

APPROVED
MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES
CITRUS COMMUNITY COLLEGE DISTRICT

July 17, 2012

The Board of Trustees of the Citrus Community College District met for the regular meeting on Tuesday, July 17, 2012, in the Center for Innovation Community Room.

Board President Montgomery called the meeting to order at 4:15 p.m. Student Trustee Calderon led the Pledge of Allegiance to the Flag.

TRUSTEE ROLL CALL – Present: Susan M. Keith, Joanne Montgomery, Edward C. Ortell, Patricia Rasmussen, Gary L. Woods, and Crescencio Calderon, Student Trustee.

RESOURCE PERSONNEL PRESENT: Geraldine M. Perri, Superintendent/President; John Baker, Interim Vice President of Student Services; Carol R. Horton, Vice President of Finance and Administrative Services; Irene Malmgren, Vice President of Academic Affairs; Robert Sammis, Director of Human Resources and Chief Negotiator; James Woolum, Academic Senate Vice President; Steve Siegel, CSEA President; and Christine Link, Recording Secretary.

ADMINISTRATORS AND EMPLOYEES SIGNING THE VOLUNTARY SIGN-IN SHEET:

Management Team: Christina Garcia, Lan Hao, and Linda Welz

Faculty: Sarah Bosler, Dave Brown, Lanette Granger, and Bruce Langford

Supervisors/Confidential: Teresa Ferri, Marilyn Grinsdale, Lari Kirby, Eric Magallon, Kristina Spalding, and Adrienne Thompson

Classified Employees: Olivia Canales, Clarence Cernal, Angie Delgado, Karen Giles, Judy Gorden, Cheryl Greer, Steven Handy, Pam McGuern, Mike Ramos, Jayne Sjodin, and Linda Swan

Adjunct Faculty: Cecil Brower,

Students: Sonia Abouelnasr, Michael Cazares, Andy Navarro, and Marvin Trigo

VISITORS: Gilbert Canales, Tom Gerfen, Peggy Olson, and Andy Sundstrom

COMMENTS FROM MEMBERS OF THE AUDIENCE

The Board received comments from the following regarding modifications to the employment agreement between the College and the Superintendent/President:

Bruce Langford
Steve Siegel
Andy Navarro
Steven Handy
Scott Norman
Peggy Olson
Marvin Trigo
Gilbert Canales
Deborah Neal
Sherril Alexander

SUPERINTENDENT/PRESIDENT

- Item 1:** Moved by Trustee Ortell and seconded by Trustee Woods to move the action item related to the Superintendent/President's contract as the next item of business. 4 Yes. 1 Abstain (Rasmussen).
- Item 2:** Moved by Trustee Rasmussen and seconded by Trustee Keith to modify the above components of Sections 1, 3, and 7 of the Employment Agreement between the Citrus Community College District and Dr. Geraldine Perri effective July 1, 2012.
- Item 3:** Moved by Trustee Rasmussen and seconded by Trustee Keith to close discussion. 3 Yes. 2 No (Ortell, Woods).

At that time, Board President Montgomery called for the vote for **Item 2**, which concluded with the following vote:

3 Yes (Keith, Montgomery, Rasmussen). 2 No (Ortell, Woods).

Geraldine M. Perri, Ph.D., Superintendent/President, announced that *GI Jobs* magazine has once again designated Citrus College a "military friendly" school for 2013. She said the college is ranked in the top 15% of all colleges nationwide. She thanked Dr. John Baker, Interim Vice President of Student Services; Dr. Martha McDonald, Dean of Students; and all those who helped Citrus College achieve this recognition.

Following Board approval at this meeting, Dr. Arvid Spor has been selected to serve as the college's new Vice President of Student Services. Dr. Perri said the college is looking forward to welcoming Dr. Spor at a reception on August 14, 2012, at 2:30 p.m. in SS 205.

Dr. Perri also thanked the members of the Board for joining the college community in officially welcoming Ms. Christina Garcia, Director of Development and Alumni Relations, at a reception that preceded the last Foundation board meeting.

