

APPROVED
MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES
CITRUS COMMUNITY COLLEGE DISTRICT

October 16, 2012

The Board of Trustees of the Citrus Community College District met for the regular meeting of Tuesday, October 16, 2012, in the Center For Innovation Community Room.

Board President Montgomery called the meeting to order at 4:15 p.m. Student Trustee Calderon led the Pledge of Allegiance to the Flag.

Board President Montgomery announced that due to technical difficulties with the audio recording system, audio of the October 16, 2012, Board meeting is not available.

TRUSTEE ROLL CALL – Present: Susan M. Keith, Joanne Montgomery, Edward C. Ortell, Patricia Rasmussen, Gary L. Woods, and Crescencio Calderon, Student Trustee.

RESOURCE PERSONNEL PRESENT: Geraldine M. Perri, Superintendent/President; Carol R. Horton, Vice President of Finance and Administrative Services; Irene Malmgren, Vice President of Academic Affairs; Arvid Spor, Vice President of Student Services; Robert Sammis, Director of Human Resources; James Woolum, Academic Senate President; and Christine Link, Recording Secretary.

ADMINISTRATORS AND EMPLOYEES SIGNING THE VOLUNTARY SIGN-IN SHEET:

Management Team: Christina Garcia, Sara Gonzales- Tapia, Paula Green, Lan Hao, Martha McDonald, and Linda Welz

Faculty: John Fincher and Jim Woolum

Supervisors/Confidential: Leigh Buchwald, Marilyn Grinsdale, and Eric Magallon

Classified Employees: Clarence Cernal and Tom Cheng

Adjunct Faculty: Cecil Brower and Linda Chan

Students: Nayiri Baghdassarian and David Tate

VISITORS: None

COMMENTS FROM THE AUDIENCE

Dr. Ron Norton Reel, President, Community College Association (CCA), expressed CCA's support for Dr. Perri. He said Citrus College is fortunate to have her leadership.

Mr. John Fincher, CCFA President, expressed concern about the possible abuse of the use of college computer technology support by one board member. Mr. Fincher also provided a proposal to the board to limit eligibility for lifetime healthcare benefits to qualified board members.

Geraldine M. Perri, Ph.D., Superintendent/President, was pleased to report that Citrus College's midterm accreditation report was finalized and sent to the accrediting commission. She thanked Ms. Roberta Eisel, Accreditation co-chair, and Dr. Irene Malmgren, Vice President of Academic Affairs and Accreditation co-chair, for their efforts in leading the process.

Dr. Perri commended the ASCC for their leadership in organizing "Project Z—Rock the Vote Flash Mob" on October 11, 2012. She said the event was very successful. It drew a large crowd to watch students dressed as zombies dancing to Michael Jackson's *Thriller*. She thanked Board President Montgomery and Trustee Keith for supporting the students by attending. Senator Ed Hernandez and members of his staff were also in attendance, as well as a representative from Senator Bob Huff's office. Dr. Perri thanked those individuals who organized the event and those who contributed their time and talent, including Mr. John Vaughan, Interim Director of the Haugh Performing Arts Center, who choreographed the performance. She also recognized the college's talented Cosmetology students and faculty for their creativity in doing the performers' makeup. A video of the event has been posted on YouTube, and it has received close to 700 views.

Dr. Perri was pleased to report that she received a copy of the California Community College Athletic Association's Year in Review in which former Citrus College basketball player James Walker was featured as the January Athlete of the Month.

Dr. Perri congratulated Mrs. Carol R. Horton, Vice President of Finance and Administrative Services, for being named as recipient of the Walter Star Robie Award. This award is presented to California community college chief business officers who have demonstrated outstanding achievements and exemplary service in their respective districts and the State of California.

Dr. Perri said that Dr. Lan Hao, Director of Institutional Research, would be presenting the college's Annual Implementation Plan for the 2012-2013 academic year at this Board meeting. She said the plan is by far the best one Citrus College has done to date. It addresses the six major focus areas of the Strategic Plan, and it carefully details the many goals, activities and measurable outcomes the college community will be working toward. She commended Dr. Hao for leading this effort, and she thanked all those who played a critical role in organizing the plan for this year.

Irene Malmgren, Ed.D., Vice President of Academic Affairs, reported that the Rocket Owls have received a \$2,000 donation from the College of Engineering, Computer Science and Technology at the California State University, Los Angeles to help cover their expenses at the NASA University Launch Initiative (USLI) competition. The Rocket Owls proposal for a spot in the competition was accepted two weeks ago. They were thrilled to be accepted, and they are now seeking donations from a variety of sources to cover the costs of competing, including donations from other academic institutions.

