

APPROVED
MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES
CITRUS COMMUNITY COLLEGE DISTRICT

May 16, 2006

The Board of Trustees of the Citrus Community College District met for the Regular Meeting on Tuesday, May 16, 2006, in the Administration Building.

Board President Bevilacqua called the meeting to order at 4:19 p.m. Board President Bevilacqua led the Pledge of Allegiance to the Flag.

TRUSTEE ROLL CALL — Present: Michael Bevilacqua, Susan M. Keith, Joanne Montgomery, Edward C. Ortell, Gary L. Woods, and Linda Chow (Student Trustee).
Absent: None.

RESOURCE PERSONNEL PRESENT: Michael J. Viera, Superintendent/President; Jeanne Hamilton, Vice President of Student Services; Carol Horton, Vice President of Finance and Administrative Services; Irene Malmgren, Vice President of Instruction; Sandra Lindoerfer, Director of Human Resources; Roberta Eisel, Academic Senate Vice President; Cathy Napoli, CSEA President; and Christine Link, Recording Secretary.

OTHER ADMINISTRATORS AND EMPLOYEES SIGNING THE VOLUNTARY SIGN-IN SHEET:

Management Team: Wanda Cunyningham, Mike Fehrs, Paula Green, Samuel Lee, Steve Lindsey, Martha McDonald, Lucinda Over, Lois Papner, and Linda Welz

Faculty: Audrey Abas, Roberta Eisel, Marilyn Eng, Cathy Gong, Terry Miles, Vince Mercurio, Jo Morrison, and Claudia Pohl

Supervisors/Confidential: Joyce Dill, Tedd Goldstein, Marilyn Grinsdale, and Lari Kirby

Classified Employees: Therese Adams, Isabel Bellman, Jane Cole, Wendy Coulter, Catherine Day, Ruth Erbe, Teresa Ferri, Steve Gahring, Patti Gonsalves, Cheryl Hall, Steven Handy, Nestor Hernandez, Helen Jeng, Gary Kouba, Lillian La Spina, Orlando Lopez, Rudy Lopez, Mary Madison, Pam McGuern, Linda Merlo, Joyce Miyabe, Peggy Olson, Chris Pagano, Vincent Patino, Tonya Ryan, Rosalie Sayre, Jason Segura, Steve Siegel, Susan Smith, Gregg Stoltz, Kathryn Sweeney, Sandy Taksas, Karen Vargo, and Cecil Zarate

Adjunct Faculty: Bob Orso and Dan Tosney

Students: Linda Chow

VISITORS: Roy LaBomme and Charlie LaChance

PRESENTATION OF PROCLAMATIONS TO RETIREES

Proclamations were prepared for all staff retiring during the 2005-2006 academic year. Just prior to the start of the Board meeting, Board President Bevilacqua presented retirement proclamations for retirees in attendance (identified by italics):

Terrence Damron — Management
Joyce Dill — Supervisors/Confidential
Tom Gerfen — Faculty
Jerry Newell — Faculty
Dave Schneider — Management
Elaine Thompson — Classified
Ada Tronaas — Classified

RECOGNITION OF TENURED FACULTY

After the proclamations were presented and before the Board meeting was called to order, Dr. Viera congratulated Mr. Albert Graciano, Cosmetology instructor, for earning tenure. Mr. Graciano was initially hired as an adjunct Cosmetology instructor at Citrus College and became full-time in 2003.

Comments: Members of the Audience — Mr. Dan Tosney, adjunct faculty member and ADFAC President, spoke to the commencement of collective bargaining between ADFAC and the District. Mr. Tosney commented that the faculty and staff of Citrus College are dedicated to the welfare of the students.

The following faculty members expressed their concern regarding faculty's vote to reject the contract offer, proposed changes to the evaluation process for tenured faculty, collegiality, shared governance, and the amount of funding available from the state for community colleges.

***Mr. Terrence Miles, Physical Sciences (CCFA President)**

Ms. Marilyn Eng, Counselor

***Mr. Joseph Harvey, Language Arts**

Mr. John Fincher, Language Arts (CCFA Vice President)

*(*Copies of individual statements available in the Superintendent/President's Office)*

Mr. John Fincher, Language Arts (CCFA Vice President), also announced the following CCFA officers for 2006-2007:

President — John Fincher, Language Arts
Vice President/President-Elect — Jim Lancaster, Automotive Technology
Secretary — Stephen O'Hara, Music
Treasurer — Kathy Bakhit, Economics

Past President — Terrence Miles, Physical Sciences

At Large Representatives — Joseph Harvey, Language Arts; Anna McGarry, Language Arts; Lisa Telesca, Language Arts

Michael J. Viera, Ph.D., Superintendent/President, congratulated Dr. Edward C. Ortell, Clerk/Secretary of the Board of Trustees, on his re-election to the California Community College Trustees (CCCT) Board of Directors.

