

APPROVED
MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES
CITRUS COMMUNITY COLLEGE DISTRICT

May 1, 2012

The Board of Trustees of the Citrus Community College District met for the regular meeting on Tuesday, May 1, 2012, in the Center for Innovation Community Room.

Board President Montgomery called the meeting to order at 4:15 p.m. Student Trustee Camacho led the Pledge of Allegiance to the Flag.

TRUSTEE ROLL CALL – Present: Susan M. Keith, Joanne Montgomery, Edward C. Ortell, Patricia Rasmussen, Gary L. Woods, and Nohemi Camacho (Student Trustee).

RESOURCE PERSONNEL PRESENT: Geraldine M. Perri, Superintendent/President; John Baker, Interim Vice President of Student Services; Carol R. Horton, Vice President of Finance and Administrative Services; Irene Malmgren, Vice President of Academic Affairs; Robert Sammis, Director of Human Resources and Chief Negotiator; Nickawanna Shaw, Academic Senate President; Steve Siegel, CSEA President; and Christine Link, Recording Secretary.

ADMINISTRATORS AND EMPLOYEES SIGNING THE VOLUNTARY SIGN-IN SHEET:

Management Team: Paula Green, Lan Hao, Steven Lindsey, Martha McDonald, and Linda Welz

Faculty: Ken Guttman, Justina Rivadenyera, and Brian Waddington

Supervisors/Confidential: Carol Cone, Marilyn Grinsdale, and Eric Magallon

Classified Employees: Ariel Carmona, Jr., Clarence Cernal, Bernece Deck, Angie Delgado, Teresa Ferri, Tina Gutierrez, Gary Kouba, Pam McGuern, Cathy Napoli, Judy Proctor, Mike Ramos, Jamie Richmond, Tonya Ryan, and Mary Zampielo

Adjunct Faculty: None

Students: Alisha Anderson, Walter Galvez, Minera Jimenez, Meredith Kozelchik, Panagiotos Kloutsiniotis, and Andrea Sansom

VISITORS: Tom Gerfen

COMMENTS FROM THE AUDIENCE

Tom Gerfen, Foundation Board President, remarked that the month of May is Citrus College Alumni Month. He is looking forward to the announcement appearing on the college marquee. Mr. Gerfen also announced the names of the Citrus College alumni who have been selected as Alumni of the Year. Those former students, Mr. Bobby Pedroza, Mr. Christopher Shevlin, and Ms. Cynthia Cervantes McGuire, will be recognized at Commencement in June.

Mr. Steve Handy, Athletic Trainer II, speaking as an individual, expressed concern about the impact of budget cuts on the college and the classified staff.

Geraldine M. Perri, Ph.D., Superintendent/President, recognized Student Trustee Nohemi Camacho for her service on the Citrus College Board of Trustees and her leadership on behalf of students. In particular, Dr. Perri acknowledged her advocacy efforts in Sacramento, where she eloquently represented her fellow students. Dr. Perri wished her well in her future academic pursuits. On behalf of the Board, Board President Montgomery thanked her for carrying the student message to the Board and to state legislators, saying she did a wonderful job.

Dr. Perri was pleased to announce that the California Community Colleges Board of Governors (BOG) has named Citrus College as one of three winners of its inaugural Energy and Sustainability Leadership Award. Mr. Scott Himelstein, BOG President, recognized the three colleges as “shining examples” in the area of energy and sustainability issues. Dr. Perri said Chancellor Jack Scott also commended the colleges for their vision and resourcefulness. Dr. Perri thanked the Sustainability Committee and acknowledged the efforts of the students, and the leadership of Mrs. Carol R. Horton, Vice President of Finance and Administrative Services, in developing the Sustainability Template. She said Citrus College will be honored on May 8, 2012, in Sacramento, along with Cuyamaca and Butte Colleges.

Dr. Perri was pleased to recommend the appointment of Ms. Christina Garcia as Citrus College’s Director of Development and Alumni Relations. Ms. Garcia comes to the college with 15 years of experience as an advancement professional.

Dr. Perri provided an update on two tax initiatives that backers are working to qualify for the November ballot, the Brown/CFT initiative and the Molly Munger initiative. She said the major difference is that there is no funding for community colleges in the Munger initiative. The Brown/CFT initiative supports K-16 education, while the Munger initiative supports preschools, childcare, and K-12 education. Dr. Perri also commented on AB 2591 (Furutani). Similar to legislation that is already in place for K-12 districts, this legislation would create an automatic backfill for community colleges when property tax and student fee revenues fall short of the amounts estimated in the state budget. Unfortunately, AB 2591 has been moved to the suspense file due to “unknown” costs and will remain there until the implications are studied.

