

APPROVED
MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES
CITRUS COMMUNITY COLLEGE DISTRICT

October 2, 2012

The Board of Trustees of the Citrus Community College District met for the regular meeting of Tuesday, October 2, 2012, in the Center For Innovation Community Room.

Board President Montgomery called the meeting to order at 4:15 p.m. Student Trustee Calderon led the Pledge of Allegiance to the Flag.

TRUSTEE ROLL CALL – Present: Susan M. Keith, Joanne Montgomery, Edward C. Ortell, Patricia Rasmussen, Gary L. Woods, and Crescencio Calderon, Student Trustee. Absent: None.

RESOURCE PERSONNEL PRESENT: Geraldine M. Perri, Superintendent/President; Carol R. Horton, Vice President of Finance and Administrative Services; Irene Malmgren, Vice President of Academic Affairs, Arvid Spor, Vice President of Student Services; Robert Sammis, Director of Human Resources; James Woolum, Academic Senate President; and Christine Link, Recording Secretary.

ADMINISTRATORS AND EMPLOYEES SIGNING THE VOLUNTARY SIGN-IN SHEET:

Management Team: Christina M. Garcia, Paula Green, and Martha McDonald

Faculty: Roberta Eisel and Bruce Langford

Supervisors/Confidential: Marilyn Grinsdale, Ann Heming, and Adrienne Thompson

Classified Employees: None

Adjunct Faculty: Cecil Brower and Linda Chan

Students: Erick Aguilar, Larissa Angulo, Nayiri Baghdassarian, Joe Billeter, Michael Cazares, Kyle Garza, Sean Gonzales, Chantylle Gutierrez, Tyler Hernandez, Said Lopez, Jordon Lowndes, Alyssa Martn, Alex Mohtashem, Alejandra Morales, Andy Navarro, Adrea Reid, David Tate, Marvin Trigo, Mariana Vega, and Martin Woytas

VISITORS: None

COMMENTS FROM THE AUDIENCE

Citrus College Adjunct Faculty Federation representative Ms. Linda Chan announced that the adjunct faculty will be setting up tables in the Campus Mall on October 15-18, 2012, from 10:00 a.m. to 4:00 p.m. to distribute information on Propositions 30 and 32. She will also be hosting a phone bank in her home on October 6, 2012, to get out the vote. The California Federation of Teachers will be providing phones and food.

Geraldine M. Perri, Ph.D., Superintendent/President, was pleased to share two recognitions the college received for leadership at the Green California Community College Summit on September 27, 2012. Citrus College received the Energy Award for the sustainability template that was developed by our Sustainability Committee to serve as a roadmap to guide California's community colleges toward a sustainable future. The college also received the Curriculum Award for its DEEP (Developing Energy Efficiency Professionals) Program. This is an employment development curriculum that trains and educates students in the area of energy efficiency through classroom learning. Dr. Perri acknowledged the work of Mrs. Carol R. Horton, Vice President of Finance and Administrative Services, and the members of the Sustainability Committee. She also thanked Dr. Eric Rabitoy, Dean of Library and Physical and Natural Sciences, and Mr. Fred Diamond, Director of Facilities and Construction, for joining her at the event.

Dr. Perri announced that Dr. Brice Harris has been chosen to serve as the 15th Chancellor of the California Community Colleges. Dr. Perri said the college will be sending Chancellor Harris a letter of congratulations and information on some of the college's successes.

Dr. Perri reported on several bills that were signed into law by Governor Brown at the close of the two-year legislative session. SB 1456 (Lowenthal), The Student Success Act of 2012, is designed to improve completion rates for community college students and will be implemented over time as funding allows. Three bills impacting veterans were also signed into law. AB 2133 (Blumenfield) increases the number of years after leaving active duty that a veteran, who is a resident of California, is eligible for priority registration; AB 2462 (Block) deals with academic credit for prior military academic experience; and AB 2478 (Hayashi) expands the current exemption given to veterans from paying non-resident tuition by one year.

Arvid Spor, Ed.D., Vice President of Student Services, reported that Student Services leaders met on September 27, 2012, for their annual planning retreat. During the retreat, they reviewed and discussed program reviews for the 2012-2013 planning cycle. The retreat also provided an opportunity to identify resources and discuss how they can work together this year.

Robert Sammis, J.D., Director of Human Resources, provided an update on management training workshops for 2012-2013. Training sessions include Sexual Harassment Prevention, Working out of Classification and the Reclassification Process, Evaluation of Classified Employees, Student Workers, Child Abuse and Neglect

Reporting, Know the CSEA Contract, and What You Need to Know About Human Resources. Dr. Sammis added that additional workshops will be scheduled as issues arise.

