

APPROVED
MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES
CITRUS COMMUNITY COLLEGE DISTRICT

March 21, 2006

The Board of Trustees of the Citrus Community College District met for the Regular Meeting on Tuesday, March 21, 2006, in the Administration Building.

Board President Bevilacqua called the meeting to order at 4:18 p.m. Board President Bevilacqua led the Pledge of Allegiance to the Flag.

TRUSTEE ROLL CALL — Present: Michael Bevilacqua, Susan M. Keith, Joanne Montgomery, Edward C. Ortell, Gary L. Woods, and Lisa Daniels, Student Trustee. Absent: None.

RESOURCE PERSONNEL PRESENT: Michael J. Viera, Superintendent/President; Jeanne Hamilton, Vice President of Student Services; Carol Horton, Vice President of Finance and Administrative Services; Samuel Lee, Dean of Language Arts (representing Irene Malmgren, Vice President of Instruction); Sandra Lindoerfer, Director of Human Resources; Dennis Korn, Academic Senate President; Cathy Napoli, Classified Employees; and Christine Link, Recording Secretary.

OTHER ADMINISTRATORS AND EMPLOYEES SIGNING THE VOLUNTARY SIGN-IN SHEET:

Management Team: Bob Bradshaw, Wanda Cunnyingham, Paula Green, Lois Papner, Robert Slack, and Linda Welz

Faculty: Roberta Eisel and Terry Miles

Supervisors/Confidential: Marilyn Grinsdale, Lari Kirby, and Marcy Morris

Classified Employees: None

Adjunct Faculty: None

Students: Linda Chow and Sandra Saco

VISITORS: Greg Beard, Gary Moon, Deborah Shepley, and Doug Var

Comments: Members of the Audience — **Mr. Tony Artillo, Covina resident and former Citrus student**, expressed his concern about recent advertisements appearing in the *Claremont Courier* regarding financial priorities of the District. Mr. Artillo explained that he received his Criminal Justice Degree from Citrus and that his daughter

attended Citrus before transferring to a four-year university. Mr. Artillo complimented the Board for their ability to fund campus construction projects. While Mr. Artillo's educational experience was very positive, he was concerned that the young people of the East San Gabriel Valley will not receive the same opportunity and that their career objectives may be delayed due to a lack of priority in financing faculty positions. Mr. Artillo encouraged the Board to provide adequate funding for faculty salaries, indicating he would like to see Citrus continue to be considered the focal point of the Eastern San Gabriel Valley.

Michael J. Viera, Ph.D., Superintendent/President, announced that the United States Senate amended the 2007 budget resolution adding \$7 billion to restore programs in education, employment, and training including the Perkins Act funding. The vote was bi-partisan with 73-27 in support of the amendment. Dr. Viera thanked Ms. Marilyn Grinsdale, Protocol and Government Relations Supervisor, for contacting Citrus' United States' Senators (Senator Barbara Boxer and Senator Diane Feinstein) urging their support for retaining Perkins Act funding. Locally, \$336,000 comes to Citrus as part of the Perkins Act, which is a significant amount of money that will help underwrite the costs for nursing, new microscopes, drafting and automotive projects, and for general academics in vocational education.

Dr. Viera explained that the Board was being asked to reject all bids for the Center for Innovation project and to allow staff to re-bid the project. With the Board's approval, advertising will begin on March 23, 2006. Bids would be scheduled to be opened on April 14, 2006. If bidding is successful, Dr. Viera suggested holding a special, one agenda item, Board meeting to award the bid for the Center for Innovation on April 25, 2006. A quorum of the Board is necessary for the special meeting.

Dr. Viera announced the passing of former Assembly Member, Marco A. Firebaugh on the afternoon of March 21, 2006. Mr. Firebaugh was 39-years old and served on the California State Assembly from 1998 to 2004, representing the constituents of southeast Los Angeles County. He was the author of Assembly Bill 540, a significant piece of legislation allowing undocumented students, pursuing legal immigration status, to attend California's public universities and colleges while paying in-state tuition. Most significantly, Mr. Firebaugh was a student at Citrus College.

Samuel Lee, Dean of Language Arts, announced that the new late start classes, beginning in March with different start dates, were very successful. Mr. Lee reported 74 sections were added with 1,867 students enrolling. Average class size for late start classes is 25.2. Mr. Lee thanked everyone involved in promoting and advertising the late start classes, especially faculty, Deans, Admissions, and External Relations.