Dr. Perri had the opportunity to co-present with Superintendent/President Bob Deegan of Palomar College at the recent Southern California CEO Conference. Each of them outlined budget strategies for these uncertain economic times. Chancellor Scott stated that he was very impressed with the planning and strategies of both colleges in remaining fiscally solvent.

Dr. Perri invited the college community to come to the Retiree/Tenuree reception prior to the next Board meeting on May 15, 2012, at 3:30 p.m. in the Campus Center.

Irene Malmgren, Ed.D., Vice President of Academic Affairs, introduced Mr. Brian Waddington, History instructor and Honors Program Coordinator, who presented several students who participated in the annual Honors Transfer Council of California Conference at UC Irvine. Students Peter Kloutsiniotis and Andrea Sansom made a PowerPoint presentation on the conference. Citrus College students won some of the highest awards presented, including Joshua Ramirez, who won the Dr. Juan Lara Award and Crescencio Calderon, who won an outstanding achievement award. Mr. Kloutsiniotis and Ms. Sansom thanked their mentors, Mr. Waddington; Ms. Lisa Telesca, English instructor; Dr. Kenneth Guttman, Psychology instructor; Dr. Senya Lubisich, History instructor; Ms. Lucia Riderer, Physics instructor; and Ms. Gailynn White, Sociology instructor. They also thanked Dr. Perri and the Board members for their support. Mr. Waddington also introduced Ms. Alejandra Morales, Vice President of Leadership of Phi Theta Kappa Honor Society at Citrus College. Ms. Morales announced that the Citrus College Foundation gave their chapter a \$1,000 grant to start the "Citrus College Completion Corp," a student-led campaign to raise awareness about the importance of college completion.

Dr. Malmgren provided an update on the Accreditation Midterm Report in response to the recommendations made during the 2009 Accreditation team visit. The Midterm Report is due October 15, 2012.

Dr. Malmgren reported that the college's Recording Technology A.S. degree was approved by the Chancellor's Office in April.

Regarding grants, Dr. Malmgren said the Cal State Fullerton STEM grant has been approved and will fund eight research positions this summer. The college's Race to STEM grant will send an additional eight students for a summer research experience at Cal Poly Pomona. The Department of Education has approved continuation of the Bridges to Success grant, awarding \$432,902 to the program over the next four years. Dr. Malmgren added that College Success English 098 and 099 curriculums, which piloted last fall, were featured in an article by the California Acceleration Project, entitled "Shortening the Pipeline, Integrating Reading and Writing."

Dr. Malmgren was pleased to report that Dr. Eric Rabitoy, Dean of Physical and Natural Sciences, and Dr. Dana Hester, Biology instructor, presented at the 2012 Showcase of STEM Student Talent at Cal State Fullerton in April. In addition, Dr. Rabitoy has once again been invited to serve as a judge for Glendora USD's Science Bowl 2012.

John Baker, Ed.D., Interim Vice President of Student Services, reported on Early Decision, where seniors from each of the college's feeder high schools and continuation schools are offered priority registration for fall, provided they attend orientation and assessment in the spring semester. He said that the college offers 100 seats for each high school and 40 seats for each continuation school that participates. Dr. Baker said he is especially pleased with the bridge that has been built with Glendora High School. Currently, there are 100 Glendora students signed up to participate and 50 on a wait list. He thanked Ms. Ivon McCraven, Coordinator of School Relations, and the Counseling staff for their support of this program.

Robert Sammis, J.D., Director of Human Resources, thanked his staff and the faculty who have been working to fill faculty positions for fall 2012. He said there were three outstanding candidates on this agenda for Board approval. Dr. Malmgren read the bios of the three candidates. Dr. Christine Goedhart has been a temporary full-time and adjunct Biology instructor and a Coordinator of the STEM Secrets of Science Summer Camp at Citrus College since 2010. Dr. Barbara Juncosa has 10 years of professional instruction experience in the Biological Sciences, as well as Communications Industry experience. Mr. Andrew Silva has served as an instructor of Kinesiology at two institutions and has assisted in Kinesiology curriculum development and program review. He also has expertise in the area of coaching.

Carol R. Horton, Vice President of Finance and Administrative Services, said the college is waiting for the Governor's May Revise, which should be released on May 14, 2012.

Mrs. Horton introduced Ms. Linda Welz, Chief Information Services Officer, who provided an update on the college's phone system. During spring break, a rainstorm flooded the construction area, and the existing phone system was destroyed. Ms. Welz said this provided an opportunity for the college to move forward on installing a new phone system. She said the process was done on an extremely short turnaround, and she complimented her staff and Global Communications for doing a tremendous job. She also thanked the college community for their patience. Mrs. Horton added that it usually takes six months to purchase and install a new phone system. She thanked Mr. Robert Iverson, Director of Purchasing and Warehouse, for expediting the insurance claim, and everyone who worked on the project.

