

**CITRUS COMMUNITY COLLEGE DISTRICT  
ACADEMIC AFFAIRS**

**BP 4300                      FIELD TRIPS AND EXCURSIONS**

**Reference:**                      Title 5 Section, 55220

The Superintendent/President shall establish procedures that regulate the use of District funds for student travel and attendance at conferences and other activities that are performed as a class assignment or co-curricular activity.

The District may pay for expenses of students participating in a field trip or excursion with auxiliary, grant, or categorical program funds if the funds are used consistently with the funding source. The expenses of instructors, chaperones, and other personnel traveling with students may also be paid from District funds.

Students and staff shall at all times adhere to the standards of conduct applicable to conduct on campus. The Superintendent/President or designee is authorized to establish rules and regulations that govern the scheduling of field trips and maintain the health and safety of students.

Board Approved 02/02/10