

APPROVED
MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES
CITRUS COMMUNITY COLLEGE DISTRICT

September 13, 2011

The Board of Trustees of the Citrus Community College District met for the Regular Meeting on Tuesday, September 13, 2011, in the Center for Innovation Community Room.

Board President Rasmussen called the meeting to order at 4:23 p.m. Student Trustee Camacho led the Pledge of Allegiance to the Flag.

TRUSTEE ROLL CALL – Present: Susan M. Keith, Joanne Montgomery, Edward C. Ortell, Patricia Rasmussen, Gary L. Woods, and Nohemi Camacho (Student Trustee). Absent: None.

RESOURCE PERSONNEL PRESENT: Geraldine M. Perri, Superintendent/President; Carol R. Horton, Vice President of Finance and Administrative Services; Irene Malmgren, Vice President of Academic Affairs; Robert Sammis, Director of Human Resources and Chief Negotiator; Nickawanna Shaw, Academic Senate President; Steve Siegel, CSEA President; and Christine Link, Recording Secretary.

ADMINISTRATORS AND EMPLOYEES SIGNING THE VOLUNTARY SIGN-IN SHEET:

Management Team: Rosalinda Buchwald, Paula Green, Lan Hao, and Linda Welz

Faculty: Ken Guttman and Martha McDonald

Supervisors/Confidential: Carol Cone, Marilyn Grinsdale, and Eric Magallon

Classified Employees: None

Adjunct Faculty: Cecil Brower

Students: Megan Bruins, Daniel Hernandez, Danny Hernandez, and Bre Payton

VISITORS: Aaron Castrejon and Victor Gonzalez

Geraldine M. Perri, Ph.D., Superintendent/President, commented that the Student Services Building dedication was a remarkable event, and she thanked the Board of Trustees for their vision in facilities planning that led to the funding and construction of this new facility. She also thanked all those who helped organize the dedication,

including Ms. June Stephens, Executive Director of Development and External Relations; Ms. Marilyn Grinsdale, Protocol and Government Relations Officer; Ms. Paula Green, Director of Communications; Mr. Eric Magallon, Bookstore Supervisor, and his staff; the Facilities and Grounds crews; Performing Arts; ASCC; Dr. Lucinda Over, Dean of Counseling; and Dr. Martha McDonald, Dean of Students.

Convocation was held on Friday, August 26, 2011. Dr. Perri said that the theme, "You're the Top," set the tone for the 2011-2012 academic year. She thanked Mr. Bruce Langford, Fine and Performing Arts instructor; Ms. Stacy Armstrong, Publications Specialist; Ms. Christine Link, Executive Assistant to the Superintendent/President; and the Performing Arts staff for another fun and informative Convocation. She also commented on the publication, *Citrus Rocks*, which was suggested by Ms. Armstrong as a way to celebrate the success of the college's students, faculty and staff.

Dr. Perri said the ceremony commemorating September 11th was very successful. ASCC students and student veterans, along with members of the college community, gathered on Sunday, September 11, 2011, to place flags in the shape of a heart on the lawn west of the flagpoles, in honor of all those who lost their lives in the attack on the World Trade Center. A short ceremony was also held on Monday, September 12, 2011, with speakers, the placement of a wreath and the lowering of the colors to half mast by several student veterans. Sunday's event was published in the *San Gabriel Valley Tribune*, with a color photo of the heart composed of United States flags.

Irene Malmgren, Ed.D., Vice President of Academic Affairs, reported that attendance for fall is over 104% of capacity. She thanked the faculty for their willingness to serve as many students as possible.

Carol R. Horton, Vice President of Finance and Administrative Services, thanked everyone who worked on the Student Services Building dedication. She gave special kudos to the members of her staff who were instrumental in completing the facility, including Mr. Bob Bradshaw, Project Manager; Mr. Robert Iverson, Director of Purchasing and Warehouse; Ms. Bernece Deck, Buyer; Mr. Mike Harrington, Director of Facilities and Construction, retired; and Mr. Jim Pierce, Chief Engineer, retired. She said through careful management of resources, they have saved approximately \$500,000 in costs. Mrs. Horton added that this is a remarkable achievement, considering the size of the facility.

Nickawanna Shaw, Academic Senate President, reported that the Academic Senate has received information of pending changes in state law that will impact California's community colleges. There are changes in Title V and the Education Code regarding a new cap on the number of repetitions for substandard grades and withdrawals. The new number is set at three, down from seven. Their greatest concerns are the still-to-be-determined parameters of how the change will be enforced and whether it will be restricted to districts, regions or the state. Also, the SB 1143 Committee findings and recommendations have been discussed, but not shared outside of that work group. Ms. Shaw said the Academic Senate is eagerly awaiting word about the seven guidelines

that may be used to create funding and/or accountability within the community college system.

