

APPROVED
MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES
CITRUS COMMUNITY COLLEGE DISTRICT

January 15, 2013

The Board of Trustees of the Citrus Community College District met for the regular meeting of Tuesday, January 15, 2013, in the Center For Innovation Community Room.

Board President Keith called the meeting to order at 4:15 p.m. Student Trustee Calderon led the Pledge of Allegiance to the Flag.

TRUSTEE ROLL CALL – Present: Susan M. Keith, Joanne Montgomery, Edward C. Ortell, Patricia Rasmussen, Gary L. Woods, and Crescencio Calderon, Student Trustee.

RESOURCE PERSONNEL PRESENT: Geraldine M. Perri, Superintendent/President; Carol R. Horton, Vice President of Finance and Administrative Services; Irene Malmgren, Vice President of Academic Affairs; Robert Sammis, Director of Human Resources; Arvid Spor, Vice President of Student Services; James Woolum, Academic Senate President; Robert Coutts, CSEA President; and Christine Link, Recording Secretary.

ADMINISTRATORS AND EMPLOYEES SIGNING THE VOLUNTARY SIGN-IN SHEET:

Management Team: Christina M. Garcia, Paula Green, Lan Hao, Lucinda Over, and Linda Welz

Faculty: Bruce Langford and James Woolum

Supervisors/Confidential: Tedd Goldstein, Marilyn Grinsdale, Lari Kirby, Eric Magallon, and Kristina Spaulding

Classified Employees: Clarence Cernal and Rose Ann Manfre-Campillo

Adjunct Faculty: Cecil Brower and Bill Zeman

Students: David Tate

VISITORS: Tom Gerfen

COMMENTS FROM THE AUDIENCE

Mr. Bill Zeman, Citrus College Adjunct Faculty Federation (CCAFF) President, provided an update on adjunct faculty activities. He said CCAFF is trying to increase the

participation of adjunct faculty in college events. They had good representation at the Vet Net event last fall. CCAFF was also very active in the effort to pass Proposition 30.

Geraldine M. Perri, Ph.D., Superintendent/President, began her report by introducing Mr. Tedd Goldstein, Supervisors/Confidential Team President. Mr. Goldstein presented the student workers of the semester for fall 2012. There were two recipients, Ms. Heather Hendrickson from DSP&S and Ms. Sydney Jackson from Admissions and Records. Both students were commended for their outstanding work ethic and professionalism. They received certificates and an award of \$150 from the Supervisors/Confidential Team.

Dr. Perri welcomed everyone back for the start of the new year. She was pleased to begin the year with news that the Citrus College Foundation had received one of the most sizable charitable gifts in the college's 97-year history. The gift is a bequest from the estate of Citrus College alumni Dr. Bill May and Mrs. Betty Holt May. The May's attended Citrus College during the 1950's and earned reputations as student leaders and high achievers. Dr. Perri said the college is profoundly grateful to the May family for this enduring gift, which will allow many Citrus College students to achieve their educational goals, establish their careers and build successful lives.

Regarding the winter session, Dr. Perri said enrollment is up, with headcount over 5,000 compared to 3,626 students last winter. The college has also increased the number of sections from 113 to 170. She said students are very pleased.

Dr. Perri provided highlights of the Governor's budget proposal for 2013-2014. This budget will be the first state budget since the passage of Proposition 30. She said overall it is a good budget for community colleges. The Governor has proposed an increase to community colleges of \$196.9 million in apportionment and \$49.5 million for energy efficiency efforts. There is also funding proposed for adult education and distance education. The budget proposes some policy changes, including a 5-year phase in of funding apportionments based on completion rather than census, which will be cost-neutral, and a 90 unit cap for students. It also includes backfill for community colleges in the event there are shortfalls in funding from redevelopment and Proposition 30. Dr. Perri added that this is the beginning of the process, and there is a long way to go before many of the details are decided. Threats to the budget proposal include a tax revenue shortfall, slowing of the state's economic recovery, the national debt limit debate, and a shortfall in local tax revenues.

Dr. Perri thanked Ms. Christina Garcia, Director of Development and Alumni Relations, and her staff for the wonderful Foundation Winter Reception and "Christmas Is..." event. There was a good turnout, and the Performing Arts Department once again excelled with an outstanding performance of "Christmas Is..."

Dr. Perri was pleased to report that the men's and women's basketball teams are doing well. The men are 7-6 and the women are 11-5. Dr. Perri praised their efforts and said she is looking forward to attending the Scholar Baller event on January 26, 2013.

Irene Malmgren, Ed.D., Vice President of Academic Affairs, reported that the men's basketball game on January 26, 2013, will include the annual Coaches vs. Cancer event as well as the Scholar Baller awards. She invited everyone to attend.

Dr. Malmgren reported that the statewide Basic Skills Advisory Committee has requested that Citrus College's English 98/99 redesign be included in the next edition of the publication, *Basic Skills as a Foundation for Student Success in California Community Colleges*, also known as the "Poppy Copy." The "Poppy Copy 2" will be an online resource that will include a review of the best practices in the state with regard to basic skills projects and programs.

