

**APPROVED**  
MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF TRUSTEES  
CITRUS COMMUNITY COLLEGE DISTRICT

September 11, 2012

The Board of Trustees of the Citrus Community College District met for the regular meeting of Tuesday, September 11, 2012, in the Center for Innovation Community Room.

Board President Montgomery called the meeting to order at 4:15 p.m. Student Trustee Calderon led the Pledge of Allegiance to the Flag.

**TRUSTEE ROLL CALL** – Present: Susan M. Keith, Joanne Montgomery, Edward C. Ortell, Patricia Rasmussen, Gary L. Woods, and Crescencio Calderon, Student Trustee. Absent: None.

**RESOURCE PERSONNEL PRESENT**: Geraldine M. Perri, Superintendent/President; Carol R. Horton, Vice President of Finance and Administrative Services; Irene Malmgren, Vice President of Academic Affairs; Arvid Spor, Vice President of Student Services; Robert Sammis, Director of Human Resources; James Woolum, Academic Senate President; and Christine Link, Recording Secretary.

**ADMINISTRATORS AND EMPLOYEES SIGNING THE VOLUNTARY SIGN-IN SHEET:**

**Management Team**: Christina Garcia, Paula Green, Lan Hao, and Linda Welz

**Faculty**: Bruce Langford and Becky Rudd

**Supervisors/Confidential**: Marilyn Grinsdale and Rocky Reynolds

**Classified Employees**:

**Adjunct Faculty**: Cecil Brower and Linda Chan

**Students**: Nayiri Baghdassarian and David Tate

**VISITORS**: Dawn Seyaxto

**COMMENTS FROM THE AUDIENCE**

Ms. Alma Castro, a community member and student, expressed concerns about the feral cat population on campus.

**Geraldine M. Perri, Ph.D., Superintendent/President,** began her report by commenting on the process of setting goals for college completion that is taking place across the institution. Every governance committee and leadership group on campus has been setting goals, including the Board of Trustees, who would engage in a special workshop following the meeting to set goals for the coming year. However, Dr. Perri said that this will be a different year for Citrus College. This year, the college is facing the reality of the failing condition of the educational system across the nation and in the state, and it is stepping up to accept responsibility for change.

Dr. Perri said, according to the most recent federal data, just 22 percent of first-time, full-time students in community colleges graduate in three years. For Hispanics and African-Americans, the percentages are more discouraging at 17 and 14 percent respectively. According to the California Community Colleges Chancellor's Office, while 55 percent of all California State University students and 28 percent of all University of California students who earned baccalaureate degrees in 2007 started as community college students, the vast majority of students who enter community colleges do not transfer to four-year institutions. Only about 10 to 12 percent of an entering class of community college students will transfer to a four-year college or university. Dr. Perri said these numbers reflect that there are many students who are not achieving their educational goals, and for far too long the current educational system has failed them.

As reported in the *San Gabriel Valley Tribune*, Citrus College conferred 1,332 degrees—the highest number in the college's 96 year history. Dr. Perri said the college's recent successes, along with its ranking as one of the nation's top 100 degree-producing community colleges, have inspired student leaders and the entire college community to rally for a "call to action." The college's Phi Theta Kappa student leaders reached out to the college to help them and their fellow students address the challenges they face, such as financial difficulties, time management and balancing work and education. Dr. Perri said their efforts have resulted in a completion initiative, which has been embraced collegewide. She reported that the Steering Committee took action at their last meeting to officially make "college completion" a responsibility of the committee.

Dr. Perri said she will be doing her part to improve student completion and success at Citrus College and in the state and nation. In that regard, she was pleased to announce that the Community College League of California has invited her to be the CEO representative on the Chancellor's Student Success Task Force on Professional Development, which is working to develop strategies for enhancing the professional development statewide.

**Irene Malmgren, Ed.D., Vice President of Academic Affairs,** reported that the National Association for Developmental Education has invited Citrus College to present at its 2013 annual conference. Language Arts instructors Ms. Gina Hogan, Ms. Rebecca Rudd, and Dr. Beverly Van Citters, and Ms. Suzanne Martinez, HSI Grant Project Coordinator, will make a presentation of their English curriculum redesign entitled, "Convergence for Innovation: Transformation for College Success." Dr.

Malmgren commended them for their work in helping students succeed and the recognition the college has received as a result.

Dr. Malmgren reported that the STEM Academy, a component of the RACE to STEM Grant, has enrolled more than 200 students since February 2012. The goal for the first year of the grant was to enroll 100 students, which means they have exceeded their goal by 100 percent.

Dr. Malmgren said this fall the faculty leads, the College Success adjunct faculty for math and English, and the adjunct faculty for English 101 and English 103 will read and discuss the book, *The College Fear Factor – How Students and Professors Misunderstand One Another*. The book explores barriers to student success, especially for first generation college students.

**Arvid Spor, Ed.D., Vice President of Student Services**, reported that the College of Completion theme is alive and moving forward. They are currently exploring opportunities for funding the initiative from federal, local and foundation resources. Dr. Spor and Dr. Malmgren will be collaborating with Citrus College deans to further promote best practices and to look at best practices from other colleges. Dr. Spor said there is a need to assist students with passing gatekeeper classes, such as math and English, to enable them to persist on to graduation and transfer. The goal is to increase the numbers of Citrus College students who reach their academic goals.