Nohemi Camacho, Student Trustee, provided a calendar of ASCC activities through December 2011. ASCC has held two meetings and reviewed a large number of APs and BPs. They are getting ready for Club Rush, which will be held this week.

Susan M. Keith, Member, Board of Trustees, said she is always impressed with the immense talents of the Citrus College community. She recently attended the play, *Picasso at the Lapin Agile*, at the Lewis Family Playhouse at Victoria Gardens. Trustee Keith complimented Mr. Steve Siegel, Skilled Maintenance Technician, for his role in the production as "Freddy," owner of the Lapin Agile. The play was directed by Citrus College adjunct instructor and former student, Mr. Kevin Slay.

Edward C. Ortell, Clerk/Secretary, Board of Trustees, congratulated the Owls football team for winning their opening game. He said even after they have transferred to other colleges and universities, Citrus College athletes continue to bring recognition to the college, playing for teams such as UCLA and the University of Arkansas.

Joanne Montgomery, Vice President, Board of Trustees, commented on several recent college events. She said Convocation provided a great opening for the fall semester. The Nursing Program pinning ceremony was beautiful, and she commented on the pride exhibited by the students who have successfully completed the program. At the Scholarship Reception, many Citrus College students were awarded a variety of scholarships. Trustee Montgomery said she is impressed with the growth in Citrus College's Scholarship Program. Cosmetology once again participated in Foothill Unity Center's Back to School event, providing haircuts and manicures to young, low income students returning to school for the fall. Trustee Montgomery thanked Ms. Gus Brooks, Director of Cosmetology, and the Cosmetology faculty and students for volunteering for this worthwhile event.

Patricia Rasmussen, President, Board of Trustees, commented on recent actions by the Accrediting Commission for Community and Junior Colleges (ACCJC), where a large number of colleges have been placed on "watch" or "warning." She said, given the fact that the United States now ranks 10th in the world in college degrees and the number of college degrees earned by young people nationally is declining, there is good reason for concern regarding the quality of education students receive.

Board President Rasmussen said Citrus College takes pride in its many "green" initiatives, and she suggested that the Board consider ways to reduce some of the paper copies they receive as part of their weekly packets.

MINUTES

Item 1: Moved by Trustee Keith and seconded by Trustee Montgomery to approve the regular meeting minutes of August 16, 2011. 5 Yes.

HEARINGS

Board President Rasmussen opened a public hearing at 4:41 p.m., for the purpose of hearing public viewpoints on the District's proposed Adopted Budget for 201-2012. Hearing no comments, she declared the public hearing closed at 4:42 p.m.

Board President Rasmussen opened a public hearing at 4:42 p.m., for the purpose of hearing public viewpoints on the District's proposed 2011-2012 GANN Appropriation Limit. Hearing no comments, she declared the public hearing closed at 4:42 p.m.

INFORMATION AND DISCUSSION

2011-2012 District Budget PowerPoint Presentation – Carol R. Horton, Vice President of Finance and Administrative Services

Mrs. Horton made a PowerPoint presentation on the 2011-2012 District Budget. A similar PowerPoint was presented to the college community at the Budget Forum on August 29, 2011.

Trustee Area Boundaries – Geraldine M. Perri, Ph.D., Superintendent/President – Kimi Shigetani, Vice President, Community College League of California and Chris Chaffee, Associate, Redistricting Partners

Dr. Perri introduced Ms. Kimi Shigetani, Community College League of California (CCLC) Vice President, and Mr. Chris Chaffee, Associate, Redistricting Partners, who presented several options for new trustee area maps. They also discussed the process and legal requirements for setting trustee area boundaries.

At the suggestion of the Board, they will look at additional options and return at a future meeting with map overlays that will assist the Board in determining how the new maps can be drawn to best serve their communities.

Educational and Facilities Master Plan 2010-2020 – Chapters 5, 6, 7 – Carol Horton, Vice President of Finance and Administrative Services, and Deborah Shepley, HMC Architects

Mrs. Horton introduced Ms. Deborah Shepley, Consultant, who presented an overview of the Facilities Master Plan. The plan is part of the college's new Educational and Facilities Master Plan and spans the period of 2010-2020.

INDEPENDENT CONTRACTORS

Item 2: Moved by Trustee Montgomery and seconded by Trustee Woods to approve the attached list of independent contractor/consultant agreements as submitted. 5 Yes.

FACILITIES USE

- Item 3:** Moved by Trustee Montgomery and seconded by Trustee Woods to approve facility rentals and usage. 5 Yes.

BUDGET – WARRANTS – FINANCIAL STATEMENTS, ETC.

- Item 4:** Moved by Trustee Montgomery and seconded by Trustee Woods to approve A & B Warrants for August 2011. 5 Yes.
- Item 5:** Moved by Trustee Montgomery and seconded by Trustee Woods to approve purchase orders for August 2011. 5 Yes.