Jeanne Hamilton, Ph.D., Vice President of Student Services, has been advised that the consumer price index has reached the level where the health fee can be raised by \$1. The increase brings the health fee to \$15 per regular semester, \$12 for summer sessions. Dr. Hamilton plans to implement the increase for the summer session.

However, the summer schedule has gone to print and will not reflect the increased health fee amount.

A very successful High School Counselor breakfast meeting was held on campus on March 9, 2006. It was noted that the Bookstore provided donations for the raffle. Dr. Hamilton thanked everyone involved in the excellent presentations made regarding the wide range of services available for Citrus College students. Special thanks were extended to Ms. Natalie Mendoza, EOP&S Counselor, for organizing the event.

Educational Advisor, Ms. Judy Chappie, is half way through administering the Community College Survey of Student Engagement surveys. Each week, Ms. Chappie sends completed surveys to the University of Texas. The University of Texas is compiling the survey results.

Dr. Hamilton thanked and complimented Ms. Ivon McCraven, Interim College Promotions Specialist, for the wonderful job she has done. Ms. McCraven has been very active in Azusa Unified School District meeting with Deans, Educational Advisors, and interpreting at parent meetings. Dr. Hamilton thanked External Relations for supporting Ms. McCraven.

Sandra Lindoerfer, J.D., Director of Human Resources, made reference to the recommendation to select Joanne Hinojosa, as the EOP&S/Care Supervisor. Dr. Lindoerfer commented it is nice when classified employees are promoted and provided an opportunity to contribute to the college's programs.

Lisa Daniels, Student Trustee, announced that ASCC will provide \$500 for the upcoming Transfer Reception.

The ASCC will also provide \$1,800 for ankle braces for the preventative care of athletes. Fifty braces will be purchased. An additional five braces will be provided by the vendor.

Ms. Daniels announced she volunteered to be a dealer at Spring Fest Casino Day and encouraged everyone to attend. Ms. Daniels looks forward to all Spring Fest activities scheduled for March 27-31, 2006.

Michael Bevilacqua, President, Board of Trustees, announced that former Superintendent/President, Dr. Robert Haugh, had been admitted to the Methodist Hospital in Arcadia. Dr. Haugh is undergoing tests to determine if he has a bleeding ulcer. At the request of the Board, flowers and a card will be sent to Dr. Haugh.

INFORMATION AND DISCUSSION

Fine Arts Schematic Presentation, tBP Architects — Carol R. Horton, Vice President of Finance and Administrative Services

Mrs. Carol Horton, Vice President of Finance and Administrative Services, introduced Mr. Robert (Bob) Bradshaw, Project Manager for Citrus' bond projects.

Mr. Bradshaw thanked the Board, Dr. Viera, Mrs. Horton, Mr. Robert Slack (Dean of Fine and Performing Arts), and all the staff and faculty involved in the design of the Fine Arts Building Complex. Mr. Bradshaw introduced the following members of tBP Architecture: Ms. Deborah Shepley, Mr. Gary Moon, and Mr. Greg Beard.

Ms. Shepley provided an overview of the 33,000 square foot building that will house the following Fine Arts programs: ceramics, painting, drawing, digital photography, and print making. An Art Gallery will be located on the first floor of the building, in close proximity to the Haugh Performing Arts Center. Large and small lecture halls are located on the first and second floors. In order to accommodate painting and drawing, natural lighting was installed on the third floor. The second and third floors also include outside decks, facing the north, providing a beautiful atmosphere for artists. Special vertical shading is planned for both the east and west sides of the building. The most western entrance to the campus, on Foothill Boulevard, will be eliminated; a new, more welcoming entrance will be created off of Citrus Avenue.

Copies of building schematics for the Fine Arts Building Complex are available through the Superintendent/President's Office.

Mrs. Horton thanked tBP, Mr. Bradshaw, Mr. Slack, and the faculty and staff involved in planning the Fine Arts Building Complex, commenting it was a group effort.