Regarding performing arts, Dr. Malmgren reported that the play "The Bronze Star," has been selected to compete in the regional finals for the Kennedy Center American College Theatre Festival. "The Bronze Star" is a Citrus College production that was the result of a close collaboration between the Theatre Arts and Social Science Departments and the Veterans Center. There were 10 performances of "Christmas Is..." and the Citrus Singers performed at 38 off-campus venues during the holiday season. The instrumental music program has also been active throughout the year. In addition, "Holidance! 2012" was the most successful "Holidance!" ever, with over 900 tickets sold and 32 dancers performing in the production.

Arvid Spor, Ed.D., Vice President of Student Services, reported that Student Services has been very busy this month with winter intersession and registration for spring.

Dr. Spor was pleased to report on the success of the student veterans who appeared in the video that was featured at the Veterans Summit in December. One of the students had been struggling with PTSD and wanted to quit school, but with counseling and mentorship from the Veterans Center, the student persisted and completed the semester with a 4.0 GPA while carrying 16 units. The other student veteran featured in the video also received a 4.0 GPA for the semester.

Robert Sammis, J.D., Director of Human Resources, commented on the Public Hearing for the Citrus College Faculty Association (CCFA/CTA/NEA) initial collective bargaining proposal to the District, which was included on the agenda. Dr. Sammis said he is looking forward to meeting with faculty association representatives and coming to a quick and amicable resolution.

Carol R. Horton, Vice President of Finance and Administrative Services, commented on the Governor's budget proposal, saying the Governor has given the California Community Colleges Board of Governors the opportunity to decide on how to distribute the \$196 million increase in apportionment, including the option to apply it to growth, restoration and/or COLA. She added that the \$179 million in the Governor's proposal to offset cash deferrals over the past few years will help the college with its cash flow.

Mrs. Horton spoke regarding the resolution requesting approval of the non-resident tuition fee for 2013-2014, which is \$190 per semester unit, plus a \$19 capital outlay surcharge. This represents an overall decrease in the college's non-resident tuition fee from last year of \$8.

James Woolum, Academic Senate President, on behalf of the Academic Senate, wished Dr. Perri and the Board of Trustees a Happy New Year. He reviewed some of the noteworthy college successes of the previous year. He also provided an overview of some initiatives the Academic Senate will undertake in 2013, including modifying the Academic Senate's constitution and bylaws to align faculty representation with a recent reorganization of disciplines; completing a revision of the comprehensive program review process and bringing it to the Board through the shared governance process; developing and modifying curriculum and enrollment priority procedures to meet the guidelines filed with the Secretary of State; continuing to prepare and submit applications for AA and AS degrees for transfer as the Transfer Model Curriculum guidelines for disciplines become available; completing the first year of the new Faculty Mentoring Program; and improving communication between full-time and adjunct faculty regarding academic and professional matters of common interest.

Robert Coutts, CSEA President, commented on the CSEA Holiday Buffet. He thanked Dr. Perri for donating the drinks and Board President Keith and Trustee Montgomery for attending. He said the event helped raise \$1,186 for CSEA scholarships. Mr. Coutts said he is looking forward to working with everyone this year.

Crescencio Calderon, Student Trustee, presented another Citrus College student success story. Mr. Kuan Wang, an FLS student, credits the programs, services and mentoring provided by Citrus College with helping him overcome life challenges and language barriers and achieve success in his studies. He hopes to transfer to UCLA.

Patricia Rasmussen, Vice President, Board of Trustees, commented on several college events that took place in December. She said the performance of "Christmas Is..." was very exciting, and she was pleased by the comments of audience members regarding the quality of the show. She said the Foundation Winter Reception that preceded the show was also a very nice event. Trustee Rasmussen said the Vocational Nursing Pinning Ceremony was inspiring, and it is gratifying to know that 23 students are well on their way to careers in nursing.

Trustee Rasmussen also commented on the latest edition of the *Citrus College News Magazine*. She said it is an outstanding publication, with many great stories. She added that the *Glendoran Magazine* recently published some nice stories on Citrus College students.

Joanne Montgomery, Clerk/Secretary, Board of Trustees, commented that the Foundation Winter Reception was a great event and a nice way for her to introduce friends to the college. She said two of her guests joined the Golden Circle, and she

thanked Ms. Garcia for the handwritten note of thanks that she sent to them. Trustee Montgomery added that Dr. Perri's Holiday Social was a lovely party, and she thanked the Foundation for sponsoring the event.

Susan M. Keith, President, Board of Trustees, commented that she kept very busy with Citrus College parties and celebrations at the end of last year. She said it was a good time for the college community to honor what we do, and she thanked all those who helped with the events.

Board President Keith also commented on the *Citrus College News Magazine*, saying she appreciated the variety of articles, with all parts of the college represented. Dr. Perri thanked Ms. Paula Green, Director of Communications, and Ms. Linda Welz, Chief Information Services Officer, and members of their staff for the excellent publication.

