

# CITRUS COMMUNITY COLLEGE DISTRICT BOARD

## AP 2345 PUBLIC PARTICIPATION AT BOARD MEETINGS

References: Education Code Section 72121.5:  
Government Code Section 54954.2

All meetings of the Citrus College Board of Trustees are public meetings not to be construed as public forums. The conduct of all those attending the meeting or addressing the Board shall be conducted in an orderly manner. These procedures establish a protocol in addressing the Board.

### Time Limit for Speakers

- Those wishing to address the Board will be given five minutes unless the time limit is waived by the Board President and may be shorter when there are a large number of speakers to be heard.
- Those addressing the Board will be seated at a table with microphone after acknowledgement by the Board President.
- The speaker will give his/her name, address, and affiliation.

### Conduct of Speakers

- Undue interruption or other interference with the orderly conduct of the Board meeting will not be tolerated. Speakers may only address the Board during the public presentation period.
- Defamatory remarks or profanity will not be allowed. The Board President may terminate a speaker's privilege of address if he/she persists in improper conduct or remarks.
- Remarks by any person addressing the Board which reflect adversely upon the political, religious, or economic views, character, or motives of any person are out of order in a public meeting.
- Board members may interrupt a speaker at any time to ask questions or make comments as necessary to clarify the discussion.

### Complaints Concerning College Personnel

Citrus College places trust in its employees in their efforts to carry out their jobs and desires to support their actions in such a manner that employees are free from unfounded or unsubstantiated charges which might reflect upon the employee's loyalty, morals, professional ethics, professional conduct, and/or competency.

- No person will present, verbally or discuss at any meeting of the Board, charges or complaints against individual employees of the District. All such charges or complaints shall be presented to the Board through the Superintendent/President's office in writing. Such complaints must be signed, and the signature verified by valid identification (i.e. driver's license, student identification card).
- All such charges, if presented to the Board directly, shall be referred to the Superintendent/President for investigation and report.

Board Approved 03/17/09