Nickawanna Shaw, Academic Senate President, reported on resolutions made by the statewide Academic Senate during their Spring Plenary Session. Topics included taxpayer funding for fee-based institutions; tiered fee structures; regional degrees; and community college governance.

Ms. Shaw also commented that rules for financial aid are changing. She said the changes could have a negative impact on Citrus College students.

Nohemi Camacho, Student Trustee, reported that Spring Fest activities were going well.

Student Trustee Camacho said this would be her last meeting as student Board member. She thanked Dr. Perri and the Board for their support and guidance. She also thanked Mrs. Christine Link, Executive Assistant; and Ms. Marilyn Grinsdale, Protocol and Government Relations Officer; and the faculty and staff for their support. She said she acquired valuable skills, and she enjoyed lobbying on behalf of students. Student Trustee Camacho said her successor, Mr. Calderon, will be a great asset, and she wished him well.

Edward C. Ortell, Member, Board of Trustees, said the Metropolitan Transit Authority has recently purchased railcars for the Foothill Extension of the Gold Line. He added that the project remains on budget and on time, and will be a reality in the near future.

Susan M. Keith, Vice President, Board of Trustees, reported on an event with Los Angeles County Supervisor Michael D. Antonovich. Supervisor Antonovich said the County Assessor had experienced some problems with how property was being assessed, which will result in lower local tax revenues. There was also a discussion of strategies for continuing the Gold Line extension from Azusa to Montclair and on to the Ontario Airport. There is a contract in place to take the extension to Montclair, and if necessary, stakeholders will once again work with Congress to make certain the funding is not diverted elsewhere.

Trustee Keith attended the sabbatical presentation by Dr. Dana Hester, Biological Sciences instructor, and Dr. David Kary, Astronomy instructor. She said both presentations were extremely interesting and very inspiring. Trustee Rasmussen concurred, adding that the presentations were scholarly and exciting and the research will enhance student learning.

Patricia Rasmussen, Member, Board of Trustees, reported on the recent Foundation Board meeting. She said the Foundation has approved \$18,000 in grants to 11 recipients. In addition, 24 Bright Futures Scholarships will be presented to students at 12 local high schools this spring. Trustee Rasmussen also commented that the Foundation Board is already gearing up for Citrus College's 100th anniversary celebration.

Trustee Rasmussen reported that she and Board Vice President Keith, as the Board's ad hoc committee, have been working on modifications to the Board Self-Evaluation procedures.

Board President Montgomery commented on the "Me Small/Space Big" exhibit in the College Library. She said it features astronomy portfolios, including art and writings and is very interesting.

Board President Montgomery said she is impressed with the large number of Citrus College students that transfer to Cal State Fullerton, and she applauded the Transfer Center for their efforts and Dr. Lucinda Over, Dean of Counseling, for her leadership.

MINUTES

- Item 1:** Moved by Trustee Keith and seconded by Trustee Rasmussen to approve the regular meeting minutes of April 3, 2012, as revised. 5 Yes.

INFORMATION AND DISCUSSION

Budget Cuts at California State Universities and Implications on Community College Transfers – John Baker, Interim Vice President of Student Services

Dr. Baker introduced Dr. Over, who introduced Ms. Justina Rivadeneyra, Career/Transfer Center Coordinator. Ms. Rivadeneyra made a presentation on budget cuts at California State Universities and the implications on community college transfers, especially those students who are transferring from Citrus College.

REVISION – AP 5055 Enrollment Priorities – John Baker, Interim Vice President of Student Services

Dr. Baker announced that last spring, a task force on registration practices was formed to review our policies on enrollment, priority registration and changes in current legislation. The recommendations from the task force resulted in proposed revisions to AP 5055 Enrollment Priorities. There were no revisions suggested to the corresponding Board Policy, BP 5055 Enrollment Priorities. All constituent groups have reviewed and approved revisions to AP 5055 and the Steering Committee voted approval on April 23, 2012.

Program Reviews – English As Second Language (ESL) & Automotive Technology – Irene Malmgren, Vice President of Academic Affairs

Dr. Malmgren presented the highlights of English as Second Language and Automotive Technology program reviews.

INDEPENDENT CONTRACTORS

- Item 2:** Moved by Trustee Rasmussen and seconded by Trustee Woods to approve the attached list of independent contractor/consultant agreements as submitted. 5 Yes.

FACILITIES USE

- Item 3:** Moved by Trustee Rasmussen and seconded by Trustee Woods to approve facility rentals and usage. 5 Yes.

BUDGET – WARRANTS – FINANCIAL STATEMENT, ETC.

- Item 4:** Moved by Trustee Rasmussen and seconded by Trustee Woods to approve A & B Warrants for March 2012. 5 Yes.

Item 5: Moved by Trustee Rasmussen and seconded by Trustee Woods to approve purchase orders for March 2012. 5 Yes.