Dr. Viera reported that the Governor's May Revise provides an increase in one-time money for the 2005-2006 budget. The increased funding comes in part from the \$85 million that was initially earmarked for 3% growth, which did not materialize. The Governor's May Revise proposes the money be redirected to such areas as facilities, maintenance, and matriculation.

Similar re-benching for 2006-2007 is also being proposed for one-time expenditures, including career-technical education and prior-year mandate claims. There is also money for one-time "settle-up" payments beginning in 2007-2008, continuing over seven years, which according to the Governor's message, should be used for high quality technical education programs and nursing programs, as well as improving transfer rates to four-year colleges.

On May 24, 2006, the college will host the Fourth Annual Classified Appreciation Pancake Breakfast. Dr. Viera invited Board members to attend and help celebrate the service of classified staff.

Dr. Viera introduced Ms. Linda Chow, the new Student Trustee. Ms. Chow also serves as a Citrus College student ambassador. A psychology major, it is Ms. Chow's goal to complete her general education requirements at Citrus College and then transfer to UCLA or UC Irvine. Her ultimate goal is to acquire a doctorate in psychology. As Student Trustee, Ms. Chow hopes to strengthen the relationship between the Board of Trustees and ASCC.

Roberta Eisel, Academic Senate Vice President, and Mr. Dennis Korn, President of the Academic Senate, attended the Academic Senate Spring Plenary Session. Highlights included a number of resolutions opposing any change to the 60% Adjunct Faculty Law and a number of resolutions showing support for faculty at Compton College. A resolution put forth by Citrus Language Arts faculty member, Ms. Patricia Lawrence, regarding the need for Reading Competency in the community colleges was also approved.

While faculty representatives on the Steering Committee voted in support of the Information Technology Committee's recommendation to remove access to the myspace.com site during the summer, the Academic Senate would like the opportunity to discuss the matter in more detail with student input in the fall.

The Academic Senate approved revisions to the Student Rights and Privacy policy. On behalf of the Academic Senate, Ms. Eisel thanked Ms. Lois Papner, Dean of Admissions and Records, for her continued efforts to update policy and regulations at Citrus College.

The Academic Senate held another extensive conversation regarding the compressed calendar. As student success is the key to whether a compressed calendar is a viable option at Citrus College, the Academic Senate would like to see research done on the success rate of students in comparable classes that meet for 2, 3, 4, or 5 days per week. The Academic Senate would also like a report on head count changes in enrollment at Mt. San Antonio College in comparison to Citrus College this fall when they moved to a compressed calendar. The discussion will continue in the fall.

Ms. Eisel announced the following Academic Senate officers for 2006-2007:

President — Roberta Eisel, Language Arts
Vice President/President Elect — Dana Hester, Biological Sciences
Secretary — John Vaughan, Dance
Treasurer — Marilyn Eng, Counseling
Past President — Dennis Korn, Automotive Technology

Cathy Napoli, Classified Employees, introduced Ms. Charlie LaChance, Citrus' new CSEA Labor Relations Representative, who was in attendance.

Ms. Napoli thanked the Board, Dr. Viera, and everyone involved in planning the Fourth Annual Classified Staff Appreciation Breakfast to be held May 24, 2006, outside the Campus Center. Ms. Napoli thanked CSEA members for attending the Board meeting, noting Classified School Employee Week is scheduled for May 22-26, 2006.

Linda Chow, Student Trustee, thanked Dr. Viera for attending an ASCC meeting to discuss issues related to myspace.com. ASCC will be forming a committee to identify possible solutions to the issue.

Ms. Sandra Saco is the newly elected ASCC President. Ms. Chow wished Ms. Saco success in her position.

Joanne Montgomery, Vice President of the Board of Trustees, thanked Ms. Paula Green, Director of Communications, Mr. Mike Fehrs, Executive Director of Development and External Relations/Director of Foundation, and their staff on the newly released *Annual Report to the Communities*.

