

# CITRUS COMMUNITY COLLEGE DISTRICT STUDENT SERVICES

## **BP 5010                    ADMISSIONS AND CONCURRENT ENROLLMENT**

**References:**                    Education Code Sections 76000, 76001, and 76002;  
   Labor Code Section 3077

The District shall admit students who meet one of the following requirements and who are capable of profiting from the instruction offered:

- Any person over the age of 18 and possessing a high school diploma or its equivalent.
- Other persons who are over the age of 18 years and who, in the judgment of the Superintendent/President or his/her designee are capable of profiting from the instruction offered. Such persons shall be admitted as provisional students, and thereafter shall be required to comply with the District's rules and regulations regarding scholastic achievement and other standards to be met by provisional or probationary students as a condition to being readmitted in any succeeding semester.
- Persons who are apprentices as defined in Labor Code Section 3077. Students who are under 18 and do not meet the above criteria, are classified as Special part-time or full-time students. Special part-time is defined as enrollment in up to, and including, 11 units per term or up to, and including, 3 units per session. Special full-time is defined as enrollment in 12 or more units per term or 4 units or more per session.

### **Special part-time or full-time students (students who have completed 10th grade)**

The District may admit to any session or term as a special part-time or full-time student any student with parental consent who has completed the 10th grade and who is recommended by the high school principal for advanced scholastic or vocational work.

### **Special part-time students (students who have not completed 10th grade)**

The District may admit as a special part-time student a kindergarten through 10th grade student with parental consent who is recommended by the principal of the school which the student attends. The District reserves the right to determine that a student is academically qualified to benefit from the advanced scholastic or vocational work in the discipline to be studied.

### **Special part-time or full-time students (Summer session)**

The District may admit to a summer session students with parental consent who have completed the 10th grade, who is recommended by the principal of the school which the student attends, and who have demonstrated adequate preparation for the course to be studied and availed themselves of all opportunities to enroll in an equivalent course at their school of attendance.

The Superintendent/President shall establish procedures regarding ability to benefit and admission of high school and younger students.

**Denial of Requests for Admission**

If the College denies a request for special part-time or full-time enrollment at a community college for a pupil who is identified as highly gifted, the College shall record and issue to the student its findings and the reason for denying the request in writing within 60 days.

The Superintendent/President shall establish procedures regarding evaluation of requests for special part-time or full-time enrollment by a pupil who is identified as highly gifted.

**Claims for State Apportionment for Concurrent Enrollment**

Claims for state apportionment submitted by the District based on enrollment of high school pupils shall satisfy the criteria established by statute and any applicable regulations of the Board of Governors.

The Superintendent/President shall establish procedures regarding compliance with statutory and regulatory criteria for concurrent enrollment.

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| Board Approved           | 07/21/09 |
| Desk Review – No Changes | 01/27/12 |