 11:** Moved by Trustee Woods and seconded by Trustee Ortell to reject the claim, submitted on February 8, 2013, and to refer the claim to the District's claim administrators, Keenan & Associates, for the District's liability insurance plan (SWACC). 5 Yes.
- Item 12:** Moved by Trustee Rasmussen and seconded by Trustee Montgomery to reject the claim, submitted on February 5, 2013, and to refer the claim to the District's claim administrators, Keenan & Associates, for the District's liability insurance plan (SWACC). 5 Yes.

EMPLOYMENT – MANAGEMENT

- Item 13:** Moved by Trustee Rasmussen and seconded by Trustee Montgomery to approve the hiring of Dr. Dana Hester beginning March 20, 2013, as Dean of Behavioral and Social Services at a salary placement of \$10,226.00 per month (plus 2.5% additional for doctorate for a total of \$10,482.00 per month), plus health and statutory benefits. 5 Yes.
- Item 14:** Moved by Trustee Ortell and seconded by Trustee Woods to approve the re-hire of Dr. Marianne Smith as the categorically funded Grant Project Director Title V RACE to STEM Grant at a salary placement of \$92,295.00 annually, plus health and statutory benefits. This categorical contract period is from March 7, 2013 to March 6, 2014. 5 Yes.

TENURE

- Item 15:** Moved by Trustee Rasmussen and seconded by Trustee Montgomery to approve the granting of tenure to Ms. Salima Allahbachayo for the 2013-2014 academic year. 5 Yes.

CURRICULUM

- Item 16:** Moved by Trustee Ortell and seconded by Trustee Woods to approve the first reading of BP 4020 – Program, Curriculum, and Course Development; BP 4040 – Library/Other Instructional Services; and BP 4230 – Grading and Academic Record Symbols. 5 Yes.

NOMINATIONS

Item 17: Moved by Trustee Montgomery and seconded by Trustee Ortell to endorse the submission of the classified staff development nomination of Karen Praeger to the California Community Colleges Board of Governors *Classified Employee of the Year Award Program*. 5 Yes.

CLOSED SESSION: At 5:13 p.m., Board President Keith adjourned the meeting to closed session per the following sections of the Government Code:

Per Section 54957.6: Conference with Labor Negotiator, Robert Sammis, District Chief Negotiator - Employee Organization: Citrus College Faculty Association CTA/NEA (CCFA).

Per Section 54957.6: Conference with Labor Negotiator, Robert Sammis, District Chief Negotiator - Employee Organization: Citrus College Adjunct Faculty Federation, (CCAFF) Local 6352.

Per Section 54957.6: Conference with Labor Negotiator, Robert Sammis, District Chief Negotiator - Employee Organization: California School Employees Association (CSEA) Citrus College Chapter Local 101.

Per Section 54957: Public Employee Discipline/Dismissal/Release.

Per Section 54956.9(a) Conference with Legal Counsel – Existing Litigation:

Gil Aguirre v. Citrus Community College District Board of Trustees, Case No. BS139800

RECONVENE OPEN SESSION: At 6:27 p.m., Board President Keith reconvened the meeting to open session with the following action taken:

SETTLEMENT

Item 17: The Board took action in closed session by a vote of 3 yes and 2 noes – Trustee Keith, Rasmussen and Montgomery voted Yes and Trustees Woods and Ortell voted No – to approve a settlement agreement which fully resolves the matter of *Aguirre v. Citrus Community College District*. The settlement that provides for the dismissal with prejudice of the litigation. The settlement also provides for the payment of \$13,936.36 in legal fees and costs to the Plaintiff. The settlement also refers to and describes certain provisions of the Brown Act. Additionally, the settlement acknowledges an unintentional Brown Act Violation relating to the closed session agenda of June 19, 2012. Finally, the settlement reflects that the Plaintiff has agreed not to dispute the validity of the “cure and correct” action previously taken by the Board on December 4, 2012, or to dispute the validity of the employment agreement that was the subject of the litigation.

ADJOURNMENT: At 6:28 p.m., it was moved by Trustee Rasmussen and seconded by Trustee Montgomery to adjourn the meeting.

Date

Joanne Montgomery
Clerk/Secretary
Board of Trustees