Edward C. Ortell, Clerk/Secretary of the Board of Trustees, was pleased to attend the 2006 California Community College Trustees Annual Conference, *Leadership and Accountability*, which was held May 5-7, 2006, at the Hyatt Regency in La Jolla. Trustees Susan M. Keith and Joanne Montgomery also attended the very successful conference that featured several important statewide education leaders and legislators.

Michael Bevilacqua, President of the Board of Trustees, was pleased to attend the May 12, 2006, EOP&S/CARE/CalWORKs Recognition Ceremony, which was held at Azusa Pacific University. Mr. Bevilacqua complimented Ms. Martha McDonald, Director of EOP&S/CARE/CalWORKs, for the great job she does.

MINUTES:

Item 1: Moved by Ms. Keith and seconded by Dr. Woods to approve the minutes of the regular meeting of May 2, 2006. 5 Yes.

HEARINGS

Board President Bevilacqua opened a public hearing at 5:01 p.m., for the purpose of receiving public comment with regard to the initial collective bargaining proposal by Adjunct Faculty United (ADFAC) and the Citrus Community College District. Board President Bevilacqua asked for comments. Hearing no comments, he declared the public meeting closed at 5:02 p.m.

INFORMATION AND DISCUSSION

Foreign Languages 2005-2006 Program Review — Irene Malmgren, Vice President of Instruction

Mission Statement — Paula Green, Director of Communications

INDEPENDENT CONTRACTOR

Item 2: Moved by Dr. Woods and seconded by Ms. Keith to approve the attached list of independent contractor/consultant agreements as submitted. 5 Yes.

FACILITIES USE

Item 3: Moved by Dr. Woods and seconded by Ms. Keith to approve facility rentals and usage. 5 Yes.

BUDGET – WARRANTS – FINANCIAL STATEMENTS, ETC.

Item 4: Moved by Dr. Woods and seconded by Ms. Keith to approve purchase orders for April 2006. 5 Yes.

Item 5: Moved by Dr. Woods and seconded by Ms. Keith to approve A & B Warrants for April 2006. 5 Yes.

BIDS

Item 6: Moved by Dr. Woods and seconded by Ms. Keith to allow staff to prepare specifications and formally bid the extension of poles and netting at The Golf Driving Range. Award of contract will be by Board action. 5 Yes.

CURRICULUM

Item 7: Moved by Dr. Woods and seconded by Ms. Keith to approve the addition and/or deletion of courses recommended by the curriculum committee. 5 Yes.

PERSONNEL RECOMMENDATIONS

- Item 8:** Moved by Dr. Woods and seconded by Ms. Keith to approve the personnel actions with regard to the employment, change of status, and/or separation of academic employees. 5 Yes.
- Item 9:** Moved by Dr. Woods and seconded by Ms. Keith to approve the personnel actions with regard to the employment, change of status, and/or separation of classified employees. 5 Yes.
- Item 10:** Moved by Dr. Woods and seconded by Ms. Keith to approve the employment of short-term, non-academic employees and substitutes. 5 Yes.

RESOLUTIONS

- Item 11:** Moved by Ms. Keith and seconded by Mrs. Montgomery to approve Emergency Resolution #2005-06-20 in the amount of \$85,652 and authorize the Vice President of Finance and Administrative Services to seek the approval of the Los Angeles County Superintendent of Schools to repair the Liberal Art/Business Building Roof without advertising or inviting bids pursuant to Public Contract Code Section 20654. 5 Yes.

BUDGET – WARRANTS – FINANCIAL STATEMENTS, ETC.

- Item 12:** Moved by Mrs. Montgomery and seconded by Dr. Woods to approve the attached budget revisions for funds 01.3, 33.0, 39.0, 41.0, 42.0, 51.0, 52.0, 59.0, and 74.0 for the fiscal year 2005-2006. 5 Yes.

BOARD POLICIES

- Item 13:** Moved by Dr. Woods and seconded by Mrs. Montgomery to approve the proposed revisions to P-5111 Admission. 5 Yes.
- Item 14:** Moved by Ms. Keith and seconded by Dr. Woods to approve the proposed revisions to P-6070 Credit/No Credit Grading Option. 5 Yes.

AGREEMENTS

- Item 15:** Moved by Ms. Keith and seconded by Dr. Woods to accept Agreement 0608-009 in the amount of \$145,907.50 for the ECCL Program for the period of June 1, 2006 through June 30, 2008, for the Child Development Center. 5 Yes.
- Item 16:** Moved by Mrs. Montgomery and seconded by Ms. Keith to approve submission of the Annual Report for each child development contracts (CCAM-5002, CFDP-5022, CCTR-5122, and CPRE-5111) operated in the Child Development Center. 5 Yes.

