

CITRUS COMMUNITY COLLEGE DISTRICT BOARD POLICY

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LEAVE OF ABSENCE WITHOUT PAY

The Board of Trustees of Citrus Community College District may grant a leave of absence for one year without pay to a certificated employee under any one of the following conditions:

1. For improvement of impaired health.
2. For advanced study (including research) and/or planned educational travel which will be of benefit to the school district. Teachers must have obtained regular (permanent) status.
3. For military leave.
4. For special reasons acceptable to the Board. Each application for leave shall be presented in writing through the proper channels to the President/Superintendent.

Request for leave under condition number one above, must be accompanied by a report from the employee's physician.

Request for leave under condition number two above, must outline in detail work or travel to be attempted and how such activity would be beneficial to the College.

Certificated employees while on any leave of absence without pay shall not be employed by the District in any capacity.

Adopted 7/1/65
Revised..... 12/14/76