

**APPROVED**  
MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF TRUSTEES  
CITRUS COMMUNITY COLLEGE DISTRICT

May 1, 2007

The Board of Trustees of the Citrus Community College District met for the Regular Meeting on Tuesday, May 1, 2007, at the 700 Huntington Hotel located at 700 Huntington Avenue, in Monrovia, California 91016.

Board President Montgomery called the meeting to order at 3:45 p.m. Board President Montgomery led the Pledge of Allegiance to the Flag.

**TRUSTEE ROLL CALL** — Present: Michael Bevilacqua, Susan M. Keith, and Joanne Montgomery, Edward C. Ortell, and Gary L. Woods. Absent: Linda Chow (Student Trustee).

**RESOURCE PERSONNEL PRESENT:** Michael J. Viera, Superintendent/President; Jeanne Hamilton, Vice President of Student Services; Carol R. Horton, Vice President of Finance and Facilities; Sandra Lindoerfer, Director of Human Resources; and Christine Link, Recording Secretary.

**OTHER ADMINISTRATORS AND EMPLOYEES SIGNING THE VOLUNTARY SIGN-IN SHEET:**

**Management Team:** None

**Faculty:** None

**Supervisors/Confidential:** None

**Classified Employees:** None

**Adjunct Faculty:** None

**Students:** None

**VISITORS:** None

**MINUTES**

**Item 1:** Moved by Dr. Woods and seconded by Mr. Bevilacqua to approve the April 3, 2007, regular meeting minutes as submitted. 5 Yes.

**Item 2:** Moved by Mr. Bevilacqua and seconded by Dr. Woods to approve the April 10, 2007, regular meeting minutes as submitted. 5 Yes.

**INDEPENDENT CONTRACTORS**

**Item 3:** Moved by Ms. Keith and seconded by Dr. Woods to approve the attached list of independent contractor/consultant agreements as submitted. 5 Yes.

**FACILITIES USE**

**Item 4:** Moved by Ms. Keith and seconded by Dr. Woods to approve facility rentals and usage. 5 Yes.

**BUDGET – WARRANTS – FINANCIAL AID, ETC.**

**Item 5:** Moved by Ms. Keith and seconded by Dr. Woods to approve A & B Warrants for March 2007. 5 Yes.

**Item 6:** Moved by Ms. Keith and seconded by Dr. Woods to approve purchase orders for March 2007. 5 Yes.

**BIDS**

**Item 7:** Moved by Ms. Keith and seconded by Dr. Woods to allow staff to prepare specifications and formally bid the remodel of Technical Building G to accommodate the HVAC program. The projects will be funded from District Bond Funds accounts. Award of contract will be by Board action. 5 Yes.

**PERSONNEL RECOMMENDATIONS**

**Item 8:** Moved by Ms. Keith and seconded by Dr. Woods to approve the personnel actions with regard to the employment, change of status, and/or separation of academic employees. 5 Yes.

**Item 9:** Moved by Ms. Keith and seconded by Dr. Woods to approve the personnel actions with regard to the employment, change of status, and/or separation of classified employees. 5 Yes.

**Item 10:** Moved by Ms. Keith and seconded by Dr. Woods to approve the employment of short-term, non-academic employees and substitutes. 5 Yes.

**BUDGET – WARRANTS – FINANCIAL STATEMENT, ETC.**

**Item 11:** Moved by Ms. Keith and seconded by Mr. Bevilacqua to approve the Quarterly Financial Status Report for the fiscal quarter ended March 31, 2007, and authorizing the forwarding of this report to the Chancellor's Office and the Office of the Los Angeles County Superintendent of Schools. 5 Yes.

**BIDS**

**Item 12:** Moved by Mr. Bevilacqua and seconded by Dr. Woods to approve the award of bid #15-0607, Portable Number Two Utilities, to Lamb and Sons Construction Corporation of Covina, California and authorize the Vice

President of Finance and Administrative Services to execute the contract on behalf of the District. The bid amount of \$23,500 is within budget and will be funded by Capital Projects Funds. 5 Yes.

### **BOARD POLICIES**

**Item 13:** Moved by Dr. Woods and seconded by Ms. Keith to approve Board Policy, P-5114, Drug Free Environment. 5 Yes.

### **NONCREDIT**

**Item 14:** Moved by Mr. Bevilacqua and seconded by Ms. Keith to approve the agreement for Citrus College to conduct a noncredit summer school program for Azusa Unified School District. 5 Yes.

### **PERSONNEL RECOMMENDATIONS**

**Item 15:** Moved by Dr. Woods and seconded by Mr. Bevilacqua to approve the employment of Dr. June Han, effective August 31, 2007, in a full-time tenure track position (a first year contract of 176 days) in the discipline of Biology, at a salary placement of Class 5, Step 4, on the Full-Time Faculty Salary Schedule (pending verification of qualifications and experience) totaling \$63,094.00 annually plus \$20,670.39 in health and statutory benefits. 5 Yes.

**Item 16:** Moved by Ms. Keith and seconded by Dr. Woods to approve the employment of Mr. Gino Munoz, effective August 31, 2007, in a full-time tenure track position (a first year contract of 176 days) in the discipline of Music (Instrumental), at a salary placement of Class 1, Step 6, on the Full-Time Faculty Salary Schedule (pending verification of qualifications and experience) totaling \$56,626.00 annually plus \$19,852.19 in health and statutory benefits. 5 Yes.

**ADJOURNMENT:** At 3:50 p.m., it was moved by Dr. Woods and seconded by Ms. Keith to adjourn the meeting.

May 15, 2007

Date

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Susan M. Keith  
Clerk/Secretary  
Board of Trustees