MEMORANDUM OF UNDERSTANDING

- Item 17:** Moved by Dr. Woods and seconded by Mrs. Montgomery to approve the Memorandum of Understanding between the Citrus Community College

District and California School Employees Association, Citrus College
Chapter 101. 5 Yes.

EMPLOYMENT — FACULTY

- Item 18:** Moved by Ms. Keith and seconded by Mrs. Montgomery to approve the hiring of one (1) full-time tenure track counselor in the Career/Transfer Center to begin July 1, 2006, or as soon as possible thereafter. With this action, preparations for hire are authorized. Job announcement will bear the statement, "Position is contingent upon funding and final Board approval." 5 Yes.
- Item 19:** Moved by Mrs. Keith and seconded by Mrs. Montgomery to approve the employment of Anthony Henry for a sixth year-to-year, categorically-funded non-tenure track, full-time faculty position, in the discipline of Early Childhood Education/Child Development to begin on August 11, 2006, for a one year contract of 176 days, at a salary placement of Class 4, Step 11 on the Faculty Salary Schedule, totaling \$71,066.00 annual salary, plus \$19,784.92 in statutory and health benefits. Compensation for this position is supported by the Child Development Careers Project Grant and Careers in Child Care Training Program Grant. 5 Yes.
- Item 20:** Moved by Mrs. Keith and seconded by Mrs. Montgomery to approve the employment of Dr. Rick Brown, effective August 11, 2006, in a full-time tenure track position (a first year contract of 176 days) in the discipline of Psychology, at a salary placement of Class 5, Step 5, on the Full-Time Faculty Salary Schedule (pending verification of qualifications and experience) totaling \$59,678.00 annually plus \$18,418.36 in health and statutory benefits. 5 Yes.
- Item 21:** Moved by Mrs. Keith and seconded by Mrs. Montgomery to approve the employment of Ms. Jennifer McLeod for a full-time, tenure track faculty position, in the discipline of Counseling (DSP&S) to begin on July 1, 2006, for a first year contract of 196 contract days over the twelve month period, at a salary placement of Class 4, Step 3 on the Full-Time Faculty Salary Schedule (pending verification of qualifications and experience) totaling \$57,702.70 annually plus \$18,181.32 in health and statutory benefits. 5 Yes.
- Item 22:** Moved by Mrs. Keith and seconded by Mrs. Montgomery to approve the employment of Ms. Alicia Longyear for a full-time, tenure track faculty position, in the discipline of Counseling (Athletics) to begin on July 1, 2006, for a first year contract of 176 contract days over the twelve month period, at a salary placement of Class 2, Step 5 on the Full-Time Faculty Salary Schedule (pending verification of qualifications and experience) totaling \$51,976.00 annually plus \$17,494.12 in health and statutory benefits. 5 Yes.

RESOLUTIONS

Item 23: Moved by Mrs. Montgomery and seconded by Ms. Keith to adopt Resolution #2005-06-21, in support of Monrovia Unified School District's Measure M Facilities Bond. 5 Yes.

PROCLAMATIONS

Item 24: Moved by Ms. Keith and seconded by Dr. Woods to honor the contributions made by the classified employees of the Citrus Community College District to the educational community and adopt a proclamation declaring the week of May 22-26, 2006, as Classified School Employees Week. 5 Yes.

Board President Bevilacqua presented a proclamation to Ms. Napoli in recognition of Classified School Employee Week.

CLOSED SESSION: At 5:10 p.m., Board President Bevilacqua adjourned the meeting to closed session per the following sections of the Government Code:

Per Section 54954.5(f) and 54957.6: CONFERENCE WITH LABOR NEGOTIATOR, SANDRA LINDOERFER, DISTRICT CHIEF NEGOTIATOR — Employee Organization(s): Citrus College Faculty Association/CTA/NEA; Adjunct Faculty United Local 6106, and California School Employees Association (CSEA) Chapter 101.

Per Section 54954.5(e) and 54957: PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE — Faculty Member

RECONVENE OPEN SESSION: At 7:30 p.m., Board President Bevilacqua reconvened the meeting to open session with no action taken.

ADJOURNMENT: At 7:31 p.m., it was moved by Dr. Woods and seconded by Ms. Keith to adjourn the meeting.

June 20, 2006
Date

Edward C. Ortell
Clerk/Secretary
Board of Trustees