**James Woolum, Academic Senate President**, said the 2012-2013 academic year is well underway. This year, the Academic Senate will meet in CI 159 from 2:40 to 4:00 p.m. on the second and fourth Wednesday of each month. Mr. Woolum outlined some of the work they will focus on in the year ahead, including supporting the activities outlined in Title 5, collegewide comprehensive program review, facilitating the development of AA and AS transfer degrees, implementing a new faculty mentoring program and initiating a review of degrees and certificates collegewide.

**Crescencio Calderon, Student Trustee**, said ASCC organized a positive event in support of Suicide Prevention Day. He also reported on a student success story that illustrates the importance of the College of Completion initiative. Ms. Desire Wester, a Citrus College alumna who is legally blind, had a lifelong dream of becoming an artist. Although others had tried to dissuade her, she enrolled in Citrus College's Fine and Performing Arts program, where she found encouragement and support. She has now transferred to a four-year institution and is on her way to achieving her dream.

**Edward C. Ortell, Member, Board of Trustees**, attended the opening football game of the season and reported that the Owls football team is off to a good start. They prevailed over Pasadena City College 35-14. He said last week the team went on to defeat Moorpark College 29-16, and they now have statewide rankings.

**Patricia Rasmussen, Member, Board of Trustees**, attended the pinning ceremony for the Vocational Nursing program. She said this is always a wonderful ceremony. The students are very bonded and their stories are inspirational.

Trustee Rasmussen said the college's Sustainability Plan is a wonderful plan and very well done. She suggested it be presented at community forums to increase awareness of what the college is doing with regard to sustainability.

Trustee Rasmussen has recently had the opportunity to work with student leaders, and she said they are an amazing group. She is hopeful that the board will advocate for them at the state level and will also ask the community for support. Board President Montgomery said this would be a topic for discussion as the board develops their goals for the coming year.

**Susan M. Keith, Vice President, Board of Trustees**, commented that she follows several Citrus College alumni on Facebook. She has also had the opportunity to work with Student Trustee Calderon on Proposition 30. Trustee Keith said the board adopted a resolution in support of Proposition 30 at their June 19, 2012, board meeting, and the outcome of Proposition 30 in the November election will have a significant impact on the college. She said passage of Proposition 30 will mean that 165 to 180 classes can be added to Citrus College's schedule of classes. With 30 or more students enrolled in each class, this could translate to as many as 6,000 opportunities for students. Trustee Keith said students will be the engine for the local "get out the vote" campaign for Proposition 30. She added that Citrus College can be proud of the college's wonderful group of student leaders, and she congratulated them on working to make things better for all students statewide.

## **MINUTES**

**Item 1:** Moved by Trustee Keith and seconded by Trustee Rasmussen to approve the regular meeting minutes of August 24, 2012.  
3 Yes (Keith/Montgomery/Rasmussen). 2 Abstain (Ortell/Woods).

## **HEARINGS**

Board President Montgomery opened a public hearing at 4:44 p.m., for the purpose of hearing public viewpoints on the District's proposed GANN Appropriation Limit Calculation. Hearing no comments, she declared the hearing closed at 4:44 p.m.

Board President Montgomery opened a public hearing at 4:45 p.m., for the purpose of hearing public viewpoints on the proposed 2012-2013 District Budget. Hearing no comments, she declared the hearing closed at 4:45 p.m.

## **INFORMATION AND DISCUSSION**

**2012-2013 District Budget PowerPoint Presentation – Carol R. Horton, Vice President of Finance and Administrative Services**

Mrs. Horton made a presentation on the district budget for 2012-2013.

### **INDEPENDENT CONTRACTORS**

**Item 2:** Moved by Trustee Rasmussen and seconded by Trustee Woods to approve the attached list of independent contractor/consultant agreements as submitted. 5 Yes.

### **FACILITY USE**

**Item 3:** Moved by Trustee Rasmussen and seconded by Trustee Woods to approve facility rentals and usage.

### **BUDGET – WARRANTS – FINANCIAL STATEMENT, ETC.**

**Item 4:** Moved by Trustee Rasmussen and seconded by Trustee Woods to approve A & B Warrants for August 2012.

### **CONSTRUCTION – CAPITAL PROJECTS**

**Item 5:** Moved by Trustee Rasmussen and seconded by Trustee Woods to approve Change Order Number One in the amount of \$15,067.86 and add zero days to the time for completion for project #01-1112, Library and Reprographics Roofing.

**Item 6:** Moved by Trustee Rasmussen and seconded by Trustee Woods to approve Change Order Number Two in the amount of \$11,236.47 and add zero days to the time for completion for project #01-1112, Library and Reprographics Roofing.

**Item 7:** Moved by Trustee Rasmussen and seconded by Trustee Woods to accept Project #01-1112, Library and Reprographics Roofing project as complete and authorize staff to file the required Notice of Completion with the County of Los Angeles. The final contract amount is \$218,833.30.