MINUTES

Item 1: Moved by Trustee Woods and seconded by Trustee Rasmussen to approve the regular meeting minutes of the December 4, 2012, as presented. 5 Yes.

HEARINGS

Board President Keith opened a public hearing at 4:53 p.m. for the purpose of hearing viewpoints on the Citrus College Faculty Association CTA/NEA (CCFA) initial proposal.

Hearing no comments, Board President Keith closed the hearing at 4:54 p.m.

INDEPENDENT CONTRACTORS

Item 2: Moved by Trustee Montgomery and seconded by Trustee Rasmussen to approve the attached list of independent contractor/consultant agreements as submitted. 5 Yes.

FACILITIES USE

Item 3: Moved by Trustee Montgomery and seconded by Trustee Rasmussen to approve facility rentals and usage. 5 Yes.

BUDGET – WARRANTS – FINANCIAL STATEMENT, ETC.

Item 4: Moved by Trustee Montgomery and seconded by Trustee Rasmussen to approve A & B Warrants for November and December 2012. 5 Yes.

Item 5: Moved by Trustee Montgomery and seconded by Trustee Rasmussen to approve purchase orders for November and December 2012. 5 Yes.

BIDS

Item 6: Moved by Trustee Montgomery and seconded by Trustee Rasmussen to adopt the new bid threshold of \$83,400 effective January 1, 2013, for the procurement of equipment, materials, supplies, non-construction services, and maintenance repairs. 5 Yes.

SURPLUS PROPERTY

- Item 7:** Moved by Trustee Montgomery and seconded by Trustee Rasmussen to dispose of the enclosed list of surplus items by exchange for value, private sale, sale at public auction or donation to another public entity or non-profit agency. 5 Yes.

CURRICULUM

- Item 8:** Moved by Trustee Montgomery and seconded by Trustee Rasmussen to approve the new, modified, and inactivated courses, and the modified programs. 5 Yes.

PERSONNEL RECOMMENDATIONS

- Item 9:** Moved by Trustee Montgomery and seconded by Trustee Rasmussen to approve the personnel actions with regard to the employment, change of status, and/or separation of academic employees, as revised. 5 Yes.
- Item 10:** Moved by Trustee Montgomery and seconded by Trustee Rasmussen to approve the personnel actions with regard to the employment, change of status, and/or separation of classified employees. 5 Yes.
- Item 11:** Moved by Trustee Montgomery and seconded by Trustee Rasmussen to approve the employment of short-term, hourly, substitutes, volunteers, and professional experts. 5 Yes.

TUITION

- Item 12:** Moved by Trustee Rasmussen and seconded by Trustee Montgomery to approve Resolution 2012-13-05 adopting a non-resident tuition fee of \$190.00 per semester unit, plus a \$19.00 capital outlay surcharge, effective for the 2013-2014 fiscal year (commencing with the summer term, 2013). 5 Yes.

COLLECTIVE BARGAINING

- Item 13:** Moved by Trustee Woods and seconded by Trustee Montgomery to approve the District's Initial Proposal and to present it to CCFA. 5 Yes.

BOARD POLICIES

- Item 14:** Moved by Trustee Rasmussen and seconded by Trustee Montgomery to approve a first reading of revisions to BP 3900: Speech, Time, Place and Manner. 5 Yes.
- Item 15:** Moved by Trustee Montgomery and seconded by Trustee Ortell to approve the second and final reading of BP 5030 Fees. 5 Yes.

CLOSED SESSION: At 4:56 p.m., Board President Keith adjourned the meeting to closed session per the following sections of the Government Code:

Per Section 54957.6: Conference with Labor Negotiator, Robert Sammis, District Chief Negotiator - Employee Organization: Citrus College Faculty Association CTA/NEA (CCFA).

Per Section 54957.6: Conference with Labor Negotiator, Robert Sammis, District Chief Negotiator - Employee Organization: Citrus College Adjunct Faculty Federation, (CAFF) Local 6352.

Per Section 54957.6: Conference with Labor Negotiator, Robert Sammis, District Chief Negotiator - Employee Organization: California School Employees Association (CSEA) Citrus College Chapter Local 101.

Per Section 54957: Public Employee Discipline/Dismissal/Release.

RECONVENE OPEN SESSION: At 5:46 p.m., Board President Keith reconvened the meeting to open session with the following action taken:

PUBLIC EMPLOYEE – DISCIPLINE – DISMISSAL – RELEASE

Item 16: The Board of Trustees took action in closed session by a unanimous vote to adopt an Administrative Law Judge Decision in the matter of OAH Case No. 2011110205 affirming the unpaid suspension and termination of employment of a tenured faculty member and directing that the Superintendent/President or her designee provide appropriate notice of that decision. 5 Yes.

ADJOURNMENT: At 5:47 p.m., it was moved by Trustee Woods and seconded by Trustee Montgomery to adjourn the meeting.

February 5, 2013

Date

Joanne Montgomery
Clerk/Secretary
Board of Trustees