

APPROVED
MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES
CITRUS COMMUNITY COLLEGE DISTRICT

October 18, 2011

The Board of Trustees of the Citrus Community College District met for the Regular Meeting on Tuesday, October 18, 2011, in the Center for Innovation Community Room.

Board President Rasmussen called the meeting to order at 4:15 p.m. Student Trustee Camacho led the Pledge of Allegiance to the Flag.

TRUSTEE ROLL CALL – Present: Susan M. Keith, Joanne Montgomery, Edward C. Ortell, Patricia Rasmussen, Gary L. Woods, and Nohemi Camacho (Student Trustee).
Absent: None.

RESOURCE PERSONNEL PRESENT: Geraldine M. Perri, Superintendent/President; Carol R. Horton, Vice President of Finance and Administrative Services; Irene Malmgren, Vice President of Academic Affairs; Robert Sammis, Director of Human Resources and Chief Negotiator; Nickawanna Shaw, Academic Senate President; and Christine Link, Recording Secretary.

ADMINISTRATORS AND EMPLOYEES SIGNING THE VOLUNTARY SIGN-IN SHEET:

Management Team: Sara Gonzales-Tapia, Paula Green, Lan Hao, Martha McDonald, Lucinda Over, and Linda Welz

Faculty: Doug Austin and Ken Guttman

Supervisors/Confidential: Carol Cone, Marilyn Grinsdale, and Eric Magallon

Classified Employees: None

Adjunct Faculty: Cecil Brower

Students: Danny Hernandez

VISITORS: Aaron Castrejon

Geraldine M. Perri, Ph.D., Superintendent/President, was pleased to report that the college's accreditation follow-up report has been mailed to the Accrediting Commission for Community and Junior Colleges (ACCJC). The report includes the new Educational and Facilities Master Plan, the new Strategic Plan, and the college's new Integrated Planning Manual. Dr. Perri thanked the Steering Committee, the Strategic Planning

Committee and all of the individuals who contributed to the follow-up report for ACCJC. Dr. Perri added that accreditation co-chairs Ms. Roberta Eisel, Language Arts instructor, and Dr. Irene Malmgren, Vice President of Academic Affairs, have begun to develop the planning process for the accreditation mid-term report, which is due in October 2012.

Dr. Perri said the Chancellor's Office recently disseminated the draft recommendations of the California Community Colleges Task Force on Student Success. The recommendations are part of the Task Force's proposed plan to refocus on student success and to be more responsive to the needs of students who will be entering the workforce. Following a series of meetings, conferences and town halls that will be held across the state, community colleges will have the opportunity to provide input. The State Task Force will reconvene on November 9, 2011, to discuss all of the input received. On October 27, 2011, Citrus College will host a webcast of the Southern California town hall. Students, faculty and staff will be invited to attend. Dr. Perri said, given that the college has recently developed its new Strategic Plan and Educational and Facilities Master Plan, it is important to make sure these plans align with the recommendations of the task force.

Dr. Perri reported on recent legislative actions taken by the California State Legislature and the Governor. She highlighted a number of bills on a variety of topics that will have an impact on Citrus College, including priority enrollment; AB 540 students; assessment; transcripts and student fees.

Dr. Perri announced some upcoming college events, including a safety drill on October 20, 2011, in conjunction with the Great California Shakeout, and a Campus Safety Forum on November 16, 2011. Campus Safety will partner with the Glendora Police Department in presenting the forum.

Irene Malmgren, Ed.D., Vice President of Academic Affairs, reported that the Foster/Kinship/Care program held its 22nd Annual Birth to Three event. The event is designed to teach caregivers how to care for special needs children. They had their largest turnout ever. Dr. Malmgren thanked the Psychology Club and Dr. Rick Brown, Psychology instructor and club advisor, for volunteering to assist with the event.

Dr. Malmgren also reported on three fall activities that will be supported by the Career Technical Education Community Collaborative grant. All of the middle school students in Azusa, Claremont, Duarte, Glendora and Monrovia will have the opportunity to produce "pilots" to teach their peers about career awareness and exploration. There will be a counselor workshop on October 27, 2011, for counselors from middle schools, high schools and community colleges in the region. Topics will include the local job market and the postsecondary education that students will need to compete. There will also be an "Infusing Math into Career Technical Education" workshop on November 3-4, 2011, where 20 teams of math and CTE specialists will be trained in an innovative model of instruction that improves student success by integrating disciplines.

Dr. Malmgren announced that the *The Sound of Music* and *A Nightmare of Music from Film* will be presented by the Citrus College Fine and Performing Arts Department this month.

Robert Sammis, J.D., Director of Human Resources, spoke to the public hearing on the Citrus College Faculty Association's (CCFA) initial collective bargaining proposal, and the related action item, approval to adopt the District's initial collective bargaining proposal. He said the District and CCFA will begin formal negotiations on October 19, 2011, and will meet each Wednesday morning thereafter for negotiations. Dr. Sammis said he looks forward to sitting down with CCFA to mutually review the current contract and see where improvements can be made to the mutual benefit of the faculty, the district and students.