**Item 8:** Moved by Trustee Rasmussen and seconded by Trustee Woods to accept Project #08-1112, Little Theater Project as complete and authorize staff to file the required Notice of Completion with the County of Los Angeles. The final contract amount is \$96,558.00.

**Item 9:** Moved by Trustee Rasmussen and seconded by Trustee Woods to accept Project #09-1112, Golf Range Netting Project as complete and authorize staff to file the required Notice of Completion with the County of Los Angeles. The final contract amount is \$127,500.00.

### **PERSONNEL RECOMMENDATIONS**

**Item 10:** Moved by Trustee Rasmussen and seconded by Trustee Woods to approve the personnel actions with regard to the employment, change of status, and/or separation of academic employees.

**Item 11:** Moved by Trustee Rasmussen and seconded by Trustee Woods to approve the personnel actions with regard to the employment, change of status, and/or separation of classified employees.

**Item 12:** Moved by Trustee Rasmussen and seconded by Trustee Woods to approve the employment of short-term, hourly, substitutes, volunteers, and professional experts.

### **BOARD OF TRUSTEES**

**Item 13:** Moved by Trustee Keith and seconded by Trustee Rasmussen to adopt Resolution #2012-13-01 authorizing payment to Trustee Edward C. Ortell for the August 24, 2012 meeting of the Board of Trustees.  
4 Yes (Keith/Montgomery/Rasmussen/Woods). 1 Abstain (Ortell).

**Item 14:** Moved by Trustee Rasmussen and seconded by Trustee Keith to adopt Resolution #2012-13-02 authorizing payment to Trustee Gary L. Woods for the August 24, 2012 meeting of the Board of Trustees.  
4 Yes (Keith/Montgomery/Ortell/Rasmussen). 1 Abstain (Woods).

### **BUDGET – WARRANTS – FINANCIAL STATEMENT, ETC.**

**Item 15:** Moved by Trustee Ortell and seconded by Trustee Woods to adopt Resolution 2012-13-03 to establish the District's GANN Appropriation Limit of \$75,807,727 for the 2012-2013 fiscal year. 5 Yes.

**Item 16:** Moved by Trustee Rasmussen and seconded by Trustee Woods to approve the Quarterly Financial Status Report for the fiscal quarter ended June 30, 2012, and authorizing the forwarding of this report to the Chancellor's Office and the Office of the Los Angeles County Superintendent of Schools. 5 Yes.

**Item 17:** Moved by Trustee Woods and seconded by Trustee Rasmussen to approve the attached budget for all District funds for the 2011-2012 fiscal year. 5 Yes.

### **CONSTRUCTION – CAPITAL PROJECTS**

**Item 18:** Moved by Trustee Keith and seconded by Trustee Rasmussen to approve the Citrus College Sustainability Plan. 5 Yes.

### **CLOSED SESSION PER THE FOLLOWING SECTIONS OF THE GOVERNMENT CODE:**

**Per Section 54957.6: Conference with Labor Negotiator, Robert Sammis, District Chief Negotiator- Employee Organizations: Citrus College Faculty Association CTA/NEA (CCFA);**

**Per Section 54957.6: Conference with Labor Negotiator, Robert Sammis, District Chief Negotiator- Employee Organizations: Citrus College Adjunct Faculty Federation, (CAFF) Local 6352; and,**

**Per Section 54957.6: Conference with Labor Negotiator, Robert Sammis, District Chief Negotiator- Employee Organizations: California School Employees Association (CSEA) Citrus College Chapter Local 101.**

**Per Section 54957: Public Employee Discipline/Dismissal/Release.**

**Per Section 54956.9 Conference with legal Counsel-Anticipated Litigation:**

**(A) Significant exposure to litigation pursuant to subdivision (b) of Section 54956.9: Two Potential Cases-**

**(1) Pursuant to 54956.9(b)(1) and (3)(B) and (C): Demand for Cure and Correction from G. Aguirre regarding alleged Brown Act violations concerning approval of salary and contract amendments to the Superintendent/President's employment contract.**

**(2) Pursuant to 54956.9(b)(1) and (3)(A)**

**Per Section 54957: PUBLIC EMPLOYEE PERFORMANCE EVALUATION: Superintendent/President (Goals)**

**RECONVENE OPEN SESSION:** At 6:17 p.m., Board President Montgomery reconvened the meeting with the following action taken:

**Item 18:** During its closed session the Board of Trustees, pursuant to Administrative Procedure 7101, reviewed an appeal filed by employee in the classification of Information Technology Support Specialist in connection with a discrimination complaint. On a unanimous vote, the Board of Trustees denied the appeal. 5 Yes.

**BOARD OF TRUSTEES GOAL SETTING WORK SESSION**

The Board participated in discussions regarding establishing goals for 2012-2013.

**ADJOURNMENT:** At 6:51 p.m., it was moved by Trustee Keith and seconded by Trustee Woods to adjourn the meeting.

October 2, 2012

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Gary L. Woods  
Clerk/Secretary  
Board of Trustees