BIDS

Item 6: Moved by Trustee Rasmussen and seconded by Trustee Woods to allow staff to prepare specifications and formally bid Project #10-1112, LED Lighting Project. The project will be funded from Fund 41, Capital Projects. Award of contract will be by Board action. 5 Yes.

Item 7: Moved by Trustee Rasmussen and seconded by Trustee Woods to allow staff to prepare specifications and formally bid Project #09-1112, Golf Range Netting Project. The project will be funded from Fund 41, Capital Projects. Award of contract will be by Board action. 5 Yes.

CURRICULUM

Item 8: Moved by Trustee Rasmussen and seconded by Trustee Woods to approve the new course, modified courses and inactivated courses. 5 Yes.

PERSONNEL RECOMMENDATIONS

Item 9: Moved by Trustee Rasmussen and seconded by Trustee Woods to approve the personnel actions with regard to the employment, change of status, and/or separation of academic employees. 5 Yes.

Item 10: Moved by Trustee Rasmussen and seconded by Trustee Woods to approve the personnel actions with regard to the employment, change of status, and/or separation of classified employees. 5 Yes.

Item 11: Moved by Trustee Rasmussen and seconded by Trustee Woods to approve the employment of short-term, non-academic employees and substitutes. 5 Yes.

PERSONNEL RECOMMENDATIONS

Item 12: Moved by Trustee Keith and seconded by Trustee Rasmussen to approve the employment of Dr. Christine Goedhart effective August 24, 2012, in a full-time tenure track position (a first year contract of 175 days) in the discipline of Biological Sciences (General), at a salary placement of Class 5 Step 4, on the Full-Time Faculty Salary Schedule (pending verification of qualifications and experience) totaling \$66,629.00 annually plus \$27,698.69 in health and statutory benefits. 5 Yes.

Item 13: Moved by Trustee Keith and seconded by Trustee Rasmussen to approve the employment of Ms. Barbara Juncosa effective August 24, 2012, in a full-time tenure track position (a first year contract of 175 days) in the discipline of Biological Sciences (Microbiology), at a salary placement of Class 4 Step 3, on the Full-Time Faculty Salary Schedule (pending verification of qualifications and experience) totaling \$60,630.00 annually plus \$26,906.22 in health and statutory benefits. 5 Yes.

Item 14: Moved by Trustee Keith and seconded by Trustee Rasmussen to approve the employment of Mr. Andrew Silva effective August 24, 2012, in a full-time tenure track position (a first year contract of 175 days) in the discipline of Kinesiology, at a salary placement of Class 2 Step 3, on the Full-Time Faculty Salary Schedule (pending verification of qualifications and experience) totaling \$54,699.00 annually plus \$26,122.73 in health and statutory benefits. 5 Yes.

SALARIES

Item 15: Moved by Trustee Ortell and seconded by Trustee Rasmussen to declare salaries for all management, classified supervisors, confidential, and other unrepresented employees indefinite for the 2012/2013 fiscal year, as a result of financial uncertainties, negotiations, legislation, and other factors. 5 Yes.

BOARD POLICIES

Item 16: Moved by Trustee Woods and seconded by Trustee Ortell to approve the first reading of BP 4020 Program, Curriculum, and Course Development. 5 Yes.

CLOSED SESSION: At 5:53 p.m., Board President Montgomery adjourned the meeting to closed session per the following sections of the Government Code:

Per Section 72122 of the Education Code and District Administrative Procedure 5520: Consideration of Student Discipline (Suspension/Expulsion/Other Action), Student #AXXXXXX20.

Student Grievance Appeal

Per Section 54954.5(f) and 54957.6: CONFERENCE WITH LABOR NEGOTIATOR, ROBERT SAMMIS, DISTRICT CHIEF NEGOTIATOR — Employee Organization(s): Citrus College Faculty Association/CTA/NEA (CCFA); Citrus College Adjunct Faculty Federation, (CAFF) Local 6352 of the American Federation of Teachers; and, California School Employees Association (CSEA) Citrus College Chapter Local 101.

Per Section 54954.5(e) and 54957: PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

Per Section 54956.9: CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION AND CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION

RECONVENE OPEN SESSION: At 7:09 p.m., Board President Montgomery reconvened the meeting to open session with the following action taken:

STUDENT EXPULSION SUSPENSION DISCIPLINE

Item 17: Moved by Trustee Rasmussen and seconded by Trustee Keith, per section 72122 of Education Code and Administrative Procedure 5520, the members of the Governing Board upheld the expulsion of Student #AXXXXXX29. 5 Yes.

ADJOURNMENT: At 7:10 p.m., it was moved by Trustee Rasmussen and seconded by Trustee Keith to adjourn the meeting.

May 15, 2012

Date

Gary L. Woods
Clerk/Secretary
Board of Trustees