Reporting on events in the community, Dr. Perri thanked Susan M. Keith, Vice President, Board of Trustees, for inviting her to participate in the annual Claremont 4th of July parade and festivities. She also thanked Mr. Tom Gerfen, Foundation board president, for expertly chauffeuring them in the parade car. Dr. Perri thanked Patricia Rasmussen, Member, Board of Trustees, and Ms. Garcia, for joining her at the 12th Annual Night on the Plaza fundraiser for the Glendora Library Foundation. She said it was a wonderful evening. In addition, Dr. Perri thanked Ms. Garcia, Dr. McDonald, and Ms. Monica Christianson, Veteran's Center Project Director, for joining her at the YWCA's Women of Leadership event recognizing women in the military. Dr. Perri was pleased to note that Mr. Randy Wines, Walmart Market Human Resource Manager, and four Citrus College students joined them.

Dr. Perri extended an invitation to the Board to attend two special recognition breakfasts, one for the Supervisor/Confidential Team and one for the Management Team.

Irene Malmgren, Ed.D., Vice President of Academic Affairs, reported that Citrus College received a letter from the Governor of Hawaii recognizing Citrus College's Fine and Performing Arts Program and the Blue Note Swing Orchestra and Night Shift for entertaining residents and visitors to Hawaii for the past decade.

Dr. Malmgren reported on some of the recent successes of the college's Foster/Kinship Care Education Program (FKCE). In 2011-2012, they provided 2,433 hours of training. At their June event, "Your One and Only Life," they had 94 attendees, the largest number in the program's history. Dr. Malmgren said Citrus College's FKCE program is a leader in the San Gabriel Valley.

John Baker, Ed.D., Interim Vice President of Student Services, provided details regarding the Foundation Scholarship Reception, which will take place on August 16, 2012. Dr. Baker said 190 scholarships will be presented to Citrus College students at the event.

Robert Sammis, J/D., Director of Human Resources, reported on a new format for Human Resources documents that are included in each Board agenda. He said they have changed the layout from portrait to landscape, which makes them easier to draft and easier to read. He also said the list of academic substitutes will no longer appear in the agenda, as these individuals have already been hired. Dr. Sammis said he is hopeful that these improvements in format will result in richer Human Resources information in future agendas.

Carol R. Horton, Vice President of Finance and Administrative Services, commented on the state budget, noting that one of the few positive aspects was the state agreeing to backfill any shortfall that results from lower-than-anticipated revenues from redevelopment funds. Mrs. Horton said this is a "monumental" change from

previous years, when the Legislature has provided backfill for K-12 schools, but has refused to do so for community colleges.

Jim Woolum, Academic Senate Vice President, commented on some of the challenges the Academic Senate will face in the 2012-2013 academic year. He said the Academic Senate looks forward to working with all groups on campus to resolve issues, adapt to a changing environment, and continue the spirit of shared governance that earned Citrus College a commendation in the college's last accreditation report.

Crescencio Calderon, Student Trustee, said the new ASCC leaders for 2012-2013 have begun to meet. They discussed ways to promote spirit in Citrus College students, and they also considered a number of proactive ideas for the fall semester. Student Trustee Calderon said he attended a sidewalk chalk art event hosted by the Cosmetology Club, which he described as successful and empowering.

Susan M. Keith, Vice President, Board of Trustees, reported on the Board's ad-hoc committee for passage of the Governor's 2012 tax initiative, and in particular, she thanked the students who are serving on the committee. Trustee Keith said the students are planning to register other students and get out the vote.

Patricia Rasmussen, Member, Board of Trustees, expressed her appreciation to Dr. Perri for her leadership. She said when Dr. Perri came to the college it was during a time of budget crisis, and Dr. Perri encouraged everyone to work together.

Joanne Montgomery, President, Board of Trustees, said she wished to publically thank Dr. Perri for her leadership and for seeing the college through its last successful accreditation. She said Dr. Perri has given a great deal to Citrus College.

Edward C. Ortell, Member, Board of Trustees, said he was in full agreement with his fellow Board member's praise of Dr. Perri's efforts on behalf of the college, adding that she has done an excellent job. Trustee Ortell also expressed concerns about the trigger cuts to education that will result if the Governor's tax initiative fails to pass in November.

MINUTES

Item 4: Moved by Trustee Keith and seconded by Trustee Rasmussen to approve the regular meeting minutes of June 19, 2012. 5 Yes.

INFORMATION AND DISCUSSION

Strategic Plan Progress Report 2011-2012 – Dr. Irene Malmgren, Vice President of Academic Affairs, and Dr. Lan Hao, Director of Institutional Research

Dr. Malmgren and Dr. Hao presented the Strategic Plan Progress Report for 2011-2012, including a review of the integrated planning model, an overview of

the Strategic Plan, and collegewide accomplishments. Board President Montgomery thanked the college community for their hard work and many accomplishments. Trustee Keith added that this is an important document for the college's next accreditation.