James Woolum, Academic Senate President, provided an overview of some of the college's recent accomplishments, as well as some noteworthy activities that are planned for the year. Upcoming activities include, a literature review of student success, which is an agenda item for the Steering Committee; a Flex Day presentation on innovative instruction approaches; and discussion by the Academic Senate and the faculty regarding the Community College Survey of Student Engagement that will be initiated by Dr. Lan Hao, Director of Institutional Research.

Crescencio Calderon, Student Trustee, reported on ASCC activities. He said the Gay/Straight Alliance will be setting up booths on campus to provide information on Proposition 30 and encourage students to vote. Students were recruited to join clubs during Club Rush in September, and they also had the opportunity to register for volunteer organizations during the Volunteer Fair. Student Trustee Calderon said he enjoyed riding in Duarte's Salute to Route 66 Parade with Dr. Sammis.

Student Trustee Calderon said it is important to put faces on some of the college's student success stories. He introduced Ms. Christina Little, a Citrus College student and former foster youth. Ms. Little, who had attended 12 schools in 12 years, said she was appreciative to the college for introducing her to the Foster to Famous Club, where she was able to express problems and obtain support. She said a number of Citrus College faculty and staff had encouraged her to keep going in her educational pursuits and not to give up. Their support helped her to achieve success.

Patricia Rasmussen, Member, Board of Trustees, commented on the Accreditation Midterm Report. She said it reflects a tremendous amount of work on the part of the college, and she gave kudos to all those involved.

Trustee Rasmussen was also pleased to note that Dr. Rabitoy was recently chosen to receive an award from the Duarte Education Foundation.

Susan M. Keith, Vice President, Board of Trustees, commented that it is now possible for individuals to register to vote on the Internet. The website is: www.registertovote.ca.gov. Those wishing to register online can also go to the Los Angeles County Registrar-Recorder's website at <http://regrec.co.la.ca.us>. Trustee Keith said it is especially important for students to be aware of these online options.

Edward C. Ortell, Member, Board of Trustees, commented on local, state and federal actions that could positively impact Citrus College and the local economy. Governor Brown recently signed a bill granting a two-year extension of California's \$100 million-a-year film and television tax credit. Dr. Ortell said the entertainment industry is important to the Southern California economy, and many Citrus College Performing Arts students have or will have careers in that industry. At the federal level, \$500 million in grants will

be awarded to community colleges and universities to develop skills and employment opportunities in fields such as health care, science, technology, engineering and mathematics, through partnerships with local employers. At the local level, Dr. Ortell said the completion of the Citrus Avenue Gold Line station, located close to the Haugh Performing Arts Center, will bring people from all over the region to Citrus College. He added that it is important for our students to be involved in the political process.

Joanne Montgomery, President, Board of Trustees, reported on a number of community events she has recently attended, including, Foothill Unity Center's 14th Annual Golden Plate Awards Gala, the NAACP 27th Annual Ruby McKnight Williams Awards Dinner, the 4th Annual Red Envelope Gala, the Chairman's Round Table Event, Duarte's Salute to Route 66 Parade, the Shiloh AME Zion Church Community Festival, where Citrus College outreach hosted a table, and the Crystal's Kids Foundation Annual Fundraiser. Board President Montgomery also thanked Dr. Perri for giving of her time and energy to attend many community events throughout the year.

MINUTES

Item 1: Moved by Trustee Keith and seconded by Trustee Woods to approve the regular meeting minutes of October 2, 2012. 5 Yes.

INFORMATION AND DISCUSSION

ASCC Executive Board Fall 2012 – Arvid Spor, Vice President of Student Services

Dr. Spor introduced Dr. Martha McDonald, Dean of Students and co-advisor to ASCC. Dr. McDonald was pleased to present the members of the ASCC executive board for 2012-2013. This is one of the largest ASCC executive boards in many years. Each officer made a self-introduction and provided information on their majors and educational goals. They received kudos from the Board for their efforts and activism on behalf of students.

Instrumental Music Hawaii Tour Report – Irene Malmgren, Vice President of Academic Affairs

Dr. Malmgren introduced Mr. Robert Slack, Dean of Fine and Performing Arts. Mr. Slack introduced three Fine and Performing Arts students, Mr. Martin Woytas, Ms. Chantylle Gutierrez, and Mr. Richard Carey. The students presented a report on the professional experience they gained as a result of this year's Hawaii tour, as well as information on the value of the skills they have acquired in the college's unique music program.

