AP 4022—COURSE APPROVAL

Recommend to Eliminate AP 4022. This process was folded into AP 4020, Section II during the last revision in Fall 2015.

Reference: Title 5 Section 55100

All new programs and program deletions shall be approved by the Board of Trustees and shall be submitted to the Office of the Chancellor for the California Community Colleges for approval as required. All new and deleted courses must be approved by the Board.

All recommendations for new courses, changes or revision of courses, or other modifications of curriculum must be approved by the Curriculum Committee and the Office of Academic Affairs.

Procedures for course approval of non-degree-applicable credit courses and degree-applicable credit courses that are not part of a permitted educational program must address at least the following:

- These courses must be approved by the Curriculum Committee.
- The individuals on the Curriculum Committee must have received the training provided for in Title 5, Section 55100.
- Unless modified to properly address the reasons for denial by the State Chancellor’s Office, no courses may be offered that were previously denied separate approval by the State Chancellor’s Office.
- No student may be permitted to count 18 or more semester units of coursework approved under this procedure toward satisfying the requirements for a certificate or other document evidencing completion of an educational program or towards a major or area of emphasis for completion of an associate degree.
- No group of courses approved under this procedure which total 18 or more semester units in a single four digit Taxonomy of Programs Code may be linked to one another by means of prerequisites or co-requisites.
- All courses approved must be reported to the State Chancellor’s Office.

Board Approved 02/02/10
Desk Review 11/04/13
Deleted 05-08-17