Program Reviews: Cosmetology & Child Development – Dr. Irene Malmgren, Vice President of Academic Affairs

Dr. Malmgren provided highlights of the program reviews for Cosmetology and Child Development.

INDEPENDENT CONTRACTORS

Item 5: Moved by Trustee Keith and seconded by Trustee Rasmussen to approve the attached list of independent contractor/consultant agreements as submitted. (5 Yes.)

FACILITIES USE

Item 6: Moved by Trustee Keith and seconded by Trustee Rasmussen to approve facility rentals and usage. (5 Yes.)

BUDGET – WARRANTS – FINANCIAL STATEMENT, ETC.

Item 7: Moved by Trustee Keith and seconded by Trustee Rasmussen to approve A & B Warrants for June 2012. (5 Yes.)

Item 8: Moved by Trustee Keith and seconded by Trustee Rasmussen to approve purchase orders for June 2012. (5 Yes.)

CONSTRUCTION – CAPITAL PROJECTS

Item 9: Moved by Trustee Keith and seconded by Trustee Rasmussen to accept Project #04-1112, Pool Replaster Project as complete and authorize staff to file the required Notice of Completion with the County of Los Angeles. The final contract amount is \$245,700.00. (5 Yes.)

PERSONNEL RECOMMENDATIONS

Item 10: Moved by Trustee Keith and seconded by Trustee Rasmussen to approve the personnel actions with regard to the employment, change of status, and/or separation of academic employees. (5 Yes.)

Item 11: Moved by Trustee Keith and seconded by Trustee Rasmussen to approve the personnel actions with regard to the employment, change of status, and/or separation of classified employees. (5 Yes.)

Item 12: Moved by Trustee Keith and seconded by Trustee Rasmussen to approve the employment of short-term, non-academic employees and substitutes. (5 Yes.)

CURRICULUM

- Item 13:** Moved by Trustee Woods and seconded by Trustee Ortell to approve the proposed program review cycle. 5 Yes.
- Item 14:** Moved by Trustee Rasmussen and seconded by Trustee Woods to approve the Requisites Plan as submitted. 5 Yes.

EMPLOYMENT – MANAGEMENT

- Item 15:** Moved by Trustee Rasmussen and seconded by Trustee Keith to approve the hiring of Dr. Arvid Spor beginning August 13, 2012, as Vice President of Student Services at a salary placement of \$13,387.92 per month (plus 2.5% additional for doctorate for a total of \$13,722.62 per month), plus health and statutory benefits. 5 Yes.

ACCREDITATION

- Item 16:** Moved by Trustee Keith and seconded by Trustee Woods to approve the second reading of the Citrus College midterm report to the Accrediting Commission for Community and Junior Colleges (ACCJC). 5 Yes.

BOND

- Item 17:** Moved by Trustee Keith and seconded by Trustee Rasmussen to appoint the following individuals to the Measure G Oversight Committee for a two-year term (until September 2014):
- John Lundstrom – Business member
 - Edmund Richardson – Taxpayer Association member
 - Bill Cook – Senior Group member
 - Helen Storland – At-Large member
- 5 Yes.
- Item 18:** Moved by Trustee Ortell and seconded by Trustee Woods to appoint Arthur Corral as the student representative, to the Measure G Oversight Committee for a one-year term (expires September 2013). 5 Yes.

CLOSED SESSION: At 5:49 p.m., Board President Montgomery adjourned the meeting to closed session per the following sections of the Government Code:

Per Section 54954.5(f) and 54957.6: CONFERENCE WITH LABOR NEGOTIATOR, ROBERT SAMMIS, DISTRICT CHIEF NEGOTIATOR — Employee Organization(s): Citrus College Faculty Association/CTA/NEA (CCFA); Citrus College Adjunct Faculty Federation, (CCAFF) Local 6352 of the American Federation of Teachers; and, California School Employees Association (CSEA) Citrus College Chapter Local 101.

Per Section 54954.5(e) and 54957: PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

Per Section 54956.9: CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION AND CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION

RECONVENE OPEN SESSION: At 6:24 p.m., Board President Montgomery reconvened the meeting to open session with no action taken.

ADJOURNMENT: At 6:25 p.m., it was moved by Trustee Rasmussen and seconded by Trustee Keith to adjourn the meeting.

Date

Susan M. Keith
Vice President
Board of Trustees