ACCJC Midterm Report – Roberta Eisel, Accreditation Co-Chair, and Irene Malmgren, Vice President of Academic Affairs

Accreditation co-chairs Dr. Malmgren and Ms. Roberta Eisel presented an overview of Citrus College's Midterm Report to the Accrediting Commission for Community and Junior Colleges (ACCJC). The Midterm Report, a collective effort of the Accreditation Oversight Committee, is mandated by ACCJC to show the progress the college has made on each of the six recommendations the visiting accreditation team made in 2009 and the college's five actionable improvement plans. The college also prepared a Status Report on Student Learning Outcomes Implementation, which demonstrates that Citrus College meets ACCJC's expectations for student learning outcomes and assessment proficiency. Dr. Malmgren and Ms. Eisel said they are hopeful Citrus College will once again receive full accreditation at the end of the current accreditation cycle.

INDEPENDENT CONTRACTOR

Item 2: Moved by Trustee Keith and seconded by Trustee Rasmussen to approve the attached list of independent contractor/consultant agreements as submitted. 5 Yes.

FACILITIES USE

Item 3: Moved by Trustee Keith and seconded by Trustee Rasmussen to approve facility rentals and usage. 5 Yes.

BUDGET – WARRANTS – FINANCIAL STATEMENT, ETC.

Item 4: Moved by Trustee Keith and seconded by Trustee Rasmussen to approve purchase orders for August 2012. 5 Yes.

IMMUNIZATION

Item 5: Moved by Trustee Keith and seconded by Trustee Rasmussen to approve the Student Health Center to administer influenza vaccine to faculty and staff who request them and to reimburse the Student Health Center at the rate of \$17.00 per injection. 5 Yes.

PERSONNEL RECOMMENDATIONS

Item 6: Moved by Trustee Keith and seconded by Trustee Rasmussen to approve the personnel actions with regard to the employment, change of status, and/or separation of academic employees. 5 Yes.

Item 7: Moved by Trustee Keith and seconded by Trustee Rasmussen to approve the personnel actions with regard to the employment, change of status, and/or separation of classified employees. 5 Yes.

Item 8: Moved by Trustee Keith and seconded by Trustee Rasmussen to approve the employment of short-term, hourly, substitutes, volunteers, and professional experts. 5 Yes.

BUDGET – WARRANTS – FINANCIAL STATEMENT, ETC.

Item 9: Moved by Trustee Rasmussen and seconded by Trustee Woods to approve the attached budget for all District funds for the 2012-2013 fiscal year. 5 Yes.

GOALS

Item 10: Moved by Trustee Keith and seconded by Trustee Rasmussen to approve the first reading of the Board’s Goals for 2012-2013. 5 Yes.

BOARD OF TRUSTEES

Item 11: Moved by Trustee Rasmussen and seconded by Trustee Woods to select Trustee Ortell and Trustee Keith as the Board of Trustees Legislative Advisory ad-hoc committee to recommend to the Board of Trustees legislative priorities for 2012-2013. 5 Yes.

Item 12: Moved by Trustee Woods and seconded by Trustee Ortell to select Trustee Rasmussen and Board President Montgomery as the Board of Trustees advisory ad-hoc committee to recommend to the Board of Trustees an action plan in support of the Board’s 2012-2013 Goals. 5 Yes.

CLOSED SESSION PER THE FOLLOWING SECTIONS OF THE GOVERNMENT CODE:

Per Section 54957.6: Conference with Labor Negotiator, Robert Sammis, District Chief Negotiator - Employee Organizations: Citrus College Faculty Association CTA/NEA (CCFA);

Per Section 54957.6: Conference with Labor Negotiator, Robert Sammis, District Chief Negotiator - Employee Organizations: Citrus College Adjunct Faculty Federation, (CAFF) Local 6352;

Per Section 54957.6: Conference with Labor Negotiator, Robert Sammis, District Chief Negotiator - Employee Organizations: California School Employees Association (CSEA) Citrus College Chapter Local 101.

Per Section 54957: Public Employee Discipline/Dismissal/Release.

RECONVENE OPEN SESSION: At 5:36 p.m., Board President Montgomery reconvened the meeting with no action taken.

ADJOURNMENT: At 5:37 p.m., it was moved by Trustee Woods and seconded by Trustee Keith to adjourn the meeting.

October 16, 2012
Date

Gary L. Woods
Clerk/Secretary
Board of Trustees