Edward C. Ortell, Clerk/Secretary of the Board of Trustees, expressed his appreciation to tBP for taking the new Metro Rail Station (scheduled to be located at the north end of Citrus Avenue) into consideration when designing the Fine Arts Building. He believes the addition of the Metro Rail Station will bring additional students to Citrus College. Dr. Ortell encouraged pursuing funding opportunities to construct some type of bridge for pedestrian traffic from the Metro Rail Station.

Mrs. Horton explained that a total of 76 parking stalls will be eliminated through all phases of construction of the Facilities Master Plan. It was noted that Azusa Pacific University currently leases 400-450 parking stalls in the Stadium Lot.

Child Development Program Review 2004-2005 — Irene Malmgren, Vice President of Instruction

MINUTES:

Item 1: Moved by Ms. Keith and seconded by Dr. Woods to approve the minutes of the regular meeting of March 7, 2006. 5 Yes.

INDEPENDENT CONTRACTORS

Item 2: Moved by Mrs. Montgomery and seconded by Ms. Keith to approve the attached list of independent contractor/consultant agreements as submitted. 5 Yes.

FACILITY USE

Item 3: Moved by Mrs. Montgomery and seconded by Ms. Keith to approve facility rentals and usage. 5 Yes.

BUDGET – WARRANTS – FINANCIAL STATEMENT, ETC.

Item 4: Moved by Mrs. Montgomery and seconded by Ms. Keith to approve purchase orders for February 2006. 5 Yes.

Item 5: Moved by Mrs. Montgomery and seconded by Ms. Keith to approve A & B Warrants for February 2006. 5 Yes.

PERSONNEL RECOMMENDATIONS

Item 6: Moved by Mrs. Montgomery and seconded by Ms. Keith to approve the personnel actions with regard to the employment, change of status, and/or separation of academic employees. 5 Yes.

Item 7: Moved by Mrs. Montgomery and seconded by Ms. Keith to approve the personnel actions with regard to the employment, change of status, and/or separation of classified employees. 5 Yes.

Item 8: Moved by Mrs. Montgomery and seconded by Ms. Keith to approve the employment of short-term, non-academic employees and substitutes. 5 Yes.

BIDS

Item 10: Moved by Dr. Woods and seconded by Mrs. Montgomery to reject all bids received for project 09-0506, Center for Innovation, and direct the re-bidding the project. 5 Yes.

MEMORANDUM OF UNDERSTANDING

Item 11: Moved by Ms. Keith and seconded by Mrs. Montgomery to approve the Memorandum of Understanding between the Citrus Community College District and California School Employees Association, Citrus College Chapter 101, and to grant the same modified summer work schedule, 4-day work week to managers, supervisors and confidentials. 5 Yes.

CONTRACTS

Item 12: Moved by Dr. Woods and seconded by Mrs. Montgomery to approve the contract with School Web Services, Inc. to redesign and implement a new web site for a cost not to exceed \$40,000. 5 Yes.

BOARD OF TRUSTEES

Item 13: Moved by Dr. Woods and seconded by Ms. Keith to accept nominations from the Board of Trustees and approve their vote for candidates for election to the California Community College Trustees Board of Directors of the Community College League of California. 5 Yes.

CLOSED SESSION: At 5:00 p.m., Board President Bevilacqua adjourned the meeting to closed session per the following sections of the Government Code:

Per Section 54954.5(e) pursuant to 59457: PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

Per Section 54954.5(f) and 54957.6: CONFERENCE WITH LABOR NEGOTIATOR, SANDRA LINDOERFER, DISTRICT CHIEF NEGOTIATOR — Employee Organization(s): Citrus College Faculty Association/CTA/NEA; Adjunct Faculty United Local 6106, and California School Employees Association (CSEA) Chapter 101.

Per Section 54954.5(c), pursuant to 54956.9(c): CONFERENCE WITH LEGAL COUNSEL — ANTICIPATED LITIGATION: One (1) case

RECONVENE OPEN SESSION: At 6:08 p.m., Board President Bevilacqua reconvened the meeting to open session with the following action taken:

BIDS

Item 14: Moved by Dr. Woods and seconded by Mrs. Montgomery to reject the bid protest received for project 09-0506, Center for Innovation. 5 Yes.

ADJOURNMENT: At 6:09 p.m., it was moved by Dr. Woods and seconded by Mrs. Montgomery to adjourn the meeting. 5 Yes.

April 4, 2006
Date

Edward C. Ortell
Clerk/Secretary
Board of Trustees