Nickawanna Shaw, Academic Senate President, commented on recent developments that impact faculty and students. She said Governor Brown signed bills in favor of the Dream Act and priority registration for foster care students. At the same time, the state, through AB 1143 (Liu), is looking at ways to change how students qualify for and maintain financial aid, much of which requires students to be full-time. She said "incentive-based" aid could have a negative effect on the same students the state is hoping to support.

The Academic Senate is working on recommendations for the new wait list feature in Banner. Implementation is scheduled to begin in January 2012. The new wait list will provide a more equitable process for students waiting to gain entrance into courses during the long wait between registration and the first day of classes.

Ms. Shaw said the 3C2A Data Mart report on athletics contained some great news. Many of the strategies used to ensure student athlete retention and completion either have been or are currently being implemented for targeted student populations. She said efforts to use these practices across the campus can only benefit our students.

Ms. Shaw concluded by saying she is proud to be part of such an industrious campus that is filled with passionate professionals.

Nohemi Camacho, Student Trustee, reported on student activities. The AGS Club is holding a canned food drive, with proceeds to be donated to the families of St. Francis of Rome. ASCC launched its new volunteer program called "Volunteer Corps." The program includes a volunteer sheet, where students can enter their schedules and indicate when they are available for volunteer assignments. In other activities, the Cosmetology Department will host their Halloween Hair Show on October 26, 2011; Dia de los Muertos will be hosted by various college clubs and organizations on November 2, 2011; and on November 8, 9 and 10, 2011, the Performing Arts Department will present a full production of "Emerging American Voices," a reading of six scripts written by students.

Gary L. Woods, Member, Board of Trustees, said it was a pleasure to ride in the parade car with Student Trustee Camacho, Dr. Sammis, and Mr. Tom Gerfen, President of the Citrus College Foundation, at the October 8, 2011, Azusa Golden Days parade. He said in spite of the changeable weather, it was a very good time.

Joanne Montgomery, Vice President, Board of Trustees, said the Duarte Education Foundation's "It Takes a Village" event was a wonderful evening. She was very proud of Dr. Perri, who received the honor of being named a "community dignitary" at the event. Trustee Montgomery also thanked those who attended the Monrovia Reads event, including Dr. Lucinda Over, Dean of Counseling; Ms. Linda Welz, Chief Information Services Officer; Dr. Martha McDonald, Dean of Students; and Dr. Malmgren. Trustee Montgomery added that the Monrovia community appreciates the participation of Citrus College representatives at these events.

Edward C. Ortell, Clerk/Secretary, Board of Trustees, said it was indeed a great honor for Dr. Perri to receive recognition at the Duarte Education Foundation event. It was also a significant recognition of all Citrus College does for Duarte's K-12 schools. The event was attended by 300 people, including the elected officials that serve Duarte, community volunteers, students, and a state assembly member and state senator. Many Duarte teachers were also recognized at the event. Trustee Ortell thanked Dr. Perri and complimented her for maintaining an excellent relationship with Duarte's schools.

Susan M. Keith, Member, Board of Trustees, said she was pleased to attend a special lecture at the Claremont Graduate University (CGU) by Dr. Vincent Tinto, distinguished university professor at Syracuse University. The lecture was entitled, "Access Without Support is not Opportunity." Dr. Tinto was at Citrus College a few years ago to present on the topic of student success. Since then, Citrus College has implemented many of his recommendations, and Dr. Tinto recognized the college in that regard. Dr. Perri also attended the lecture, and Trustee Keith said Dr. Perri is thought of very highly by CGU.

Patricia Rasmussen, President, Board of Trustees, said she attended the performance of *In the Mood*, a musical tribute to the 1940s. The production included history as well as music and was a stellar show. She said she is also looking forward to *The Sound of Music*. Board President Rasmussen commended Mr. Greg Hinrichsen, Director of Performing Arts, for his exemplary work in bringing top notch talent to the college over the years. His retirement was on the agenda, and Board President Rasmussen thanked him for his service to the college and said he will be greatly missed.

MINUTES

Item 1: Moved by Trustee Keith and seconded by Trustee Woods to approve the regular meeting minutes of October 4, 2011. 5 Yes.

HEARINGS

Board President Rasmussen opened a public hearing at 4:41 p.m., for the purpose of hearing public viewpoints with regard to the CCFA's Initial Proposal and the District's Initial Proposal. Hearing no comments, she declared the public hearing closed at 4:42 p.m.

INFORMATION AND DISCUSSION

Trustee Area Boundaries – Geraldine M. Perri, Ph.D., Superintendent/President

Dr. Perri introduced Ms. Kimi Shigetani, Community College League of California Vice President, and Mr. Paul Mitchell from Redistricting Partners, who presented revised options for new trustee area maps. The Board agreed on one of the maps that best achieves the goals and criteria of the redistricting. There will be a public hearing at the next Board meeting to receive public comment.

