

# CITRUS COMMUNITY COLLEGE DISTRICT ACADEMIC AFFAIRS

## AP 4250 PROBATION

**Reference:** Title V, Section 55030, 55031, 55032, 55033, 55034

### I. Notification of Academic and/or Progress Probation:

- A. Each student is entitled to be notified of his/her academic status and the availability of college support services to respond to the academic status before the student is dismissed. Notification will consist, at a minimum, of the following: After having attempted a minimum of 12 semester units at the end of the semester in which the student's grade point average falls below 2.0 in all units attempted, a probation notice shall be sent after the fall and spring semesters to the student via Citrus College e-mail informing him/her that he/she is on academic probation.
- B. At the end of the semester in which the student is enrolled in at least 12 units and the percentage of all units in which the student has enrolled, for which entries of W, NC, I and NP reaches or exceeds 50%, a probation notice shall be sent to the student via Citrus College e-mail informing him/her that he/she is on progress probation.
- C. At the end of the fall semester in which the student is on academic or progress probation, a notice will be sent to the student via Citrus College e-mail informing him/her that he/she is subject to dismissal at the end of the spring semester.

### II. Probationary Notification:

- A. The notification advising the student of probation will cover, at a minimum, the significance of being on probation, a referral to a counselor, and description of the services available.
- B. A student who is on academic probation and earns a cumulative Citrus College grade point average of 2.0 or better shall be removed from academic probation status.

### III. Review of Probation Status

- A. A student on probation will be required to meet with a counselor to review the reasons for probation and to take corrective actions to improve academic standing. A student may be limited to the number of units and/or required to enroll in specific courses.

Board Approved      10/20/09

Revised                05/17/11