Dr. Malmgren provided a STEM update. The STEM Fall Research Symposium and Social was a big success, with more than 140 students and instructors attending. They enrolled 19 students in the STEM Academy during the event. The STEM counselors are calling students in and providing them with information regarding the opportunity to transfer to CSU Fullerton under the (STEM)2 grant. The counselors are also contacting a randomly selected group of STEM students with GPAs below 3.0, scheduling meetings to review their education plans and connecting them to college services. A workshop focused on careers in math and science is planned for early November, and a complementary workshop focused on careers in engineering will be held in the spring.

Dr. Malmgren announced that the *Clarion* took home a number of wins from the recent Journalism Association of Community Colleges Southern Region conference. Team *Clarion* brought home 15 individual awards, as well as the highest award possible for the online newspaper: General Excellence. Dr. Malmgren thanked them for their hard work and congratulated them on their success.

Crescencio Calderon, Student Trustee, said he appreciated the opportunity to participate in the Azusa Golden Days parade with Trustee Woods. He said the Citrus College Cheer Club accompanied them. Student Trustee Calderon said ASCC observed Hispanic Heritage Month with a celebration in the Campus Center Mall that included food trucks and flamenco dancers. He also reported on the very successful Project Z event that launched their Rock the Vote effort. He passed around a letter signed by the entire ASCC executive board thanking the Board of Trustees, Dr. Perri and Dr. Arvid Spor, Vice President of Student Services, for their support. The students added they are proud to be part of the Citrus College community. Student Trustee Calderon said it is their hope that the event will bring greater political awareness to Citrus College students.

As part of his effort to highlight stories of students whose lives have been positively impacted by attending Citrus College, Student Trustee Calderon read the biography of ASCC Vice President Nayiri Baghdassarian. Ms. Baghdassarian believes the unique college culture of support and encouragement at Citrus College has helped her overcome personal challenges. She is doing well in her studies and plans to transfer in two years. Student Trustee Calderon said ASCC is fortunate to have Ms. Baghdassarian as a member of the executive board.

Susan M. Keith, Vice President, Board of Trustees, said she is looking forward to attending this year's Night of Music from Film. She also congratulated the students for

their Rock the Vote effort, saying she is proud of their willingness to get involved in the political process.

Patricia Rasmussen, Member, Board of Trustees, commented that the airways are heating up with political ads for the November election. She said many of the ads are misleading, and it is important for voters to be informed regarding the issues.

INFORMATION AND DISCUSSION

2012-2013 Annual Implementation Plan (AIP) – Dr. Lan Hao, Director of Institutional Research

Dr. Hao presented highlights of the college's 2012-2013 Annual Implementation Plan (AIP) for the Citrus College Strategic Plan: 2011-2016. The academic year 2012-2013 marks the second year of implementation for this five-year plan. This AIP details the definitive activities and the corresponding measurable outcomes the college will complete to advance its strategic plan in the six focus areas and thirteen institutional goals identified. Dr. Hao said the AIP represents a collegewide collaborative effort, and she thanked all those involved.

2012 CCSSE Survey Results – Dr. Lan Hao, Director of Institutional Research

Dr. Hao also presented a brief overview of the results for Citrus College from the Community College Survey of Student Engagement (CCSSE). The CCSSE provides information about student engagement and the amount of time students invest in meaningful educational practices. The benchmarks areas are: active and collaborative learning, student effort, academic challenge, student-faculty interaction and support for learners.

Program Plan for Extended Opportunities Programs & Services 2012-2013 – Dr. Arvid Spor, Vice President of Student Services

Dr. Spor introduced Ms. Sara Gonzales-Tapia, Director of EOP&S, CARE and CalWORKS, who provided highlights of the EOP&S year-end report for the previous academic year that will be submitted to the Chancellor's Office. Ms. Gonzales-Tapia said 576 Citrus College students will participate in the EOP&S program in 2012-2013 and Citrus College has received a categorical allocation of \$590,207 with a local district contribution of \$151,705 to provide EOP&S services for the current academic year. In the 2011-2012 academic year, 49 associate in arts degrees, 36 associate in science degrees and 5 associate in arts transfer degrees were conferred on EOP&S students.

AP 3515 Reporting of Crimes and AP 3540 Sexual and Other Assaults on Campus – Dr. Arvid Spor, Vice President of Student Services

AP 3515 Reporting of Crimes and AP 3540 Sexual and Other Assaults on Campus were revised to add and/or clarify language about reporting procedures for District employees, students, and visitors who are witnesses or victims of a crime while on campus. The revisions were approved by the Student Services Committee on May 17, 2012, and all constituent groups have approved. The revisions were reviewed by the Steering Committee on October 8, 2012.