Program Plan for Extended Opportunities Programs & Services 2011-2012 – Geraldine M. Perri, Ph.D., Superintendent/President

The Program Plan for Extended Opportunities Programs and Services that is required by the Chancellor's Office, was presented. The plan serves as a year-end report and describes program goals for the current academic year. It shows that student persistence for Citrus College EOP&S students has gone up.

INDEPENDENT CONTRACTORS

Item 2: Moved by Trustee Woods and seconded by Trustee Keith to approve the attached list of independent contractor/consultant agreements as submitted. 5 Yes.

FACILITIES USE

Item 3: Moved by Trustee Woods and seconded by Trustee Keith to approve facility rentals and usage. 5 Yes.

BUDGET – WARRANTS – FINANCIAL STATEMENT, ETC.

Item 4: Moved by Trustee Woods and seconded by Trustee Keith to approve A & B Warrants for September 2011. 5 Yes.

Item 5: Moved by Trustee Woods and seconded by Trustee Keith to approve purchase orders for September 2011. 5 Yes.

FIELD TRIPS

- Item 6:** Moved by Trustee Woods and seconded by Trustee Keith to approve a field trip/tour for thirty-nine (39) students from *MUS 150 Professional Performance Techniques* and *MUS 228 Blue Note Swing Orchestra* and six (6) staff members to perform in Hawaii from June 28 through July 23, 2012. 5 Yes.
- Item 7:** Moved by Trustee Woods and seconded by Trustee Keith to approve a field trip/tour for forty-eight (48) students from *MUS 126 Chamber Singers II* and *MUS 211 Citrus Singers Tour Ensemble (Pop)*, three (3) staff members, and one (1) sound operator/engineer to perform in Hawaii from June 15 through June 26, 2012. 5 Yes.

PERSONNEL RECOMMENDATIONS

- Item 8:** Moved by Trustee Woods and seconded by Trustee Keith to approve the personnel actions with regard to the employment, change of status, and/or separation of academic employees. 5 Yes.
- Item 9:** Moved by Trustee Woods and seconded by Trustee Keith to approve the personnel actions with regard to the employment, change of status, and/or separation of classified employees. 5 Yes.
- Item 10:** Moved by Trustee Woods and seconded by Trustee Keith to approve the employment of short-term, non-academic employees and substitutes. 5 Yes.

CURRICULUM

- Item 11:** Moved by Trustee Montgomery and seconded by Trustee Woods to approve the new courses, modified courses, inactivated courses and inactivated programs. 5 Yes.

EMPLOYMENT – FACULTY

- Item 12:** Moved by Trustee Woods and seconded by Trustee Montgomery to approve the employment of Mr. Pablo Weaver as a temporary, one semester, full-time, non-tenure track instructor in the Biological Sciences Department beginning on February 21, 2012 and ending on June 16, 2012 at a salary placement of Class 2, Step 1 on the Full-Time Faculty Salary Schedule (pending verification of qualifications and experience) totaling \$26,813.00 annually (pro rated) plus \$9,211.09 in health and statutory benefits. 5 Yes.

COLLECTIVE BARGAINING

- Item 13:** Moved by Trustee Ortell and seconded by Trustee Woods to approve the District's Initial Proposal to CCFA, and to present it to the Association. 5 Yes.

CLOSED SESSION: At 5:03 p.m., Board President Rasmussen adjourned the meeting to closed session per the following sections of the Government Code:

Per Section 54954.5(f) and 54957.6: CONFERENCE WITH LABOR NEGOTIATOR, ROBERT SAMMIS, DISTRICT CHIEF NEGOTIATOR — Employee Organization(s): Citrus College Adjunct Faculty Federation, (CCAFF) Local 6352 of the American Federation of Teachers; Citrus College Faculty Association/CTA/NEA (CCFA); and California School Employees Association (CSEA) Citrus College Chapter Local 101.

Per Section 54954.5(e) and 54957: PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

Per Section 54956.9: CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION AND CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION

Consideration of expulsion of student #AXXXXXX75, Pursuant to Education Code Section 72122 and District Administrative Procedure AP-5520 Student Discipline Procedures

RECONVENE OPEN SESSION: At 5:28 p.m., Board President Rasmussen reconvened the meeting to open session with the following action taken:

STUDENT-EXPULSION-SUSPENSION-DISCIPLINE

Item 14: Moved by Trustee Woods and seconded by Trustee Montgomery, per Section 72122 of the Education Code and Administrative Procedure 5520, the members of the Governing Board upheld the expulsion of Student #AXXXXXX75. 5 Yes.

ADJOURNMENT: At 5:29 p.m., it was moved by Trustee Keith and seconded by Trustee Montgomery to adjourn the meeting.

November 15, 2011

Date

Edward C. Ortell
Clerk/Secretary
Board of Trustees

For the supplemental documents as presented in this meeting, go to:
<http://www.citruscollege.edu/admin/bot/Documents/Board%20Meeting%20Agendas>