BIDS

- Item 6:** Moved by Trustee Montgomery and seconded by Trustee Woods to allow staff to prepare specifications and formally bid Project #02-1112, Fountain Quad Concrete Work Project. The project will be funded from Fund 41, Capital Projects. Award of contract will be by Board action. 5 Yes
- Item 7:** Moved by Trustee Montgomery and seconded by Trustee Woods to allow staff to prepare specifications and formally bid Project #03-1112, Districtwide Roofing Work. The project will be funded from Fund 41, Capital Projects. Award of contract will be by Board action. 5 Yes.
- Item 8:** Moved by Trustee Montgomery and seconded by Trustee Woods to allow staff to prepare specifications and formally bid Project #04-1112, Pool Replaster Project. The project will be funded from Fund 41, Capital Projects. Award of contract will be by Board action. 5 Yes.

SURPLUS PROPERTY

- Item 9:** Moved by Trustee Montgomery and seconded by Trustee Woods to dispose of the enclosed list of surplus items by exchange for value, private sale, sale at public auction by The Liquidation Company or donation to another public entity. 5 Yes.

PERSONNEL RECOMMENDATIONS

- Item 10:** Moved by Trustee Montgomery and seconded by Trustee Woods to approve the personnel actions with regard to the employment, change of status, and/or separation of academic employees with the exception of the item extending the Superintendent/President's contract. 5 Yes.
- Item 11:** Moved by Trustee Ortell and seconded by Trustee Woods to not approve the extension of the Superintendent/President's contract one-year (from 2014 to 2015) as presented.
2 Yes (Trustee Ortell and Trustee Woods).
3 No (Trustee Keith, Trustee Montgomery, and Board President Rasmussen).

Trustee Ortell said the following:

“I want to make a couple of statements. First, I am not talking about the Superintendent’s performance at all, I think it is excellent. So I wouldn’t want any comment to move in that direction at all, but this is about the date being moved. To me, the problem in moving it down, we have in the contract a housing allowance. I am opposed to the housing allowance. I am not opposed to the compensation but most community colleges do not have housing allowances. It is over \$40,000. It started out just as a moving expense, a one-time expense, and now it is generated into an ongoing \$40,000, plus, amount yearly. So I think this should, this item, should be voted down because extending it to 2015 is going in the wrong direction.”

Item 12: Moved by Trustee Montgomery and seconded by Trustee Woods to approve the personnel actions with regard to the employment, change of status, and/or separation of classified employees. 5 Yes.

Item 13: Moved by Trustee Montgomery and seconded by Trustee Woods to approve the employment of short-term, non-academic employees and substitutes. 5 Yes.

BUDGET – WARRANTS – FINANCIAL STATEMENTS, ETC.

Item 14: Moved by Trustee Montgomery and seconded by Trustee Keith to approve the attached budget for all District funds for the 2011-2012 fiscal year. 5 Yes.

Item 15: Moved by Trustee Ortell and seconded by Trustee Woods to adopt Resolution 2011-12-03 to establish the District’s GANN Appropriation Limit of \$78,476,320 for the 2011-2012 fiscal year. 5 Yes.

Item 16: Moved by Trustee Woods and seconded by Trustee Montgomery to approve the Quarterly Financial Status Report for the fiscal quarter ended June 30, 2011, and authorizing the forwarding of this report to the Chancellor’s Office and the Office of the Los Angeles County Superintendent of Schools. 5 Yes.

GOALS

Item 17: Moved by Trustee Montgomery and seconded by Trustee Keith to approve the second reading of the 2011-2012 Board Goals.

BOND

Item 18: Moved by Trustee Montgomery and seconded by Trustee Keith to select Trustee Ortell and Trustee Keith as the Board of Trustees ad-hoc committee to select members for the Measure G Citizens’ Oversight Committee for 2011. 5 Yes.

CLOSED SESSION: At 6:20 p.m., Board President Rasmussen adjourned the meeting to closed session per the following sections of the Government Code:

Per Section 54954.5(f) and 54957.6: CONFERENCE WITH LABOR NEGOTIATOR, ROBERT SAMMIS, DISTRICT CHIEF NEGOTIATOR — Employee Organization(s): Citrus College Adjunct Faculty Federation, (CCAFF) Local 6352 of the American Federation of Teachers; Citrus College Faculty Association/CTA/NEA (CCFA); and California School Employees Association (CSEA) Citrus College Chapter Local 101.

Per Section 54954.5(e) and 54957: PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

RECONVENE OPEN SESSION: At 6:48 p.m., Board President Rasmussen reconvened the meeting to open session with no action taken.

ADJOURNMENT: At, it was moved by Trustee Woods and seconded by Trustee Montgomery to adjourn the meeting.

October 13, 2011
Date

Edward C. Ortell
Clerk/Secretary
Board of Trustees

For the supplemental documents as presented in this meeting, go to:
<http://www.citruscollege.edu/admin/bot/Documents/Board%20Meeting%20Agendas>