

## **CITRUS COMMUNITY COLLEGE DISTRICT ADMINISTRATIVE SERVICES**

### **AP 6740                      CITIZENS' BOND OVERSIGHT COMMITTEE**

**References:**                      Education Code Sections 15278, 15280, and 15282

The Citrus Community College District Board of Trustees established a Citizen's Bond Oversight Committee (COC) to:

- Inform the public about the expenditure of bond revenues;
- Review and report on the proper expenditure of taxpayers' money for school construction; and
- Advise the public as to the District's compliance with the Proposition 39 requirements as contained in the California Constitution.

The COC will meet regularly, as determined by the COC, and will:

- Receive and review copies of the annual, independent performance audit;
- Receive and review copies of the annual, independent financial audit;
- Inspect school facilities and grounds to ensure that bond revenues are expended properly;
- Review efforts by the District to maximize bond revenues by implementing cost-saving measures.

The COC shall consist of a minimum of seven members to serve for a term of two years and for no more than two consecutive terms. Members shall serve without compensation.

The COC shall be comprised of at least:

- One student enrolled and active in a community college support group, such as student government;
- One member active in a business organization representing the business community located within the District;
- One member active in a senior citizen's organization;
- One member active in a bona fide taxpayer's association;
- One member active in the support organization for the District, such as the foundation;
- Two members of the community at-large appointed by the Board of Trustees.

To be a qualified person, he or she must be at least 18 years of age. No employee, official, vendor, contractor, or consultant of Citrus Community College District shall be appointed to the COC.

### **District Support**

The District shall provide the COC necessary technical or administrative assistance as follows:

- Preparation of and posting of public notices as required by the Brown Act, ensuring that all notices to the public are provided in the same manner as notices regarding meetings of the District Board;
- Provision of a meeting room, including any necessary audio/visual equipment;
- Preparation and copies of any documentary meeting materials, such as agendas and reports; and
- Retention of all COC records, and providing public access to such records on an Internet website maintained by the District.

### **Public Meetings**

Meetings shall be open to the public and notice provided in accordance with the provisions of open meetings laws.

### **Reports**

At least once a year the COC shall issue a report on the result of its activities. Minutes from its proceedings, all documents received, and reports issued are a matter of public record and shall be made available on an internet website maintained by the District.

Board Approved 07/21/09