INDEPENDENT CONTRACTORS

Item 2: Moved by Trustee Woods and seconded by Trustee Keith to approve the attached list of independent contractor/consultant agreements as submitted. 5 Yes.

FACILITY USE

Item 3: Moved by Trustee Woods and seconded by Trustee Keith to approve facility rentals and usage. 5 Yes.

BUDGET – WARRANTS – FINANCIAL STATEMENTS, ETC.

Item 4: Moved by Trustee Woods and seconded by Trustee Keith to approve A & B Warrants for September 2012. 5 Yes.

Item 5: Moved by Trustee Woods and seconded by Trustee Keith to approve purchase orders for September 2012. 5 Yes.

CURRICULUM

Item 6: Moved by Trustee Woods and seconded by Trustee Keith to approve the modified courses, inactivated courses, and the modified programs. 5 Yes.

FIELD TRIP

Item 7: Moved by Trustee Woods and seconded by Trustee Keith to approve a field trip/tour for thirty-one (31) students from *MUS 150 Professional Performance Techniques* and *MUS 228 Blue Note Swing Orchestra* and five (5) staff members to perform in Hawaii from June 30 through July 14, 2013. 5 Yes.

Item 8: Moved by Trustee Woods and seconded by Trustee Keith to approve a field trip/tour for forty-seven (47) students from *MUS 126 Chamber Singers II* and *MUS 212 Citrus Singers Tour Ensemble (Classical)*, four (4) faculty members to perform in New York from April 16 through April 22, 2013. 5 Yes.

PERSONNEL RECOMMENDATIONS

Item 9: Moved by Trustee Woods and seconded by Trustee Keith to approve the personnel actions with regard to the employment, change of status, and/or separation of academic employees. 5 Yes.

Item 10: Moved by Trustee Woods and seconded by Trustee Keith to approve the personnel actions with regard to the employment, change of status, and/or separation of classified employees. 5 Yes.

Item 11: Moved by Trustee Woods and seconded by Trustee Keith to approve the employment of short-term, hourly, substitutes, volunteers, and professional experts. 5 Yes.

CLAIMS

Item 12: Moved by Trustee Rasmussen and seconded by Trustee Woods to reject the claim, submitted on September 12, 2012, and to refer the claim to the District's claim administrators, Keenan & Associates, for the District's liability insurance plan (SWACC). 5 Yes.

LIQUOR LICENSE

Item 13: Moved by Trustee Rasmussen and seconded by Trustee Keith to grant approval for the Citrus College Foundation to apply for a one-day liquor license from the Alcoholic Beverage Control agency to serve wine at the Foundation's private reception to be held December 14, 2012, from 6 p.m. to 8 p.m. on the Citrus College campus. 5 Yes.

BOARD POLICIES

Item 14: Moved by Trustee Woods and seconded by Trustee Ortell to approve the first reading of BP 3520 Local Law Enforcement. 5 Yes.

Item 15: Moved by Trustee Keith and seconded by Trustee Woods to approve the second reading of the Board's revised Goals for 2012-2013. 5 Yes.

CLOSED SESSION PER THE FOLLOWING SECTIONS OF THE GOVERNMENT CODE:

Per Section 54957.6: Conference with Labor Negotiator, Robert Sammis, District Chief Negotiator - Employee Organizations: Citrus College Faculty Association CTA/NEA (CCFA);

Per Section 54957.6: Conference with Labor Negotiator, Robert Sammis, District Chief Negotiator - Employee Organizations: Citrus College Adjunct Faculty Federation, (CAFF) Local 6352;

Per Section 54957.6: Conference with Labor Negotiator, Robert Sammis, District Chief Negotiator - Employee Organizations: California School Employees Association (CSEA) Citrus College Chapter Local 101.

Per Section 54957: Public Employee Discipline/Dismissal/Release.

Per Section 54956.9(a) Conference with legal Counsel - Existing Litigation:

Gil Aguirre v. Citrus Community College District Board of Trustees. Case No. BS139800

RECONVENE OPEN SESSION: At 6:27 p.m., Board President Montgomery reconvened the meeting to open session with no action taken.

ADJOURNMENT: At 6:28 p.m., it was moved by Trustee Woods and seconded by Trustee Rasmussen to adjourn the meeting.

November 20, 2012
Date

Gary L. Woods
Clerk/Secretary
Board of Trustees